



Pliocene Ridge Community Services District

Serving the communities of Alleghany, Forest City, and Pike City
100 Pike City Road, Pike City, CA 95960

Regular Meeting Wednesday, June 17, 2015, 6:30PM, Station 71 Alleghany AGENDA

I ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

At a regular meeting, the board may take action upon an item of business not appearing on the posted agenda if, *first*, the board publicly identifies the item, and, *second*, one or more of the following occurs:

- A. The board by a majority vote of the full board decides that an emergency as defined I government code section 54956.5 exists; or,
- B. Upon a decision by a two-thirds vote of the board or, if less than two thirds, of the board members present, a unanimous vote of those present, the board decides that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted; or
- C. The item was posted on the agenda of a prior meeting of the board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

Members of the public shall be afforded an opportunity to address the Board on any Agenda items except closed session items. Reasonable time limits may be established. Government Code Section 11125.7. If you have any questions or require reasonable accommodations due to a disability, please contact the Board Secretary at 530-288-3326.

II PUBLIC COMMENT

III INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- A. Correspondence:
 - B. Committee/Member/Business Reports:
 1. Station 71 Fire Chief's Report
 2. Station 67 Fire Chief's Report
 3. Station 71 Auxiliary
 4. Station 67 Auxiliary
 5. Risk Manager: Dan Guyer, Chiefs' review of vehicle listing, advise GSRMA of any changes
 6. Board Member Report
- Standing Committee Reports: Streetlights Comm., Budget Comm.

IV ACTION ITEMS

- A. Approval of Minutes of April 15, 2015 Regular Meeting
- B. Approval of Minutes of May 20, 2015 Regular Meeting
- B. Approval of Treasurer's Report dated May 31, 2015
Credit card report
- C. Unfinished Business:
 1. Heat/Illness Regulations effective May 1 2015: Confirmation that our policies include this data: Fire Chiefs
- D. New Business
 1. ON GOING Bylaws and Policy review and/or update:
 - a. Resolution 15-057 Policy for billing non residents for runs
 - b. Clerk of the Board
 2. California Special Districts Association, discussion re program, cost, and value to PRCSD
 3. SOP Manual updates: Fire Chiefs
 4. IIPP MANUAL, Heat Illness update per GSRMA: Fire Chiefs
 5. Statement of Facts Roster of Public Agencies file with Sec. of State: to be filed when vacancies are filled.
 6. Appoint Risk Manager and Risk Management/Safety Committee
 7. Renew Treasurer's Contract
 8. Adopt Preliminary Budget, List of Donations, Bad Debt List
 9. Annual GSRMA Training, Thurs. Oct. 22, 2015, Rolling Hills Resort

V SET JULY 15, 2015 MEETING AGENDA:

Continue Review/Update of By Laws, Budget Committee update, 8/19/15, 6pm, Qrtly Risk Management/Safety Committee Meeting, Station 67 Pike City, Facility Self Inspections,

VI ANNOUNCEMENTS

- The next regular meeting of the PRCSD Board of Directors is AUGUST 19 2015, Station 67 Pike City

VII ADJOURNMENT



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City
 100 Pike City Road
 Pike City, CA 95960

Treasurers Report cut off date: **May 31, 2015**

Beginning Checking Account Balance **\$ 15,432.09**

Deposits

Budget Line #	Date	From:	For:	Amount
	5/13/15	PCVFD	reimburse stickers	\$ 183.50
	5/31/15	Bank Rec Adjustment	check cleared for diff. amount	\$ 0.02

Deposits Total **\$ 183.52**

Expenditures

Budget Line #	Ck #	Date	To:	For:	Amount
	2327	5/13	AT&T		\$ 31.29
6172.2				Phone Alleghany	\$ 15.77
6172.3				Phone Pike	\$ 15.52
	2328	5/13	Sierra County Public Works		\$ 120.92
7350				Fuel Alleghany	\$ 25.56
8350				Fuel Pike	\$ 95.26
	EFT	5/1	EDD	quarterly PR Taxes	\$ 16.36

Expenditures Total **\$ 168.57**

Chief 67 Card	
Chief 71 Card	\$ 204.27
	\$ 204.27

Ending Checking Account Balance **\$ 15,447.04**

Starting Savings account balance **\$ 13,089.15**
 transfer from checking
 interest earned
 transfer to FUNDS

Ending Savings Account Balance **\$ 13,089.15**

Balance on Prepaid Cards **\$ 204.27**

General Fund (accounts listed above) Total **\$ 28,740.46**

Allocated Fund account Starting Balance **\$ 28,363.31**
 interest earned
 transfer to checking

Fund account Ending Balance see reverse for details **\$ 28,363.31**

Total ALL FUNDS **\$ 57,103.77**



Pliocene Ridge Community Services District
County of Sierra, State of California

Resolution No. 15-059

WHEREAS, Pliocene Ridge Community Services District wishes to renew FEPP Agreement Number 992338 for the loan of the vehicle designated as 6770.

NOW, THEREFORE be it resolved that Pliocene Ridge CSD President Wayne Babros is authorized to execute above referenced agreement.

Adopted this 17th day of June 2015 at a Regular Meeting of the Pliocene Ridge Community Services District Board of Directors by the following vote:

AYES: 3

NAYES: 0

ABSENT: 0

ABSTAIN: 0

VACANT: 2

Wayne C. Babros JUNE 17, 2015
Wayne Babros, President Date

Attest: I certify that this is a true and correct copy of the original resolution # 15-059 passed on June 17, 2015.

Rac Bell Arbogast 6/17/15
Rac Bell Arbogast, Interim Secretary Date

**MINUTES of the Regular Meeting of the Board of Directors of Pliocene Ridge CSD
Held Wednesday June 17, 2015 6:30 PM Station 71 105 Plaza Court Alleghany.**



quorum was established and the meeting called to order at 6:35 pm by President Wayne Babros. Board members present: Wayne Babros, Dan Guyer, Bruce Coons as well as, Pike co-chiefs Jim Buckbee and Tom Starr and Alleghany co-chiefs David Arbogast and Ned Cusato, Also in attendance was Dawn Daw and Treasurer Rae Bell who took the minutes due to Secretary Womack's recent resignation. Flag Salute.

MOTION TO SUSPEND THE ORDER OF THE DAY: Moved by Dan Guyer, 2nd by Bruce Coons to suspend the order of the day to accept Maris' Womack's resignation and appoint Rae Bell Arbogast as interim secretary and clerk of the board. Moved by Dan Guyer, 2nd Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 0 Absent, 0 Abstain, 2 Vacant.**

MOTION TO ADD EMERGENCY ITEMS TO AGENDA: UNDER NEW BUSINESS ITEM 10. RESOLUTION # 15-059 RENEWAL OF FEPP AGREEMENT AND ITEM 11. RESOLUTION # 15-060 TO AUTHORIZE ASSISTANT CHIEF TOM STARR TO APPLY FOR A GRANT FROM CAL FIRE AND ITEM 12. Moved by Dan Guyer, 2nd Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 0 Absent, 0 Abstain, 2 Vacant.**

MOTION TO RETURN TO THE ORDERS OF THE DAY: Moved by Dan Guyer, 2nd Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 0 Absent, 0 Abstain, 2 Vacant.**

PUBLIC COMMENT: NONE

INFORMATION/DISCUSSION ITEMS

Correspondence: Two letters from Alleghany County Water District, letter of resignation from Maris Womack as noted above.

Committee/Member/Business Reports:

Alleghany Co-Chiefs Arbogast and Cusato reported that Alleghany was paged out for a fire at the dump but got cancelled. The vehicles are all ok, they are continuing with wildland training as the topic of their weekly trainings. Both Pike and Alleghany attended a joint training in Camptonville.

Pike Co-Chiefs Buckbee and Starr reported that everything is up and running. They bought a much needed air compressor for the firehouse in order to be able to properly air up the tires on the big trucks. Tom Starr got the CDF grant paperwork and is working on getting it completed, they did the vehicle ID verification for the insurance company (again). On Sunday June 15th the repeater in Pike went out. John of Banner Electronics came and made the emergency repairs. They are looking into adding paging capability to the Chief's rig. John is helping with this and he also has offered to help with programing the used paigers that the department has.

Station 71 Auxiliary They will be holding a bake sale at the Original Sixteen to One Mine annual meeting this coming weekend.

Station 67 Auxiliary The recent taco night netted \$682 and they are planning on holding it once a month. New board members and officers recently joined the board: Roland Robertson President, Gracie Knowles Secretary, Denise Ruane Treasurer with Kyle Carey and Jessica Gray remaining on the board.

Risk Manager Report: Risk Manager Dan Guyer reported that he got the vehicle ID updates from both departments for the insurance company and he will be submitting them.

damages. If the level of contamination is significant, any or all of the types of damages listed can be severe. Therefore, water intrusions observed in any Dwelling Unit, no matter how small, are treated by Owner with the same level of attention as any other imminent threat to human health.

It is therefore imperative that your Dwelling Unit be maintained in a condition free from excess moisture, whatever the source, and that the Owner be notified immediately upon discovery of any of the conditions or health symptoms described in this section. Tenants are expected to do their part to mitigate the possibility of mold growth by keeping their Dwelling Units clean and free from conditions that promote moisture. Frequent cleaning with anti-bacterial or anti-microbial cleaning agents such as diluted bleach or Lysol disinfectant cleaning solution dramatically reduce the level of mold species present in an indoor environment.

Carefully and thoroughly inspect your Dwelling Unit on a regular basis for water leaks, damp areas, areas of condensation or actual mold or mildew growth. Areas of a Dwelling Unit that are particularly susceptible to water intrusion and therefore conducive to mold growth include but are not limited to: areas around water mains, dishwashers, clothes washers and dryer vents, showers, bathtubs, sinks, toilets, refrigerators, aquariums, humidifiers, water softeners, and any other appliances or fixtures utilizing water.

Tenant must make note of suspected mold and/or mildew growth on the Statement of Condition/Move in Condition Report at the commencement of the Term.

If you observe mold growth or excess moisture in any part of your Dwelling Unit or if you experience unusual allergy-type symptoms (such as sneezing, dry cough, wheezing, runny nose) or any other non-specific symptoms such as extreme fatigue and/or headaches that seem to only occur or are exacerbated while inside your Dwelling Unit and are not attributable to any other cause, please notify the Owner immediately.

Pursuant to relevant provisions of Montana Code, the Owner of this Rental Premises has disclosed the presence of mold or propensity for mold growth at this location. Owner will not be responsible for damages related to mold growth that occur as a result of Tenant's negligence, Tenant's failure to immediately report to Owner recurring or widespread mold growth or water intrusion (water leaks or condensation of any kind) which promote mold growth or Tenant's failure to use and maintain the dwelling unit in a sanitary manner that discourages mold infestation. Tenant will be liable for mold-related damages where Tenant negligence or inaction has allowed conditions conducive to mold growth to be present. Furthermore, the Tenant, by continuing his or her tenancy after receipt of this Mold Disclosure, expressly agrees to defend, indemnify and hold Property Owner harmless from and against all loss, liability, damage and expense including reasonable attorney's fees and costs suffered or incurred by the Property Owner on account of the presence of mold or similar infestations at the Rental Premises so long as no such loss, liability, damage or expense is not directly attributable to gross negligence on the part of the Property Owner.

The undersigned Tenant acknowledges receipt of this Disclosure, the test results (if available) and evidence of subsequent mitigation or treatment. The undersigned Tenant agrees that it is their responsibility to hire a qualified inspector to determine if a significant mold problem exists or does not exist on the property. Tenant further acknowledges that the Owner, who has provided this Disclosure, is not liable for any action based on the presence of or propensity for mold in the property.

Tenants Acknowledgment (initial): []

Board Members: No reports

Standing Committee Reports: Streetlights: Streetlight manager Bruce Coons reports that a light on Mammoth Springs Rd that was intentionally turned off when the district formed is back on, but it does not look like it has been added to the district's light bill. The lone resident on Mammoth Springs Rd does not want the light on, so Bruce will see about having it turned back off.

Budget Committee: A preliminary budget has been prepared and will be presented as agendaed.

ACTION ITEMS

Approval of minutes dated 4/15/15 Regular meeting Moved by Bruce Coons 2nd by Dan Guyer. **Motion passed: 3 Ayes, 0 Nays, 0 Absent, 0 Abstain, 2 Vacant.**

Approval of minutes dated 5/20/15 Regular meeting Moved by Dan Guyer 2nd by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 0 Absent, 0 Abstain, 2 Vacant.**

Approval of treasurer's report dated 5/31/15. Moved by Dan Guyer 2nd by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 0 Absent, 0 Abstain, 2 Vacant.**

Under treasurer's report a motion was made to approve the recent emergency expenditure of \$2,136.73 paid to Banner Electronics to repair the Pike Repeater. Moved by Bruce Coons 2nd by Dan Guyer. **Motion passed: 3 Ayes, 0 Nays, 0 Absent, 0 Abstain, 2 Vacant.**

Unfinished Business

The Heat/Illness Regulations have been incorporated into the IIPP Binders in both Alleghany and Pike.

New Business

It was suggested that PRCSD use Sierra City's billing policy as a template for a non-resident billing policy. Rae Bell to work on it.

A motion was made to join the California Special Districts Association. Moved by Dan Guyer 2nd by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 0 Absent, 0 Abstain, 2 Vacant.**

Pike has added vehicle maintenance to their SOP's as part of their weekly training routine. They will do one truck per week.

A motion was made to appoint Daniel Guyer as risk manager. Moved by Bruce Coons 2nd by Wayne Babros. **Motion passed: 3 Ayes, 0 Nays, 0 Absent, 0 Abstain, 2 Vacant.** The safety committee will consist of all four co-chiefs plus Wayne Babros and Daniel Guyer.

The preliminary budget as attached to these minutes was adopted. Moved by Bruce Coons 2nd by Dan Guyer. **Motion passed: 3 Ayes, 0 Nays, 0 Absent, 0 Abstain, 2 Vacant.**

A motion was made to write-off the bill to PG&E dated 8/4/14 in the amount of \$1,028.50 to bad debt expense. Moved by Dan Guyer 2nd by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 0 Absent, 0 Abstain, 2 Vacant.**

SECTION 12. STATUTORY DISCLOSURES

a. **Lead Based Paint:** Residential real property on which a residential dwelling was built prior to 1978 may present exposure to lead from lead-based paint that may place young children at risk for developing lead poisoning. Lead poisoning in young children may produce permanent neurological damage, including learning disabilities, reduced intelligence quotient, behavioral problems, and impaired memory. Lead poisoning also poses a particular risk to pregnant women. A risk assessment or inspection for possible lead-based paint hazards is recommended prior to occupancy of such property. Risk assessments for lead based paint are the responsibility of Tenant or prospective Tenant

b. **Owners Disclosure (initial):** [AA]

i. Presence of a lead-based paint and/or lead-based paint hazards (check one below):

Known lead-based paint and/or lead-based paint hazards are present in the housing (explain):

Owner has no knowledge of lead-based paint and/or lead-based paint hazards in the housing.

ii. Records and Reports available to the Owner (check one below):

Owner has provided the Tenant with all available records and reports pertaining to lead-based paint and /or lead-based hazards in the housing (list documents below):

Owner has no reports or records pertaining to lead-based paint and/or lead-based paint hazards in the housing.

c. **Tenants Acknowledgment (initial):** []

i. Tenant has received copies of all information listed above.

ii. Tenant has received the pamphlet "Protect Your Family from Lead in Your Home."

iii. Tenant has (check one below):

Received a 10-day opportunity (or mutually agreed upon period) to conduct a risk assessment or inspection of the presence of lead-based paint hazards; or

Waived the opportunity to conduct a risk assessment or inspection for the presence of lead-based paint and/or lead-based paint hazards.

d. **Certification of Accuracy**

The parties have reviewed the information above and certify, to the best of their knowledge, that the information they have provided is true and accurate.

SECTION 13. MOLD/MILDEW NOTICE

Prior to commencement of the Term of said Rental Agreement, Owner and Tenant have visually inspected the Dwelling Unit and observed no visible mold or mildew, obvious water leaks, or presence of excess moisture conducive to mold growth, unless expressly noted on the Initial Condition Report.

Mold and mildew result when water remains in contact, for even short periods of time, with cellulose-rich/nitrogen-poor building materials. Given the right conditions, mold spores can germinate and colonize in as little as 24 hours. Possible damages due to the continued presence of and exposure to mold include, but are not limited to, deterioration of health, increased sensitivity to allergens, loss of value of the building, and structural

A motion to accept the following donations for fiscal year 14/15 was made. 1981 GMC donated on 8/14/14 and 2002 Dodge Durango donated on 7/1/14. Moved by Dan Guyer 2nd by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 0 Absent, 0 Abstain, 2 Vacant.**

Adoption of resolution # 15-059 to renew FEPP agreement was moved by Bruce Coons 2nd by Dan Guyer. **Motion passed: 3 Ayes, 0 Nays, 0 Absent, 0 Abstain, 2 Vacant.**

Adoption of resolution # 15-060 authorizing Tom Starr to apply for the CDF grant was moved by Dan Guyer 2nd by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 0 Absent, 0 Abstain, 2 Vacant.**

There was a discussion regarding the two vacancies on the board. It was suggested that personal letters to the editor of the Mountain Messenger might help get the attention of potential board members. President Babros said that he would check with Lee Addams to see if the County can post the vacancies as a public notice in the Mountain Messenger as they do for the Cemetery district.

NEXT MEETING AGENDA ITEMS

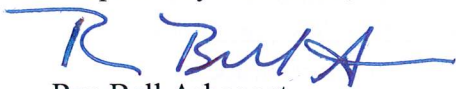
CQI review, Ongoing Policy review, Next Risk Management/Safety Committee Meeting 8/19/15.

ANNOUNCEMENTS

There will be a going-away party for Carl and Maris Womack on June 28th at Rollin and Charlene Robertson's residence in Pike. BYOB

ADJOURNMENT: There being no further business before the board the meeting was adjourned at 7:40 PM

Respectfully submitted,



Rae Bell Arbogast
Interim Secretary

SECTION 9. PARKING

Parking is: Not Assigned Assigned Tenant is assigned #: _____

SECTION 10. SMOKE ALARM

Smoke detectors have been installed in the Dwelling Unit. Fire extinguishers may or may not be present at the Dwelling Unit. Upon commencement of this Rental Agreement, Owner and Tenant have verified that the smoke detectors in the Dwelling Unit are in good working order. Tenants agree to keep the smoke detectors operational at all times and take no measures of any kind or description to render them non-operational or to diminish their effectiveness. Tenants agree to perform the manufacturer's recommended test on said smoke detectors not less than once per week/month. Tenants agree to report the failure of such test, or any other apparent malfunction of the smoke detectors, or any of them to the Landlord or a representative of the Landlord immediately upon discovery. Tenants agree to make such notification in writing. Tenants acknowledge that the smoke detectors are battery operated. Tenants agree to replace the batteries at their own expense, promptly as needed, for the duration of their stay at the Premises. Tenant shall be responsible for recharging or replacing any fire extinguishers present at the Dwelling Unit at the commencement of tenancy.

_____ Initials

SECTION 11. GOOD CONDITION RECEIPT

- a. Tenant has examined the Premises, including but not limited to any and all furniture, furnishings, fixtures, appliances, equipment, ceilings, walls, windows, door, floors, carpeting, plumbing facilities, electrical facilities, hot and cold water supply, building grounds and appurtenances, and acknowledges that the same are in good, clean and sanitary order, condition and repair, unless noted to the contrary on Owner's copy of this Rental Agreement. Tenant expressly accepts the Premises in its current condition.
- i. Tenant shall return Premises to Owner in as good order, condition and repair as when received, ordinary wear and tear excepted, and free of all Tenant's personal property. Trash and debris, burns, stains, marks, holes or tears of any size or kind in the carpeting, linoleum, draperies or walls, cracked tiles and windows, do not constitute reasonable wear and tear.
- ii. Tenant acknowledges that no representations as to the condition or repair of the Premises, or as to the Owner's intentions with respect to any improvement, alteration, decoration or repair of the Premises, have been made to Tenant, unless noted on Owner's copy of the Rental Agreement.
- iii. Tenant shall be furnished, concurrent with the signing of the Rental Agreement, a Statement of Condition, in accordance with Section 7 d herein. The Statement of Condition has been completed by the Owner and represents the condition of the Premises at the initiation of this Rental Agreement. Tenant is granted one week (7 days) from the date of this Rental Agreement or as dated on the Statement of Condition within which to propose any revisions to the Statement of Condition. If Tenant fails to propose any revisions within the time allowed, the Tenant accepts the Statement of Condition as an accurate representation of the condition of the Premises. If Tenant does not believe the Statement of Condition accurately represents the condition of the Premises, any proposed change to the Statement of Condition must be submitted to the Owner in writing within the time allowed. Tenant shall provide Owner or Owner's agent reasonable access to the Dwelling Unit in order to adequately verify and document any alleged deficiency. Any deficiency in the Dwelling Unit at the commencement of tenancy claimed by Tenant is not acknowledged by Owner except in a signed writing.