



## MINUTES of the Regular Meeting of the

### Pliocene Ridge CSD Board of Directors

Date: Thursday August 17, 2023 Time: 6:30 pm

Location: Alleghany Firehouse Station 2 and via conference call.

**1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE:** The meeting was called to order at 6:40 pm by President Larry Allen. **Flag Salute.** Present: Board members, Larry Allen, Bruce Coons, Pam Davis, and Chris Mills. Grace Lundeen notified the Secretary in advance that she could not attend due to illness. Also in attendance: Alleghany Assistant Chiefs Ned Cusato and David Arbogast [by phone]. Pike Community Support Foundation Directors Roland Robertson and Denise Ruane. Public present: Vicky Tenney. Pliocene Ridge CSD Secretary Rae Bell Arbogast attended by phone and took the minutes.

### **2. CONSENT CALENDAR:**

Approval of current Agenda, Minutes for regular meeting held June 15, 2023 and the Treasurer's reports for June and July 2023 and ratify Fund Tracking Sheet balances for fiscal year ending 6/30/2023. **A motion was made to approve the consent calendar by Chris Mills, seconded by Bruce Coons Ayes: Allen, Coons, Davis, Mills Noes: none Absent: Lundeen Abstain: none ~ Motion carried.**

**3. UDATE On AMBULANCE MOU:** Downieville FPD President Frank Lang was on the conference call, but due to technical problems the firehouse was not able to call-in. Rae Bell reported that Mr. Lang would be requesting an extension from NORCAL EMS for sorting out the issues (current deadline August 31<sup>st</sup>). The Board of Supervisors had not responded to the request for having county's legal counsel examine the issue. Frank was planning on having an item on the Board of Supervisors agenda for their September 6th meeting.

**4. PUBLIC COMMENT** None

### **5. INFORMATION/DISCUSSION ITEMS**

a) *Correspondence:* **Outgoing:** Fiscal year 22-23 financial data back-up documentation shipped to Independent Auditors Boden, Klein and Sneesby. Get well card mailed to Grace Lundeen, draft Directors Handbook mailed to directors.

**Email topics (in & out):** 1. With Downieville FPD and NORCAL EMS regarding ambulance inspection and personnel certifications. 2. With Sierra County Firesafe counsel and multiple residents regarding interested persons in Pike and Alleghany for vegetation removal planning grants. 3. With Mike Vukas of USDA rural development re possible assistance with the purchase of a water tender. 4. Matt Wallen with CALFIRE for payment on the Killman fire in NSJ. 5. With Sierra County FPD#1 re: new radio channel requirements 5. With Pike Community Support Foundation and planning committee members re: alternatives analysis for the Pike City Firehouse 6. With Blain Boden and Denise Ruane re: how donations are booked. 7. With Vicky Tenney, BOD and Chiefs re: weedwhacking at Station 1 in Alleghany. 8. With Downieville FPD re new image trend program (for entering medical runs). 9. Monthly list of runs received from Joyce White 10. Follow-up with Forest Service regarding mutual aid agreement.

b) *Committee/Member/Business Reports:*

1. *Chief's Report* ~ Assistant Chief Cusato reported that it's been pretty quiet except for four calls last month. Three medicals and one suicide. NORCAL EMS came and inspected the ambulance in Alleghany, everything was good. There has been a lot of lightning. The recent fire near the town of

Washington was most likely caused by lightening, luckily there has been quite a bit of moisture too. The fire near Washington is about 30 acres with some evacuations in place.

2. *Assistant Chief's Report*: Provided above.

3. *AVFD non-profit corp*: ~ Nothing new to report.

4. *Pike Community Support Foundation* ~ Roland Robertson reported that their next newsletter will be coming out shortly. They are holding another townhall meeting on Saturday Sept. 9<sup>th</sup> at the Pike City Firehouse. In addition to Supervisor Adams, they have invited the Forest Service and some other County Personnel. Everyone is invited to come ask questions. They are still looking for a new VP.

5. *Board Member/Staff Reports* ~ Secretary/Treasurer's Report provided in writing.

6. *Firewise Community Projects* ~ A list of property owners in both Pike and Alleghany who are interested in participating in the planning grant was sent to the County Forester and Firesafe Counsel. They have not responded to multiple follow-ups.

7. *Firehouse Projects & ADA Compliance*:~ Roland reported that they have not been able to get hold of architect Bruce Boyd to have the alternatives analysis for the Pike City Firehouse started. Larry Allen and Rae Bell to provide names of additional qualified individuals.

8. *Pending Grants*: None.

## **5. ACTION ITEMS**

### **a) Unfinished Business**

1. Appoint Risk Manager. **This item was tabled as nobody volunteered.**

### **b) New Business**

1. *Consider proposed bookkeeping changes as explained in Staff Report*:

- Suggestion 1: Combine all telephone expenses under line item 6172.1 Telephone.
- Suggestion 2: Cease tracking mutual aid income and the related payroll expenses by fire department. **A motion was made to approve both changes above by Bruce Coons, seconded by Chris Mills Ayes: Allen, Coons, Davis, Mills Noes: none Absent: Lundeen Abstain: none ~ Motion carried.**

2. *Consider charging administrative fee to Streetlight Fund*: It was suggested that \$20 per month or \$240 per fiscal year be transferred from the Streetlight Fund to the General Fire Fund for administration of the streetlights. This will be added to Policy # 4000 Streetlights. **A motion was made to approve this change by Bruce Coons, seconded by Chris Mills Ayes: Allen, Coons, Davis, Mills Noes: none Absent: Lundeen Abstain: none ~ Motion carried.**

## **7. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS**

The next regular meeting is scheduled for September 21, 2023 in Pike. Agenda Items: Appoint Risk Manager, Adopt final budget for Fiscal Year 23/24, consider mileage reimbursement for Directors, Additional Siren for Alleghany,

## **8. ADJOURNMENT:**

There being no further business before the board, the meeting was adjourned at 6:58 PM.

Respectfully submitted,  
Rae Bell Arbogast, Secretary