

Pliocene Ridge Community Services District Minutes

Wednesday, July 20, 2016 6:30 PM Pike City Firehouse, 100 Pike City Rd, Pike

1. Meeting was called to order by President Wayne Babros at 6:30 pm, a quorum was present. The flag salute was given. Interim Secretary Rae Bell was absent and board member Grace Knowles took the minutes. A motion was made by Bruce Coons to accept the Agenda, Seconded by Dan Guyer: 4 ayes, 0 naves, 0 abstain, 1 vacant

2. There were no public comments.

3. Information/Discussion items, staff and or committee reports

a) Correspondence - **Incoming:** Thank you note and donation for \$100 from Stephanie Wolters, Thank you letter for our services and donation from Cai Sorlein for \$20 (both triggered by PR mail-out), Letter from State of Calif. EDD re new SIDES program for electronic reporting, certificate of coverage from GSRMA, customer update from Alleghany County Water District explaining governor's drought mandate is still in place and asking everybody to conserve water, Public Records Act request for specific employee information from American Transparency (confirmed with our insurance co's legal council that this was a legitimate request and they said "yes". Provided names and pay but no other info. (we only had one payroll in 2015 and it was minimal), Letter from GSRMA along with check for \$386 for loss incentive program award, ballot for CSDA board membership open seat, copy of FIRM academy special use permit, update from Alleghany County Water District regarding new rates (will not impact PRCSD Alleghany firehouse account) with list of current board members and staff, Consumer Confidence Report also from Alleghany County Water District, final copy of Grand Jury Report, they still got Alleghany wrong (see outgoing below) and said nothing about Pike... the district can respond if they wish within 60 days the report can be accessed on the County website or send an email to plioceneridge@gmail.com and I can forward it to anybody who wants one. Lastly we got a Press release from Reach announcing that Reach and Calstar have merged under REACH medical holdings LLC.

Outgoing: On May 31st Public Relation's mail-out sent to Property owners and residents of Pliocene Ridge CSD. (260 sent out), letter to GSRMA verifying that the non-profit auxiliaries have had no losses since July of 2005 along with the resolution passed in May. Response to draft copy of grand jury report received via email, emailed corrections (they seemed to think the Alleghany firehouse was not completed and could not house vehicles!) 2016 2nd quarter CQI mailed to NORCAL EMS, sent receipts and thank you notes to both Cai Sorlien and Stephanie Wolters for their donations. Issued our first billing per Ordinance #1 for non-residents to Robinson Timber for \$750 for logging accident response.

b) Committee/Member/ Business reports:

1. Station 71, Chief's Report: Assistant Chief Ned Cusato reported that there were two medical calls since the last meeting. They had training and took the engine out.

2. Station 67, Chief's Report: Jim Buckbee stated toward the end of July there would be \$78,000.00 available to be spent and a request for money would be made. A Certification for Rope and Rescue class would be upcoming, no date set. Cost would be \$100.00 per person. It would be three (3) eight (8) hour days for the classes. There should be 2 to 4 persons for the class, a minimum of two from each department. Dates not yet chosen. There would be a certified instructor from Search and Rescue. Tom Starr: pump training. Changes will be made for radio use. Everything up and running, CDF grant disallowed for the slip in for the truck. Pike will have 4 shelters and Alleghany pagers. There was a smoke check stand-by for the Forest Service fire, \$150.00 per firefighter would go to the District.

3. Station 71 Auxiliary: Chairman Bob Hale reported that elections were held and the same group remains. They are discussing holding some fundraisers.

4. Station 67 Auxiliary: Roland Robertson reported that the July 2nd fund raiser, taco night grossed \$1,100.00 most of which was from sale of dinners, not from donations.

5. Risk Management report - none

6. Board member report by Bruce Coons: one street light is out at D.A.'s house but not being billed by PG&E. Problem with PG&E billing for extra light in Alleghany should be off. PG&E to change paperwork to correct.

4. ACTION ITEMS:

a) Two corrections to minutes of May 18th meeting. Motion to accept corrected minutes by Dan Guyer, second by Gracie Knowles. Motion carried: 4 ayes, 0 noes, 1 vacant

b) approval of the Treasurer's reports for May 31 - June 30th. Motion made by Bruce Coons 2nd by Daneil Guyer 4 ayes, 0 naves, 0 abstain, 1 vacant

c) Unfinished business:

1. Wayman Dam Project: nothing new to report until Fall.

2. Firehouse rental policy discussed: Snow removal for renters to be removed. No ETOH use for renters will remain but local users may bring alcohol to their dinners. Bruce stated that the fees could be waived for locals as has always been the policy. Motion to approve made by Bruce Coons 2nd by Daniel Guyer 4 ayes, 0 naves, 0 abstain, 1 vacant

Tort claim policy approved Motion made by Bruce Coons 2nd by Daniel Guyer 4 ayes, 0 naves, 0 abstain, 1 vacant

3. Alleghany Firehouse project Bob and Rae on committee to apply for grant for station 71 to improve Firehouse facility in Alleghany.

4. Pike Firehouse project: Motion made by Wayne, to sign letter of support for project. second by Bruce 4 ayes, 0 naves, 0 abstain, 1 vacant. Roland reported that Nevada City Engineering and Mark Jokerst have both been asked if they can work on the project. NC Eng. will provide a TOPO sketch for the project. Necessary tree removal will be included as part of the project as will the necessary 3 foot retaining wall. The materials for the ramp will still be provided by Bill Adasciewicz. All paper work must be provided to the USDA prior to their fiscal year end Sept. 30th.

d) New Business

Solid waste fee, vote to object and send letter back to Board of Supervisors: 4 ayes, 0 noes, 1 vacant. Motion to submit opposition letter by Wayne B. Seconded by Gracie Knowles.

5. ANNOUNCEMENTS

6. NEXT MEETING DATE: August 17, 2016 regular meeting in Alleghany at 6:30 pm at Firehouse.

7. ADJOURNMENT: 7:20 PM

Respectfully Submitted by: Grace Knowles
Grace Knowles

Minutes adopted _____ Date _____
CS submitted or changed _____ Initial _____



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City
100 Pike City Road
Pike City, CA 95960

CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Pliocene Ridge Community Services District, Sierra County California:

Notice of Meeting, Meeting Date 7/20/16

In the following location(s):

Alleghany Post Office Bulletin Board on 7/17/16. *-By Edda - I was out of town.*
Emailed to Jim Buckbee to post at Pike Firehouse. 7/17/16
Emailed to list request 7/17/16

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X

Rae Bell Arbogast

**NOTICE OF REGULAR MEETING OF
THE BOARD OF DIRECTORS
OF
Pliocene Ridge CSD**

Wednesday July 20, 2016 6:30 pm Pike City Firehouse 100 Pike City Rd. Pike

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

2. APPROVAL OF AGENDA (Added back to agenda because our by-laws specify the agenda format. Also this allows a spot to consider if any urgent matters need to be added, or the order changed)

2. PUBLIC COMMENT The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-third (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted.

3. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

a) Correspondence

b) Committee/Member/Business Reports:

1. Station 71 Chief's report
2. Station 67 Chief's report
3. Station 71 Auxiliary
4. Station 67 Auxiliary
5. Risk Manager Report
6. Board Member Report
7. Standing Committee Reports
 - Streetlights
 - Budget – final budget adoption due by Sept. 30th

4. ACTION ITEMS:

a) Approval of Minutes of May 18, 2016

b) Approval of Treasurer's report dated May 31, 2016 and June 30, 2016 **also** a correction to the April report.

c) Unfinished business:

1. Wayman Dam Project
2. Ongoing bylaws & Policy review and/or update: **Firehouse rental policy, tort claims.**
3. Alleghany Firehouse Project – See Rae's written report on this topic.
4. Pike Firehouse Project – Approve letter of support for PCVFD to move forward with USDA app.
5. CDF grant application status – approval received July 15th but slide-in tank not approved. Cannot make purchases until resolution is adopted, has to be done by December. Will prepare for next meeting. (Last year we had to re-do it, they are very particular about the format etc.)

d) New business

1. Solid Waste Fee –The new Grand Jury Report visited this topic, suggesting special rates for public service entities. The protest form must be received by Aug. 16th. Wayne has the forms.

5. ANNOUNCEMENTS

6. NEXT MEETING DATE & AGENDA ITEMS

11. ADJOURNMENT

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 specifying your disability and the format in which you would like to receive this Agenda and future Agendas as well.



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City
 100 Pike City Road
 Pike City, CA 95960

Treasurers Report cut off date: **April 30, 2016**

Deposits		Beginning Checking Account Balance		\$ 268.74
Budget Line #	Date	From:	For:	Amount
	4/14	transfer from savings		\$ 2,000.00
	4/30	transfer from savings		\$ 2,000.00
Deposits Total				\$ 4,000.00
Expenditures				
Budget Line #	Ck #	Date	To:	For:
	2373	4/18	AT&T	\$ 32.82
6172.2			Phone Alleghany	\$ 16.28
6172.3			Phone Pike	\$ 16.54
8301	2374	4/18	Banner Communications	\$ 432.50
7660 & 8660	2375	4/18	Bound Tree Medical	\$ 156.85
	2376	4/18	Rae Bell Arbogast	\$ 292.00
8630			reimburse DMV for 6740	\$ 22.00
6270.1			3rd quarter bookkeeping	\$ 270.00
8630	2377	4/18	Riebies Auto	\$ 248.69
6275.1	2378	4/18	Streamline	\$ 25.00
	OL	4/25	PG&E	\$ 592.39
6170.2			PG&E Alleghany	\$ 81.48
6170.3			PG&E Pike	\$ 120.61
9171.4			Streetlights - Forest	\$ 22.06
9170.4			Streetlights - Alleghany	\$ 368.24
	EFT	4/16/16	Credit cards	\$ 151.99
			Amazon	\$ 49.10
			Amazon	\$ 49.09
6295.3			Harbor Freight	\$ 32.24
6275.1			go daddy	\$ 16.16
6295.3			B&C	\$ 5.40
8630	2379	4/20	Reibies Auto	\$ 87.74
8350	2380	4/20	Sierra County Public Works	\$ 70.74
293	6275.1	4/20	Postmaster	\$ 94.00
294	8230	4/20	Kyle Carey- corrected	\$ 27.44
Expenditures Total				\$ 2,212.16
Ending Checking Account Balance				\$ 2,056.58
Starting Savings account balance				\$ 23,243.18
transfers to checking				\$ (4,000.00)
interest earned				
transfer to FUNDS				
Ending Savings Account Balance				\$ 19,243.18
Balance on Prepaid Cards				\$ 29.01
General Fund (accounts listed above) Total				\$ 21,328.77
Reserve account Starting Balance				\$ 30,112.85
interest earned				
transfer to checking				
Reserve account Ending Balance				\$ 30,112.85
Total ALL FUNDS				\$ 51,441.62

Chief 71 Card	\$ 29.01
	\$ 29.01

← corrected amount was \$18.54



Pliocene Ridge Community Services District

Serving the Communities of Allegheny, Forest City, and Pike City
 100 Pike City Road
 Pike City, CA 95960

Treasurers Report cut off date: **May 31, 2016**

Deposits		Beginning Checking Account Balance		\$ 2,056.58	
Budget Line #	Date	From:	For:	Amount	
9020	5/5	Sierra County Auditor + \$60 cash donation	Streetlight portion tax revenue	\$ 1,895.51	
4020			tax revenue fire	\$ 8,425.64	
4030.1		Tristan Grew	donations district	\$ 60.00	
4040.1	5/19	Golden State Risk Management	training grant offsets Red Cross classes	1000	
Deposits Total				\$ 11,381.15	
Expenditures		Beginning Checking Account Balance		\$ 2,056.58	
Budget Line #	Ck #	Date To:	For:	Amount	
	2381	5/2	Rae Bell Arbogast	Red Cross classes reimbursed by grant	\$ 820.00
7238			Compliance Allegheny	\$ 420.00	
8238			Compliance Pike	\$ 400.00	
	EFT	5/12	WA credit card	\$ 1,058.26	
7660			vendor life assist	medical supplies 7150	\$ 215.80
8660			vendor life assist	medical supplies 6740	\$ 215.80
6295.2			vendor zap	signs for station 2 in Allegheny	\$ 419.74
8350			vendor Robinson Ent.	diesel	\$ 100.00
6295.3			vendor smart sign	fire-lane signs for Station 67	\$ 75.80
8660			vendor B&C	batteries	\$ 31.12
	2382	5/18	AT&T		\$ 32.55
6172.2			Phone Allegheny	\$ 16.31	
6172.3			Phone Pike	\$ 16.24	
7300	2383	5/18	Banner Communications	hand-held w/ xtra battery + paiger	\$ 848.78
6176.2	2384	5/18	Browns Gas Co.	propane Allegheny	\$ 211.81
	2385	5/18	Riebes		\$ 154.74
8630				6770 maint.	\$ 130.89
8660				supplies firehouse	\$ 23.85
6275.1	2386	5/18	Streamline	web site	\$ 25.00
	OL	5/23	PG&E		\$ 525.29
6170.2			PG&E Allegheny	\$ 62.33	
6170.3			PG&E Pike	\$ 83.68	
9171.4			Streetlights - Forest	\$ 22.06	
9170.4			Streetlights - Allegheny	\$ 357.22	
6250.1	EFT	5/17	West America Bank	Deposit slips	\$ 17.00
Expenditures Total				\$ 3,693.43	
Ending Checking Account Balance				\$ 9,744.30	
Starting Savings account balance				\$ 19,243.18	
transfer from checking					
interest earned					
transfer to FUNDS					
Ending Savings Account Balance				\$ 19,243.18	
Balance on Prepaid Cards				\$ 29.01	
General Fund (accounts listed above) Total				\$ 29,016.49	
Reserve account Starting Balance				\$ 30,112.85	
interest earned					
transfer to checking					
Reserve account Ending Balance see reverse for details				\$ 30,112.85	
Total ALL FUNDS				\$ 59,129.34	

Chief 71 Card	\$ 29.01
	\$ 29.01

Closing date

Reserve BALANCES		
Unallocated	Contingency Fund	\$ 10,500.00
Allocated	Streetlight Fund	\$ 1,768.44
Allocated	PCVFD Building Fund	\$ 7,209.39
Allocated	PCVFD Vehicle Fund	\$ 2,836.34
Allocated	AVFD Building Fund	\$ 695.26
Allocated	AVFD Vehicle Fund	\$ 7,096.70
	Interest earned	\$ 6.72
	Total Funds	\$ 30,112.85



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

July 20, 2016

Michael A. Velez
USDA Rural Development
11661 Blocker Dr., Suite 120
Auburn, CA 95603

Subject: Pike City Volunteer Fire Department funding application

Dear Mr. Velez:

Pliocene Ridge Community Services District (PRCSD) ardently supports Pike City Volunteer Fire Department's application for funding to install a fire escape and handicap ramp at the Pike Firehouse.

It should be noted that this building is the ONLY publicly owned building located within the Pike Community. In addition to housing the fire department's vehicles and equipment the building is also used for community gatherings and various trainings including: weekly fire department trainings, joint fire dept. trainings with other nearby departments and Red Cross Classes for both Emergency Responders and the general public.

PRCSD primarily acts as a Fire District for the communities of Pike City, Alleghany and Forest City and is the owner of the Pike Firehouse. The lack of a legal fire-escape for the upstairs room is a huge concern and creates a liability for the District. It has kept us from making the building available for non-department functions. Our annual budget of approx. \$35,000 is not sufficient to pursue this task without assistance.

PRCSD covers an area of approximately 130 square miles and serves a population of approximately 250 putting this application clearly within the demographics of the USDA Rural Development Community Facilities Loan/Grant program.

If any other documentation is needed from PRCSD; or if you have any questions please contact the district at the email address listed above.

Sincerely,

Wayne C. Babros
President, Pliocene Ridge CSD