



Pliocene Ridge Community Services District
100 Pike City Road
Pike City, CA 95960

NOTICE

SAFETY COMMITTEE MEETING

WEDNESDAY DECEMBER 14th

6:00 PM

**AT THE ALLEGHANY FIREHOUSE
105 PLAZA COURT
ALLEGHANY**



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

NOTICE OF SPECIAL MEETING OF THE BOARD OF DIRECTORS

Wednesday December 14, 2016 6:30 pm Alleghany Firehouse 105 Plaza Court Alleghany

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE
2. APPROVAL OF AGENDA
3. PUBLIC COMMENT
4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS
 - a) Correspondence
 - b) Committee/Member/Business Reports:
 1. Station 71 Chief's report
 2. Station 67 Chief's report
 3. Station 71 Auxiliary
 4. Station 67 Auxiliary
 5. Risk Manager Report
 6. Board Member Report –
 7. Standing Committee Reports: Streetlight, Budget, Safety
5. ACTION ITEMS:
 - a) Approval of Minutes of October 19, 2016
 - b) Approval of Treasurer's reports dated October 31st and November 30th, 2016
 - c) Unfinished business:
 1. Wayman Dam Project
 2. Ongoing bylaws & Policy review and/or update: **Firehouse rental policy,**
 3. Alleghany Firehouse Project –
 4. Pike Firehouse Project –
 5. CDF grant application status –
 6. Secretary/Treasurer (General Administrator) position. update
 - d) New business
6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS
7. ADJOURNMENT

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**MINUTES of the Regular Meeting of the Board of Directors of Pliocene Ridge CSD
Held Wednesday October 19, 2016 at Station 71 105 Plaza Court, Alleghany.**

1. A quorum was established and the meeting called to order at 6:35 pm by President Wayne Babros. Board members present: Wayne Babros, Daniel Guyer, and Bruce Coons. Gracie Knowles was absent. Also present were Pike assistant chief Tom Starr and Alleghany assistant chiefs David Arbogast and Ned Cusato, Alleghany auxiliary member Bob Hale and Pike auxiliary member Roland Robertson. Interim Secretary Rae Bell was present and took the minutes. Flag Salute.

2. APPROVAL OF THE AGENDA: A motion was made by Bruce Coons to approve the agenda, 2nd by Daniel Guyer. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

3. PUBLIC COMMENT: None

4. INFORMATION/DISCUSSION ITEMS

a) *Correspondence:* A thank you letter was sent to Tristan Grew for the donation of a pump to the Pike Dept.

b) *Committee/Member/Business Reports:*

1. *Alleghany Assistant Chiefs Arbogast & Cusato* reported that everything is running, training has had good attendance, no medical calls but there was a fire at the German Bar. The road was very bad on both the Sierra County side and the Nevada County Side. A bulldozer was sent to work on the Nevada County side, but only made the road worse and they had to walk in two miles to the fire. Only smaller vehicles could get in. Pike and Alleghany were not paiged out for the fire which seems odd since they are the closest departments to the location. Jim contacted the Forest Service and offered assistance, Tom Starr is working on getting payment.

2. *Pike Assistant Chief Starr* reported that all the vehicles are OK, a TV was donated to the dept. to become part of their security system. He requested that a Thank you letter be sent.

3. *Station 71 Auxiliary* Bob Hale reported that they are working on fundraising ideas and are reviewing their by-laws.

4. *Station 67 Auxiliary* Roland reported that "Hamburger Night" has been scheduled for November 12th. They sent out a newsletter on the 18th and another one will be going out in December, since they got a little behind on the last one.

5. *Risk Manager Report:* No report.

6. *Board Members:* Rae Bell reported that the auditors have everything they need to complete the annual audit and it is underway.

7. *Standing Committee Reports:* None

4. ACTION ITEMS

a) *Approval of regular meeting minutes* dated 7/20/16 & 9/21/16 Motion to approve made by Daniel Guyer 2nd Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

b) *Approval of treasurer's report* dated 9/30/16. Moved by Daniel Guyer 2nd by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

c) *Unfinished Business*

1. Wayman Dam project – No report, on hold until Spring.
2. A motion to adopt changes to Policy #3000 as presented was made by Daneil Guyer, 2nd by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.** No action was taken on Firehouse Rental Policy, as the documents not prepared in time for the meeting.
3. Regarding the Alleghany Firehouse: The Committee met on October 12th, report attached. A motion to move forward with the plan as presented (pending AVFD's approval) was made by Bruce Coons, 2nd by Daniel Guyer. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.** The same report and a copy of the drawings will be provided to AVFD at their next meeting.
4. Regarding the Pike Firehouse project: Roland reported that they got the cost estimates done and it looks like the project will need to be split into two phases because it will be cost prohibitive to do it all at once. The grant application was submitted to the USDA last week and they are reviewing it. They are thinking of asking SPI for a donation towards the project.
5. The CDF 50/50 grant approval to purchase was just received. Tom Starr and Rae Bell will be making the purchases.
6. Regarding the Secretary/Treasurer job posting Rae Bell reported that a 5 day add was run in the Grass Valley Union Classified section on Oct. 4th and submitted to the Mountain Messenger for a 2 week run. The complete job description is on the District's website. So far there have been no inquiries. The deadline to apply is Nov. 11th.

d) *New Business*

1. Rae Bell was contacted by West America Bank regarding updating the signature card. A motion to pass resolution #16-065 to update the signor information with the bank was made by Daniel Guyer 2nd by Bruce Coons. **Motion passed: 3Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**
2. Rae Bell requested that her contract which expired on Sept. 30th be extended until such time as a replacement for the position is found. A motion to extend the contract "as is" at a rate of \$15 per hour, was made by Wayne Babros, 2nd by Bruce Coons. **Motion passed: 3Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

. **NEXT MEETING AGENDA ITEMS** The next regular meeting is scheduled for November 16th at the Pike Firehouse. A safety meeting needs to be held the same night at 6pm.

ANNOUNCEMENTS (reminders)

The quarterly Continuing Quality Improvement (CQI) review is due. Scheduled for Thursday October 27th at the Pike Firehouse. Hamburger Night is scheduled for November 12th.

ADJOURNMENT: There being no further business before the board the meeting was adjourned at 7:30 PM

Respectfully submitted,

Rae Bell Arbogast
Interim Secretary



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City
 100 Pike City Road
 Pike City, CA 95960

Treasurers Report cut off date: **October 31, 2016**

Beginning Checking Account Balance \$ 5,689.40

Deposits				
Budget Line #	Date	From:	For:	Amount
AR	10/6/16	Robinson Timber	Our fist revenue from ordinance #1	\$ 750.00
Deposits Total				\$ 750.00

Expenditures					
Budget Line #	Ck #	Date	To:	For:	Amount
	2401	10/15	AT&T		\$ 33.90
6172.2				Phone Alleghany	\$ 16.85
6172.3				Phone Pike	\$ 17.05
	2402	10/15	Rae Bell Arbogast	quarterly bill/bookkeping admin	\$ 300.00
	2403	10/15	Sierra County Tax collector		\$ 257.18
6280.2				Solid Waste Fee Alleghany	\$ 116.90
6280.3				Solid Waste Fee Pike	\$ 140.28
	OL		PG&E		\$ 495.48
6170.2				PG&E Alleghany	\$ 42.59
6170.3				PG&E Pike	\$ 73.11
9171.4				Streetlights - Forest	\$ 22.08
9170.4				Streetlights - Alleghany	\$ 357.70
8630	EFT	10/2	WA Credit Card	parts for pump and 6770	\$ 108.43
	2404	10/29	VOIDED	printed wrong date	
8320	2405	10/29	Solon Fire		\$ 112.30
AP	EFT	10/29	State Payroll taxes		\$ 8.94
	EFT	10/25	WA Credit Card		\$ 300.88
			THE GV Union	Add for General Admin. Positic	\$ 78.72
8350			Lost Nugget	Fuel Pike	\$ 28.66
8350			Lost Nugget	Fuel Pike	\$ 34.00
8300			Paypal	Landing lights	\$ 128.35
Expenditures Total				\$ 1,617.11	

Reserve Balances		
Unallocated	Contingency	\$ 10,500.00
Allocated	Streetlights	\$ 1,567.02
Allocated	PCVFD Building	\$ 7,300.04
Allocated	PCVFD Vehicle	\$ 3,085.63
Allocated	AVFD Building	\$ 695.26
Allocated	AVFD Vehicle	\$ 7,096.70
	Interest Earned	
	Total	\$ 30,244.65

Ending Checking Account Balance	\$ 4,822.29
Starting Savings account balance	\$ 19,246.19
transfer from checking	
interest earned	
transfer to FUNDS	\$ (127.27)
Ending Savings Account Balance	\$ 19,118.92
General Fund (accounts listed above) Total	\$ 23,941.21

Reserve account Starting Balance	\$ 30,117.38
interest earned	
transfer from savings	\$ 127.27
Reserve account Ending Balance	\$ 30,244.65

Total ALL FUNDS \$ 54,185.86



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City
 100 Pike City Road
 Pike City, CA 95960

Treasurers Report cut off date:

November 30, 2016

Beginning Checking Account Balance \$ **4,822.29**

Deposits

Budget Line #	Date	From:	For:	Amount
	11/30/16		CDF 50/50 grant	\$ 3,524.76
4030.2		AVFD	Paigers	\$ 2,660.62
4030.3		PCVFD	Fire Shelters	\$ 864.14
Deposits Total				\$ 3,524.76

Expenditures

Budget Line #	Ck #	Date	To:	For:	Amount
8300	EFT	11/25	The firestore.com	Fire Shelters on CDF grant	\$ 1,728.29
		11/30	Adjustment for EDD rounding on State Payroll taxes		\$ (0.01)
			\$8.94 on Oct. report cleared fro \$8.93		
	OL	11/30	PG&E		\$ 543.68
6170.2			PG&E Alleghany		\$ 50.03
6170.3			PG&E Pike		\$ 111.81
9171.4			Streetlights - Fore		\$ 22.20
9170.4			Streetlights - Alle		\$ 359.64
Expenditures Total					\$ 2,271.96

Reserve Balances		
Unallocated	Contingency	\$ 10,500.00
Allocated	Streetlights	\$ 1,567.02
Allocated	PCVFD Building	\$ 7,300.04
Allocated	PCVFD Vehicle	\$ 3,085.63
Allocated	AVFD Building	\$ 695.26
Allocated	AVFD Vehicle	\$ 7,096.70
	Interest Earned	
	Total	\$ 30,244.65

Ending Checking Account Balance	\$ 6,075.09
Starting Savings account balance	\$ 19,118.92
transfer from checking	
interest earned	
transfer to FUNDS	
Ending Savings Account Balance	\$ 19,118.92
General Fund (accounts listed above) Total	\$ 25,194.01

Reserve account Starting Balance	\$ 30,244.65
interest earned	
transfer from savings	
Reserve account Ending Balance	\$ 30,244.65

Total ALL FUNDS	\$ 55,438.66
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