



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City
100 Pike City Road
Pike City, CA 95960

Regular Meeting Wednesday, April 21, 2010, 6:30PM, Station 71 Alleghany MINUTES

A quorum was established and the meeting called to order at 630 PM by President Wayne Babros. Board members present: W. Babros, D. Guyer, M. Womack; absent: L. Vieira; 1 Vacancy. Also present: Chief Jokerst, Chief Hale, Treas. Rae Bell Arbogast, Station 67 Chief Elect, Ryan McLennan. Supervisor Lee Adams was present. Flag Salute.

APPROVAL OF AGENDA: Moved by D. Guyer, seconded by M. Womack and passed to approve the agenda as corrected. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

PUBLIC COMMENT: Sup. Adams shared information re the county yard project and how some resources can be used for the shed project.

INFORMATION/DISCUSSION ITEMS

Correspondence: Annual and Leaving Office Forms 700's sent to the county clerk along with letters of resignation from Susan DeLisle and Mark Jokerst and request to advise when item will appear on County Board of Sups. Agenda.

Committee/Member/Business Reports:

Fire Chief Hale reported all rigs on line (7145 leak in roof and exhaust leak in cab being worked on but is serviceable). Received most of the CDF Grant equipment. NorCal meeting still being planned. Ambulance Shed progress looks good.

Fire Chief Jokerst reported MOU's with N. San Juan and Camptonville being drafted to cover repair/maintenance of equipment—self contained breathing apparatus. The goal is to upgrade Alleghany equipment so all departments have the same equipment. (Station 71 is low pressure, all others high pressure.) Re: pump seal replacement on 6180, cost \$500. CDF 2009/10 grant just about closed and ready to invoice. CDF 2010/11 grant has been submitted. Mark and Ryan have met quite a few times in the past several weeks. All is going well.

Station 71 Auxiliary. Chief Hale reported that for the time being he is functioning in the capacity of President. Elections coming up on June. He also stated that there would be a memorial service for K. Chandler at the church and a potluck immediately following on May 2nd 10am. Everyone is encouraged to attend and wear their fire dept. shirts.

Station 67 Auxiliary. Chief Jokerst reported the Poker Run is scheduled for May 22nd and Cemetery Cleanup on May 15. Contact Matt if you can help. Lots to be done.

Risk Manager, Dan Guyer had no report.

Board Member Report: None.

ACTION ITEMS

Approval of Minutes of 03/17/10 Regular Meeting: Moved by D. Guyer seconded by M. Womack to approve the minutes as submitted. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

Approval of Treasurer's Report dated 04/12/10. Moved by D. Guyer, seconded by M. Womack to approve the Treasurer's Report as submitted. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

Budget Adjustment: Moved by M. Womack, seconded by D. Guyer to approved the budget adjustment. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

The Budget Committee will meet on May 5th, 4pm at the 16 to 1 Office.

Unfinished Business

Status of disposition of 6780: No report.

Review/Adopt Bookkeeping Manual: to be scheduled.

Appoint Risk Management Committee: No action.

New Business

CWPP: No report.

Physical Inventory:

Station 67 Facilities Use: Tutoring request.

Annual Board Review of Risk Management Program & Los Prevention Incentive Report:

Ambulance Shed Project: Update in Chief Hale's report.

Resolution 10-035: Moved by M. Womack, seconded by D. Guyer to adopt resolution 10-035, a resolution of appreciation for Susan DeLisle. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

Resignation of Fire Chief Jokerst: Moved by D. Guyer, seconded by M. Womack to accept the resignation of Mark Jokerst as Station 67 Fire Chief and appoint Ryan McLennan as his replacement, effective immediately. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

NEXT MEETING AGENDA ITEMS: Budget Committee report, 1st draft proposed 2010-11 Budget; Appointment of Safety Committee.

ANNOUNCEMENTS: The next regular meeting will be Wed., June 16, 2010, 6:30pm, Station 71 Alleghany.

ADJOURNMENT: Moved by M. Womack, seconded by D. Guyer and passed to adjourn the meeting. So ordered by President Babros at 7:31pm.

Respectfully submitted,

Maris Womack
Secretary

Minutes adopted 5-19-10
Date mw
~~as submitted or changed~~ Initial mw



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Pike City, CA 95960

Regular Meeting
Wednesday, April 21, 2010, 6:30PM, Station 71 Alleghany

AGENDA

I ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

At a regular meeting, the board may take action upon an item of business not appearing on the posted agenda if, *first* the board publicly identifies the item, and *second* one or more of the following occurs:

- A. The board by a majority vote of the full board, decides that an emergency as defined in government code section 54956.5 exists; or,
- B. Upon a decision by a two-thirds vote of the board or if less than two-thirds of the board members are present a unanimous vote of those present the board decides that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted; or
- C. The item was posted on the agenda of a prior meeting of the board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

Members of the public shall be afforded an opportunity to address the Board on any Agenda items except closed session items. Reasonable time limits may be established. Government Code Section 11125.7

If you have questions or require reasonable accommodations due to a disability, please contact the Board Secretary at 530-288-3326.

II APPROVAL OF AGENDA

III PUBLIC COMMENT

IV INFORMATION/DISCUSSION ITEMS

- A. Correspondence: M. Womack
- B. Committee/Member/Business Reports:
 1. Station 71 Fire Chief Hale
 2. Station 67 Fire Chief Jokerst
 3. Station 71 Auxiliary
 4. Station 67 Auxiliary
 5. Risk Manager, Dan Guyer
 6. Board Member Reports

V ACTION ITEMS

- A. Approval of Minutes 03/17/10 Regular Meeting
- B. Approval of Treasurer's Report dated 04/12/10
 1. Budget Adjustment
 2. Schedule Budget Committee meeting
- C. Unfinished Business:
 1. Status of disposition of 6780: No report.
 2. Review/ Adopt Bookkeeping Manual: to be scheduled
 3. Appoint Risk Management/Safety Committee
 4. Streetlights Committee Report
- D. New Business
 1. CWPP
 2. Physical Inventory
 3. Station 67 Facilities Use: Pam Davis, tutoring student
 - ~~4. Propane discount: Mark - Remove MW~~
 5. Annual Board Review of Risk Management Program & Loss Prevention
Incentive Report: D. Guyer
 6. Ambulance Shed Project Update:
 - ~~7. Alleghany Fire Hydrants: Sup. Adams - Remove - MW~~
 8. 10-035 Resolution of Appreciation - Susan DeLisle
 9. Appointment of Station 67 Fire Chief

VI NEXT MEETING AGENDA ITEMS:

VII ANNOUNCEMENTS

The next regular meeting will be Wednesday, May 19, 2010, 6:30pm, Station 67 Pike City.

VIII ADIOURNMENT



Pliocene Ridge Community Services District

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 100 Pike City Road
 Pike City, CA 95960

Treasurers Report cut off date: April 12, 2010

				Beginning Checking Account Balance	\$ 18,979.27
Deposits					
Budget Line #	Date	From:	For:	Amount	
7030.1	4/12	Camptonville CSD	Fuel reimbursement	\$	477.52
				Deposits Total	\$ 477.52
Expenditures					
Budget Line #	Ck #	Date	To:	For:	
	OL	3/17	PG&E		\$ 589.82
6170.2				PG&E Alleghany	\$ 94.04
6170.3				PG&E Pike	\$ 128.09
6171.4				Streetlights - Forest	\$ 40.37
6170.4				Streetlights - Alleghany	\$ 327.32
	551	3/17	Mark Jokerst Reimburse		\$ 1,013.11
6300.3				Small Equip. CDF grant	\$ 697.79
6230.3				Ropes Course	\$ 250.00
6630.3				Vehicle repair 6700	\$ 65.32
	552		VOIDED		
	553	4/10	LN Curtis		\$ 3,716.11
6300.3			Pike 60% for now	Wildland Gear CDF grant	\$2,229.67
6300.2			Alleghany 40% for now	Wildland Gear CDF grant	\$ 1,486.44
	554	4/10	General Services Admin.		\$ 4,831.78
6300.3			Pike 60% for now	Fire shelters	\$2,899.07
6300.2			Alleghany 40% for now	Fire shelters	\$1,932.71
6172.2	555	4/10	Brown's Gas Co.	Propane Alleghany	\$ 190.15
6172.3	556	4/10	AT&T	Phone Pike	\$ 14.13
6172.2	557	4/10	AT&T	Phone Alleghany	\$ 18.42
				Expenditures Total	\$ 10,373.52
				Ending Checking Account Balance	\$ 9,083.27
				Starting Savings account balance	\$ 6,975.49
				transfer to checking	
				interest earned	\$ 1.74
				transfer to FUNDS	
				Ending Savings Account Balance	\$ 6,977.23
				Total Cash	\$ 16,060.50
				Fund account Starting Balance	\$ 10,890.60
				interest earned	\$ 2.69
				transfer to checking	
				Fund account Ending Balance see budget sheet for detail	\$ 10,893.29



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Proposed Budget Adjustment April 21 2010

BEFORE ADJUSTMENT

AVFD	6230.2	Op Compliance/Training	\$ 600.00	\$ 341.15	57%
	6296.2	Mutual Aid Payroll			
	6300.2	Small Equipment	\$ 5,218.56		
	6301.2	Equipment Repairs & Maint.	\$ 400.00	\$ 408.86	102%
	6350.2	Fuel	\$ 300.00	\$ 135.24	45%
	6630.2	Vehicle Repair & Maint.	\$ 800.00	\$ 176.28	22%
	6660.2	Supplies	\$ 100.00	\$ 188.04	188%
			\$ 7,418.56	\$ 1,249.57	17%

AFTER ADJUSTMENT

AVFD	6230.2	Op Compliance/Training	\$ 600.00	\$ 341.15	57%
	6296.2	Mutual Aid Payroll			
	6300.2	Small Equipment	\$ 5,218.56		
	6301.2	Equipment Repairs & Maint.	\$ 400.00	\$ 408.86	102%
	6350.2	Fuel	\$ 300.00	\$ 135.24	45%
	6630.2	Vehicle Repair & Maint.	\$ 600.00	\$ 176.28	29%
	6660.2	Supplies	\$ 300.00	\$ 188.04	63%
			\$ 7,418.56	\$ 1,249.57	17%

All other budget categories unchanged

PRCSD Budget	09-10		Y-T-D Actual	%	Applied to Reimbursed	Income Adjusted	% after reimb.
	Budget	Actual					
4020.1 Tax Revenue Fire	\$ 23,619.80	\$ 11,919.39		50%			
4020.4 Tax Revenue Streetlights	\$ 5,142.43	\$ 2,725.48		53%			
4030.1 Donations District							
4030.2 Donations Alleghany	\$ 2,609.28	\$ 2,500.00		96%			
4030.3 Donations Pike	\$ 5,712.29	\$ 5,712.29		100%			
4030.4 Donations Streetlight Fund	\$ 80.00	\$ 140.00		175%			
4040.1 Grants District	\$ 1,000.00	\$ 1,000.00		100%			
4040.2 Grants Alleghany	\$ 2,609.28				\$ 13.84		
4040.3 Grants Pike	\$ 3,973.09	\$ 3,973.09		100%		\$ 4.43	
4060.3 Surplus Sales Pike							
4070.2 Mutual Aid Alleghany	\$ 528.76	\$ 528.71		100%			
4070.3 Mutual Aid Pike	\$ 3,513.14	\$ 3,513.19		100%			
7030.1 Other Income	\$	\$ 491.36					
Revenue Total	48,788	32,503.51		67%			
INCOME							
6170.2 Electricity Alleghany	\$ 760.00	\$ 570.88		75%			
6170.3 Electricity Pike	\$ 1,050.00	\$ 709.62		68%			
6172.2 Telephone Alleghany	\$ 480.00	\$ 278.25		58%			
6172.3 Telephone Pike	\$ 300.00	\$ 215.15		72%			
6174.2 Water Alleghany	\$ 399.30	\$ 399.30		100%			
6176.2 Propane Alleghany	\$ 500.00	\$ 559.92		112%			
6180.1 Insurance	\$ 7,439.00	\$ 7,439.00		100%			
6230.1 Compliance/Training	\$ 1,100.00	\$ 1,089.78		99%			
6250.1 postage/copies/office supplies	\$ 150.00	\$ 66.00		44%			
6265.1 County Mgmt Fee	\$ 3,001.41	\$ 3,001.47		100%			
6270.1 Bookkeeping	\$ 750.00	\$ 435.00		58%			
6273.1 Auditor Fee							
6275.1 Board Development	\$ 1,060.19						
6280.2 Solid Waste Fee Alleghany	\$ 407.70	\$ 406.70		100%			
6280.3 Solid Waste Fee Pike	\$ 312.56	\$ 312.56		100%			
6295.2 Building Maint. Alleghany							
6295.3 Building Maint. Pike							
6235.1 Bank Charges	\$ 10.00	\$ 10.00		100%			
Subtotal	\$ 17,720.16	\$ 15,493.63		87%			
OVERHEAD EXPENSES							
6230.2 Op Compliance/Training	\$ 600.00	\$ 341.15		57%			
6296.2 Mutual Aid Payroll							
6300.2 Small Equipment	\$ 5,218.56	\$ 3,410.15		65%			
6301.2 Equipment Repairs & Maint.	\$ 400.00	\$ 408.86		102%			
6350.2 Fuel	\$ 300.00	\$ 135.24		45%			
6630.2 Vehicle Repair & Maint.	\$ 800.00	\$ 176.28		22%			
6660.2 Supplies	\$ 100.00	\$ 188.04		188%			
Subtotal	\$ 7,418.56	\$ 4,659.72		63%			
AVFD							

	Budget	Y-T-D Actual	%	Reimbursed	Total minus Reimbursed	% after reimb.
PCVFD						
6230.3 Op Compliance/Training	\$ 784.50	\$ 628.35	80%			
6296.3 Mutual Aid Payroll	\$ 1,410.91	\$ 1,410.91	100%			
6300.3 Small Equipment	\$ 7,946.18	\$ 5,826.53	73%			
6301.3 Equipment Repairs & Maint.	\$ 400.00	\$ 179.92	45%			
6350.3 Fuel	\$ 2,030.23	\$ 1,010.12	50%			
6630.3 Vehicle Repair & Maint.	\$ 3,442.66	\$ 2,757.01	80%			
6660.3 Supplies	\$ 100.00	\$ 17.00				
Subtotal	\$ 16,114.48	\$ 11,829.84	73%			
Lights						
6170.4 Streetlight Expense Alleghany	\$ 4,000.00	\$ 2,870.63	72%			
6171.4 Streetlight Expense Forest	\$ 500.00	\$ 354.63	71%			
Lights Total	\$ 4,500.00	\$ 3,225.26	72%			
Fixed Assets						
1350.2 Equipment Alleghany						
1350.3 Equipment Pike						
1370.2 Vehicles Alleghany						
1370.3 Vehicles Pike						
Fixed Asset Expenditures total	\$ -					
NET						
Total Income Statement Expenses	\$ 45,753.20	\$ 35,208.45				
Income Statement net change	\$ 3,034.87	\$ (2,704.94)				
Balance Sheet						
2000.1 Accounts Payable	\$ 2,019.20	\$ 2,012.93				
Balance sheet changes total	\$ 2,019.20	\$ 2,012.93				
Funds						
Fund Additions	\$ 3,495.66	\$ 2,113.26				
Fund Withdrawals	\$ (2,714.24)	\$ (2,200.00)				
Net Fund Balance Changes	\$ 781.42	\$ (86.74)				
Net change	\$ 234.25	\$ (4,631.13)				
6/30/2009 Current						
Audit Fund	\$ 800.00	\$ 800.00				
Streetlight Fund	\$ 696.02	\$ 836.02				
PCVFD Building Fund	\$ 7,410.93	\$ 8,199.27				
PCVFD Vehicle Fund	\$ 1,705.47	\$ 293.81				
AVFD Building Fund	\$ 241.45	\$ 439.74				
AVFD Vehicle Fund	\$ 120.73	\$ 319.02				
Interest earned	\$ -	\$ 5.43				
Total Funds	\$ 10,974.60	\$ 10,893.29				
				Fund Account Balance	\$ 2,113.26	

Rae Bell Arbogast
P.O. Box 919
Alleghany, CA 95910
530-287-3454

received
3-17-10

Copy

Date	Invoice #
1/17/2010	2010-1

Bill To
Pliocene Ridge CSD 100 Pike City Rd. Pike City, CA 95960

ck # 537
1/20/10
6270.1

Quantity	Description	Price Each	Amount
8	Bookkeeping hours	\$15.00	\$120.00
Total			\$120.00

Date	Start	Stop	Hours	donated	Notes
10/21/2009	3:00	4:30	1.5		Paid Bills, LPSF grant invoice, T report, bank transfers, post to QB & backup
11/11/2009	8:00	9:00	1		monthly bookkeeping
11/17/2009	8:15	8:45	0.5		bank rec, more bills
1/13/2010	5:00	6:00	1		bills & posting
1/17/2010	11:00	12:45	1.75		reports
	1:30	2:00			0.5 streetlight donation tracking & letter
	2:00	4:45	2.25		. 5 year-end payroll taxes & forms
			8		Invoice 2010-1

PRCSD