



Regular Meeting
Wednesday, March 18, 2015, 6:30PM, Station 67 Pike City
AGENDA

C O R R E C T E D

I ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

At a regular meeting, the board may take action upon an item of business not appearing on the posted agenda if, *first*, the board publicly identifies the item, and, *second*, one or more of the following occurs:

- A. The board by a majority vote of the full board decides that an emergency as defined I government code section 54956.5 exists; or,
- B. Upon a decision by a two-thirds vote of the board or, if less than two thirds, of the board members present, a unanimous vote of those present, the board decides that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted; or
- C. The item was posted on the agenda of a prior meeting of the board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

Members of the public shall be afforded an opportunity to address the Board on any Agenda items except closed session items. Reasonable time limits may be established. Government Code Section 11125.7. If you have any questions or require reasonable accommodations due to a disability, please contact the Board Secretary at 530-288-3326.

II PUBLIC COMMENT

III INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- A. Correspondence: Oath of Office and Form 700 to SC Clerk, 2/20/15; to GSRMA on 2/20/15 LPIP & LEEP 2015/16; Thank you to T. Beals re use of the county bay to facilitate the switch out of 7150;
- B. Committee/Member/Business Reports:
 - 1. Station 71 Fire Chief's Report
 - 2. Station 67 Fire Chief's Report
 - 3. Station 71 Auxiliary
 - 4. Station 67 Auxiliary
 - 5. Risk Manager: Dan Guyer
 - 6. Board Member ReportStanding Committee Reports
Streetlights Comm.: Letter from President
Budget Comm.

IV ACTION ITEMS

- A. Approval of Minutes of February 18, 2015_Regular Meeting
- B. Approval of Treasurer's Report dated February 28, 2015
Credit card report
Board action: designate where "cash back funds to be place in budget"
- C. Unfinished Business:
 - 1. Board Training Update: GSRMA Ethics and Sexual Harassment April 22, 2015 at Granzella's in Williams. ALL board members are due...
 - 2. Community Wildland and Prevention Plan document:

C. Unfinished Business:

3. Status of PG & E claim: Maris
4. Form 700: Tosha, Bruce, Tom need to complete

D. New Business

1. ON GOING Bylaws and Policy review and/or update:
 - a. Resolution 15-057 Policy for billing non residents for runs
 - b. Clerk of the Board
2. Annual Log 300: prior calendar year injury report to be posted at each Station house. Copy still needed for district records.
3. Physical inventory: Fire Chiefs/Rae

V SET APRIL 15, 2015 MEETING AGENDA:

Continue Review/Update of By Laws, Data Back up Jan.-Mar. due, Convene Budget Committee, begin data collection, NORCAL CQI 1st qtr form 101C, Risk Management/Safety Committee Qtrly meeting, Station 71, 6pm

VI ANNOUNCEMENTS

- The next regular meeting of the PRCSD Board of Directors is April 15, 2015, Station 71 Alleghany
- Board and Officer Training, March 19, 2015, at Granzella's in Williams, CA
- Board and Officer Training, April 22, 2015 at Granzella's in Williams, CA

VII ADJOURNMENT



Pliocene Ridge Community Services District

Serving the communities of Alleghany, Forest City, and Pike City
100 Pike City Road, Pike City, CA 95960

Regular Meeting Wednesday, March 18, 2015, 6:30PM, Station 67 Pike City MINUTES

A quorum was established and the meeting called to order at 6:36PM by Pres. Wayne Babros. Board members present: M. Womack, W. Babros, D. Guyer, B. Coons (arrived at 6:45pm); absent: T. Buckbee. Also present: Co Chiefs David Arbogast and Ned Causato, Alleghany; Jim Buckbee and Tom Starr, Pike City; Treasurer Rae Bell Arbogast. Flag salute. It was noted that Tosha Buckbee has missed the Jan., Feb., Mar. 2015 regular Board meetings and not responded to telephone calls. Pres. Babros directed per the By Laws, that the secretary draft the needed paperwork to declare the position vacant for the April meeting.

APPROVAL OF AGENDA: Moved by D. Guyer, seconded by B. Coons to approve the corrected agenda with the addition of "C. 5. Amend 14-056." **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

PUBLIC COMMENT: Ginny Berry, a member of the 2013 Grand Jury, asked that everyone consider serving and if they are interested, contact her or the Clerk's Office.

INFORMATION/DISCUSSION ITEMS

Correspondence: Oath of Office and Form 700 to Sierra County Clerk, 2/20/15; GSRMA on 2/20/15 LPIP & LEEP 2015/16; Thank you to T. Beals re use of the county bay to facilitate the switch out of 7150.

Committee/Member/Business Reports:

Station 71: Co Chief Arbogast reported all vehicles reported running, defibrillator on 7150 and ambulance. Station 71 door repaired. One medical call, public assist. Chris Coons has returned to Alleghany and need turnout gear for him.

Station 67: Co Chief Buckbee reported everything up and running. Two calls. Need to order more defib. pads. Signed copy of Station 67 run log for 2014 attached to these minutes.

Auxiliary 71: Aux. Pres. Bob Hale reported they are setting up a calendar, discussing fundraising activities.

Auxiliary 67: Jim Buckbee reported a fundraiser on ~~April 8, 2015~~ ^{May 30, 2015 MW}, more information to follow. Cemetery clean up scheduled May 9, 2015 with May 16th as the rain date. :Find a grave, Pike City" online .

Risk Manager: No report.

Board Member Reports:

Standing Committee

Streetlights: Received a \$100 donation from Lee Adams. Will schedule another mailing re streetlights for the April meeting in Alleghany. Wayne/Bruce will write letter.

Budget

ACTION ITEMS

Approval of Minutes: Moved by D. Guyer, seconded by B. Coons to approve the minutes of the Regular Meeting of February 18, 2015 as corrected.

Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.

Approval of Treasurer's Report: Moved by M. Womack, seconded by D. Guyer to approve the Treasurer's Report of February 28, 2015. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.** Rae to check on entry on the P&L: Other Expenses, 9172.4, July 1, \$2.10. Moved by D. Guyer, seconded by B. Coons to post "cash back" amounts generated by credit cards to the general fund. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

UNFINISHED BUSINESS

Board Training Update: All board members/ admin. staff are due for AB1825 and AB1234 training. There is a GSRMA training April 22, 2015 in Williams, CA. Rae to check with Donna if she can do the training at Station 67. She will also contact Donna re water district participating in training if Donna can do locally.

UNFINISHED BUSINESS(cont.)

Community Wildland and Prevention Plan (CWPP): Rae made copy of District files, to Maris. Need to review and adopt. Put on April Agenda.

Status of PG&E Claim: PRCSD Inv. 1098, Aug. 4, 2014, PG&E, \$1,028.50: No report.

Form 700: Received T. Starr and B. Coons to be filed with Sierra Co. Clerk's office. Received copy of Rae Bell Arbogast for our files.

NEW BUSINESS

ON-GOING Bylaws and Policy Review and/or update:

Resolution 15-057 Policy for billing non residents for runs: Move to April
Clerk of the Board: Move to April

Annual Log 300: Copy attached to these minutes.

Inventory: Per GSRMA there is no demand for inventory beyond the annual questionnaire which focus on vehicles. It wasn't recommended to have so many years between inventories but it is up to us. Consensus was that we change the Master Calendar to reflect every 5 years starting with 2015. So, years ending in 5 and 0 will be inventory years.

NEXT MEETING AGENDA ITEMS: Continue review/ update of By Laws; Policy re billing district services to January, PGE follow up; report to district, Community Wildland and Prevention Plan.

ANNOUNCEMENTS: The next regular meeting of the PRCSD Board of Directors is scheduled for April 15, 2015, 6:30pm, Station 71 Alleghany.

ADJOURNMENT: So ordered by President Babros at 7:18pm.

Respectfully submitted,

Maris Womack
Secretary

Minutes adopted 4
as submitted or changed _____ Date
Initial _____

V.I.B.



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City
 100 Pike City Road
 Pike City, CA 95960

Treasurers Report cut off date: February 28, 2015

		Beginning Checking Account Balance	\$ 6,409.80
Deposits			
Budget Line #	Date	From:	For: Amount
.....			
.....			
.....			
Deposits Total			\$ -
Expenditures			
Budget Line #	Ck #	Date To:	For: Amount
.....			
	2312	2/7 VOID	accidently printed on it
	2313	2/17 AT&T	\$ 30.65
6172.2		Phone Alleghany	15.51
6172.3		Phone Pike	15.14
	2314	2/17 Reibes	\$ 52.68
8630		6770 Battery extender	\$ 40.00
7630		7100 Gas Cap	\$ 12.68
7350	2315	2/17 Sierra County Public Works	Fuel Alleghany style="text-align: right;">\$ 34.69
7301	2316	2/17 Banner Communications	radio parts Alleghany style="text-align: right;">\$ 23.25
	OL	2/23 PG&E	\$ 522.14
6170.2		PG&E Alleghany	\$ 36.45
6170.3		PG&E Pike	\$ 83.35
9171.4		Streetlights - Forest	\$ 42.99
9170.4		Streetlights - Alleghany	\$ 359.35
.....			
Expenditures Total			\$ 663.41
		Ending Checking Account Balance	\$ 5,746.39
		Starting Savings account balance	\$ 13,088.00
		transfer from checking	
		interest earned	
		transfer to FUNDS	
		Ending Savings Account Balance	\$ 13,088.00
Balance on Prepaid Cards & Debit Card Account			\$ 1,010.96
General Fund (accounts listed above) Total			\$ 19,845.35
Restricted Fund account Starting Balance			\$ 23,319.79
Deposit truck sale and Streetlight donations			\$ 5,365.00
transfer to checking			
Fund account Ending Balance see budget sheet for detail			\$ 28,684.79
Total ALL FUNDS			\$ 48,530.14

Chief 67 Card	\$ 500.00
Chief 71 Card	\$ 510.96
Treasurer Card	
	\$ 1,010.96

Streetlights						
Streetlight Income					Tax Revenue	
	\$	365.00			Donations to-date	
Streetlight Expense						
	\$	365.00			Fund addition or (subtraction) for the fiscal year	
PORTION COUNTY FEE (TO BE PAID OUT)						
Streetlight Fund						
	Starting Balance	\$	1,750.82	\$	NET INCOME	County Fee
					365.00	\$
	End Balance					2,115.82
						Net gain (loss)
						365.00

Pike Funds						
Gross Income Mutual Aid Pike	\$	1,178.76			\$100 added to Pike Vehicle Fund for sale of Crown	
Payroll expenses		534				
Net Mutual Aid Income (Split as allocated below)		645			\$0.00	
	Starting Balance	\$	8,318.57	\$	Additions	Withdrawals
					129.01	\$
						(1,132.74)
						7,314.84
						End Balance
						\$
						2,836.34
						(not added to total below, doesn't "go" anywhere

Alleghany Funds						
Gross Income Mutual Aid Alleghany						
Payroll expenses						
Net Mutual Aid Income (Split as allocated below)		\$0.00				
	Starting Balance	\$	695.26	\$	Additions	Withdrawals
						695.26
						End Balance
						\$
						7,096.70
						(not added to total below, doesn't "go" anywhere

TOTALS						
Total Fund Additions for 14/15 FY	\$	6,073.76				
Total Fund Withdrawals for 14/15 FY	\$	(1,132.74)				
NET CHANGE	\$	4,941.02				

		Contingency Fund		
Year	Addition	Withdrawal	Balance	
10/11	\$ 3,300.00		\$ 3,300.00	
11/12	\$ 1,800.00	\$ 2,000.00	\$ 3,100.00	
12/13	\$ 5,000.00		\$ 8,100.00	
13/14			\$ 8,100.00	
14/15			\$ 8,100.00	
			\$ 8,100.00	
			\$ 8,100.00	
			\$ 8,100.00	

FUND BALANCES				
	Meeting Date	3/19/2015		
Contingency Fund	\$	8,100.00		
Streetlight Fund	\$	2,115.82		
PCVFD Building Fund	\$	7,314.84		
PCVFD Vehicle Fund	\$	2,836.34		
AVFD Building Fund	\$	695.26		
AVFD Vehicle Fund	\$	7,096.70		
Interest earned (gets moved to general fund)	\$	1.85		
Total Funds	\$	28,260.81		



Account Statement

PLIOCENE RIDGE COMMUNITY SERVICES DI
 100 PIKE CITY RD
 PIKE CA 95960

If you have any questions
 about your account please call
 800-848-1088
 CUSTOMER SERVICE
 ACCOUNT NUMBER
~~150-56806-11~~
 STATEMENT DATE CYCLE
 03/31/15 31
 ITEMS ENCLOSED PAGE
 0 1
 YEAR-TO-DATE INTEREST

PREVIOUS BALANCE	CHECKS AND WITHDRAWALS	DEPOSITS AND CREDITS	INTEREST MINUS CHARGES	NEW BALANCE
5,746.39	NUMBER 6 AMOUNT 808.13	NUMBER 2 AMOUNT 1,548.98	.00	6,487.24

ACCOUNT ACTIVITY

BALANCE SUMMARY

SMALL BUSINESS CHECKING

32 DAYS THIS CYCLE

- - - - - DEPOSITS - - - - -					
DATE	DESCRIPTION	AMOUNT			
03/03	TELEPHONE TRANSFER	548.98			
03/04	BRANCH DEPOSIT	1,000.00			
- - - - - WITHDRAWALS - FEES - CHARGES - - - - -					
DATE	DESCRIPTION	AMOUNT			
03/30	PGANDE - WEB ONLINE	541.09			
- - - - - CHECKS - - - - -					
ITEM	DATE	AMOUNT	ITEM	DATE	AMOUNT
2317	03/10	12.54	2320	03/20	65.33
2318	03/20	109.46	2321	03/26	30.71
2319	03/19	49.00			

DATE	BALANCE
PREVIOUS BALANCE	
02/27	5,746.39
03/03	6,295.37
03/04	7,295.37
03/10	7,282.83
03/19	7,233.83
03/20	7,059.04
03/26	7,028.33
03/30	6,487.24
NEW BALANCE	
03/31	6,487.24

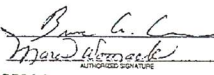
PUT YOUR FUTURE IN FOCUS WITH A COMPLIMENTARY FINANCIAL REVIEW FROM SORRENTO PACIFIC. SECURITIES ARE NOT INSURED, MAY LOSE VALUE AND HAVE NO BANK GUARANTEE.

EXTRA CASH LINE OF CREDIT CUSTOMERS: YOUR ACCOUNT DETAILS ARE LISTED BELOW. LATE PAYMENT WARNING: IF YOUR MINIMUM PAYMENT IS NOT RECEIVED BY THE PAYMENT DUE DATE YOU MAY BE CHARGED A LATE FEE OF \$5.

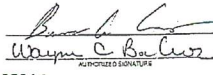
PREVIOUS BALANCE	ADVANCES AND DEBITS	PAYMENTS AND CREDITS	INTEREST CHARGED	FEES CHARGED	NEW BALANCE
	NUMBER AMOUNT	NUMBER AMOUNT			

LINE OF CREDIT CREDIT AVAILABLE ANNUAL PERCENTAGE RATE DAILY PERIODIC RATE PAYMENT PAST DUE + PAYMENT THIS PERIOD = MINIMUM PAYMENT DUE DATE YEAR-TO-DATE INTEREST PAID


THANK YOU FOR BANKING WITH US. NOTICE: SEE 'BACK OF STATEMENT' TAB FOR IMPORTANT INFORMATION.

PLIOCENE RIDGE COMMUNITY SERVICES DISTRICT 100 PIKE CITY ROAD PIKE CITY, CA 95960		WESTAMERICA BANK GRASS VALLEY OFFICE GRASS VALLEY, CA 95945 90-42011211	2317 3/2/2015
PAY TO THE ORDER OF <u>Riebes Auto</u> \$ **12.54		DOLLARS	
Twelve and 54/100		DOLLARS	
MEMO 2303 Riebes Auto 5404 Pacific St Rocklin, CA 95877		 AUTHORIZED SIGNATURE	
002317 121140218 015056806 1*			

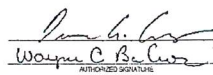
\$12.54 2317 03102015

PLIOCENE RIDGE COMMUNITY SERVICES DISTRICT 100 PIKE CITY ROAD PIKE CITY, CA 95960		WESTAMERICA BANK GRASS VALLEY OFFICE GRASS VALLEY, CA 95945 90-42011211	2318 3/18/2015
PAY TO THE ORDER OF <u>Brown's Gas Co</u> \$ **109.46		DOLLARS	
One Hundred Nine and 46/100		DOLLARS	
MEMO 2303 Brown's Gas Co. PO Box 469 Marysville, CA 95901		 AUTHORIZED SIGNATURE	
002318 121140218 015056806 1*			

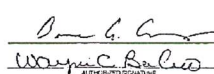
\$109.46 2318 03202015

PLIOCENE RIDGE COMMUNITY SERVICES DISTRICT 100 PIKE CITY ROAD PIKE CITY, CA 95960		WESTAMERICA BANK GRASS VALLEY OFFICE GRASS VALLEY, CA 95945 90-42011211	2319 3/16/2015
PAY TO THE ORDER OF <u>Postmaster</u> \$ **49.00		DOLLARS	
Forty Nine and 00/100		DOLLARS	
MEMO 8250.1 Postmaster		 AUTHORIZED SIGNATURE	
002319 121140218 015056806 1*			

\$49.00 2319 03192015

PLIOCENE RIDGE COMMUNITY SERVICES DISTRICT 100 PIKE CITY ROAD PIKE CITY, CA 95960		WESTAMERICA BANK GRASS VALLEY OFFICE GRASS VALLEY, CA 95945 90-42011211	2320 3/18/2015
PAY TO THE ORDER OF <u>Riebes Auto</u> \$ **65.33		DOLLARS	
Sixty Five and 33/100		DOLLARS	
MEMO 2303 Riebes Auto 5404 Pacific St Rocklin, CA 95877		 AUTHORIZED SIGNATURE	
002320 121140218 015056806 1*			

\$65.33 2320 03202015

PLIOCENE RIDGE COMMUNITY SERVICES DISTRICT 100 PIKE CITY ROAD PIKE CITY, CA 95960		WESTAMERICA BANK GRASS VALLEY OFFICE GRASS VALLEY, CA 95945 90-42011211	2321 3/16/2015
PAY TO THE ORDER OF <u>AT&T</u> \$ **30.71		DOLLARS	
Thirty and 71/100		DOLLARS	
MEMO 8172.2 or 3 AT&T PO Box 9011 Carol Stream, IL 60197-9011		 AUTHORIZED SIGNATURE	
002321 121140218 015056806 1*			

\$30.71 2321 03262015

Pliocene Ridge Community Services District
Reconciliation Detail
1000.1 - West America Checking, Period Ending 03/31/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,746.39
Cleared Transactions						
Checks and Payments - 6 items						
Bill Pmt -Check	3/2/2015	2317	Riebes Auto	X	-12.54	-12.54
Bill Pmt -Check	3/16/2015	2318	Brown's Gas Co.	X	-109.46	-122.00
Bill Pmt -Check	3/16/2015	2320	Riebes Auto	X	-65.33	-187.33
Bill Pmt -Check	3/16/2015	2319	Postmaster	X	-49.00	-236.33
Bill Pmt -Check	3/16/2015	2321	AT&T	X	-30.71	-267.04
Check	3/27/2015	EFT	PG&E	X	-541.09	-808.13
Total Checks and Payments					-808.13	-808.13
Deposits and Credits - 2 items						
Transfer	3/3/2015			X	548.98	548.98
Deposit	3/4/2015			X	1,000.00	1,548.98
Total Deposits and Credits					1,548.98	1,548.98
Total Cleared Transactions					740.85	740.85
Cleared Balance					740.85	6,487.24
Register Balance as of 03/31/2015					740.85	6,487.24
Ending Balance					740.85	6,487.24



Savings Account Statement

PLIOCENE RIDGE COMMUNITY SERVICES DIS150
100 PIKE CITY RD
PIKE CA 95960

STATEMENT DATE
03/31/15

If you have any questions
about your account please call:
(800) 848-1088
CUSTOMER SERVICE

PUT YOUR FUTURE IN FOCUS WITH A COMPLIMENTARY FINANCIAL
REVIEW FROM SORRENTO PACIFIC. SECURITIES ARE NOT
INSURED, MAY LOSE VALUE AND HAVE NO BANK GUARANTEE.

ANNUAL PERCENTAGE YIELD EARNED .000000% 0 DAYS THIS CYCLE
***** SAVINGS *****

ACCOUNT NUMBER [REDACTED]

Table with columns: DATE, DESCRIPTION, AMOUNT. Rows include: 12/31 PREVIOUS BALANCE 8,088.00; 01/21 TELEPHONE TRANSFER CREDIT 5,000.00; 01/21 NEW RATE 0.04000; 03/31 INTEREST CREDIT 1.15; 03/31 NEW BALANCE 13,089.15; YEAR-TO-DATE INTEREST 1.15

Pliocene Ridge Community Services District
Reconciliation Detail
1001.1 - West America Savings, Period Ending 03/31/2015

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						8,088.00
Cleared Transactions						
Deposits and Credits - 2 items						
Transfer	1/21/2015			X	5,000.00	5,000.00
Deposit	3/31/2015			X	1.15	5,001.15
Total Deposits and Credits					<u>5,001.15</u>	<u>5,001.15</u>
Total Cleared Transactions					<u>5,001.15</u>	<u>5,001.15</u>
Cleared Balance					<u>5,001.15</u>	<u>13,089.15</u>
Register Balance as of 03/31/2015					<u>5,001.15</u>	<u>13,089.15</u>
Ending Balance					<u><u>5,001.15</u></u>	<u><u>13,089.15</u></u>



Savings Account Statement

PLIOCENE RIDGE COMMUNITY SERVICES DIS150
(FUNDS ACCOUNT)
100 PIKE CITY RD
PIKE CA 95960

STATEMENT DATE
03/31/15

If you have any questions
about your account please call:
(800) 848-1088
CUSTOMER SERVICE

PUT YOUR FUTURE IN FOCUS WITH A COMPLIMENTARY FINANCIAL
REVIEW FROM SORRENTO PACIFIC. SECURITIES ARE NOT
INSURED, MAY LOSE VALUE AND HAVE NO BANK GUARANTEE.

ANNUAL PERCENTAGE YIELD EARNED .000000% 0 DAYS THIS CYCLE
***** SAVINGS *****

ACCOUNT NUMBER [REDACTED]

Table with columns: DATE, DESCRIPTION, AMOUNT. Rows include: 12/31 PREVIOUS BALANCE 23,319.79; 02/23 BRANCH DEPOSIT 5,365.00; 03/03 TELEPHONE TRANSFER DEBIT 548.98; 03/20 BRANCH DEPOSIT 225.00; 03/31 INTEREST CREDIT 2.50; 03/31 NEW BALANCE 28,363.31

YEAR-TO-DATE INTEREST 2.50

~~XXXXXXXXXX~~

Pliocene Ridge Community Services District
Reconciliation Detail
1002.1 - PRCS Fund Account, Period Ending 03/31/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						23,319.79
Cleared Transactions						
Checks and Payments - 1 item						
Transfer	3/3/2015			X	-548.98	-548.98
Total Checks and Payments					-548.98	-548.98
Deposits and Credits - 3 items						
Deposit	2/21/2015			X	5,365.00	5,365.00
Deposit	3/18/2015			X	225.00	5,590.00
Deposit	3/31/2015			X	2.50	5,592.50
Total Deposits and Credits					5,592.50	5,592.50
Total Cleared Transactions					5,043.52	5,043.52
Cleared Balance					5,043.52	28,363.31
Register Balance as of 03/31/2015					5,043.52	28,363.31
Ending Balance					5,043.52	28,363.31