



Pliocene Ridge Community Services District

Serving the communities of Alleghany, Forest City, and Pike City
100 Pike City Road, Pike City, CA 95960

Regular Meeting Wednesday, April 20, 2011, 6:30PM, Station 71 Alleghany MINUTES

A quorum was established and the meeting called to order at 6:38PM by Pres. Wayne Babros. Board members present: L. Vieira, M. Womack, W. Babros, L. Szakacs, D. Guyer; absent: none. Also present: Chief Hale, Chief MacLennan, and Treasurer Rae Bell Arbogast; absent: Sup. Adams. Flag salute.

APPROVAL OF AGENDA Moved by D. Guyer, seconded by L. Szakacs to approve the agenda. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

PUBLIC COMMENT. None

INFORMATION/DISCUSSION ITEMS

Correspondence: 4/8/11 recd letter from T. Beals re allocation of OES Grant funds; 3/18/11 letter sent to Sac Metro Fire District re donation of a fire engine; 4/6/11 memo from R. Bell Arbogast re Enloe Flight Care.

Committee/Member/Business Reports:

Station 71: Chief Hale reported he is making a list of projects for each vehicle: 7180 starter through Robinson; 7140 has short; following up with Cal Fire engine, still has request. Fire Safe Council meeting Wed., 4/27 at N. Yuba Station to review maps. Chiefs in western Sierra trying to schedule first meeting, set up yearly fire drill. June & July all filled up. No new grants.

Station 67: Chief MacLennan reported still waiting on weather to fix 7180. Going to get 10 new radios, new Pike City resident, Brandon, to donate. MCI training end of month, 4/30/11 at Hwy 49 & Callda Road, 8:am, staging. Pike City sending 1 engine, Alleghany sending ambulance.

Auxiliary 71: General discussion of forms filed by non profits: Annual Attorney General Registry of Charitable Trusts Renewal Fee Report (RRF-1) due 4 months plus 15 days after the end of the fiscal year; Annual E postcard; 991 to the State; 990N to Feds (effective 2009). Each Auxiliary to be requested to send the district copies of their filings beginning with fiscal year 09/10.

Auxiliary 67: Same as Aux. 71. Maris reported that PCVFD Treas. Pat Knoblauch has no financial data for fiscal years 2003/04 and 2004/05. The bank doesn't keep records back that far. Pat is going to advise that we can't recover the data and go from there. Rae suggested contacting the county Auditor for information. Ryan also reported on new fundraiser, "Over the Line."

Risk Manager: Reported on the lost prevention program.

Board Member Reports: Rae noted that she would make copies to post at each station house re work related injuries and illness.

ACTION ITEMS

Approval of Minutes: Moved L. Vieira, seconded by L. Szakacs to approve the minutes of March 16, 2011 as submitted. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

Approval of Treasurer's Report: Moved by M. Womack, seconded by L. Szakacs to approve the Treasurer's Report of April 9, 2011. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.** Rae expressed concern re the CPA we contracted to do the 5 year audit and our ability to meet the contract pay demand. Maris to make contact with David Kakwani & Associates, CPA, who were awarded the audit contract, to try and cancel.

UNFINISHED BUSINESS

Ambulance Shed Update: Nothing new to report.

Worker's Comp Debt: Settled by Chief Hale. DONE!

NEW BUSINESS

Physical Inventory: Rae distributed copies of each station's inventory to Board Pres., Secty, Fire Chiefs, Risk Manager.

Risk Manager Personnel Safety Compliance/Evaluations: Dan will check with M. Jokerst to find out what should be done.

Survey Affirmative Action: Move to next meeting agenda.

Budget Transfer: Moved by M. Womack, seconded by L. Vieira to approve to pay \$500 for repairs to AVFD 7180 from savings. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

1st Aid/CPR costs. Rae noted that it will cost \$25/person plus \$10 for mask. Class will be one day. To be scheduled.

May 18, 2011 Regular Meeting. Moved by D. Guyer, seconded by L. Vieira to cancel May 18, 2011 meeting due to lack of secretary and very little business. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

NEXT MEETING AGENDA ITEMS

ANNOUNCEMENTS

The next regular meeting will be Wed., June 15, 2011, 6:30pm, Station 71 Alleghany.

ADJOURNMENT Moved by D. Guyer, seconded by L. Vieira and passed unanimously to adjourn the meeting. So ordered by President Babros at 7:51pm.

Respectfully submitted,

Maris Womack
Secretary

Minutes adopted
or submitted or changed
6-15-11
Date MW
Initial

Pliocene Ridge Community Services District
Balance Sheet
As of April 9, 2011

Apr 9, 11

ASSETS**Current Assets****Checking/Savings**

1000.1 · West America Checking	1,168.59
1001.1 · West America Savings	16,941.47
1002.1 · PRCS D Fund Account	12,108.40

Total Checking/Savings	30,218.46
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Total Current Assets	30,218.46
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Fixed Assets**1300.1 · Property**

1300.2 · Land Alleghany	11,387.00
1300.3 · Land Pike	3,453.00
1320.2 · Buildings Alleghany	52,574.00
1320.3 · Buildings Pike	67,294.00

Total 1300.1 · Property	134,708.00
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1350.1 · Equipment

1350.2 · Equipment Alleghany	34,808.00
1350.3 · Equipment Pike	42,550.75

Total 1350.1 · Equipment	77,358.75
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1370.1 · Vehicles

1370.2 · Vehicles Alleghany	32,000.00
1370.3 · Vehicles Pike	56,180.00

Total 1370.1 · Vehicles	88,180.00
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1390.1 · Accumulated Depreciation	-76,965.36
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Total Fixed Assets	223,281.39
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TOTAL ASSETS	253,499.85
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LIABILITIES & EQUITY**Liabilities****Current Liabilities****Accounts Payable**

2000.1 · Accounts Payable	4,967.04
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Total Accounts Payable	4,967.04
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Total Current Liabilities	4,967.04
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Total Liabilities	4,967.04
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Equity

3010.1 · Investment in Fixed Assets	223,281.39
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3110.1 · Retained Earnings	27,673.61
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Net Income	-2,422.19
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Total Equity	248,532.81
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TOTAL LIABILITIES & EQUITY	253,499.85
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Pliocene Ridge Community Services District
Profit & Loss
 July 2010 through June 2011

	<u>Jul '10 - Jun 11</u>
Ordinary Income/Expense	
Income	
4020.1 · Tax Revenue Fire	12,871.12
4020.4 · Tax Revenue Street Lights	2,715.19
4030.2 · Donations Alleghany	646.47
4030.3 · Donations Pike	1,711.36
4030.4 · Donations Streetlight Fund	160.00
4040.1 · Grants District	510.00
Total Income	<u>18,614.14</u>
Expense	
6170.1 · PG&E	
6170.2 · PG&E Alleghany	681.07
6170.3 · PG&E Pike	704.28
Total 6170.1 · PG&E	<u>1,385.35</u>
6170.4 · PG&E Streetlights Alleghany	2,905.49
6171.4 · PG&E Streetlights Forest City	359.11
6172.1 · Telephone	
6172.2 · Telephone Alleghany	165.07
6172.3 · Telephone Pike	113.34
Total 6172.1 · Telephone	<u>278.41</u>
6174.1 · Water	413.62
6176.1 · Propane	
6176.2 · Propane Alleghany	584.87
Total 6176.1 · Propane	<u>584.87</u>
6180.1 · Insurance	9,443.00
6230.2 · Compliance Alleghany	637.75
6230.3 · Compliance Pike	284.27
6250.1 · Postage, copies & office supply	122.00
6270.1 · Bookkeeping	585.00
6280.1 · Property Assessments	
6280.2 · Solid Waste Fee Alleghany	407.70
6280.3 · Solid Waste Fee Pike	312.56
Total 6280.1 · Property Assessments	<u>720.26</u>
6300.2 · Small Equipment Alleghany	685.62
6300.3 · Small Equipment Pike	163.57
6301.2 · Equip. repair/maint. Alleghany	732.91
6350.2 · Gas Alleghany	286.37
6350.3 · Gas Pike	850.29
6630.2 · Vehicle Rep. & Maint. Alleghany	
6632.2 · 7100 Repair & Maint.	414.15
6637.2 · 7180 Repairs & Maint.	187.49
Total 6630.2 · Vehicle Rep. & Maint. Alleghany	<u>601.64</u>
6630.3 · Vehicle Rep. & Maint. Pike	
6635.3 · 6770 Repairs & Maint.	11.64
Total 6630.3 · Vehicle Rep. & Maint. Pike	<u>11.64</u>
Total Expense	<u>21,051.17</u>
Net Ordinary Income	-2,437.03
Other Income/Expense	
Other Income	
7010.1 · Interest Income	14.87
7030.1 · Other Income	-0.03
Total Other Income	<u>14.84</u>
Net Other Income	<u>14.84</u>
Net Income	<u><u>-2,422.19</u></u>

	Budget	YTD	
Station 67			
6230.3 Op Compliance/Training	\$ 600.00	\$ 284.27	\$ 315.73 47%
6296.3 Mutual Aid Payroll			
6300.3 Small Equipment	\$ 3,600.00	\$ 163.57	\$ 3,436.43 5%
6301.3 Equipment Repairs & Maint.	\$ 500.00	\$ 500.00	\$ 500.00 0%
6350.3 Fuel	\$ 800.00	\$ 850.29	\$ (50.29) 106%
6650.3 Vehicle Repair & Maint.	\$ 700.00	\$ 11.64	\$ 688.36 2%
6660.3 Supplies	\$ 200.00	\$ 200.00	\$ 200.00 0%
Subtotal	\$ 6,400.00	\$ 1,309.77	\$ 5,090.23 20% Pike Department Operational Expenses
6170.4 Streetlight Expense Allegheny	\$ 3,960.00	\$ 2,905.49	\$ 1,054.51 73%
6171.4 Streetlight Expense Forest	\$ 492.00	\$ 359.11	\$ 132.89 73%
Lights Total	\$ 4,452.00	\$ 3,264.60	\$ 1,187.40
NET			
Total Income Statement Expenses	\$ 32,847.00	\$ 21,051.17	\$ 11,795.83 64% P & L Statement (Profit and Loss) is another name for income statement.
Income Statement net change	\$ 1,143.00	\$ (2,422.19)	Revenue, less expenses
Fixed Assets			
1350.2 Equipment Allegheny			
1350.3 Equipment Pike			
1370.2 Vehicles Allegheny			
1370.3 Vehicles Pike			
Fixed Assets Expenditures total			
Balance Sheet Changes			
Accounts Receivable (AR)	\$ 5,843.00	\$ 5,842.38	CDF Grant from last year hasn't been paid yet this is INCOME
2000.1 Accounts Payable (AP)	\$ 6,706.80	\$ 6,315.16	Truck payment Pike, plus CDF Grant \$ owed back to auxiliaries.
FUNDS (details on separate sheet)			
Fund Additions	811.00	100.00	
Fund Withdrawals	(564.00)		County admin. fee to Streetlights
Net Fund Balance Changes	\$ 247.00	\$ 100.00	
Net change	\$ 32.20	\$ (2,994.97)	Equals Net Income, Plus AR, Minus AP & Minus transfer to Funds
FUNDS			
Beginning Fund Balances	Actual		
Audit Fund	\$ 1,600.00	\$ 1,600.00	
Streetlight Fund	\$ 1,087.68	\$ 1,247.68	\$160. pledges received so far.
PCVFD Building Fund	\$ 8,199.27	\$ 8,199.27	
PCVFD Vehicle Fund	\$ 293.81	\$ 293.81	
AVFD Building Fund	\$ 439.74	\$ 439.74	
AVFD Vehicle Fund	\$ 319.02	\$ 319.02	
Interest earned	\$ 8.88	\$ 8.88	
Total Funds	\$ 11,939.52	\$ 12,108.40	

		PRCSD		YTD		Difference		%		NOTES	
		FY 10-11 BUDGET	Actual								
4202.1	Tax Revenue Fire	\$ 21,968.00	\$ 12,871.12	\$ (9,096.88)	59%						
4202.4	Tax Revenue Streetlights	\$ 5,123.00	\$ 2,715.19	\$ (2,407.81)	53%						
4030.1	Donations District	\$ 646.00	\$ 646.47	\$ 0.47	100%						
4030.2	Donations Alleghany	\$ 3,813.00	\$ 1,711.36	\$ (2,101.64)	45%						
4030.3	Donations Pike	\$ 140.00	\$ 160.00	\$ 20.00	114%						
4030.4	Donations Streetlights	\$ 500.00	\$ 510.00	\$ 10.00	102%						
4040.1	Grants District	\$ 1,800.00	\$ -	\$ (1,800.00)	0%						
4040.2	Grants Alleghany	\$ -	\$ -	\$ -	0%						
4040.3	Grants Pike	\$ -	\$ -	\$ -	0%						
4060.2	Surplus Sales Alleghany	\$ -	\$ -	\$ -	0%						
4060.3	Surplus Sales Pike	\$ -	\$ -	\$ -	0%						
4070.2	Mutual Aid Alleghany	\$ -	\$ -	\$ -	0%						
4070.3	Mutual Aid Pike	\$ -	\$ 14.84	\$ 14.84	100%						Interest Income less '03 adjustment to AR balance
7030.1	Other Income	\$ -	\$ -	\$ -	0%						
	Revenue Total	\$ 33,990.00	\$ 18,628.98								
OVERHEAD EXPENSES											
6170.2	Electricity Alleghany	\$ 850.00	\$ 681.07	\$ 168.93	80%						
6170.3	Electricity Pike	\$ 1,000.00	\$ 704.26	\$ 295.72	70%						
6172.2	Telephone Alleghany	\$ 300.00	\$ 165.07	\$ 134.93	55%						
6172.3	Telephone Pike	\$ 240.00	\$ 113.34	\$ 126.66	47%						
6174.2	Water Alleghany	\$ 396.00	\$ 413.62	\$ (17.62)	104%						
6176.2	Propane Alleghany	\$ 700.00	\$ 584.87	\$ 115.13	84%						
6180.1	Insurance	\$ 9,443.00	\$ 9,443.00	\$ -	100%						
6230.1	Compliance/Training	\$ 100.00	\$ -	\$ 100.00	0%						
6230.1	postage/copies/office supplies	\$ 246.00	\$ 122.00	\$ 126.00	49%						
6255.1	County Mgmt Fee	\$ 3,300.00	\$ -	\$ 3,300.00	0%						
6270.1	Bookkeeping	\$ 750.00	\$ 585.00	\$ 165.00	78%						
6273.1	Auditor Fee	\$ 800.00	\$ -	\$ 800.00	0%						
6275.1	Board Development Fee	\$ 408.00	\$ 407.70	\$ 0.30	100%						
6280.2	Solid Waste Fee Alleghany	\$ 313.00	\$ 312.56	\$ 0.44	100%						
6280.3	Solid Waste Fee Pike	\$ -	\$ -	\$ -	0%						
6295.2	Building Maint Alleghany	\$ -	\$ -	\$ -	0%						CPR mannequins AVFD donated, added to AVFD small equip.
6295.3	Building Maint Pike	\$ -	\$ -	\$ -	0%						
6301.1	Training Equipment	\$ -	\$ -	\$ -	0%						
	Other Expenses	\$ -	\$ -	\$ -	0%						
	Subtotal	\$ 18,848.00	\$ 13,532.51	\$ 5,315.49	72%						Total overhead expenses for District
Station 71											
6230.2	Op Compliance/Training	\$ 500.00	\$ 637.75	\$ (137.75)	128%						
6296.2	Mutual Aid Payroll	\$ -	\$ -	\$ -	0%						
6300.2	Small Equipment	\$ 847.00	\$ 685.62	\$ 161.38	81%						\$646.67 for CPR mannequins, \$ donated by AVFD
6301.2	Equipment Repairs & Maint	\$ 750.00	\$ 732.91	\$ 17.09	98%						
6350.2	Fuel	\$ 500.00	\$ 286.37	\$ 213.63	57%						
6630.2	Vehicle Repair & Maint	\$ 500.00	\$ 601.64	\$ (101.64)	120%						
6660.2	Supplies	\$ 50.00	\$ 50.00	\$ -	0%						
	Subtotal	\$ 3,147.00	\$ 2,944.29	\$ 202.71	94%						Alleghany Department Operational Expenses

MEMORANDUM

From the desk of: Maris Womack

To: PRCSD Board of Directors

Date: April 12, 2011

Just a reminder.....you need to get to West America Bank in Grass Valley, if you haven't already, to sign the bank signature card.

Lilla, all me if you have questions.

mw

MEMO

Date: 4/6/11

To: EVERYBODY

From: Rae Bell

Regarding: Enloe membership

Several people have asked me about Enloe Flight Care Memberships after seeing Laura DeRapps letter to the editor last week.

Downieville Dispatch (this is who dispatches our emergency calls) always calls Enloe when requesting a helicopter. (Enloe is requested first) However; Enloe is not always available (they may be on another call) in which case the Enloe dispatcher finds a helicopter that is available to respond.

The other helicopter services that MAY respond to a call in our area are: Cal Star, Careflight, Reach and the CHP. Both Cal Star and Careflight honor Enloe memberships. REACH DOES NOT HONOR Enloe memberships but does have their own membership program. CHP is free. The phone number for Reach is 866-767-3224 or you can find them online to get membership information.

Other out-of-the-area services that DO HONOR Enloe membership are: Air Life (Bend, Ore.) Life Flight (Portland, Ore.) Life Flight (Boise, Idaho) Life Flight (Twin Falls, Idaho) Air St. Luke's (Boise, Idaho) Life Flight (Casper, Wyo.) Airlift NW (Seattle, Wash.) and NW Medstar (Spokane, Wash.)

Also, it is important to know that an Enloe membership is NOT insurance. It is a membership program wherein members receive the benefit of not having to pay for any out-of-pocket cost for a flight. If you have no health insurance as a member you will not have to pay anything. If you have insurance Enloe will bill your insurance and will waive any fees that your insurance does not cover.

Everybody is encouraged to call Enloe directly with any concerns or questions.
530-332-6774.

Lastly, Camptonville emergencies are dispatched by Grass Valley and they request Reach first. The one local service that does NOT honor Enloe memberships.

4/10/11 Update:

Mark Jokerstein contact with Reach about setting up a local group that would include Pike, Alleghany, Camptonville and DV. Reach does offer a group rate. According to reach their attorney has advised them that the reciprocal memberships are illegal. (@#\$% Attorneys! Is all I have to say!)



Pliocene Ridge Community Services District

Serving the communities of Alleghany, Forest City, and Pike City
100 Pike City Road, Pike City, CA 95960

Regular Meeting Wednesday, April 20, 2011, 6:30PM, Station 71 Alleghany AGENDA

I ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

At a regular meeting, the board may take action upon an item of business not appearing on the posted agenda if, *first*, the board publicly identifies the item, and, *second*, one or more of the following occurs:

- A. The board by a majority vote of the full board decides that an emergency as defined I government code section 54956.5 exists; or,
- B. Upon a decision by a two-thirds vote of the board or, if less than two thirds, of the board members present, a unanimous vote of those present, the board decides that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted; or
- C. The item was posted on the agenda of a prior meeting of the board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

Members of the public shall be afforded an opportunity to address the Board on any Agenda items except closed session items. Reasonable time limits may be established. Government Code Section 11125.7. If you have any questions or require reasonable accommodations due to a disability, please contact the Board Secretary at 530-288-3326.

II APPROVAL OF AGENDA

III PUBLIC COMMENT

IV INFORMATION/DISCUSSION ITEMS

- A. Correspondence: M. Womack
- B. Committee/Member/Business Reports:
 1. Station 71 Fire Chief Hale
 2. Station 67 Fire Chief MacLennan
 3. Station 71 Auxiliary
 4. Station 67 Auxiliary
 5. Risk Manager: Dan Guyer
 6. Board Member Reports

V ACTION ITEMS

- A. Approval of Minutes 03/16/11 Regular Meeting
- B. Approval of Treasurer's Report dated April
- C. Unfinished Business:
 1. Ambulance Shed Status: Sup Adams
 2. AVFDD Workman Comp Debt: Bob Hale
- D. New Business
 1. Physical Inventory copy to Secretary
 2. Risk Manager Personnel Safety Compliance/Evaluations
 3. Survey Affirmative Action
 4. Form 700
 5. Budget Transfer: Emergency repairs to AVFD 7180, \$500. Can take from general savings **OR** empty Alleghany's vehicle fund and balance from savings. We only have 2 ½ months until fiscal year is over.
 6. First Aid/CPR costs. Refer to 2/22/11 memo distributed at 3/16/11 meeting.
 7. May 18, 2011 Regular Meeting need Secretary

VI NEXT MEETING AGENDA ITEMS:

VII ANNOUNCEMENTS

The next regular meeting will be Wed., May 18, 2011, 6:30pm, Station 67 Pike City.

VIII ADJOURNMENT