



**MINUTES of the Regular Meeting of the Board of Directors of Pliocene Ridge CSD
Held Wednesday September 16 , 2015 6:30 PM Station 67 100 Pike City Rd. Pike.**

1. A quorum was established and the meeting called to order at 6:37 pm by Vice President Daniel Guyer. Board members present: Daniel Guyer and Bruce Coons, Wayne Babros was absent. Also present were Pike assistant chiefs Jim Buckbee and Tom Starr and Alleghany assistant chiefs David Arbogast and Ned Cusato, Public in attendance: Bob Hale. Treasurer Rae Bell was present and took the minutes. Flag Salute.

2. PUBLIC COMMENT: None.

3. INFORMATION/DISCUSSION ITEMS

a) Correspondence: Letter sent to USFS District Ranger Karen L. Hayden re Wayman Dam project mailed August 20th.

Letter received from Sierra County Auditor Van Maddox re Fy 15-16 Streetlight allocation. Notice of proposed rulemaking to office of the state fire marshal re: certification and training standards.

b) Committee/Member/Business Reports:

1. Alleghany Assistant Chiefs Arbogast and Cusato No calls since last meeting. New maps have been put in all of the vehicles, a complete set of topo maps and a set of National Geographic maps.

2. Pike Assistant Chiefs Buckbee and Starr reported that they had one smoke check that turned out to be drift smoke. Jim Buckbee met with engineering firm that is putting in fire suppression system at firm academy. Fire Dept. Connection (FDC) will be in front of the building. Tried to program pagers for Alleghany but they aren't working. Will get with John at Banner for advice. New caretaker at Firm Academy is an EMT and his wife is interest in joining the Pliocene Ridge CSD board. Another new resident has also expressed an interest. Jim has been working with Reach regarding continuing our group rate but is running into problems. Sherriff Tim Stanley met with the Public Utilities Commission recently and was given a direct contact number for dealing with problems/emergencies that involve Pacific Gas and Electric utilities. There was discussion of adding this to our SOP's and also about possibly combining the SOP's for both departments into one document with sections for each dept. for site specific SOP's.

3. Station 71 Auxiliary No report.

4. Station 67 Auxiliary Taco night was a success, the turnout was great and they raised over \$1,000 in donations plus \$600 from the food proceeds.

5. Risk Manager Report: Reviewed insurance renewal application, to be submitted by Sept. 19th.

6. Board Members: No reports

7. *Standing Committee Reports: Streetlights:* Bruce Coons reported that he turned off one light in Forest and one in Alleghany per the previous meeting's motion. However, the treasurer reported that the bill is showing two lights off in Forest City only. Bruce to verify with PG&E.

Budget Committee: A motion was made to add Daniel Guyer to the budget committee in Maris Womack's place. Motion made by Bruce Coons, 2nd Daniel Guyer. **Motion passed: 2 Ayes, 0 Nays, 1 Absent, 0 Abstain, 2 Vacant.**

4. ACTION ITEMS

a) *Approval of minutes dated 8/19/15 Regular meeting* Moved to approve as read by Bruce Coons 2nd by Daniel Guyer. **Motion passed: 2 Ayes, 0 Nays, 1 Absent, 0 Abstain, 2 Vacant.**

b) *Approval of treasurer's report dated 8/31/15.* Moved by Daniel Guyer 2nd by Bruce Coons. **Motion passed: 2 Ayes, 0 Nays, 1 Absent, 0 Abstain, 2 Vacant.**

c) Unfinished Business

After review and discussion a motion to adopt the final budget as attached to these minutes was made by Bruce Coons 2nd Daniel Guyer. **Motion passed: 2 Ayes, 0 Nays, 1 Absent, 0 Abstain, 2 Vacant.**

Nobody had an update on the Wayman Dam project, but the letter was mailed as reported under correspondence.

Re: billing for non-transport runs, Lee Brown will be invited to the next meeting. The idea of possibly having some sort of hardship form that people could fill out to request debt forgiveness was suggested.

Resolution #15-062 for the CDF grant was approved as follows: motion made by Daniel Guyer, 2nd Bruce Coons. **Motion passed: 2 Ayes, 0 Nays, 1 Absent, 0 Abstain, 2 Vacant.**

The quarterly backup was completed and Wayne put it in the safety deposit box at the bank.

e) New Business

There was a discussion about the recent proposed Solid Waste Fee increase. As the time to contest is expired no action was taken.

NEXT MEETING AGENDA ITEMS

Policy for billing non-residents, Rae Bell's contract for services

ANNOUNCEMENTS

None

ADJOURNMENT: There being no further business before the board the meeting was adjourned at 7:45 PM

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "R Bell Arbogast". The signature is stylized and written in a cursive-like font.

Rae Bell Arbogast
Interim Secretary

**NOTICE OF REGULAR MEETING OF
THE BOARD OF DIRECTORS
OF
Pliocene Ridge CSD**

**Wednesday Sept 16, 2015 6:30 pm
Pike Firehouse 100 Pike City Road, Pike**

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

2. PUBLIC COMMENT The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-third (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted.

3. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- a) Correspondence
- b) Committee/Member/Business Reports:
 - 1. Station 71 Chief's report
 - 2. Station 67 Chief's report
 - 3. Station 71 Auxiliary
 - 4. Station 67 Auxiliary
 - 5. Risk Manager Report
 - 6. Board Member Report
 - 7. Standing Committee Reports
 - Streetlights
 - Budget

4. ACTION ITEMS:

- a) Approval of Minutes of August 19, 2015
- b) Approval of Treasurer's report dated August 31, 2015
- c) Unfinished business:
 - 1. Vacancies on the board
 - 2. Review Rae Bell's contract to possibly add Secretary Position
 - 3. Adopt final budget
 - 4. Wayman Dam Project
 - 5. Downieville Fire billing for non-transport runs
- d) Quarterly data back-up
- e) New business
 - 1. Ongoing bylaws & Policy review and/or update:
 - a) Policy for billing non-residents for emergency response
 - 2. Statement of facts roster of Public Agencies file with Secretary of State when vacancies are filled
 - 3. Resolution # 15-062 CDF grant resolution
 - 4. Solid Waste Fee Increase

9. ANNOUNCEMENTS

10. NEXT MEETING DATE & AGENDA ITEMS Status of annual audit.

11. ADJOURNMENT

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 specifying your disability and the format in which you would like to receive this Agenda and future Agendas as well.

**VOLUNTEER FIRE ASSISTANCE PROGRAM
AGREEMENT
PAGE 1 OF 6**

COPY

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

STATE OF CALIFORNIA
Natural Resources Agency

SCANNED

Agreement for the Volunteer Fire Assistance Program of the
Cooperative Forestry Assistance Act of 1978

THIS AGREEMENT, made and entered into **ON THE LAST SIGNATORY DATE ON PAGE 6**, by and between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and Pliocene Ridge CSD

_____ hereinafter called "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as an agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Cooperative Forestry Assistance Act (CFAA) of 1978 (PL 95-313, United States Code, Title 16, Chapter 41, Section 2010 et seq., Volunteer Fire Assistance Program), hereinafter referred to as "VFA", and
2. The VFA has made funds available to STATE for redistribution, under certain terms and conditions, to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability, and
3. LOCAL AGENCY desires to participate in said VFA.

NOW THEREFORE, it is mutually agreed between the parties as follows:

97. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.
5. **TIMELINESS:** Time is of the essence in this Agreement.
6. **FORFEITURE OF AWARD:** LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the address specified in paragraph 11, with a postmark no later than December 1, 2015 or LOCAL AGENCY will forfeit the funds.

**VOLUNTEER FIRE ASSISTANCE PROGRAM
AGREEMENT
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100. GRANT AND BUDGET CONTIGENCY CLAUSE: It is mutually understood between the parties that this **Agreement** may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the **Agreement** were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the State Fiscal Year 2015 for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

8. REIMBURSEMENT: STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed **\$1,995.00** on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Exhibit(s) A, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 6 and JUNE 30, 2016.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE, in triplicate, at the address specified in paragraph 11, with a postmark no later than September 1, 2016 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice or proof of payment to vendor(s) must be included for items purchased.
9. LIMITATIONS: Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFA, upon expenditure of United States Government Funds. Pursuant to Title 7 of the Code of Federal Regulations, Section 3016.32 subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over \$5,000, the federal government may retain a vested interest in accordance with paragraph 16 below.
10. MATCHING FUNDS: Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFA Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Exhibit(s) A". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY.

LOCAL AGENCY shall not use VFA Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFA Funds.

**VOLUNTEER FIRE ASSISTANCE PROGRAM
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11. **ADDRESSES:** The mailing addresses of the parties hereto, for all notices, billings, payments, repayments, or any other activity under the terms of the Agreement, are:

LOCAL AGENCY: _____

Attention: _____
Telephone Number(s): _____
FAX Number: _____
E-mail _____

STATE: **Department of Forestry and Fire Protection**
Grants Management Unit, Attn: Megan Esfandiary
P. O. Box 944246
Sacramento, California 94244-2460
PHONE: (916) 653-3649
FAX (916) 653-8957

12. **PURPOSE:** Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY.
13. **COMBINING:** In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
14. **OVERRUNS:** In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the Agreement share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
15. **UNDERRUNS:** In the event that the total cost of a funded project is less than the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for Agreement funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Exhibit A application, made by STATE, will be in writing and will require an amendment.
16. **FEDERAL INTEREST IN EQUIPMENT:** The Federal Government has a vested interest in any item purchased with VFA funding in excess of \$5,000 regardless of the length of this Agreement, until such time as the fair market value is less than \$5,000. The VFA percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than \$5,000. LOCAL AGENCY will notify STATE of the disposal of such items.

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17. **EQUIPMENT INVENTORY**: Any single item purchased in excess of \$5,000 will be assigned a VFA Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 11. The STATE will advise the LOCAL AGENCY contact of the VFA Property Number assigned.
18. **AUDIT**: LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this **Agreement**. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
19. **DISPUTES**: In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY, the dispute will be decided by STATE and its decision shall be final and binding.
20. **INDEMNIFICATION**: LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this **Agreement**, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this **Agreement**.
21. **DRUG-FREE WORKPLACE REQUIREMENTS**: LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

**VOLUNTEER FIRE ASSISTANCE PROGRAM
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- b. Establish a Drug-Free Awareness Program to inform employees about:
- 1) the dangers of drug abuse in the workplace;
 - 2) the person's or organization's policy of maintaining a drug-free workplace;
 - 3) any available counseling, rehabilitation and employee assistance programs; and,
 - 4) penalties that may be imposed upon employees for drug abuse violations.
- c. Every employee who works on the proposed **Agreement** will:
- 1) receive a copy of the company's drug-free workplace policy statement; and,
 - 2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

22. **TERM:** The term of the **Agreement** SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 6 and continue through June 30, 2016.
23. **TERMINATION:** This **Agreement** may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.
24. **AMENDMENTS:** No amendment or variation of the terms of this **Agreement** shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or **Agreement** not incorporated in the **Agreement** is binding on any of the parties.
25. **INDEPENDENT CONTRACTOR:** LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this **Agreement**, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.

**VOLUNTEER FIRE ASSISTANCE PROGRAM
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IN WITNESS WHEREOF, the parties have executed this **Agreement** as of the last signatory date below.

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION

LOCAL AGENCY

PHIOCENE RIDGE CSD

By: _____
Signature

By: Daniel Guyer
*Signature

Dan Sendek
Printed Name

DANIEL GUYER
Printed Name

Staff Chief
Title
Cooperative Fire Programs

VICE PRESIDENT
**Title

Last Signatory Date

SEPT 16, 2015
***Date

*Ensure that the officer signing here for LOCAL AGENCY IS THE SAME Officer authorized in the Resolution to execute this **Agreement**.

Ensure that the title entered here IS THE SAME title used in the Resolution for the Officer who is executing this **Agreement.

***Ensure that the date LOCAL AGENCY signs IS THE SAME DATE as the Resolution date OR LATER.

FOR STATE USE ONLY

AMOUNT ENCUMBERED BY THIS DOCUMENT \$1,995.00	PROGRAM/CATEGORY (CODE AND TITLE) Support			FUND TITLE Federal	
	(OPTIONAL USE) Vendor #				
PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT \$0	ITEM 3540-001-0001	CHAPTER 25	STATUTE 2015	FISCAL YEAR 15/16	
TOTAL AMOUNT ENCUMBERED TO DATE \$1,995.00	OBJECT OF EXPENDITURE (CODE AND TITLE) 15---9214-418.99-92536				
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.		
SIGNATURE OF CDF ACCOUNTING OFFICER X		DATE			

**Department of General Services
Use Only**

DGS APPROVAL NOT
REQUIRED PER SAM 1215

CONTRACTOR

STATE AGENCY

DEPT. OF GEN. SER.

CONTROLLER

PAYEE DATA RECORD

(Required when receiving payment from the State of California in lieu of IRS W-9)
STD. 204 (Rev. 6-2003)

1	INSTRUCTIONS: Complete all information on this form. Sign, date, and return to the State agency (department/office) address shown at the bottom of this page. Prompt return of this fully completed form will prevent delays when processing payments. Information provided in this form will be used by State agencies to prepare Information Returns (1099). See reverse side for more information and Privacy Statement. NOTE: Governmental entities, federal, State, and local (including school districts), are not required to submit this form.												
2	PAYEE'S LEGAL BUSINESS NAME (Type or Print) Pliocene Ridge Community Services District												
	SOLE PROPRIETOR - ENTER NAME AS SHOWN ON SSN (Last, First, M.I.) (leave blank)		E-MAIL ADDRESS goldalley@outlook.com										
	MAILING ADDRESS 100 Pike City Rd		BUSINESS ADDRESS 100 Pike City Rd										
	CITY, STATE, ZIP CODE Pike City, CA 95960		CITY, STATE, ZIP CODE Pike City, CA 95960										
3	ENTER FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN): <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr><td>3</td><td>5</td><td>-</td><td>2</td><td>2</td><td>5</td><td>6</td><td>6</td><td>0</td><td>1</td></tr> </table>		3	5	-	2	2	5	6	6	0	1	NOTE: Payment will not be processed without an accompanying taxpayer I.D. number.
3	5	-	2	2	5	6	6	0	1				
<input type="checkbox"/> PARTNERSHIP		CORPORATION: <input type="checkbox"/> MEDICAL (e.g., dentistry, psychotherapy, chiropractic, etc.) <input type="checkbox"/> LEGAL (e.g., attorney services) <input type="checkbox"/> EXEMPT (nonprofit) <input checked="" type="checkbox"/> ALL OTHERS											
<input type="checkbox"/> ESTATE OR TRUST													
<input type="checkbox"/> INDIVIDUAL OR SOLE PROPRIETOR ENTER SOCIAL SECURITY NUMBER: <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr><td> </td><td> </td><td> </td><td>-</td><td> </td><td> </td><td> </td><td>-</td><td> </td><td> </td><td> </td></tr> </table>					-				-				
			-				-						
<small>(SSN required by authority of California Revenue and Tax Code Section 18646)</small>													
4	<input checked="" type="checkbox"/> California resident - Qualified to do business in California or maintains a permanent place of business in California. <input type="checkbox"/> California nonresident (see reverse side) - Payments to nonresidents for services may be subject to State income tax withholding. <input type="checkbox"/> No services performed in California. <input type="checkbox"/> Copy of Franchise Tax Board waiver of State withholding attached.												
5	I hereby certify under penalty of perjury that the information provided on this document is true and correct. Should my residency status change, I will promptly notify the State agency below.												
	AUTHORIZED PAYEE REPRESENTATIVE'S NAME (Type or Print) <i>Donald Guyer</i>		TITLE <i>Vice President</i>										
	SIGNATURE <i>Donald Guyer</i>	DATE 09/16/2015	TELEPHONE (530) 288-3259										
6	Please return completed form to: Department/Office: _____ (Leave this section blank, you can fill in CAL FIRE info but not necessary) Unit/Section: _____ Mailing Address: _____ City/State/Zip: _____ Telephone: () _____ Fax: () _____ E-mail Address: _____												

PAYEE DATA RECORD

STD. 204 (Rev. 6-2003) (REVERSE)

1	<p><u>Requirement to Complete Payee Data Record, STD. 204</u></p> <p>A completed Payee Data Record, STD. 204, is required for payments to all non-governmental entities and will be kept on file at each State agency. Since each State agency with which you do business must have a separate STD. 204 on file, it is possible for a payee to receive this form from various State agencies.</p> <p>Payees who do not wish to complete the STD. 204 may elect to not do business with the State. If the payee does not complete the STD. 204 and the required payee data is not otherwise provided, payment may be reduced for federal backup withholding and nonresident State income tax withholding. Amounts reported on Information Returns (1099) are in accordance with the Internal Revenue Code and the California Revenue and Taxation Code.</p>								
2	<p>Enter the payee's legal business name. Sole proprietorships must also include the owner's full name. An individual must list his/her full name. The mailing address should be the address at which the payee chooses to receive correspondence. Do not enter payment address or lock box information here.</p>								
3	<p>Check the box that corresponds to the payee business type. Check only one box. Corporations must check the box that identifies the type of corporation. The State of California requires that all parties entering into business transactions that may lead to payment(s) from the State provide their Taxpayer Identification Number (TIN). The TIN is required by the California Revenue and Taxation Code Section 18646 to facilitate tax compliance enforcement activities and the preparation of Form 1099 and other information returns as required by the Internal Revenue Code Section 6109(a).</p> <p>The TIN for individuals and sole proprietorships is the Social Security Number (SSN). Only partnerships, estates, trusts, and corporations will enter their Federal Employer Identification Number (FEIN).</p>								
4	<p><u>Are you a California resident or nonresident?</u></p> <p>A corporation will be defined as a "resident" if it has a permanent place of business in California or is qualified through the Secretary of State to do business in California.</p> <p>A partnership is considered a resident partnership if it has a permanent place of business in California. An estate is a resident if the decedent was a California resident at time of death. A trust is a resident if at least one trustee is a California resident.</p> <p>For individuals and sole proprietors, the term "resident" includes every individual who is in California for other than a temporary or transitory purpose and any individual domiciled in California who is absent for a temporary or transitory purpose. Generally, an individual who comes to California for a purpose that will extend over a long or indefinite period will be considered a resident. However, an individual who comes to perform a particular contract of short duration will be considered a nonresident.</p> <p>Payments to all nonresidents may be subject to withholding. Nonresident payees performing services in California or receiving rent, lease, or royalty payments from property (real or personal) located in California will have 7% of their total payments withheld for State income taxes. However, no withholding is required if total payments to the payee are \$1,500 or less for the calendar year.</p> <p>For information on Nonresident Withholding, contact the Franchise Tax Board at the numbers listed below:</p> <table border="0"> <tr> <td>Withholding Services and Compliance Section:</td> <td>1-888-792-4900</td> <td>E-mail address:</td> <td>wscs:gen@ftb.ca.gov</td> </tr> <tr> <td>For hearing impaired with TDD, call:</td> <td>1-800-822-6268</td> <td>Website:</td> <td>www.ftb.ca.gov</td> </tr> </table>	Withholding Services and Compliance Section:	1-888-792-4900	E-mail address:	wscs:gen@ftb.ca.gov	For hearing impaired with TDD, call:	1-800-822-6268	Website:	www.ftb.ca.gov
Withholding Services and Compliance Section:	1-888-792-4900	E-mail address:	wscs:gen@ftb.ca.gov						
For hearing impaired with TDD, call:	1-800-822-6268	Website:	www.ftb.ca.gov						
5	<p>Provide the name, title, signature, and telephone number of the individual completing this form. Provide the date the form was completed.</p>								
6	<p>This section must be completed by the State agency requesting the STD. 204.</p>								
	<p><u>Privacy Statement</u></p> <p>Section 7(b) of the Privacy Act of 1974 (Public Law 93-579) requires that any federal, State, or local governmental agency, which requests an individual to disclose their social security account number, shall inform that individual whether that disclosure is mandatory or voluntary, by which statutory or other authority such number is solicited, and what uses will be made of it.</p> <p>It is mandatory to furnish the information requested. Federal law requires that payment for which the requested information is not provided is subject to federal backup withholding and State law imposes noncompliance penalties of up to \$20,000.</p> <p>You have the right to access records containing your personal information, such as your SSN. To exercise that right, please contact the business services unit or the accounts payable unit of the State agency(ies) with which you transact that business.</p> <p>All questions should be referred to the requesting State agency listed on the bottom front of this form.</p>								

Instructions for Certification

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transaction and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

U.S. DEPARTMENT OF AGRICULTURE

**Certification Regarding Debarment, Suspension, Ineligibility
and Voluntary Exclusion - Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Pliocene Ridge CSD

Organization Name

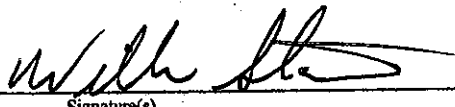
#7FG15094

PR/Award Number or Project Name

William Starr

Name(s) and Title(s) of Authorized Representative(s)

Assistant Fire Chief



Signature(s)

16 SEPT 2015

Date

BEFORE THE BOARD OF DIRECTORS OF THE
PLIOCENE RIDGE CSD
COUNTY OF SIERRA, STATE OF CALIFORNIA

IN THE MATTER OF:

Resolution Number: 15-062

Approving the Department of Forestry and Fire Protection Agreement # 7FG15094 for services from the date of last signatory on page 6 of the Agreement to June 30, 2016 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the Pliocene Ridge CSD, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 6 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2015-16 up to and no more than the amount of \$ 1,995.00

BE IT FURTHER RESOLVED that Vice President of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Pliocene Ridge CSD.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Pliocene Ridge CSD, at a regular meeting thereof, held on the 16th day of September, 2015

by the following vote:

AYES: 2

NAYS: 0

ABSENT: 1

VACANT: 2

Daniel Guyer
Signature, Board of Directors Member

DANIEL GUYER, VICE PRESIDENT
Printed Name and Title

-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I RAE BELL ARBOGAST, Clerk of the Pliocene Ridge CSD, County of Sierra, California do hereby certify that this is a true and correct copy of the original Resolution Number 15-062.

WITNESS MY HAND OR THE SEAL OF THE Pliocene Ridge CSD, on this 16th day of September, 2015.

OFFICIAL SEAL
OR NOTARY CERTIFICATON

R Blyth
Signature

Interim Secretary, Pliocene Ridge CSD
Title and Name of Local Agency

BEFORE THE BOARD OF DIRECTORS OF THE
PLIOCENE RIDGE COMMUNITY SERVICES DISTRICT
COUNTY OF SIERRA, STATE OF CALIFORNIA

IN THE MATTER OF:

Resolution Number: 15-062

Approving the Department of Forestry and Fire Protection Agreement #7FG15094 for services from the date of last signatory on page 6 of the Agreement to June 30, 2016 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the Pliocene Ridge CSD, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 6 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2015-16 up to and no more than the amount of \$1,995.00

BE IT FURTHER RESOLVED that Bruce Coons of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Pliocene Ridge CSD.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Pliocene Ridge CSD, at a regular meeting thereof, held on the 16th day of September, 2015 by the following vote:

AYES: 2 Coons, Goyer

NAYS: 0

ABSENT: 1 Bzabros

VACANT: 2


Signature, Board of Directors Member
Bruce Coons, Director
Printed Name and Title


-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I Rae Bell Arbogast, Clerk of the Pliocene Ridge CSD, County of Sierra, California do hereby certify that this is a true and correct copy of the original Resolution Number 15-062.

WITNESS MY HAND OR THE SEAL OF THE Pliocene Ridge CSD, on this 16th day of September, 2015

OFFICIAL SEAL
OR NOTARY CERTIFICATON


Signature

Interim Secretary Pliocene Ridge CSD
Title and Name of Local Agency



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City
 100 Pike City Road
 Pike City, CA 95960

Treasurers Report cut off date: August 31, 2015

Beginning Checking Account Balance \$ 3,489.19

Deposits

Budget Line #	Date	From:	For:	Amount
				Deposits Total
				\$ -

Expenditures

Budget Line #	Ck #	Date	To:	For:	Amount
	2341	8/10	AT&T		\$ 31.22
6172.2				Phone Alleghany	\$ 15.78
6172.3				Phone Pike	\$ 15.44
8300	2342	8/10	Banner Communications	radio programming	\$ 35.00
6295.3	2343	8/10	Hills Flat Lumber	Gable vents for Pike	\$ 105.45
	2344		VOIDED		
	2345	8/10	Sierra County Public Works		\$ 68.27
7350				Fuel Alleghany	\$ 28.29
8350				Fuel Pike	\$ 39.98
		8/9	CREDIT CARD	SEE YTD BUDGET SHEET	\$ 893.40
		8/28	CREDIT CARD	SEE YTD BUDGET SHEET	\$ 156.16
7300	2346	8/19	Banner Communications	hand held for Alleghany	\$ 362.22
				Expenditures Total	\$ 1,651.72

Chief 71 Card	\$ 29.01
	\$ 29.01

Ending Checking Account Balance \$ 1,837.47

Starting Savings account balance \$ 20,590.36
 transfer from checking
 interest earned
 transfer to FUNDS \$ (1,740.70)
Ending Savings Account Balance \$ 18,849.66

Balance on Prepaid Cards \$ 29.01

General Fund (accounts listed above) Total \$ 20,716.14

Reserve account Starting Balance \$ 28,365.43
 interest earned
 transfer from savings \$ 1,740.70
Reserve account Ending Balance see reverse for details \$ 30,106.13

Total ALL FUNDS \$ 50,822.27

Reserve BALANCES		
Unallocated	Contingency Fund	\$ 10,500.00
Allocated	Streetlight Fund	\$ 1,768.44
Allocated	PCVFD Building Fund	\$ 7,209.39
Allocated	PCVFD Vehicle Fund	\$ 2,836.34
Allocated	AVFD Building Fund	\$ 695.26
Allocated	AVFD Vehicle Fund	\$ 7,096.70
Total Funds		\$ 30,106.13

PRCSD Proposed Final Budget FY 15-16								
	acc#	NAME	10-11 Actual	11-12 Actual	12-13 Actual	13-14 Actual	14-15 Actual	15-16 BUDGET
INCOME	4202.1	Tax Revenue Fire	\$23,463.02	\$22,921.22	\$26,280.67	\$24,650.57	\$24,872.47	\$ 24,000.00
	4030.1	Donations District	\$185.16				\$509.00	
	4030.2	Donations Allegheny	\$646.47	\$680.95	\$1,077.05	\$11,536.94	\$10,000.00	
	4030.3	Donations Pike	\$1,711.36	\$5,932.22	\$2,866.60	\$2,721.58	\$2,500.00	\$ 1,995.00
	4040.1	Grants District	\$1,000.00	\$921.80	\$1,000.00	\$1,492.52	\$1,000.00	\$ 1,000.00
	4040.2	Grants Allegheny			\$ 714.77	\$ 738.11	\$ -	
	4040.3	Grants Pike		\$ 3,123.70	\$ 736.26	\$ 1,440.29	\$ -	\$ 1,995.00
	4060.2	Surplus Sales Allegheny				\$ 950.00	\$ 5,125.00	
	4060.3	Surplus Sales Pike					\$ 100.00	
	4070.2	Mutual Aid Allegheny		\$ 333.96		\$ 2,060.47	\$ -	
	4070.3	Mutual Aid Pike		\$ 1,390.12	\$ 1,903.32	\$ 2,640.88	\$ 1,178.76	
	4082.0	Other Income/Adjust	\$21.96	\$130.07	\$11.57	(\$188.28)	\$13.46	
	Revenue Total		27,027.97	35,434.04	34,590.24	48,043.08	45,298.69	\$ 28,990.00
OVERHEAD EXPENSES	6170.2	Electricity Allegheny	\$943.46	\$701.13	\$736.73	\$793.73	\$620.65	\$ 800.00
	6170.3	Electricity Pike	\$883.70	\$891.72	\$1,028.70	\$1,411.76	\$1,144.04	\$ 1,500.00
	6172.2	Telephone Allegheny	\$237.67	\$181.23	\$226.78	\$189.53	\$186.22	\$ 190.00
	6172.3	Telephone Pike	\$169.70	\$142.47	\$187.35	\$193.12	\$193.48	\$ 200.00
	6174.2	Water Allegheny	\$413.62	\$396.00	\$441.00	\$432.00	\$432.00	\$ 480.00
	6176.2	Propane Allegheny	\$776.87	\$527.39	\$908.68	\$293.75	\$333.70	\$ 750.00
	6180.1	Insurance	\$9,443.00	\$9,237.90	\$8,113.00	\$5,714.00	\$7,275.00	\$ 3,864.00
	6230.1	Compliance/Training	\$67.03	\$113.22		\$156.69	\$6.00	\$ 150.00
	6235.1	Bank Charges				\$16.85	\$10.40	
	6250.1	postage/copies/office supplies	\$149.93	\$97.00	\$171.31	\$223.89	\$143.25	\$ 250.00
	6265.1	County Mgmt Fee	\$2,709.53	\$2,780.02	\$2,539.65	\$ 2,156.90	\$ 2,310.20	\$ 2,176.00
	6270.1	Bookkeeping/Admin	\$720.00	\$730.00	\$750.00	\$585.00	\$427.50	\$ 1,200.00
	6273.1	Auditor Fee			\$ 5,693.95	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
	6280.2	Solid Waste Fee Allegheny	\$407.70	\$407.70	\$67.94	\$77.94	\$77.94	\$ 78.00
	6280.3	Solid Waste Fee Pike	\$312.56	\$312.56	\$122.30	\$140.30	\$93.54	\$ 94.00
	6295.2	Building Maint. Allegheny	\$157.23	\$680.95	\$15.00	\$614.08		\$ 1,500.00
	6295.3	Building Maint. Pike			\$ 49.35	\$ 1,054.76	\$ 1,238.19	\$ 1,000.00
6704.0	Other Expenses		30.00	23.00		2.82	\$ 50.00	
	Overhead Expense Subtotal		\$17,392.00	\$17,229.29	\$21,074.74	\$16,054.30	\$16,494.93	\$ 16,282.00
AVFD	7230	Op Compliance/Training	\$637.75	\$708.05	\$521.48	\$442.50	\$983.61	\$ 600.00
	7296	Mutual Aid Payroll		\$ 156.15		\$ 960.68	\$ -	
	7300	Small Equipment	\$685.62	\$675.32	\$ 2,802.69	\$ 2,993.86	\$ 592.15	\$ 1,000.00
	7301	Equipment Repairs & Maint.	\$732.91		\$670.49		\$ 134.75	\$ 500.00
	7350	Fuel	\$380.60	\$726.45	\$787.92	\$ 792.97	\$ 361.65	\$ 800.00
	7630	Vehicle Repair & Maint.	\$1,163.85	\$1,050.28	\$654.39	\$ 2,810.52	\$ 77.68	\$ 500.00
	7651	FIXED ASSET expenditures				\$ 10,000.00	\$ 10,000.00	\$ -
	7660	Supplies		\$ 443.63	\$ 144.00	\$ 125.33	\$ -	\$ 150.00
	AVFD Expense Subtotal		\$3,600.73	\$3,759.88	\$5,580.97	\$18,125.86	\$12,149.84	\$ 3,550.00
PCVFD	8230	Op Compliance/Training	\$356.43	\$391.28	\$615.80	\$724.61	\$1,111.03	\$ 800.00
	8296	Mutual Aid Payroll		\$ 732.54	\$ 712.01	\$ 693.81	\$ 533.72	
	8300	Small Equipment	\$261.11	\$6,852.79	\$2,361.24	\$ 2,202.22	\$ 3,387.51	\$ 4,990.00
	8301	Equipment Repairs & Maint.				\$ 279.23	\$ 714.18	\$ 500.00
	8350	Fuel	\$914.22	\$509.10	\$623.07	\$ 525.74	\$ 601.98	\$ 800.00
	8630	Vehicle Repair & Maint.	\$386.64	\$2,670.17	\$368.05	\$ 190.17	\$ 550.32	\$ 500.00
	8651	FIXED ASSET expenditures					\$ 2,500.00	
8660	Supplies		\$ 80.00	\$ 38.71	\$ 403.92	\$ 334.66	\$ 150.00	
	PCVFD Expense Subtotal		\$1,918.40	\$11,235.88	\$4,718.88	\$5,019.70	\$9,733.40	\$ 7,740.00

PRCSD Proposed Final Budget FY 15-16								
	acc#	NAME	10-11 Actual	11-12 Actual	12-13 Actual	13-14 Actual	14-15 Actual	15-16 BUDGET
Lights	9020	Streetlight Tax Revenue	\$ 5,123.00	\$ 4,969.00	\$ 5,083.79	\$ 5,004.30	\$ 4,873.00	\$ 4,873.00
	9030	Streetlight Donations	\$160.00	\$ 100.00	\$ -		\$ 465.00	
	Streetlight Income Total		\$5,283.00	\$ 5,069.00	\$ 5,083.79	\$ 5,004.30	\$ 5,338.00	\$ 4,873.00
	9170	Streetlight Expense Alleghany	\$3,876.18	\$ 3,878.29	\$ 3,733.83	\$ 4,495.42	\$ 4,288.25	\$ 4,400.00
	9171	Streetlight Expense Forest	\$ 479.08	\$ 481.59	\$ 486.05	\$ 538.32	\$ 513.06	\$ 320.00
	9172	Streetlight Admin. Expenses					\$ 80.50	
	Streetlight portion county management fee					\$ 437.87	\$ 438.57	\$ 424.00
	Streetlight Expense Total		\$ 4,355.26	\$ 4,359.88	\$ 4,219.88	\$ 5,471.61	\$ 5,320.38	\$ 5,144.00
Lights Net Income or (LOSS)		\$927.74	\$709.12	\$863.91	(\$467.31)	\$17.62	\$ (271.00)	
P & L	Total Expenses (without lights)		\$22,911.13	\$32,225.05	\$31,374.59	\$39,199.86	\$38,378.17	\$ 27,572.00
	INCOME LESS EXPENSES WITHOUT LIGHTS		\$4,116.84	\$3,208.99	\$3,215.65	\$8,843.22	\$6,920.52	\$ 1,418.00
	Lights addition or (subtraction)		\$927.74	\$709.12	\$863.91	(\$467.31)	\$17.62	\$ (271.00)
	Income Statement net change		\$5,044.58	\$3,918.11	\$4,079.56	\$8,375.91	\$6,938.14	\$ 1,147.00
TO RECONCILE NET INCOME WITH CHANGE IN CASH								
CASH FLOW	(increase) decrease in Accounts Receivable				(\$5,003.16)	(\$1,447.58)	\$3,462.38	
	(decrease) increase in Account Payable				(\$2,623.62)	\$4,268.70	(\$3,225.66)	
	Retained Earnings CHANGE					\$317.84		
	NET CHANGE IN CASH INCREASE OR (DECREASE)				(\$3,547.22)	\$11,514.87	\$7,174.86	\$ 1,147.00
Reserves	Details on "FUND" sheet							
	Reserve Additions				(\$8,307.39)	(\$3,235.15)	(\$5,726.38)	
	Reserve Withdrawals				\$5,906.70	\$1,107.20	\$1,238.19	\$ 271.00
	Contingency (Unallocated) withdraw or (add)			\$0.00	(\$5,000.00)		(\$2,400.00)	
	Net (moved to) or taken from funds				(\$7,400.69)	(\$2,127.95)	(\$6,888.19)	\$ 271.00
General Fund Net Change 12-13 forward		\$5,044.58	\$3,918.11	(\$10,947.91)	\$9,386.92	\$286.67	\$ 1,418.00	
Reserve Balances	Year end (June 30th)		10/11	11/12	12/13	13/14	14/15	15/16
	(Unallocated) Contingency Fund		\$3,300.00	\$3,100.00	\$ 8,100.00	\$ 8,100.00	\$ 10,500.00	
	Audit Fund		\$2,400.00	\$3,950.00	\$ -			
	Streetlight Fund		\$1,528.74	\$1,760.92	\$ 2,218.13	\$ 1,750.82	\$ 1,768.44	
	PCVFD Building Fund		\$8,199.27	\$8,330.79	\$ 8,569.05	\$ 8,318.57	\$ 7,209.39	
	PCVFD Vehicle Fund		\$293.81	\$655.48	\$ 1,310.70	\$ 2,381.59	\$ 2,836.34	
	AVFD Building Fund		\$439.74	\$475.30	\$ 475.30	\$ 695.26	\$ 695.26	
	AVFD Vehicle Fund		\$ 319.02	\$ 416.82	\$ 416.82	\$ 1,971.70	\$ 7,096.70	
	Interest will move to general fund							
Total Funds		\$16,480.58	\$18,689.31	\$ 21,090.00	\$ 23,217.94	\$ 30,106.13	\$ -	