



## Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City  
100 Pike City Road  
Pike City, CA 95960

### Regular Meeting Wednesday, June 16, 2010, 6:30PM, Station 71 Alleghany

#### AGENDA

#### I ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

At a regular meeting, the board may take action upon an item of business not appearing on the posted agenda if, *first* the board publicly identifies the item, and *second* one or more of the following occurs:

- A. The board by a majority vote of the full board, decides that an emergency as defined in government code section 54956.5 exists; or,
- B. Upon a decision by a two-thirds vote of the board or if less than two-thirds of the board members are present a unanimous vote of those present the board decides that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted; or
- C. The item was posted on the agenda of a prior meeting of the board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

Members of the public shall be afforded an opportunity to address the Board on any Agenda items except closed session items. Reasonable time limits may be established. Government Code Section 11125.7

If you have questions or require reasonable accommodations due to a disability, please contact the Board Secretary at 530-288-3326.

#### II APPROVAL OF AGENDA

#### III PUBLIC COMMENT

#### IV INFORMATION/DISCUSSION ITEMS

- A. Correspondence: M. Womack
- B. Committee / Member / Business Reports:
  1. Station 71 Fire Chief Hale
  2. Station 67 Fire Chief MacLennan
  3. Station 71 Auxiliary
  4. Station 67 Auxiliary
  5. Risk Manager, Dan Guyer
  6. Board Member Reports

#### V ACTION ITEMS

- A. Approval of Minutes 05/19/10 Regular Meeting
- B. Approval of Treasurer's Report dated 06/07/10
  1. Budget Adj. Move \$500 from 6300.3 to 6301.3
  2. Correct April 12, 2010 Treasurer's Report
  3. Create training equipment account
  4. Accept Donations as submitted
- C. Unfinished Business:
  1. Status of disposition of 6780: No report.
  2. Review / Adopt Bookkeeping Manual: to be scheduled
  3. Station 67 Facilities Use: Pam Davis, tutoring student move to August
  4. Ambulance Shed Update
  5. CWPP: No report
- D. New Business
  1. Physical Inventory
  2. Annual Board Review of Risk Management Program & Loss Prevention  
Incentive Report: D. Guyer
  3. Appoint Risk Manager
  4. Appoint Risk Management/Safety Committee
  5. Renew Treasurer's Contract
  6. Approve End of Year Adjustments: Move to August
  7. Approve 2010-11 Preliminary Budget 1<sup>st</sup> Draft
  8. Board Training Schedule
  9. Cancel July 21, 2010 meeting
  10. Newsletter
  11. Temporary Appointment, Station 71 Fire Chief, Dave Arbogast:

#### VI NEXT MEETING AGENDA ITEMS

#### VII ANNOUNCEMENTS

The next regular meeting will be Wednesday, Aug. 18, 2010, 6:30pm, Sta. 71 Alleghany.

#### VIII ADJOURNMENT

Pliocene Ridge CSD  
Budget Committee Meeting  
May 12, 2010

The budget committee met at the office of Original Sixteen to One Mine Inc, in Alleghany on May 12, 2010. Present were Director Maris Womack, Pike Fire Chief Ryan MacLennan, Alleghany Fire Chief Bob Hale and Treasurer Rae Bell.

The meeting was called to order at 4:10pm by Rae Bell who acted as chair and took the minutes.


The attached preliminary budget documents were reviewed and discussed. It was noted that when the fiscal year actually ends and next year's projections are received from Sierra County Auditor Van Maddox the budget will be revised accordingly.

There was some discussion as to how the Audit fund and other funds are budgeted for and carried forward.

It was decided to submit the preliminary budget (attached) to the board for review at the next regular meeting.

Another budget committee meeting will be scheduled when the year-end data and information from Van Maddox can be incorporated.

There being no further business before the board the meeting was adjourned at 4:55 pm

  
\_\_\_\_\_  
Rae Bell, Treasurer

Pileocene Ridge CSD - FY 10/11 Budget Proposal

5/12/10

PRCSD Budget History		06-07	07-08	08-09	09-10	10-11	
	Actual	Actual	Actual	Projected	Proposed		Notes on Proposed column
4202.1 Tax Revenue Fire	\$ 23,346.19	\$ 24,549.04	\$ 23,434.42	\$ 21,494.02	\$ 21,500.00		conservative estimate based on this year's projection
4202.4 Tax Revenue Streetlights	\$ 4,716.14	\$ 5,042.00	\$ 5,149.00	\$ 5,142.43	\$ 5,142.00		will get this figure from Van Maddox ASAP
4030.1 Donations District	\$ 157.55	\$ 50.00	\$ 2,000.00				
4030.2 Donations Alleghany	\$ 1,223.81	\$ 3,781.82		\$ 2,319.16	\$ 500.00		For Ropes Training, they may do more if we ask
4030.3 Donations Pike	\$ 4,192.29	\$ 3,946.96	\$ 11,802.00	\$ 5,217.94	\$ 3,813.00		CDF grant \$1,800 and payment on truck 2012.93
4030.4 Donations Streetlights				\$ 140.00	\$ 140.00		have pledges for this amount
4040.1 Grants District	\$ 1,000.00	\$ 999.82	\$ 1,000.50	\$ 1,000.00	\$ 1,000.00		Training Grant
4040.2 Grants Alleghany	\$ 2,449.80	\$ 16,434.00					
4040.3 Grants Pike	\$ 3,992.97	\$ 3,564.37	\$ 1,573.00	\$ 3,478.74	\$ 1,800.00		CDF grant
4060.1 Surplus Sales Alleghany		\$ 411.00					
4060.2 Surplus Sales Pike			\$ 394.57	\$ 437.67	\$ 528.71		
4070.2 Mutual Aid Alleghany		\$ 6,317.40	\$ 3,953.84	\$ 10,624.74	\$ 3,513.19	\$ 2,000.00	
4070.3 Mutual Aid Pike			\$ 2,027.45	\$ 3,885.43	\$ 491.36		
7030.1 Other Income							
<b>Revenue Total</b>	<b>\$ 47,807.15</b>	<b>\$ 64,743.87</b>	<b>\$ 59,886.76</b>	<b>\$ 43,325.55</b>	<b>\$ 35,895.00</b>		

OVERHEAD EXPENSES		06-07	07-08	08-09	09-10	10-11	
	Actual	Actual	Actual	Projected	Proposed		Notes on Proposed column
6170.2 Electricity Alleghany	\$ 692.49	\$ 758.61	\$ 757.55	\$ 841.87	\$ 850.00		
6170.3 Electricity Pike	\$ 1,002.74	\$ 955.29	\$ 1,010.00	\$ 952.93	\$ 1,000.00		
6172.2 Telephone Alleghany	\$ 491.00	\$ 491.14	\$ 563.93	\$ 316.92	\$ 300.00		new lower rates started 09-10 FY
6172.3 Telephone Pike	\$ 383.04	\$ 492.29	\$ 427.07	\$ 244.37	\$ 240.00		new lower rates started 09-10 FY
6174.2 Water Alleghany	\$ 375.15	\$ 396.00	\$ 399.30	\$ 399.30	\$ 396.00		
6176.2 Propane Alleghany	\$ 516.05	\$ 555.16	\$ 371.49	\$ 680.87	\$ 700.00		Wkesi
6180.1 Insurance	\$ 7,963.50	\$ 8,050.00	\$ 7,555.00	\$ 7,439.00	\$ 7,500.00		
6230.1 Compliance/Training	\$ 35.00	\$ 98.20	\$ 122.85	\$ 1,089.78	\$ 100.00		last year's expense was reimbursed by training grant from insurance co.
6250.1 postage/copies/office supplies	\$ 235.26	\$ 141.38	\$ 97.00	\$ 110.00	\$ 248.00		
6265.1 County Mgrt Fee	\$ 3,300.00	\$ 3,854.03	\$ 4,050.28	\$ 3,001.47	\$ 3,300.00		
6270.1 Bookkeeping				\$ 705.00	\$ 750.00		Very conservative
6273.1 Auditor Fee		\$ 1,500.00			\$ 800.00		This is for the 5 year audit fund, previously put under "Funds additions"
6275.1 Board Development Fee							
6280.2 Solid Waste Fee Alleghany	\$ 352.68	\$ 320.70	\$ 407.70	\$ 406.70	\$ 408.00		
6280.3 Solid Waste Fee Pike	\$ 281.24	\$ 234.52	\$ 312.56	\$ 312.56	\$ 313.00		
6295.2 Building Maint. Alleghany	\$ 828.60	\$ 2,903.15	\$ 555.27				
6295.3 Building Maint. Pike	\$ 1,413.13	\$ 58.69					
Other Expenses	\$ 80.11	\$ 229.72	\$ 1,570.14	\$ 10.00			
<b>Subtotal</b>	<b>\$ 17,949.99</b>	<b>\$ 21,038.88</b>	<b>\$ 18,200.12</b>	<b>\$ 16,510.77</b>	<b>\$ 16,905.00</b>		

AVFD		06-07	07-08	08-09	09-10	10-11	
	Actual	Actual	Actual	Projected	Proposed		Notes on Proposed column
6230.2 Op Compliance/Training	\$ 534.93	\$ 514.26	\$ 693.47	\$ 341.15	\$ 1,000.00		Includes \$800 for ropes training
6296.2 Mutual Aid Payroll		\$ 211.00	\$ 113.23				
6300.2 Small Equipment	\$ 2,611.80	\$ 2,294.21	\$ 542.48	\$ 4,629.32	\$ 1,000.00		CPR training dummies, do we want to set up a District Equipment account?
6301.2 Equipment Repairs & Maint.			\$ 943.41	\$ 408.86	\$ 500.00		
6350.2 Fuel	\$ 541.84	\$ 508.37	\$ 286.12	\$ 291.88	\$ 500.00		
6630.2 Vehicle Repair & Maint.	\$ 2,306.80	\$ 1,268.69	\$ 658.49	\$ 176.28	\$ 700.00		
6660.2 Supplies	\$ 245.46	\$ 1,114.91	\$ 33.51	\$ 188.04	\$ 200.00		
<b>Subtotal</b>	<b>\$ 6,240.83</b>	<b>\$ 5,911.44</b>	<b>\$ 3,250.71</b>	<b>\$ 6,035.53</b>	<b>\$ 3,900.00</b>		

Budget Proposal 5/12/10

PCVFD		Lights		NET		Fixed Asset		FUNDS	
6230.3	Op Compliance/Training	\$ 669.99	\$ 606.34	\$ 508.00	\$ 733.35	\$ 600.00			
6296.3	Mutual Aid Payroll	\$ 1,531.55	\$ 1,864.34	\$ 4,133.93	\$ 1,410.91	\$ 1,000.00			
6300.3	Small Equipment	\$ 5,656.45	\$ 8,359.11	\$ 1,329.35	\$ 6,957.47	\$ 3,600.00			CDP Grant
6301.3	Equipment Repairs & Maint			\$ 908.04	\$ 335.87	\$ 500.00			
6350.3	Fuel	\$ 1,004.76	\$ 1,906.50	\$ 3,002.36	\$ 1,197.03	\$ 1,000.00			
6630.3	Vehicle Repair & Maint	\$ 1,158.18	\$ 1,886.55	\$ 3,089.65	\$ 3,239.33	\$ 700.00			
6660.3	Supplies	\$ 1,012.34	\$ 130.75	\$ 101.95	\$ 17.00	\$ 200.00			
	Subtotal	\$ 10,933.27	\$ 14,753.59	\$ 13,073.28	\$ 13,890.96	\$ 7,600.00			
6170.4	Streetlight Expense Allegheny	\$ 5,341.15	\$ 4,574.32	\$ 3,843.95	\$ 3,851.23	\$ 3,960.00			
6171.4	Streetlight Expense Forest			\$ 475.03	\$ 475.74	\$ 492.00			
	Lights Total	\$ 5,341.15	\$ 4,574.32	\$ 4,318.98	\$ 4,326.97	\$ 4,452.00			
	Total Income Statement Expenses	\$ 40,465.24	\$ 46,278.23	\$ 36,843.09	\$ 40,764.23	\$ 32,857.00			
	Income Statement net change	\$ 7,341.91	\$ 18,465.64	\$ 21,043.67	\$ 2,561.32	\$ 3,038.00			
1350.2	Equipment Allegheny		\$ 14,808.00						
1350.3	Equipment Pike			\$ 5,550.75					
1370.2	Vehicles Allegheny			\$ 2,000.00					
1370.3	Vehicles Pike	\$ 2,000.00		\$ 16,000.00					
	Fixed Assets Expenditures total	\$ 2,000.00	\$ 14,808.00	\$ 23,550.75	\$ -	\$ -			
	Balance Sheet								
2000.1	Accounts Payable			\$ (8,417.60)	\$ 2,012.93	\$ 2,013.00			payment on 6780 due in October
	Fund Additions		\$ 2,193.07	\$ 6,741.46	\$ 4,788.66	\$ 1,580.00			\$750 mutual aid \$140 Streetlight fund donations+\$690 net gain Streetlights
	Fund Withdrawals			\$ (2,000.00)	\$ (2,765.67)	\$ (565.00)			Streetlight change for county maint. Fee
	Net Fund Balance Changes	\$ -	\$ 2,193.07	\$ 4,741.46	\$ 2,022.99	\$ 1,015.00			
	Net change	\$ 5,341.91	\$ 1,464.67	\$ 1,169.06	\$ (1,474.60)	\$ 10.00			
									Projected funds
	Audit Fund			\$ 800.00	\$ 1,600.00	\$ 2,400.00			
	Streetlight Fund			\$ 696.02	\$ 389.75	\$ 654.75			
	PCVFD Building Fund			\$ 7,410.93	\$ 8,199.27	\$ 8,574.27			
	PCVFD Vehicle Fund			\$ 1,705.47	\$ 293.81	\$ 668.81			
	AVFD Building Fund			\$ 241.45	\$ 439.74	\$ 439.74			
	AVFD Vehicle Fund			\$ 120.73	\$ 319.02	\$ 319.02			
	Board Education Fund					\$ 1,060.00			
	Total Funds	\$ 10,974.60	\$ 11,241.59	\$ 13,056.59					

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