



MINUTES of the Regular Meeting of the Pliocene Ridge CSD

Board of Directors

Date: Thursday April 15, 2021 6:30 pm

Locations: Station 2 in Alleghany

1. CALL TO ORDER: The meeting was called to order at 6:34 pm by President Guyer. Board members present Daniel Guyer, Larry Allen, Grace Knowles and Chris Mills. Bruce Coons had reported that he could not attend. Also present were District Chief Chris Dorn and Alleghany Assistant Chiefs David Arbogast and Ned Cusato, AVFD non-profit President Jan Sticha and board member Coral Spencer. PCVFD non-profit Treasurer Denise Ruane. Public present: Vicky Tenney. Secretary Rae Bell Arbogast was present and took the minutes. The flag salute was waived.

2. CONSENT CALENDAR:

Agenda, Minutes and Treasurer's report

A motion was made to approve the consent calendar by Chris Mills, 2nd by Larry Allen

Ayes: Allen, Guyer, Knowles & Mills Nays: none Absent: Coons Abstain: none ~ Motion carried.

3. PUBLIC COMMENT: None

4. INFORMATION/DISCUSSION ITEMS

a) *Correspondence*

Another NFPA survey was received, filled out and sent back, an update was submitted to the CDF database as it still showed Mark Jokerst as the contact for PRCSD. The form 700s were mailed to the Sierra County Clerk Recorder's office. [It was reported at the meeting that there was no correspondence, but it was in fact provided in writing in the meeting packet.]

b) *Committee/Member/Business Reports:*

1. Station 71 Chief's report ~ Assistant Chief David Arbogast reported that there had been one medical call since the last meeting. It was a rendezvous with SNMH ambulance at the Pike Firehouse. Both departments have gone to a weekly training schedule. They have been training on the new Pike engine.

2. Station 67 Chief's report: ~ Chief Dorn reported that Pike had a lot of calls since the last meeting: One was a fire within the district's boundaries, Forest Service first on scene, Pike's water tender handled most of the call. It was approx. 4 acres. The Forest Service pulled the hose lay out today [April 15th] They had left it in place as a precaution. The Pike Fire Dept. also had gone on two other wildland calls, one in North San Juan and one in Camptonville which was a structure fire to wildland. Camptonville Fire Dept. stayed on the structure which was a complete loss. Pike and NSJ handled the wildland fire. The new Pike engine was instrumental in getting the fire under control. They also had two medical calls (the one mentioned above and another one at the same address which was an ALS transport).

Chief 67 also reported that he had recently spoken to Downieville Fire Chief Marty Creel about the knox box program. This would be a good program to put in place in our district. It is a voluntary program wherein property owners with gates agree to have a secure box with a special key that the fire dept. can access on their gate. This makes it easier for emergency vehicles to gain access to gated properties. He wanted it on the May agenda to adopt such a program.

3. *AVFD Inc. Non-Profit Corp:* ~ AVFD President Jan Sticha reported that they are putting together a bake sale for Clamper's weekend. It is time to get their nomination requests and ballots out in the mail. They voted to remove Lynn from the MOU Ad Hoc committee and replaced her with Coral Spencer.

4. *PCVFD Non-Profit Corp: report* ~ President Roland Robertson's report was provided in writing as he could not attend the meeting.

5. *Firewise Community Certification Project* ~ In addition to the report provided in writing, Chief Dorn brought the recently delivered signs for Pike. He reported that an encroachment permit from the County will have to be obtained before the signs can be installed. The permit will be for both Alleghany and Pike since Alleghany's approval is expected soon.

6. *Risk Manager Report:* No report.

7. *Board Member/Staff reports:* Reports provided in writing (attached to these minutes).

5. ACTION ITEMS

a) Unfinished Business

1. *Bylaws-Policies* – Draft revisions to Policy 2070 disposition of assets and 1020 updated job descriptions were included in the packets. After a discussion which noted that the policies are continuously being updated, **a motion was made to accept the changes as presented by Larry Allen 2nd by Chris Mills Ayes: Allen, Guyer, Knowles & Mills Nays: none Absent: Coons Abstain: none ~ Motion carried.**

2. *Firehouse projects and ADA compliance:* Report provided in writing.

3. *Pending grants:* As an update to the written report, Ned Cusato reported that he spoke to Lee Brown of Sierra County OES that day. He is looking at a siren with a 360 degree speaker so it will broadcast in all directions. Lee just needs a picture of where the control panel will go in order to finish his paperwork. Ned will send him a copy.

Vicky Tenney reported that she verified that the dispatchers cannot remotely turn off the siren at Station 1. She is following up to see what needs to be done to fix it.

4. *Status of MOU between the district and the non-profit corporations:* Jan Sticha reported that the AVFD non-profit board is OK with MOU in its current state, but they also would like to have the district's insurance company review it before they sign it. A copy will be sent to the insurance company. **The Pliocene Ridge CSD board made a motion to adopt the MOU in its current form. Motion made by Larry Allen 2nd by Chris Mills Ayes: Allen, Guyer, Knowles & Mills Nays: none Absent: Coons Abstain: none ~ Motion carried.**

5. *Status of Pike Fire Dept. fire truck purchase.* It was noted that this item had inadvertently been left off the March agenda. The PCVFD non-profit corporation came forward and paid for the truck 100%! This represents a donation of \$15,000 to the fire department/district. It was reported that the truck has been added to the district's insurance and is in Pike. **A motion to gratefully accept the donation of the firetruck 6760 from the PCVFD non-profit corporation was made by Larry Allen 2nd by Grace Knowles Ayes: Allen, Guyer, Knowles & Mills Nays: none Absent: Coons Abstain: none ~ Motion carried.**

6. *Status of signature card at bank:* President Guyer took the paperwork to the bank after the last board meeting. Director Allen reported that he had gone to the bank and filled out the paperwork that they wanted from him as a new board member. Forms were handed out that needed to be completed and Secretary Arbogast would return them to the bank.

7. *Status of ability to hold board meetings at the Pike Firehouse ~* After a discussion it was decided that Chris Dorn would investigate what it would take to get heat in the single engine bay where the rescue truck is parked. This will be the first step towards getting the space in compliance for board meetings. In the meantime, since it is spring the next meeting will be held at the Pike Firehouse on the ground level, either outside or in the engine bay.

b) New Business

1. *Proposed Revisions to Rae Bell's contract for services.* Draft revisions were presented in the meeting documents. After a short discussion, a motion was made and seconded to adopt the changes, Denise Ruane presented the board with a spreadsheet that she had prepared (attached to the minutes) to emphasize her opinion that no additional pay for the contracted position is acceptable. She explained that there are caps on the amount of pay increases permitted for employees of special districts and provided examples of other entities with larger budgets that pay a much lower percentage of their revenue for administrative staff. **After further discussion, a motion was made to table the decision by Larry Allen 2nd by Chris Mills Ayes: Allen, Guyer & Mills Nays: none Absent: Coons Abstain: Knowles ~ Motion carried.**

2. *CDF 50/50 grant application.* Rae Bell reported that she had been in communication with the chiefs regarding what to purchase for the 21/22 grant cycle. It had been decided to apply for two more sets of structure turn-outs for Alleghany. She was still waiting for a decision on what to order for Pike. She explained that per district policy the Chief and staff can submit the application. Board approval is required as part of the final paperwork after it is determined if funding has been awarded. It will also be included in the preliminary budget documents.

ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS The next regular meeting is scheduled for May 20, 2021 in Pike. Preliminary Budget presentation and Knox Box program to be on the agenda.

ADJOURNMENT:

There being no further business before the board, the meeting was adjourned at 7:20 PM.

Respectfully submitted,

Rae Bell Arbogast
Secretary