



MINUTES of the Regular Meeting of the Pliocene Ridge CSD Board of Directors

Date: Thursday June 16, 2022 Time: 6:30 pm

Location: Allegheny Fire Station 1, 514 Miners Street

1. ESTABLISH QUORUM & CALL TO ORDER: The meeting was called to order at 6:30 pm by President Larry Allen. Flag Salute. Present: Board members, Larry Allen, Pamela Davis and Chris Mills. Directors Bruce Coons and Grace Knowles had notified the Secretary that they could not attend. Also in attendance: Allegheny Assistant Chief Ned Cusato. Pike Community Support Foundation President Roland Robertson and Treasurer Denise Ruane. Public present: None. PRCSD Secretary Rae Bell Arbogast attended by speaker phone and took the minutes.

2. CONSENT CALENDAR:

Agenda, Minutes and Treasurer's report

A motion was made to approve the consent calendar with one correction to the agenda. Motion made by Chris Mills, seconded by Pam Davis Ayes: Allen, Davis, Mills Noes: none Absent: Coons & Knowles Abstain: none ~ Motion carried.

3. PUBLIC COMMENT: none

4. INFORMATION/DISCUSSION ITEMS

a) Correspondence Incoming: Certificate of Recognition and appreciation for outstanding contribution to excellence in Emergency Care for Pliocene Ridge CSD from NORCAL EMS,

Outgoing: Statement of facts to Secretary of State updating the board of directors and president's seat, Pam Davis oath papers sent to Sierra County clerk recorder, Letter of intent to participate in the multi-jurisdictional hazard mitigation plan sent to Sierra County OES

b) Committee/Member/Business Reports:

1. Chief's Report ~ Chief Dorn was absent due to illness. Allegheny Assistant Chief Ned Cusato provided the following update for both fire departments:

The new engine for Allegheny is getting a full compliment of wildland hose from the Forest Service. The radio has been installed, the decals were ordered but there was a problem and it is being corrected. He submitted the building permit application for the permit for the electronic sign at the Pike Firehouse and is working on getting the metal to build the base. They tested it out and it very bright with lots of great features such as message storage. Allegheny hasn't had any calls since the last meeting. Pike has had some cancelled mutual aid calls.

3. AVFD Inc. Non-Profit Corp: ~ No report

4. Pike Community Support Foundation ~ Roland Robertson reported that the bake sale is on for July 16th at 9 am until it sells out. It will be a drive-through affair. The craft sale for December is still in the works.

5. Firewise Community Projects ~ Rae Bell to provide a written report for the Pike Community Support Foundation's newsletter.

6. Firehouse Projects & ADA Compliance:

Allegheny Station 1: Rae Bell needs to follow-up on the metal order, as it has not arrived yet.

Pike: No update on the status of the permit for the rescue bay ADA improvements. Rae Bell to follow up with Christina Dorn who is in charge of getting the permit.

7. *Pending Grants*: Nothing new to report.

5. ACTION ITEMS

a) *Unfinished Business*

1. *Bylaws-Policies* – Nothing prepared in time for the meeting.

2. *MOU between the District and the non-profit corporations*: Nothing new to report.

3. *Sale of Allegheny FD's 1968 Structure truck*. Rae Bell reported that it has been listed on the govdeals.com website which is a free service (for sellers). It was started back at the original amount of \$10,000 for two weeks, if it doesn't sell it will be lowered to the current minimum bid of \$7,500. It was noted that the resolution to declare it surplus authorized management to sell it. The Chief(s) will be consulted if it still doesn't sell.

4. *Signage for firehouses nothing new to report*.

5. *Resolution # 22-089 to update signature card and safety deposit box*. After a discussion it was decided to substitute new board member Pamela Davis in for Daniel Guyer on the bank accounts and safety deposit box.

Motion made by Chris Mills to adopt Resolution 22-089, seconded by Pam Davis Ayes: Allen, Davis, Mills Noes: none Absent: Coons & Knowles Abstain: none ~ Motion carried.

b) *New Business*

1. *Adopt preliminary budget*: **Motion made by Chris Mills to adopt the preliminary budget as presented, seconded by Pam Davis Ayes: Allen, Davis, Mills Noes: none Absent: Coons & Knowles Abstain: none ~ Motion carried.**

2. *Renew Rae Bell Arbogast Contract for Services*. **Motion made by Chris Mills to renew Rae Bell's contract for another year with no changes, seconded by Pam Davis Ayes: Allen, Davis, Mills Noes: none Absent: Coons & Knowles Abstain: none ~ Motion carried.**

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS

The next regular meeting is scheduled for August 18, 2022 to be held at the Pike Firehouse

7. ADJOURNMENT:

There being no further business before the board, the meeting was adjourned at 6:58 PM.

Respectfully submitted,


Rae Bell Arbogast
Secretary



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Pliocene Ridge CSD, Sierra County California:

Regular Meeting Agenda Meeting date: 6/16/22

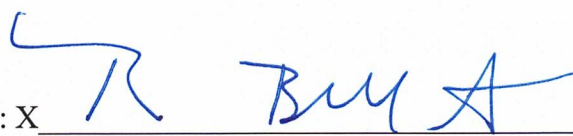
In the following location(s):

, by Edda Snyder
Alleghany Post Office Bulletin Board, plioceneridge.org, emailed to agenda list.

On 6/13/22 (date)

✓ by me

A copy of which is attached hereto and by reference made a part hereof.

Signed under penalty of perjury: X 
Rae Bell Arbogast



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday June 16, 2022 6:30 pm

Alleghany Firehouse Station 2, 514 Miners Street

ALL MEETING DOCUMENTS ARE POSTED ONLINE plioceneridge.org

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

2. CONSENT CALENDAR

a) Approval of Agenda, b) Approve Minutes for regular meeting held May 19, 2022 c) Ratify Treasurer's report & bill payments for May 2022

3. PUBLIC COMMENT: Complaints about individuals are to be submitted in writing per Article II section 15 of the bylaws. The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- a) Correspondence since last meeting
- b) Committee/Member/Business Reports:
 - 1. District Chief's report
 - 2. Assistant Chiefs' report
 - 3. Alleghany Volunteer Fundraising District
 - 4. Pike Community Support Foundation
 - 5. Firewise Communities
 - 6. Firehouse Projects & ADA Compliance ~
 - 7. Pending Grants –

5. DISCUSSION and POSSIBLE ACTION ITEMS:

- a) Unfinished business:
 - 1. Ongoing Bylaws & Policy review and/or update: Nothing prepared for this meeting.
 - 2. MOU with non-profits still needs addendum with new names
 - 3. Sale of 1968 Structure Truck Alleghany, authorize Treasurer to reduce minimum if current govdeals.com attempt fails.
 - 4. Signage for firehouses (placeholder) nothing new to report.
 - 5. Update signature card and safety deposit box at bank.
- b) New business
 - 1. Adopt Preliminary Budget
 - 2. Renew Rae Bell's Contract for Services

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ Next meeting date August 18, 2022. Agenda Items:

7. ADJOURNMENT

Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 or plioceneridge@gmail.com specifying your disability and the format in which you would like to receive this agenda and future agendas. SEND AN EMAIL TO plioceneridge@gmail.com to be added to the email list for meeting notices.



Pliocene Ridge Community Services District

Serving the Communities of Allegheny, Forest City and Pike City
 100 Pike City Road
 Pike City, CA 95960
 plioceneridge.org

Treasurer's Report for May 2022

Beginning Checking Account Balance \$ 3,507.55

DEPOSITS

Date	From:	For:	Amount
5/4	Siera County Auditor	\$1,782.66 streetlight tax revenue + \$10,495.16 fire services tax revenue	\$ 12,277.82
5/2	Richard Regan	Sale of Pike FD Surplus 1968 Brush Truck	\$ 5,150.00

Deposits Total \$ 17,427.82

EXPENDITURES

Ck #	Date	To:	For:	Amount
EFT	5/2	PG&E	(detail below)	\$ 438.64
			PG&E Allegheny Firehouse Station 1	\$ 68.47
			PG&E Pike Firehouse	\$ 63.59
			Streetlights - Forest	\$ 18.52
			Streetlights - Allegheny	\$ 288.06
EFT	5/1	WA Credit Card	(detail below)	\$ 917.77
			Fuel Pike	\$ 216.48
			firewise mailer (quill invoice)	\$ 65.73
			office supplies Quill	\$ 46.00
			domain renewal go-daddy	\$ 31.16
			Red Cross certification fees for title 22 class	\$ 536.00
			Matheson graphics - sample hat Allegheny	\$ 22.40
transfer	5/16	Savings		\$ 10,000.00
2625		VOID		
2626	5/16	AT&T	Paid through end of fiscal year (estimate)	\$ 108.00
2627	5/16	Gold Country Copier	Copy machine repair	\$ 321.52
2628	5/16	NAPA Auto parts	Parts for water tender 6790	\$ 42.93
2629	5/17	Matheson Graphics	12 Hats for Allegheny FD includes embroidery set-up	\$ 401.45

Expenditures/transfers Total \$ 12,230.31

Reserve Account Detail	
Contingency	\$ 24,500.00
Allegheny Fire Unallocated	\$ 3,000.00
Allegheny Dispatch Office	\$ 700.00
Pike City Fire Unallocated	\$ 10,000.00
Streetlights	\$ 6,224.03
Pike City Firehouse	\$ 3,064.76
Pike City Engines	\$ 3,964.06
Allegheny Firehouse	\$ 14,409.37
Allegheny Engines	
Interest Earned	\$ 10.05
Reserve Account Total	\$ 65,872.27

Ending Checking Account Balance \$ 8,705.06

Starting Savings account balance \$ 20,048.11

Transfer from checking \$ 10,000.00

interest earned

Ending Savings Account Balance \$ 30,048.11

General Fund (accounts listed above) Total \$ 38,753.17

Reserve account Starting Balance \$ 65,872.27

Reserve account Ending Balance \$ 65,872.27

Report prepared by Rae Bell, Treasurer

Total ALL FUNDS \$ 104,625.44

Verified against bank statement and QB balances by: X

Name Printed

Note: Savings and Reserve account reconciled quarterly.

title



Staff report for meeting date 6/16/2022

Prepared by Rae Bell – *disclaimer: any opinions expressed in this document belong to the author and do not represent the official stance of the district.*

Agenda item 4. a) Correspondence

Incoming: Certificate of Recognition and appreciation for outstanding contribution to excellence in Emergency Care for Pliocene Ridge CSD from NORCAL EMS,

Outgoing: Statement of facts to Secretary of State updating the board of directors and president's seat, Pam Davis oath papers sent to Sierra County clerk recorder, Letter of intent to participate in the multi-jurisdictional hazard mitigation plan sent to Sierra County OES

Agenda item 4. b) 5 Board member/Staff reports

- PGE ENERGY AUDIT – nothing to report
- Money for PGE community resource center in Pike – nothing to report
- NFIRS (National FIRE Incident Reporting System)- nothing to report

Agenda item 4. b) 6 Firewise Communities – –

Agenda item 4. b) 7 Firehouse Projects and ADA compliance

Agenda item 4. b) 8 Pending Grants

- ❖ CDF 50/50 grant for Fiscal year 21/22 – Everything has been ordered, the hose has been paid for (\$1,916), the turn-outs have not arrived yet (\$8,665). We don't have the exact split for hose yet (if it will be 50/50 between the departments). One set of turnouts for each dept. but Pike's are EMS turnouts and will cost less than the structure turn outs for Alleghany. Grant total projected cost: \$10,581 (half to be paid by CDF)
- ❖ CDF 50/50 grant for Fiscal year 22/23 – An application for equipment for 10 hose packs was submitted timely. This will be split 50/50 between both depts. if awarded. Notifications of award or denial usually go out in August. Total projected cost \$10,328. (half to be paid by CDF)

	acc#	NAME	16-17 Actual	17-18 Actual	18 -19 Actual	19-20 Actual	20-21 Actual	22-23 Prelim Budget
FIRE SERVICES INCOME	4020.1	Tax Revenue Fire	\$26,332	\$26,742	\$29,262	\$30,038	\$28,957	\$ 30,000
	4030.1	Donations		\$90	\$1,515		\$1,184	
	4030.2	Donations for Allegheny Fire	\$2,661	\$474	\$11,774			
	4030.3	Donations for Pike City Fire	\$864	\$20,502	\$5,544		\$24,256	
	4040.1	Grants	\$25	\$225		\$900	\$4,957	
	4040.2	Grants Allegheny	\$2,661	\$488				
	4040.3	Grants Pike City	\$864	\$2,674				
	4060.2	Surplus Sales Allegheny						
	4060.3	Surplus Sales Pike City						
	4070.0	Emergency Services Income	\$7,500	\$2,250	\$1,500			
	4071.0	Mutual Aid Income	\$1,289		\$2,948	\$5,614		
4082.0	Other Income	\$420	\$236	\$108	\$3,158	\$355		
	Revenue Total	\$42,616	\$53,681	\$52,650	\$39,709	\$59,709	\$ 30,000	
FIRE SERVICES OVERHEAD EXPENSES	6170.2	Electricity Allegheny	\$1,059	\$895	\$1,121	\$779	\$922	\$ 900
	6170.3	Electricity Pike City	\$1,684	\$1,063	\$1,599	\$1,082	\$692	\$ 900
	6172.2	Telephone Allegheny	\$230	\$224	\$230	\$217	\$296	\$ 300
	6172.3	Telephone Pike City	\$170	\$224	\$230	\$217	\$296	\$ 300
	6174.2	Water Allegheny	\$480	\$480	\$480	\$480	\$536	\$ 528
	6176.2	Propane Allegheny	\$613	\$297	\$503	\$517	\$785	\$ 600
	6176.3	Propane Pike				\$1,235	\$253	\$ 500
	6180.1	Insurance	\$3,913	\$4,344	\$4,451	\$4,745	\$6,154	\$ 6,513
	6230.1	BOD Compliance/Training	\$159	\$235	\$207	\$222	\$232	\$ 150
	6250.1	Office expense	\$60	\$235	\$277	\$587	\$401	\$ 500
	6265.1	County Mgmt Fee	\$2,364	\$2,805	\$3,146	\$3,871	\$4,250	\$ 2,700
	6270.1	District Administration	\$1,358	\$2,400	\$2,400	\$2,400	\$2,400	\$ 2,400
	6272.1	Legal Fees					\$3,133	\$ -
	6273.1	Auditor Fee	\$2,000	\$2,500	\$2,500	\$2,600	\$2,600	\$ 2,950
	6275.1	Public Relations	\$330	\$435	\$498	\$537	\$331	\$ 300
	6280.2	Solid Waste Fee Allegheny	\$117	\$117	\$117	\$117	\$134	\$ 91
	6280.3	Solid Waste Fee Pike City	\$140	\$140	\$140	\$140	\$110	\$ 110
	6295.2	Building Maint. Allegheny	\$280	\$1,500	\$7	\$0		\$ 1,000
	6295.3	Building Maint. Pike City	\$322	\$1,139	\$184	\$22		\$ 1,000
	6296.1	Payroll expense	\$613	\$319		\$3,726		
	6297.2	Fixed asset expenditures All.			\$1,380			
	6297.3	Fixed asset expenditures Pike		\$20,441	\$4,561	\$4,251	\$16,225	
	6704.0	Other Expenses	\$113	\$4	\$67	\$20	\$4	
	6707.0	Grant/Donation Expense (suspense)						
		Overhead Expense Subtotal	\$16,006	\$39,795	\$24,097	\$27,765	\$39,753	\$ 21,742



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Allegheny Fire Dept.								
Allegheny	7230	Op Compliance/Training	\$343	\$217	\$821	\$1,172	\$490	\$1,000
	7300	Small Equipment	\$6,001	\$1,263	\$1,995	\$1,953	\$9,672	\$800
	7301	Equipment Repairs & Maint.	\$136	\$826		\$586	\$67	\$500
	7350	Fuel	\$106	\$422	\$97	\$283	\$177	\$500
	7630	Vehicle Repair & Maint.	\$51	\$148	\$494	(\$17)	\$1,008	\$779
	7660	Supplies	\$194	\$196	\$657	\$47	\$145	\$300
	AVFD Chief's Budget Subtotal			\$6,831	\$3,072	\$4,064	\$4,023	\$11,558
Pike City								
Pike City	8230	Op Compliance/Training	\$398	\$668	\$1,231	\$1,039	\$868	\$1,000
	8300	Small Equipment	\$2,268	\$9,578	\$390	\$1,560	\$13,931	\$800
	8301	Equipment Repairs & Maint.	\$278		\$49		\$1,295	\$500
	8350	Fuel	\$465	\$858	\$545	\$753	\$802	\$1,000
	8630	Vehicle Repair & Maint.	\$771	\$564	\$2,608	\$1,001	\$400	\$779
	8660	Supplies	\$51	\$122	\$329	\$87	\$41	\$300
	PCVFD Chief's Budget Subtotal			\$4,231	\$11,790	\$5,152	\$4,439	\$17,337
Total Operating Expense FIRE			\$27,068	\$54,657	\$33,313	\$36,227	\$68,648	\$30,000
FIRE SERVICES ONLY NET CHANGE			\$15,548	(\$976)	\$19,337	\$3,482	(\$8,939)	\$0



	acc#	NAME	16-17 Actual	17-18 Actual	18 -19 Actual	19-20 Actual	20-21 Actual	22-23 Prelim Budget
Lights	9020	Streetlight Tax Revenue	\$5,072	\$5,287	\$4,739	\$4,723	\$4,978	\$4,818
	9030	Streetlight Donations						
		Streetlight Income Total	\$5,072	\$5,287	\$4,739	\$4,723	\$4,978	\$4,818
	9170	Streetlight Expense Allegheny	\$4,353	\$2,489	\$3,388	\$3,166	\$3,311	\$3,240
	9171	Streetlight Expense Forest	\$222	\$214	\$488	\$205	\$190	\$240
	9172	Streetlight Admin. Expenses		\$476				
	9180	Streetlight portion county management fee	\$455		\$311	\$427	\$448	\$448
		Streetlight Expense Total	\$5,030	\$3,178	\$4,187	\$3,798	\$3,949	\$3,928
		Lights Net Income or (LOSS)	\$42	\$2,109	\$552	\$925	\$1,029	\$890
		Income Statement net change	\$15,591	\$1,133	\$19,889	\$4,407	(\$7,911)	\$890
CASH FLOW ADDITIONS AND DELETIONS								
CASH FLOW		NET PROFIT (LOSS)	\$ 15,591	\$ 1,133	\$ 19,889	\$ 4,407	\$ (7,911)	\$ 890
		(increase) decrease in Accounts Receivable	\$ 951	\$ (414)	\$ (2,593)	\$ 2,805	\$ (4,632)	
		(decrease) increase in Account Payable	\$ 565	\$ (736)	\$ (290)	\$ 2,143	\$ 8,764	
		Other Balance Sheet Changes		\$ (86)	\$ (46)	\$ 62	\$ (6,579)	
		CHANGE IN CASH FOR PERIOD	\$ 17,107	\$ (103)	\$ 16,960	\$ 9,417	\$ (10,358)	\$ 890
	Cash Beginning of Period	\$ 58,777	\$ 75,884	\$ 75,884	\$ 92,742	\$ 102,159		
	Cash End of Period	\$ 75,884	\$ 75,781	\$ 92,844	\$ 102,159	\$ 91,801		
FUNDS		Fund Additions	\$ (6,549)	\$ (4,909)	\$ (14,053)	\$ (3,403)	\$ (1,029)	\$ (890)
		Fund Withdrawals		\$ 5,000			\$ 2,116	
		Contingency Fund withdraw or (add)	\$ (10,000)					
		Total (moved to) or taken from funds	\$ (16,549)	\$ 91	\$ (14,053)	\$ (3,403)	\$ 1,087	\$ (890)
		GENERAL FUND NET CHANGE- with cash flow adjust & reserve fund transactions included.	\$ 557	\$ (12)	\$ 2,907	\$ 6,015	\$ (9,271)	\$ -



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	9030	Streetlight Donations						
		Streetlight Income Total	\$5,072	\$5,287	\$4,739	\$4,723	\$4,978	\$4,818
	9170	Streetlight Expense Allegheny	\$4,353	\$2,489	\$3,388	\$3,166	\$3,311	\$3,240
	9171	Streetlight Expense Forest	\$222	\$214	\$488	\$205	\$190	\$240
	9172	Streetlight Admin. Expenses		\$476				
	9180	Streetlight portion county management fee	\$455		\$311	\$427	\$448	\$448
		Streetlight Expense Total	\$5,030	\$3,178	\$4,187	\$3,798	\$3,949	\$3,928
		Lights Net Income or (LOSS)	\$42	\$2,109	\$552	\$925	\$1,029	\$890
		Income Statement net change	\$15,591	\$1,133	\$19,889	\$4,407	(\$7,911)	\$890
CASH FLOW ADDITIONS AND DELETIONS								
CASH FLOW		NET PROFIT (LOSS)	\$ 15,591	\$ 1,133	\$ 19,889	\$ 4,407	\$ (7,911)	\$ 890
		(increase) decrease in Accounts Receivable	\$ 951	\$ (414)	\$ (2,593)	\$ 2,805	\$ (4,632)	
		(decrease) increase in Account Payable	\$ 565	\$ (736)	\$ (290)	\$ 2,143	\$ 8,764	
		Other Balance Sheet Changes		\$ (86)	\$ (46)	\$ 62	\$ (6,579)	
		CHANGE IN CASH FOR PERIOD	\$ 17,107	\$ (103)	\$ 16,960	\$ 9,417	\$ (10,358)	\$ 890
	Cash Beginning of Period	\$ 58,777	\$ 75,884	\$ 75,884	\$ 92,742	\$ 102,159		
	Cash End of Period	\$ 75,884	\$ 75,781	\$ 92,844	\$ 102,159	\$ 91,801		
FUNDS		Fund Additions	\$ (6,549)	\$ (4,909)	\$ (14,053)	\$ (3,403)	\$ (1,029)	\$ (890)
		Fund Withdrawals		\$ 5,000			\$ 2,116	
		Contingency Fund withdraw or (add)	\$ (10,000)					
		Total (moved to) or taken from funds	\$ (16,549)	\$ 91	\$ (14,053)	\$ (3,403)	\$ 1,087	\$ (890)
		GENERAL FUND NET CHANGE- with cash flow adjust & reserve fund transactions included.	\$ 557	\$ (12)	\$ 2,907	\$ 6,015	\$ (9,271)	\$ -

