



## MINUTES of the Regular Meeting of the Pliocene Ridge CSD Board of Directors

Date: Thursday February 16, 2023 Time: 6:30 pm

Location: Pike City Firehouse.

**1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE:** The meeting was called to order at 6:30 pm by President Larry Allen. **Flag Salute.** Present: Board members, Larry Allen, Pam Davis, Bruce Coons (arrived at 6:40), and Chris Mills. Director Grace Lundeen was absent. Also in attendance: Pliocene Ridge Fire Chief Chris Dorn, Alleghany Assistant Chiefs David Arbogast and Ned Cusato. Pike Community Support Foundation President Roland Robertson and Treasurer Denise Ruane. Public present: Chris King, Jamie Perkio and Vicky Tenney. Pliocene Ridge CSD Secretary Rae Bell Arbogast was present and took the minutes.

### **2. CONSENT CALENDAR:**

Approval of current Agenda, Minutes for regular meeting held January 19, 2023 and Treasurer's report for January 2023. **A motion was made to approve the consent calendar by Chris Mills, seconded by Pam Davis Ayes: Allen, Davis, Mills Noes: none Absent: Coons, Lundeen Abstain: none ~ Motion carried.**

**3. PUBLIC COMMENT:** For items not listed on agenda. None

### **4. INFORMATION/DISCUSSION ITEMS**

#### *a) Correspondence:*

**Incoming:** Donation of \$950 from the Peters Family for the Pike Fire Department,

**Outgoing:** Larry Allen's oath of Office papers mailed to the Sierra County Clerk Recorders Office. 2022 Activity Summary and firewise info. mailed to district property owners, residents, recent donors and posted on website, Letters explaining that the Alleghany Firehouse Improvement Project has been abandoned and thanking them for supporting the effort mailed to: Jason White, Joshua Gwiazda, Kip Lybarger, Dave Jeffrey, plus one person who wished to remain anonymous (a copy of the letter that was sent to the USDA last September to terminate the funding agreement was included with each letter), thank you letter and receipt for tax purposes sent to the Peters Family., State Controller's Office annual report cover sheet signed and sent to the State Controller's office, State Controllers' report submitted electronically by Blain Boden, copy of Audit report for Fiscal year ending 6/30/2022 sent to Sierra County Auditor Van Maddox and posted on district website.

#### *b) Committee/Member/Business Reports:*

*1. Chief's Report* ~ Chief Dorn reported that call activity has been light. Things are starting to burn. There were two mutual aid calls for escaped burn piles recently. Two new firefighters are attending training. Hopefully they will keep it up.

*2. Assistant Chief's Report:* Alleghany Fire Assistant Chiefs David Arbogast and Ned Cusato reported that there is a problem with the 4-wheel drive transfer case on the ambulance. Ned is going to try to fix it. He has been in communication with Downieville Fire PD acting chief Robert Hall about it. If Ned can't fix it, it will be taken to Eagle automotive in Grass Valley for repairs.

*3. Alleghany Volunteer Fundraising District:* ~ No report.

*4. Pike Community Support Foundation* ~ Roland Robertson reported that he missed the last Pliocene Ridge CSD board meeting. The Christmas Party went well. They collected membership dues and got some nice donations.

He encouraged Chief Dorn to give them a “wish list” of smaller items that the firefighters may need. He mentioned that the Foundation recently purchased special goggles for the firefighters.

He had questions about the County-wide communication grant mentioned in the PRCSD staff report. He stated that if nobody objected he would like to look into finding a grant writer and he would like to find out who the county hired for the communication grant. [nobody objected]

5. *Board Member/Staff Reports* ~ In addition to the written report that was provided in advance, Rae Bell reported that she’d recently taught two Red Cross classes: 1. Lay-Person pediatric CPR/AED on Feb. 9<sup>th</sup> for a single student in Alleghany who needed it for work and 2. CPRO (CPR/AED for professional providers) course taught to the Sierra City Fire Department at their Sand Shed station for seven students on February 15th.

6. *Firewise Community Projects* ~ Other than the mailer that went out, nothing to report.

7. *Firehouse Projects & ADA Compliance:*~ In addition to the written report provided (see staff report) Roland requested a copy of the ADA compliance survey of the Pike Firehouse that was done by architect Bruce Boyd in 2021. Rae Bell to provide him with a copy.

8. *Pending Grants:* In addition to the written report provided, it was reported that the County-wide communications grant application had been submitted timely.

## **5. ACTION ITEMS**

a) *Unfinished Business* None

b) *New Business*

1. *First Reading of proposed change to PRCSD ordinance #1:* A draft revision was provided in advance, it was noted that the “Salary Survey” doesn’t list vehicle rates, so the annual rate letter needs to be added. A new draft will be presented in March for consideration.

2. *Adopt Resolution # 23-093 to eliminate the two-signature requirement for checks over \$1,000.00.* A motion to adopt the resolution as presented was made by Bruce Coons and seconded by Pam Davis. **Ayes: Allen, Davis, Coons, Mills Noes: none Absent: Lundeen Abstain: none ~ Motion carried.**

3. *Appoint district representative(s) to attend Ambulance MOU committee meetings in Downieville.* After a brief discussion it was decided by consensus to appoint Rae Bell to the committee to represent PRCSD.

4. *Closed Session re potential litigation per gov. code 54956.9:* The board went into closed session at 6:58 pm. All members of the public left after they were informed that they could come back after the closed session was over if they wished. The conf. call was also ended and the person on the call was told that she would be called back after the board went back into open session. The board came out of closed session at 7:13 PM It was reported that no board action was taken.

## **6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS**

The next regular meeting is scheduled for March 16, 2023 at the Alleghany Firehouse.

## **7. ADJOURNMENT:**

There being no further business before the board, the meeting was adjourned at 7:15PM.

Respectfully submitted,  
Rae Bell Arbogast, Secretary