



Pliocene Ridge Community Services District

Serving the communities of Alleghany, Forest City, and Pike City
100 Pike City Road, Pike City, CA 95960

Regular Meeting Wednesday, January 15, 2014, 6:30PM, Station 67 Pike City AGENDA

I ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

At a regular meeting, the board may take action upon an item of business not appearing on the posted agenda if, *first*, the board publicly identifies the item, and, *second*, one or more of the following occurs:

- A. The board by a majority vote of the full board decides that an emergency as defined I government code section 54956.5 exists; or,
- B. Upon a decision by a two-thirds vote of the board or, if less than two thirds, of the board members present, a unanimous vote of those present, the board decides that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted; or
- C. The item was posted on the agenda of a prior meeting of the board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

Members of the public shall be afforded an opportunity to address the Board on any Agenda items except closed session items. Reasonable time limits may be established. Government Code Section 11125.7. If you have any questions or require reasonable accommodations due to a disability, please contact the Board Secretary at 530-288-3326.

II APPROVAL OF AGENDA

III PUBLIC COMMENT

IV INFORMATION/DISCUSSION ITEMS

- A. Correspondence: recd Defensive Driving Training Certificates of Completion and distributed;
- B. Committee/Member/Business Reports:
 1. Station 71 Fire Chief Hale
 2. Station 67 Fire Chief
 3. Station 71 Auxiliary
 4. Station 67 Auxiliary
 5. Risk Manager Dan Guyer
 6. Board Member Reports:

V ACTION ITEMS

- A. Approval of Minutes of November 20, 2013 Regular Meeting
- B. Approval of Treasurer's Report of November 30, 2013
- C. Approval of Treasurer's Report of December 31, 2013
Debit Card Expenses Report
- C. Unfinished Business:
 1. Board Training Day: Rae
 2. Status of Crown truck sale: January 2014
 3. Facilities Self Inspection: January 2014
- D. New Business
 1. Appoint Standing Committees: Budget, Streetlights
 2. 14-052 Resolution to designate Treasurer
 3. Red Cross AP Agreement: Rae
 3. Personnel Safety Compliance Evaluations: D. Guyer
 4. Safety Committee Quarterly Meeting: D. Guyer
 5. Survey Affirmative Action:
 6. Inventory Worksheets to Fire Chiefs from Treasurer
 7. Quarterly Electronic Backup from Secretary, Treasurer, Fire Chiefs

VI NEXT MEETING AGENDA ITEMS: Fire Chiefs complete physical inventory—copy to Treasurer and Secretary; Complete and post at each stationhouse the Annual Log300 Injury Record.

VII ANNOUNCEMENTS The next regular meeting of the PRCSD Board of Directors is scheduled for February 19, 6:30pm, Station 71 Alleghany.

VIII ADJOURNMENT



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Regular Meeting

Wednesday, January 15, 2014, 6:30PM, Station 67 Pike City

MINUTES

A quorum was established and the meeting called to order at 6:35PM by Pres. Wayne Babros. Board members present: M. Womack, W. Babros, D. Guyer, T. Buckbee, B. Coons. Absent: None. Also present: Co Chief Tom Starr, Co Chief Jim Buckbee, Chief Bob Hale, Treasurer R. Arbogast, Sup. Lee Adams. Flag salute.

APPROVAL OF AGENDA Moved by B. Coons, seconded by D. Guyer to approve as corrected. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

PUBLIC COMMENT: None.

INFORMATION/DISCUSSION ITEMS

Correspondence: Received Defensive Driving Training Certificates of Completion and they were distributed; 12/26/13 Mt. Messenger posting of "Expiring Terms" notes Wayne Babros and Dan Guyer terms expire at the end of 2014.

Committee/Member/Business Reports:

Station 71: Chief Hale reported training on Monday; 7181 going to rebid work; 85 Ford needs new engine; 7145 fine; 7181 (newest engine) in process of loading gear, adjusting hose. Debit card has a \$10.91 balance, need to reload. No new grants at this time. Want to sell 7140, 1977 Ford. Add to next meeting agenda.

Station 67: Co Chief Starr reported everything still running. Didn't get bathroom done for Christmas Party. Responded to two mutual aids—grass fires. Picked up new people and they are doing wildland training on website. Applying for battery pack for defibrulators.

Auxiliary 71: January meeting cancelled.

Auxiliary 67: Cemetery cleanup scheduled for May 3, rain date of May 10th.

October 18, 2014 is Ghoul Stew and Dec. 13, 2014 the Annual Christmas Potluck.

Risk Manager: No report.

Board Member Reports: None.

ACTION ITEMS

Approval of Minutes: Moved by D. Guyer, seconded by T. Buckbee to approve the minutes of Regular Meeting of November 20, 2013 as corrected. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

Approval of Treasurer's Report: Moved by M. Womack, seconded by B. Coons to approve the Treasurer's Report of November 30, 2013. **Motion passed: 5 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.** Approval of Treasurer's Report of December 31, 2013. Moved by M. Womack, seconded by B. Coons. **Motion passed: 5 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

Debit Card: Rae will get Station 71's card reissued for \$500.00. She will check for fee and add to the card.

Reissue Check: Rae reported that Wayne DeLisle lost a payroll check and has asked for it to be reissued. It is a small amount and to put a stop payment on the original would be costly. Moved by M. Womack, seconded by D. Guyer to reissue the check and not put out a stop payment on the lost check. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

UNFINISHED BUSINESS

Board Training Day: Rae reported that we should get points off the insurance bill. She would like to ask Donna Williamson to do a Brown Act training. She will contact Donna and report at next meeting. Maris will contact GSRMA and see what if any training they can provide for the board.

Status of Crown Truck Sale: Jim has been online and has two interested buyers. In the absence of bidding procedures for the district, we need to have a formal letter directing sealed bids to the board by the March 19th, 6:30pm Board meeting. Maris will draft letter and Jim will post on internet and follow up.

Facilities Self Inspection, January 2014: A reminder for chief's schedule and report.

NEW BUSINESS

Appoint Standing Committees President Babros appointed the following Standing Committees. Streetlights: Bruce Coons; Budget: Fire Chiefs, Maris Womack, Wayne Babros, Treasurer Rae Bell Arbogast.

14-052 Resolution to designate Treasurer: Moved by M. Womack, seconded by D. Guyer to approve resolution 14-052. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

Red Cross Agreement: At present, Rae is authorized under Camptonville. She will get more information and submit contract at the next meeting.

Personnel Safety Compliance: Rae to update and copy Dan, Maris, Tosha.

Safety Committee Quarterly Meeting D. Guyer summarized the meeting held tonight. Safety Committee Minutes to be attached to these minutes.

Survey Affirmative Action: This item is a left over from original bylaws. Recommend we eliminate it from the schedule.

Inventory Worksheets to Fire Chiefs from Treasurer: Rae to complete and get a copy to Maris.

Quarterly Electronic Backup from Secretary, Treasurer, Fire Chiefs: Received from Secretary and Treasurer. Have no data from Fire Chiefs for either station since Chief Jokerst retired.....

NEXT MEETING AGENDA ITEMS:

ANNOUNCEMENTS The next regular meeting of the PRCSD Board of Directors is scheduled for February 19, 2014, 6:30pm, Station 71 Alleghany.

ADJOURNMENT Moved by T. Buckbee seconded by B. Coons and passed unanimously to adjourn the meeting. So ordered by President Babros at 7:33pm.

Respectfully submitted,



Maris Womack
Secretary

Minutes adopted 2-19-14
Date MW
as submitted or changed Initial



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Treasurers Report cut off date: **November 30, 2013**

Beginning Checking Account Balance \$ 1,678.86

Deposits

Budget Line #	Date	From:	For:	Amount
Deposits Total				\$ -

Expenditures

Budget Line #	Ck #	Date	To:	For:	Amount
	2218	11/3	Sierra County Public Works		\$ 314.63
7350				Fuel Alleghany	\$ 165.37
8360				Fuel Pike	\$ 149.26
	2219	11/7	Jim Buckbee reimburse		\$ 50.53
6235.1			Safeway	charge for cash card	\$ 2.00
6250.1			Big Lots	Printer	\$ 37.63
8660			Kmart	Keys	\$ 10.90
8230	2220	11/20	NJS FPD	Hazmat Class Neil Norma	\$ 100.00
8633	2221	11/20	Riebes Auto	6765 vehicle maintenance	\$ 37.93
	2222	11/20	AT&T		\$ 29.07
6172.2		11/20		Phone Alleghany	\$ 14.35
6172.3				Phone Pike	\$ 14.72
	OL	11/25	PG&E		\$ 517.35
6170.2				PG&E Alleghany	\$ 43.40
6170.3				PG&E Pike	\$ 89.91
9171.4				Streetlights - Forest	\$ 41.03
9170.4				Streetlights - Alleghany	\$ 343.01
Expenditures Total					\$ 1,049.51

Chief 67 Card	
Chief 71 Card	
Treasurer Card	\$ 1,000.00
	\$ 1,000.00

Ending Checking Account Balance \$ 629.35

Starting Savings account balance \$ 4,423.97
 transfer from checking
 interest earned
 transfer to Debit Card \$ (362.99)
Ending Savings Account Balance \$ 4,060.98

Balance on Prepaid Cards & Debit Card Account \$ 1,000.00

General Fund (accounts listed above) Total \$ 5,690.33

Restricted Fund account Starting Balance \$ 21,092.14
 interest earned
 transfer to checking

Fund account Ending Balance see budget sheet for detail \$ 21,092.14

Total ALL FUNDS \$ 26,782.47

Over →



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Treasurers Report cut off date: **December 31, 2013**

Beginning Checking Account Balance \$ **629.35**

Deposits

Budget Line #	Date	From:	For:	Amount
AR	12/6	OES Mutual Aid	Alleghany Fire in Pike	\$ 4,701.35
4082	12/10	Golden State Risk Management	mileage reimburse	\$ 114.63
Deposits Total				\$ 4,815.98

Expenditures

Budget Line #	Ck #	Date	To:	For:	Amount
6296.2 & 3	2224-2227	12/9/13	Payroll see attached sheet	Alleghany Fire in Pike	\$ 1,375.89
6275.1	682	12/5	Maris Womack	Mileage (see deposits)	\$ 114.63
7632	2228	12/9	Plaza Tire & Auto	Tires for 7100	\$ 487.41
	2229	12/9	AT&T		\$ 28.76
6172.2				Phone Alleghany	\$ 14.26
6172.3				Phone Pike	\$ 14.50
	OL	12/20	PG&E		\$ 492.22
6170.2				PG&E Alleghany	\$ 34.38
6170.3				PG&E Pike	\$ 73.80
9171.4				Streetlights - Forest	\$ 41.01
9170.4				Streetlights - Alleghany	\$ 343.03
8230	2230	12/15	Rae Bell Arbogast	Red Cross class 1 student	\$ 55.00
Expenditures Total					\$ 2,553.91

*Chief 67 Card	\$ 531.53
Chief 71 Card	\$ 10.96
Treasurer Card	\$ 975.00
	\$ 1,517.49

* may not be current

Ending Checking Account Balance \$ **2,891.42**

Starting Savings account balance \$ **4,060.98**

transfer from checking

interest earned \$ 0.35

transfer to FUNDS

Ending Savings Account Balance \$ **4,061.33**

Balance on Prepaid Cards & Debit Card Account \$ **1,517.49**

General Fund (accounts listed above) Total \$ **8,470.24**

Restricted Fund account Starting Balance \$ **21,092.14**

interest earned \$ 2.65

transfer to checking

Fund account Ending Balance see budget sheet for detail \$ **21,094.79**

Total ALL FUNDS \$ **29,565.03**