

MINUTES of the Regular Meeting of the Board of Directors of Pliocene Ridge CSD. Held Wednesday March 15, 2017 at Station 67 100, Pike City Rd. Pike

1. Call to order: The meeting was called to order at 6:45 pm by President Wayne Babros. Board members present: Wayne Babros, Daniel Guyer, Bruce Coons and Gracie Knowles. Also present were Pike assistant chiefs Jim Buckbee & Tom Starr and Alleghany assistant chiefs David Arbogast & Ned Cusato, PCVFD auxiliary President Roland Robertson was in attendance as was Secretary Rae Bell who took the minutes. Flag Salute.

2. APPROVAL OF THE AGENDA: A motion was made by Bruce Coons to approve the agenda, 2nd by Daniel Guyer. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.**

3. PUBLIC COMMENT: None.

4. INFORMATION/DISCUSSION ITEMS

a) Correspondence: Incoming Letter from Sierra Frontier Medical Resources in Downieville about their Paramedic Program with a request for a donation, request for updated incumbent roster from Michelle Burr of the Sierra County Clerk Recorders Office, Letter from the State Controller's Office regarding the annual compensation report due April 30th. Letter from Rae Bell re: Alleghany Firehouse Project **Outgoing** Letter from State Controller forwarded to Boden, Klein and Sneesby as they handle this as part of the audit agreement, signed contract mailed to Airmed Group, signed Oaths of Office mailed to Sierra County Clerk-Recorder, Signed audit engagement letter mailed to Boden Klein and Sneesby, Ballot for Fire District Representative in favor of Downieville FPD mailed to Golden State Risk Management Authority.

b) Committee/Member/Business Reports:

1. Alleghany Assistant Chiefs Arbogast & Cusato reported that there was one medical call since the last meeting transported to Hwy 49 for a rendezvous with SNMH Ambulance, the new EMT and youngest firefighter has moved to Chico, a new computer was purchased for training and they have started using it to watch the training videos that Jim Buckbee provided. All equipment in good working order except there seems to be an issue with the transfer case on the ambulance 7145 (it is difficult to get in and out of 4WD) they will be looking at this soon. Possibly it just needs to be lubed. The ambulance was taken to Downieville on Monday the 13th to fill the large oxygen bottle and to restock it.

2. Pike City Assistant Chiefs Buckbee & Starr reported that everything is up and running. They have a new full-time resident of the Pike Firehouse (a mannequin) stuffed with firehose so that its weight is similar to the weight of an actual person. It is being used for trainings involving moving patients. They have started a wildland refresher in order to get ready for fire season. They had training with Alleghany on March 23rd. The ambulance was gone over, as well as the new sled for the stokes. Everybody also practiced with the traction splint. The new lights outside the firehouse are great and they want to get another one.

3. Station 71 Auxiliary No report.

4. Station 67 Auxiliary Roland reported that their spring newsletter was mailed on Monday. They added expired members back to the address list with a green border on the address label in order to try and get some members back. They have a planning meeting scheduled for Taco Night. A resident has expressed interest in filling the vacancy on the board.

5. Risk Manager Report: Daniel Guyer reported that the Loss Prevention Incentive Plan application was submitted to Golden State Risk Management Authority by the deadline. A letter

was received from them asking for additional back-up documentation due by April 14th. They will make the awards at their May meeting.

6. *Board Member/Staff reports:* Rae Bell reported that Frank Lang wishes to be on the agenda for the April meeting to discuss Frontier Medical Resources' paramedic program. She also reported that she was able to confirm with Airmed ambulance services that Enloe is not part of their plan. She is in the process of putting all of the information including applications for both Enloe Careflight and Airmed on the district's website under "notices". Hard copies of the applications are being placed in the plastic "agenda boxes" in both Alleghany and Pike. In response to an inquiry from President Babros, Ned reported that all of the washed-out roads in the county will be repaired. Mountain House Rd is a high priority but it still has 2 feet of snow on it. Because of the snow, the engineers have not had a chance to look at it yet. Most of the work will be done by outside contractors.

7. *Standing Committee Reports:* Streetlight manager Bruce Coons reported that two lights are blinking and PG&E claimed they could not find pole #4. They were looking in Forest City instead of Alleghany but would not believe him when he told them that over the phone. It has been very frustrating trying to get service on the lights. Ned reported that the one in the County Yard is blinking again. Bruce will continue to follow-up with PG&E. The treasurer needs to go over the bills and cross-reference with the master list to see exactly what the district is being charged for. It has been verified that the number of lights is accurate but the split between Alleghany and Forest City might to be off.

5. ACTION ITEMS

a) *Approval of regular meeting minutes dated 2/15/17* Motion to approve the minutes as submitted made by Gracie Knowles 2nd Daniel Guyer. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.**

b) *Approval of treasurer's report dated 2/28/17 and typo correction to 1/31/17 report.* Moved by Daniel Guyer 2nd by Bruce Coons. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.**

c) *Unfinished Business*

1. Wayman Dam project – Bill Adasiewicz sent out an email update on March 6th reporting that he had followed-up with the Forest Service but hadn't gotten any positive indication from them that any action was being taken to move forward with the approval to muck out the reservoir. Tom Starr reported that the Forest Service had some archeological people out there this week. (They could not find the dam and showed up at his house) Zac Kostick met up with them after Tom got them pointed in the right direction.
2. Draft changes to Finance Policy 3000 to bring it into compliance with the State Mandated budget timeline were presented by the Secretary. A motion to accept the changes as proposed was made by Daniel Guyer 2nd by Gracie Knowles. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.**
3. Regarding the Alleghany Firehouse project: The bay doors were serviced by Advantage Garage Doors on January 31st and they are working fine. It was recommended they be serviced at least once every few years. They also recommended installing bumper stops the next time they come to extend the life of the top rollers. A copy of the memo sent to Burns Tenney by the project committee in December and the recent letter from Rae Bell regarding the firehouse project are attached to these minutes. There has been no further word from either Burns Tenney or AVFD.

4. Regarding the Pike Firehouse project: Roland reported that they have decided to “go for it”. Attached to these minutes is the plot plan and job assignments. In order to comply with ADA parking requirements for the lift, an area will need to be paved next to the firehouse. They are going to seek the County’s help with that. He has gotten a grant application from SPI and will be asking them to help with the stairway. The more detailed the cost estimate is, the more likely it is that they will get money. Their hope is to get the construction going this summer. The estimated cost for the staircase is around \$6,500. They are looking for further funding sources including possibly Robinson Timber and the Yuba County Water Agency. The lift portion of the project will be submitted to USDA Rural Development for a grant/loan combo. Hopefully they can get 75% funding and a low interest loan or other help for the remaining 25%.

d) New Business

1. It had been brought to the board’s attention at recent meetings that the dispatch office in the Alleghany Firehouse has been non-operational for several years. An inquiry was made of Lee Brown on March 13th to see what would be needed to get it operational again. He stated that based on his memory, all that is needed to get it operational is a radio and battery backup. It was suggested by Jim Buckbee that possibly the Sheriff’s Office might have a spare radio that they could donate. Banner Communications will be contacted to find out the cost of a battery backup. The Alleghany Firehouse Budget line-item could possibly be used to pay for it. It was noted that having a functional dispatch office in Alleghany would be beneficial in several scenarios: it could be used as a “command center” for any incidents in the district. In the event that there is a problem with either the Pike dispatch office or Downieville dispatch offices it would provide an alternate location. If the Ruby repeater goes down, it could provide dispatch capabilities and communication assistance for both the Pike and Alleghany fire departments.

Jim Buckbee reported that the newer Kenwood high band radios provided by OES do have paging capabilities. The Pike Department has programmed the one in their command rig (6700) to be able to page out Pike. The Alleghany Department might want to consider doing the same thing with the radio in their command rig (7100).

On the same topic of dispatch it was reported that there is a new protocol in place issued by Lee Brown. The protocol is intended to lower the volume of radio traffic when calls are paged-out. Responding individuals are to skip saying “Downieville Fire” at the beginning of their radio transmission when they notify dispatch that they are responding. When the dispatcher hears this they will not confirm back. IF “Downieville Fire” is said at the beginning of the transmission the dispatcher is required to confirm back. All vehicles still need to say “Downieville Fire” at the beginning of their transmissions.

NEXT MEETING AGENDA ITEMS The next regular meeting is scheduled for April 19th at the Alleghany Firehouse.

ANNOUNCEMENTS An Ethics AB 1234 and Workplace Harassment Prevention AB1825 workshop will be held on Sat. May 13th at the Pike Firehouse beginning at 9am This is a requirement for Board Members and Managers. An “Understanding the Budget Process” workshop is being hosted by Alleghany County Water district at the Alleghany Firehouse on March 31st 9am to noon. It is being presented by Angele Wendele of the California Rural Water Association. It is free and is open to anybody who wants to attend. Registration is required. Possibly lunch will be served.

ADJOURNMENT: There being no further business before the board the meeting was adjourned at 7:35 PM

Respectfully submitted,



Rae Bell Arbogast
Secretary



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

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NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday March 15, 2017 6:30 pm Pike Firehouse 100 Pike City Rd.

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE
2. APPROVAL OF AGENDA
3. PUBLIC COMMENT
4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS
 - a) Correspondence
 - b) Committee/Member/Business Reports:
 1. Station 71 Chief's report
 2. Station 67 Chief's report
 3. Station 71 Auxiliary
 4. Station 67 Auxiliary
 5. Risk Manager Report
 6. Board Member Report –
 7. Standing Committee Reports: Streetlight, Budget, Safety
5. ACTION ITEMS:
 - a) Approval of Minutes of February 15, 2017
 - b) Approval of Treasurer's report dated February 28, 2017 and correction to January report (29 cent typo)
 - c) Unfinished business:
 1. Wayman Dam Project
 2. Ongoing Bylaws & Policy review and/or update: Proposed revisions to Policy 3000
 3. Alleghany Firehouse Project –
 4. Pike Firehouse Project –
 - d) New business
 1. Status of dispatch office in Alleghany -
7. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ Ethics training May 13th Pike, "Understanding the budget process" March 31st Alleghany

8. ADJOURNMENT

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 specifying your disability and the format in which you would like to receive this Agenda and future Agendas as well.



Pliocene Ridge Community Services District

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CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Pliocene Ridge CSD, Sierra County California:

Regular Meeting Agenda Meeting date: 3/15/17

In the following location(s):

Alleghany Post Office Bulletin Board At the Alleghany Firehouse Online, emailed to agenda list.
Jim to post at Pike Firehouse

On 3/12/17 (date)

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X

Rae Bell Arbogast



Pliocene Ridge Community Services District

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MEMO Date: 12/21/16

To: Burns Tenney

cc: Pliocene Ridge CSD Board and AVFD Board

From: Alleghany Station 1 Committee

RE: Letter dated 12/14/16 addressed to the Pliocene Ridge CSD Board of Directors

The written summary of our meeting and assessment of the firehouse was not intended to document everything that was discussed at that meeting. It only provided the outcome of the meeting.

The focus of our assessment was the exterior structure of the firehouse including the foundation. Because the exterior protects the interior, we all agreed that it should be addressed first.

Of primary concern is the drainage issue at the front of the building on the side facing Main Street. The drainage problem was identified when we did the project to re-side the front of the building about seven years ago. At that time, the county dug out the asphalt near the existing drain at the front of the building for us, in order to enable excavation of that area. The project has sat idle since then. The drainage problem is affecting the concrete slab in the front corner of the building where you can see a crack. It also creates a slipping hazard whenever it freezes.

The main purpose of the covered walkway proposal is to address the drainage issue. The excavation, retaining wall and slab will divert the drainage away from the building while creating safer access to the side doors. While the drainage issue could be addressed with a less extensive project, the additional benefits of the proposed plan would make the building safer and more versatile for community use. In addition to the drainage problem, the proposal addresses several other issues: the location of the propane tank, the removal of the large cedar tree which is too close to the building, the inability to access the back room without going through the front bay and the overall condition of that side of the building.

Regarding your question about the storage space included in the proposed concept: it is unlikely that the storage room would be built during the initial phase of the project. The idea was to put a foundation in place when the slab is poured so that it would be an option in the future. There are many things that it could be used for and it would be more accessible than the attic/loft space with better head room.

We did discuss both ADA access and the need for a hot water heater at our meeting. The installation of a small ramp on the side door to the back room was planned as part of the project but was not included in the preliminary drawing. An "on demand" propane hot water heater was discussed as the most economical option for hot water, but was not included in the proposal because our focus was the building's exterior. The propane lines would need to be re-routed if the slab is poured, so the placement of such a hot water heater would be taken into consideration when/if that was done.

We are not sure why you think the bay doors do not lock. The problem with the door where 7150 is parked not locking was fixed last summer. If there is another problem with it please let us know. We agree that anything that can be done to lower the utility bills is worthwhile. There seems to be an endless list of potential improvements to the building. Hopefully we can accomplish some of these things on our own without the need for outside funding.

Since our committee meeting the USDA has stated that they are no longer funding construction projects. Once we have a "green light" from AVFD to move forward (PRCSD voted on it in Oct); our hope is to search for other potential funding sources as well as possible donations of the time, equipment and materials needed to get the work done. Or, it may turn out that only a minimal project to address the drainage problem is tackled. Thank you for your input and for helping to take care of the firehouse over the years.

February 18, 2017

Dear AVFD Board of Commissioners:

At the last Pliocene Ridge CSD meeting it was announced that your board rejected the proposed project for the Alleghany Firehouse. This made me think that I did not do a very good job of explaining the purpose of the project when I showed you the preliminary drawings.

The main purpose of this project is to:

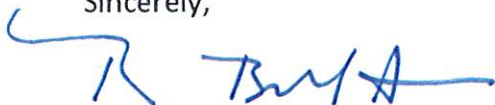
1. Protect the Structural Integrity of the building by addressing the drainage issue and the lack of a roof overhang. The drainage issue at the front of the building which is hurting the foundation was identified by the crew that rebuilt the front of the firehouse several years ago. The crew included: Mark Jokerst (Structural Engineer), Daniel Guyer (General Contractor), Bob Hale, David Arbogast, Larry Vieira and myself. I may have forgotten somebody but that is who I remember.

2. Create SAFE year-round access to both pedestrian doors. This includes handicap access as mentioned in Burns' letter.

3. Improve the appearance of the firehouse. From my perspective this is a matter of community pride. We got the front of the firehouse looking nice, the natural progression is to move to the side facing Main Street. This was the plan all along but we "lost steam". The plan to move to that side was not specific as far as what would be done because we never got that far.

Bob suggested that the firehouse project committee meet with the AVFD auxiliary. This is a good idea. I suggest that we meet on a weekend day when Burns can also be there. I am not available on Sat. February 25th or the weekend of March 4th and 5th but right now the rest of my weekends look open. Please let me know what weekend days work for your board (please provide a couple) and I will communicate with the committee members to set a date.

Sincerely,



Rae Bell Arbogast

(not in any official capacity)

Enclosures: Letter from Burns Tenney to PRCSD Board of Directors, response from firehouse project committee.

CC: Pliocene Ridge CSD Board of Directors, Ned Cusato, Burns Tenney

ACTION ITEMS PCVFD ADA ACCESS, FIRE ESCAPE PROJECT

D = Danny
R = Roland
M = Mark
C = County

GENESIS VERTICAL LIFT

A Manufacture

- 1. cost estimate -----R--

B Shaft Tower

- 1. Engineering Drawing -----M-
- 2. Labor cost-----R/D--
- 3. Personnel required-----D--
- 4. Material cost-----D--

C Lift foundation pad/pit

- 1. Engineering Drawing -----M--
- 2. Labor cost-----R/D--
- 3. Personnel required-----D-
- 4. Material cost -----D---

D Lift Electrical / Phone

- 1. Material cost -----R----
- 2. Labor cost -----R/D-----
- 3. Personnel required -----R-----
- 4. Electrical location drawing -----R----

E Tower upper level door opening

- 1. Material cost -----D----
- 2. Labor cost -----R/D-----
- 3. Personnel required -----D-----
- 4. Engineer drawing -----M----

FIRE ESCAPE STAIRWAY

A Stairway

- 1. Manufacture cost -----R/D-----
- 2. Engineer drawing -----M-----

FIRE ESCAPE STAIRWAY (continued)

B Stairway door installation

- 1. Material cost -----D-----
- 2. Labor cost -----R/D-----
- 3. Personnel required -----D-----
- 4. Engineering drawing -----M-----

C Stairway foundation and landing pad

- 1 Material cost -----D-----
- 2 Labor cost -----R/D-----
- 3 Personnel required -----D-----
- 4 Engineering drawing -----M-----

D Stairway installation

- 1 Material cost -----D-----
- 2 Labor cost -----R/D-----
- 3 Personnel required -----D-----
- 4 Engineering drawing -----R-----

E Stairway electrical

- 1 Material cost -----R-----
- 2 Labor cost -----R/D-----
- 3 Electrical location drawing -----R/M-----
- 4 Personnel required -----R-----

ADA PARKING AREA

A Grading plan

- 1 Engineering drawing -----M-----

B County assistance

- 1 Fill material -----C-----
- 2 Compaction -----C-----

C Asphalt installation

- 1 Contractor cost -----R-----

D Stripping and signs

- 1 Contractor cost -----R-----

