



**MINUTES of the Regular Meeting of the  
Pliocene Ridge CSD Board of Directors  
Date: Thursday March 21, 2024 Time: 6:30 pm  
Location: Alleghany Firehouse Station 2.**

**1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE:** The meeting was called to order at 6:30 pm by President Larry Allen. **Flag Salute.** Present: Board members, Larry Allen, Bruce Coons, Chris Mills and Pam Davis. Grace Lundeen had notified the Secretary in advance that she could not attend. Also in attendance: District Chief Dorn and Alleghany Assistant Chiefs David Arbogast and Ned Cusato, Pike Community Support Foundation President Roland Robertson and Treasurer Denise Ruane. Public: Burns and Vicky Tenney, Jan Sticha. Pliocene Ridge CSD Secretary Rae Bell Arbogast was present and took the minutes. (nobody dialed in, so call was disconnected)

**2. CONSENT CALENDAR:**

Approval of current Agenda, Minutes for regular meeting held February 15, 2024, and the Treasurer's report for February 2024. **A motion was made to approve the consent calendar by Chris Mills, seconded by Pam Davis Ayes: Allen, Davis, Coons, Mills Noes: none Absent: Lundeen Abstain: none ~ Motion carried.**

**3. PUBLIC COMMENT:** None

**4. INFORMATION/DISCUSSION ITEMS**

**a) Correspondence Incoming** Letter from State Controller's Office regarding annual compensation report due in April **Outgoing Email topics (in & out):** Air quality control board re: new burn day phone number, Pike FH Committee re: Project, Larry Allen re agenda items and architect contract, Sierra County re: emergency preparedness grant, PRCSD BOD and Sierra County re Form 700s, Sierra County Public Health re: request to borrow a generator, Sierra County Planning Dept re Fire mapping meeting, PRCSD First responders re: 2<sup>nd</sup> half of Public Safety First Aid Class.

**b) Committee/Member/Business Reports:**

1. *Chief's Report* ~ Chief Dorn reported that it has been quiet since the last meeting. There were three fires the day before in our area, one near Sierra City and a 2 acre fire in Camptonville, Pike's water tender responded. There was also another small fire in N. San Juan at the same time as the one in Camptonville. The new water tender will be put in service as soon as the next storm blows over.

2. *Assistant Chiefs' Report:* David Arbogast reported that the Public Safety First Aid Class was finished the prior Sunday.

3. *AVFD non-profit corp:* ~ Rae Bell reported that ballots were sent to all members on Monday.

4. *Pike Community Support Foundation* ~ Roland Roberston reported that their spring newsletter will be going out soon. They are considering holding a pancake breakfast fundraiser and a Town Hall meeting this year.

5. *Board Member/Staff Reports* ~ In addition to her report provided in writing Rae Bell reported that the invoice for the firewise mailout and other work was submitted to the County that morning.

6. *Firewise Community Projects* ~ Report provided in writing.

7. *Firehouse Projects & ADA Compliance:*~ Re: Pike City Firehouse, the architect's contract was received and signed by Larry Allen. Denise Ruane to submit to architect and provide fully executed copy back to PRCSD. Architect implied that we would have something "within a few weeks".  
No report on Alleghany Station 1 repairs.

8. *Pending Grants \_ USDA Vehicle Reimbursement Grant* – Waiting to hear back from USDA.

## **5. ACTION ITEMS**

### **a) Unfinished Business**

1. *Appoint Risk Manager.* No volunteers, no action taken. Chris Dorn to ask at training, to see if any of the first responders are interested.

2. *Allocate funds* to cover anticipated architectural services fee for Pike City Firehouse, estimated cost \$6,500. After a brief discussion a motion was made to use the general fire fund to pay for the cost analysis/feasibility study. **Motion made by Bruce Coons, seconded by Chris Mills Ayes: Allen, Davis, Coons, Mills Noes: none Absent: Lundeen Abstain: none ~ Motion carried.**

### **b) New Business**

1. *None:*

**6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS:** The next regular meeting is scheduled for April 18, 2024 in Pike.

## **7. ADJOURNMENT:**

There being no further business before the board, the meeting was adjourned at 6:38 PM.



Respectfully submitted,  
Rae Bell Arbogast, Secretary



# Pliocene Ridge Community Services District

100 Pike City Road  
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

## CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Pliocene Ridge CSD, Sierra County California:

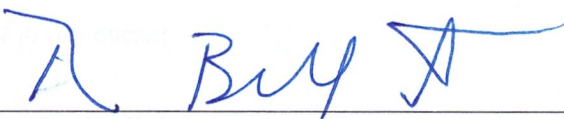
Regular Meeting Agenda Meeting date: 3/21/24

In the following location(s):

Alleghany Post Office Bulletin Board, , plioceneridge.org, emailed to agenda list.

On 3/18/2024 (date)

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X   
Rae Bell Arbogast



## Pliocene Ridge Community Services District

100 Pike City Road  
Pike City, CA 95960

[plioceneridge.org](http://plioceneridge.org)

[plioceneridge@gmail.com](mailto:plioceneridge@gmail.com)

### NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

**Thursday March 21, 2024, 6:30 pm**

**Location: Alleghany Firehouse Station 2, 513 Miners St.**

**VIA Phone Conference available for non-board members call 978-990-5144 Access code 6919768#**

**ALL MEETING DOCUMENTS ARE POSTED ONLINE [plioceneridge.org](http://plioceneridge.org)**

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

2. CONSENT CALENDAR

a) Approval of Agenda b) Approve Minutes for regular meeting held February 15, 2024 c) Ratify Treasurer's report & bill payments for February 2024

3. PUBLIC COMMENT: Complaints about individuals are to be submitted in writing per Article II section 15 of the bylaws. The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- a) Correspondence since last meeting –
- b) Committee/Member/Business Reports:
  - 1. District Chief's report
  - 2. Assistant Chiefs' reports
  - 3. AVFD non-profit corp.
  - 4. Pike Community Support Foundation
  - 5. Board Member/Staff Reports ~
  - 6. Firewise Communities –
  - 7. Firehouse Projects & ADA Compliance ~ Both Departments
  - 8. Pending Grants – USDA Vehicle Reimbursement Grant

5. DISCUSSION and POSSIBLE ACTION ITEMS:

- a) Unfinished business:
  - 1. Appoint Risk Manager per policy #1030
  - 2. Allocate funds to cover anticipated architectural services fee for Pike City Firehouse Study. Estimate \$6,500.
- b) New business
  - 1. None

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ The next regular meeting is scheduled for April 18, 2024 in Pike.

7. ADJOURNMENT

Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 or [plioceneridge@gmail.com](mailto:plioceneridge@gmail.com) specifying your disability and the format in which you would like to receive this agenda and future agendas. SEND AN EMAIL TO [plioceneridge@gmail.com](mailto:plioceneridge@gmail.com) to be added to the email list for meeting notices.



# Pliocene Ridge Community Services District

Serving the Communities of Allegheny, Forest City and Pike City  
 100 Pike City Road  
 Pike City, CA 95960  
 plioceneridge.org

## Treasurer's Report for February 2024

Beginning Checking Account Balance \$ 4,775.05

### DEPOSITS

Date	From:	For:	Amount
2/15	ACWD \$16 and Museum \$16	Fire Extinguishers annual recert Hist. Church and Museum	\$ 32.00
<b>Deposits Total</b>			<b>\$ 32.00</b>

### EXPENDITURES

Ck #	Date	To:	For:	Amount
EFT	2/1	PG&E	details below	\$ 836.83
			Allegheny Firehouse	\$ 181.95
			Pike Firehouse	\$ 337.99
			Allegheny Streetlights	\$ 296.57
			Forest City Streetlights	\$ 20.32
EFT	2/1	West America Bank CC Card	Suburban Propane Pike City FH	\$ 85.76
804	2/12	Rae Bell Arbogast reimburse	tax forms	\$ 34.70
2696	2/12	AT&T	phones	\$ 68.56
2697	2/12	Banner Communicaitons	handheld radio Pike City FD	\$ 321.75
2698	2/12	Sierra County Public Works	Fuel Allegheny \$34.60 Fuel Pike 95.14	\$ 129.74
805	2/12	Postmaster	stamps	\$ 136.00
806	2/23	Postmaster	stamps	\$ 68.00
<b>Expenditures/transfers Total</b>				<b>\$ 1,681.34</b>

Reserve Account Detail	
Contingency	\$ 24,500.00
Allegheny Fire Unallocated	\$ 8,000.00
Pike City Fire Unallocated	\$ 12,950.00
Allegheny Firehouses	\$ 11,409.37
Pike City Firehouse	\$ 3,064.76
Allegheny Fleet	\$ 4,588.78
Pike City Fleet	\$ 1,202.95
Allegheny Dispatch Office	\$ 700.00
Streetlights	\$ 8,213.38
EMS Vehicle Fund	\$ 250.00
Interest Earned	\$ 13.13
<b>Reserve Account Total</b>	<b>\$ 74,892.37</b>

<b>Ending Checking Account Balance</b>	\$ 3,125.71
<b>Starting Savings account balance</b>	\$ 20,938.35
transfer to checking	
interest earned	
<b>Ending Savings Account Balance</b>	\$ 20,938.35
<b>General Fire Fund Total</b>	\$ 24,064.06
<b>All Fire Funds (including reserves)</b>	\$ 90,743.05

Note: A small amount of streetlight funds are comingled with general fund during the year.

<b>Reserve account Starting Balance</b>	\$ 74,892.37
Interest earned	
deposits	
<b>Reserve account Ending Balance</b>	\$ 74,892.37
<b>Total All Funds</b>	\$ 98,956.43

Report prepared by Rae Bell, Treasurer

Verified against bank statement and QB balances by: X

Name Printed

Note: Savings and Reserve account reconciled quarterly.

title




Staff report for meeting date 3/21/2024

Prepared by Secretary/Treasurer Rae Bell Arbogast— *disclaimer: any opinions expressed in this document belong to the author and do not represent the official stance of the district.*

**Agenda item 4. a) Correspondence since last meeting.**

**Incoming** Letter from State Controller's Office regarding annual compensation report due in April

**Outgoing Email topics (in & out):** Air quality control board re: new phone number (provided in this report below) Pike FH Committee re: Project, Larry Allen re agenda items and architect contract, Sierra County re: emergency preparedness grant, PRCSD BOD and Sierra County re Form 700s, Sierra County Public Health re: request to borrow a generator, Sierra County Planning Dept re Fire mapping meeting, PRCSD First responders re: 2<sup>nd</sup> half of Public Safety First Aid Class.

**Agenda item 4. b) 5 Staff Reports.** The Red Cross CPR for professional providers class held Sunday. February 18<sup>th</sup> was well attended with 15 first responders and one resident from Alleghany attending (she paid the \$44 for the Red Cross certificate). This is the first part of the Public Safety First Aid Class that is required for first responders every two years. The second part of the class was held on Sunday March 17<sup>th</sup>.

**Agenda item 4. b) 6 Firewise communities.** I haven't billed the Title III fund (County) as of this writing for the mailer that went out in February.

**NEW BURN DAY INFORMATION PHONE #**

Good afternoon and happy Monday,

I'm reaching out to update and make sure you have our main Burn Recorder number for burn status updates within the Northern Sierra Air Quality Management District. Our current and valid number is (530) 274-7928 - please update your records accordingly, and let me know if you have any questions.

Thanks,

--

Scott Coughlin

Air Pollution Control Specialist I

scottc@myairdistrict.com

Pending items not addressed on this month's agenda:

(Staff needs more time to work on them before presenting to the board, more info needed, or conditions not right to proceed)

- MOU with non-profits (name changes) We are waiting on documentation from the AVFD non-profit corporation.
- Signage for firehouses (Need signs with updated department names and updated district logo)
- **Repair to west wall of Station 1 in Alleghany. The metal siding was purchased last April, arrived last summer (2022) and is sitting in the County Yard.**
- Proposed changes to Ordinance #1 discussed in Feb. 2023 – Larry Allen found additional code that would allow us to bill for environmental spills & clean-up. More legal research is needed before a new draft will be ready for the first reading. **This will be placed on the October 2023 agenda even if all we do is accept the language that was already developed. The environmental clean-up language can be added later.**
- ISO survey done in 2019 ~ I have not been able to get a copy of our survey docs from 2019. Every time that I contact them, they tell me to create a user account on their website, which I do, and get a message that a confirmation email will be generated but it never happens. I have contacted the person who did the survey and he said that I am not the only one having problems and that he would get back to me, but he never has. **The ISO survey will be due again next year.** It is a very involved process that I spent well over 40 hours on last time, but we did manage to get a better ISO rating for the district as a result of the work.
- Free attorney consult: I was authorized a long time ago, to inquire about the borrowing limits for CSD's to see if there is any additional information (legal precedence) besides the code but haven't done it.