



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

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NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday February 15, 2017 6:30 pm Alleghany Firehouse 105 Plaza Court

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE
2. ADMINISTER OATHS OF OFFICE: BRUCE COONS AND GRACE KNOWLES
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS
 - a) Correspondence
 - b) Committee/Member/Business Reports:
 1. Station 71 Chief's report
 2. Station 67 Chief's report
 3. Station 71 Auxiliary
 4. Station 67 Auxiliary
 5. Risk Manager Report
 6. Board Member Report –
 7. Standing Committee Reports: Streetlight, Budget, Safety
6. ACTION ITEMS:
 - a) Approval of Minutes of December 14, 2016
 - b) Approval of Treasurer's report dated December 31, 2016 and January 31, 2017
 - c) Unfinished business:
 1. Wayman Dam Project (PLACEHOLDER)
 2. Ongoing bylaws & Policy review and/or update: Need to start reviewing one per month.
 3. Alleghany Firehouse Project –
 4. Pike Firehouse Project –
 5. CDF grant application status – final payment received project complete.
 - d) New business
 1. Appoint officers
 2. Air Medic Care group agreement (will provide \$10 discount for group members)
 3. Accept FY 15/16 Audit
 4. Approve audit engagement letter from Boden Klein & Sneesby \$2,500
 5. Approve meeting calendar for 2017
 6. Transfer to Contingency fund. Based on FY15/16 results \$4,000 can be moved.
 7. GRSMA District Board Election Ballot for Fire Dept. Board member.
 8. AT&T billing problem, approval to file complaint with PUC
7. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS State required Ethics & Sexual Harassment trainings scheduled for Saturday May 13th at the Pike Firehouse.
8. ADJOURNMENT

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MINUTES of Special Meeting to replace cancelled November meeting of the Board of Directors of Pliocene Ridge CSD. Held Wednesday December 14, 2016 at Station 71 105 Plaza Court, Alleghany.

1. A quorum was established and the meeting called to order at 6:35 pm by President Wayne Babros. Board members present: Wayne Babros, Daniel Guyer, and Bruce Coons. Gracie Knowles was absent due to the Pike Auxiliary meeting being held the same night. Also present were Pike assistant chief Jim Buckbee and Alleghany assistant chiefs David Arbogast and Ned Cusato, Alleghany auxiliary members Bob Hale and Vickie Tenney. Interim Secretary Rae Bell was present and took the minutes. Flag Salute.

2. APPROVAL OF THE AGENDA: A motion was made by Daniel Guyer to approve the agenda, 2nd by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

3. PUBLIC COMMENT: Vickie Tenney read a letter from Burns Tenney about the proposed firehouse improvement project of Alleghany Station 1.

4. INFORMATION/DISCUSSION ITEMS

a) Correspondence: Outgoing: A thank you letter was sent to John Snell for the donation of a flat screen TV to the Pike Dept., a thank you letter and receipt mailed to Stephanie Wolters for \$25 donation to PRCSD, grant disbursement request sent to CDF. Incoming: AED provider contract extension from Norcal EMS, customer update from Alleghany County Water District.

b) Committee/Member/Business Reports:

1. *Alleghany Assistant Chiefs Arbogast & Cusato* reported that the snow chains have been put on 7180 and the studded tires are back on the ambulance; 7145. They decided to keep 7181 unchained for now in case it has to go to Pike. The new paigers have been received from the CDF grant. The batteries last 3 to 4 days on a one hour charge and they seem to be working fine. Had a couple of cancelled calls since the last meeting but no transports.

2. *Pike Assistant Chief Buckbee* reported that they were able to get a donated slip-in water tank for their rescue truck from the Forest Service and it has been installed. The tree that had the outside light on it has been taken down and the new pole installed. They got the LED lights for it but have not put them up yet.

3. *Station 71 Auxiliary* Bob Hale reported that their Dec. meeting was cancelled due to the bad weather. They are doing a mail-in fundraiser called a "bakeless bake sale". Membership drive is coming up.

4. *Station 67 Auxiliary* It was reported that they had a very low attendance for the Christmas Party. They are working on scheduling their annual t-shirt, dress uniform and badge hand-out to the firefighters and other department personnel.

5. *Risk Manager Report:* A letter was sent to Golden State Risk Management Authority stating that PRCSD wishes to participate in the Loss Prevention Incentive Program.

6. *Board Members:* No report

7. *Standing Committee Reports:* Streetlight manager Bruce Coons reported that the light near Casey's Place is out and he will get it called in. Ned reported that one of the lights at the County Yard is randomly turning on and off and asked Bruce to report that one when he calls PG&E.

4. ACTION ITEMS

a) *Approval of regular meeting minutes* dated 10/19/16 Motion to approve made by Daniel Guyer 2nd Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

b) *Approval of treasurer's reports dated 10/31/16 and 11/30/16.* Moved by Daniel Guyer 2nd by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

c) Unfinished Business

1. Wayman Dam project – No report, on hold until Spring.
2. It was agreed that the firehouse rental policy had already been adopted at the July 20th meeting and needed to be added to the minutes. Motion to re-affirm made by Daniel Guyer 2nd by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**
3. Regarding the Alleghany Firehouse: The committee meeting summary and preliminary drawings were presented to AVFD at their November meeting. It was requested that they provide input before any further action is taken. USDA Rural Development has now stated that they are no longer funding construction projects. Possibly the work can be done with a combination of donations and volunteer help, options will be explored once AVFD has provided the “go ahead”.
4. Regarding the Pike Firehouse project: Michael Valez told Rae Bell that the grant application submitted to the USDA was rejected as too expensive and they did not like the fact that it was not handicap compliant. This is also when he stated that they are not actively funding construction projects. The “catch-22” is that the project would have been much MORE expensive if the handicap ramp was included.
5. The CDF 50/50 grant purchases were made and both auxiliaries paid 50% for their department. The request for reimbursement on the other 50% has been submitted to CDF.
6. Regarding the Secretary/Treasurer job posting Rae Bell reported that not a single inquiry was received. Possibly the job can be split into two positions. For now she is willing to keep doing it under her existing contract.

d) New Business

None

NEXT MEETING AGENDA ITEMS The next regular meeting is scheduled for January 18th at the Pike Firehouse. Items for agenda: Adopt meeting schedule, appoint officers, accept audit, contingency fund transfer, audit engagement letter from Boden Klein and Sneesby.

ANNOUNCEMENTS None

ADJOURNMENT: There being no further business before the board the meeting was adjourned at 7:15 PM

Respectfully submitted,

Rae Bell Arbogast
Interim Secretary



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Serving the Communities of Alleghany, Forest City, and Pike City
 100 Pike City Road
 Pike City, CA 95960

Treasurers Report cut off date:

December 31, 2016

Beginning Checking Account Balance \$ 6,075.09

Deposits

Budget Line #	Date	From:	For:	Amount
	12/9	transfer from savings		\$ 2,000.00
Deposits Total				\$ 2,000.00

Expenditures

Budget Line #	Ck #	Date	To:	For:	Amount
7300	2406	12/5	Banner Communicatio	11 Paigers (CDF GRANT)	\$ 5,321.25
6176.2	2407	12/5	Browns Gas Co.	final bill (switched to suburban	\$ 3.01
6230.1	2408	12/5	Calif. Special District's Association		\$ 159.00
	2409	12/5	Reibies		\$ 227.82
	2410	12/5	Sierra County Pubic Works		\$ 128.67
7350				Fuel Alleghany	\$ 50.76
8350				Fuel Pike	\$ 77.91
	OL	12/23	PG&E		\$ 759.62
6170.2				PG&E Alleghany	\$ 89.63
6170.3				PG&E Pike	\$ 288.10
9171.4				Streetlights - For	\$ 22.22
9170.4				Streetlights - Alle	\$ 359.67
	EFT	12/22	WA Bank CC card		\$ 497.57
8630			various	Pike Vehicles	\$ 135.13
6295.3			LED LIGHTS	Pike firehouse	\$ 322.44
8350			Fuel	Pike	\$ 40.00
Expenditures Total				\$ 7,096.94	

Reserve Balances			Ending Checking Account Balance	\$ 978.15
Unallocated	Contingency	\$ 10,500.00	Starting Savings account balance transfer to checking interest earned transfer to FUNDS Ending Savings Account Balance	\$ 19,118.92 \$ (2,000.00) \$ 1.43 \$ 17,120.35
Allocated	Streetlights	\$ 1,567.02		
Allocated	PCVFD Build	\$ 7,300.04		
Allocated	PCVFD Vehic	\$ 3,085.63		
Allocated	AVFD Buildin	\$ 695.26		
Allocated	AVFD Vehicle	\$ 7,096.70		
	Interest Earne	\$ 2.29	General Fund (accounts listed above) Total	
	Total	\$ 30,246.94	\$ 18,098.50	

Reserve account Starting Balance \$ 30,244.65
 interest earned \$ 2.29
 transfer from savings
Reserve account Ending Balance \$ 30,246.94

Total ALL FUNDS \$ 48,345.44



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Treasurers Report cut off date:

January 31, 2017

					Beginning Checking Account Balance	\$	978.15
Deposits							
Budget							
Line #	Date	From:	For:				Amount
	1/12/17	Sierra County Auditor				\$	13,676.38
9020			Streetlights	\$	2,682.42		
4020			Fire	\$	10,968.96		
4030.1		Stephanie Wolters	Donation	\$	25.00		
	1/20/17	Sierra County Auditor	Title III Ordinance #1			\$	6,750.00
40701			Both Depts.	\$	3,000.00		
4070.2			Alleghany	\$	1,500.00		
7010.3			Pike	\$	2,250.00		
	1/20/17	CDF Grant				\$	3,524.77
4040.2			Alleghany Portion	\$	2,660.62		
4040.3			Pike Portion	\$	864.15		
					Deposits Total	\$	23,951.15
Expenditures							
Budget							
Line #	Ck #	Date	To:	For:			
8630	EFT	1/17	WA Credit Card	Reflective Strips Pike	\$		28.96
6273.1	2411	1/18	Boden Klein & Sneesby		\$		2,000.00
6270.1	2412	1/18	Rae Bell Arbogast	1/4 ending 12/31 billing	\$		228.75
AP	2413	1/18	US Treasury	Federal Payroll Taxes	\$		40.20
8300	696	1/18	Tim Standley	Fry's electronics reimburse computer	\$		380.30
	OL	1/23	PG&E		\$		830.25
6170.2				PG&E Alleghany	\$	132.42	
6170.3				PG&E Pike	\$	316.22	
9171.4				Streetlights - Forest	\$	22.19	
9170.4				Streetlights - Alleghany	\$	359.42	
					Expenditures Total	\$	3,508.46
					Ending Checking Account Balance	\$	21,420.84
Reserve Balances							
Unallocated	Contingency	\$	10,500.00				
Allocated	Streetlights	\$	1,567.02				
Allocated	PCVFD Building	\$	7,300.04				
Allocated	PCVFD Vehicle	\$	3,085.63				
Allocated	AVFD Building	\$	695.26				
Allocated	AVFD Vehicle	\$	7,096.70				
	Interest Earned	\$	2.29				
	Total	\$	30,246.94				
					Starting Savings account balance	\$	17,120.35
					transfer from checking		
					interest earned		
					transfer to FUNDS		
					Ending Savings Account Balance	\$	17,120.35
					General Fund (accounts listed above) Total	\$	38,541.19
Have not added Emergency response revenue to funds yet.							
					Reserve account Starting Balance	\$	30,246.65
					interest earned		
					transfer to checking		
					Reserve account Ending Balance	\$	30,246.65
					Total ALL FUNDS	\$	68,787.84



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AGENDAS, APPROVED MINUTES AND FINANCIAL INFO. POSTED ONLINE

2017 SCHEDULE OF REGULAR MEETINGS

JANUARY	Wednesday	January 18, 2017	6:30pm	Pike City
FEBRUARY	Wednesday	February 15, 2017	6:30pm	Alleghany
*MARCH	Wednesday	March 15, 2017	6:30pm	Pike City
APRIL	Wednesday	April 19, 2017	6:30pm	Alleghany
MAY	Wednesday	May 17, 2017	6:30pm	Pike City
*JUNE	Wednesday	June 21, 2017	6:30pm	Alleghany
JULY	Wednesday	July 19, 2017	6:30pm	Pike City
AUGUST	Wednesday	August 16, 2017	6:30pm	Alleghany
*SEPTEMBER	Wednesday	September 20, 2017	6:30pm	Pike City
OCTOBER	Wednesday	October 18, 2017	6:30pm	Alleghany
*NOVEMBER	Wednesday	November 15, 2017	6:30pm	Pike City
DECEMBER	No Meeting			

* SCHEDULED SAFETY MTNG. 6:00 PM