

Background on firewise billing to County

Because there was some questioning about how I am to be paid when my contract was executed, last year, I wanted to make sure that we are all on the same page. At the time that my contract was submitted to the PRCSD board for approval, the Sierra County BOS had approved \$2,500 for firewise admin for each of the Pike and Alleghany firewise communities, but the public comment period was not up. Therefore, the wording in the contract states “if the County approves billing such activity to the title III fund”. The final county approval was on 5/18/2021 and retro-active billing was not allowed.

The attached two invoices # 2022-1 and 2022-2 will be sent to the County provided there are no objections by the Pliocene Ridge CSD board. My invoice # 1416 is provided for documentation. It will not be submitted to Pliocene Ridge CSD for payment until after the County pays invoices # 2022-1 and 2022-2.

Assuming the county pays both invoices, the remaining amount that needs to be billed to the County no later than September of 2023 is Pike \$1,708.10 and Alleghany \$1,718.10 (total \$3,426.20). I am still looking for another person to help with grants, but will continue to work on it myself as well.

EXCERPT from RAE BELL ARBOGAST current contract for services:

II COMPENSATION TERMS

A. Compensation

District agrees to compensate Contractor at the rate of \$200 per month and to reimburse contractor for actual expenses incurred upon presentation and Board approval of an itemized statement with supporting receipts.

Contractor shall be compensated for the performance of tasks for which reimbursement to the district either is, or becomes available at a rate of \$20 per hour.

This includes: Mutual Aid billings and the related payroll processing, billings to individuals and other agencies (for example Ordinance #1 non-resident billings and Title III billings) and Grant Administration.

Administration of the Firewise effort retroactive to 2019. (if the County approves billing such activity to the title III fund).

Contractor shall be paid in the capacity of a Red Cross Instructor at a rate of \$25 per student per day for district personnel. (Classes are either one-day or two-days). District shall cover the cost of Red Cross fees and class materials in addition to paying contractor as outlined above. Contractor shall seek reimbursement to the district for training expenses whenever possible via outside funding sources. Contractor shall invoice other agencies for all class expenses when personnel from other agencies attend classes taught under the district's AP agreement.

Pliocene Ridge Community Services District

100 Pike City Road
 Pike, CA 95960

Invoice

Date	Invoice #
3/18/2022	2022-1

Bill To
Sierra County Auditor PO Box 425 Downieville, CA 95936

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			3/18/2022			

Quantity	Item Code	Description	Price Each	Amount
7.5	Firewise Admin All...	50% of March mailer cost	471.90	471.90
8	Firewise Admin All...	Rae Bell hours 6/23/2021 to 3/5/2022	20.00	150.00
8	Firewise Admin All...	hours on mailer mailed 3/11/2022	20.00	160.00

Total			\$781.90
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Pliocene Ridge Community Services District

100 Pike City Road
 Pike, CA 95960

Invoice

Date	Invoice #
3/18/2022	2022-2

Bill To
Sierra County Auditor PO Box 425 Downieville, CA 95936

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			3/18/2022			

Quantity	Item Code	Description	Price Each	Amount
	Firewise Admin Pike	50% of March mailer cost	471.90	471.90
8	Firewise Admin Pike	Rae Bell Hours 10/29/2021 - 3/5/2022	20.00	160.00
8	Firewise Admin Pike	hours on mailer mailed 3/11/2022	20.00	160.00

Total			\$791.90
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Firewise mailer

Date	Hours	Notes	Date	Vendor	Amount	Notes
3/3/2022	0.5	ordering office supplies for mailer	2/17/2022	Sierra County Assessor	104.06	Property owners address list
3/7/2022	5.5	drafting mailer, got input from Pat Leach	3/10/2022	Postmaster	174.00	300 postage stamps
3/10/2022	3	editing & printing mailer	3/4/2022	Quill	65.73	Envelopes and labels used for mailer, included return envelope in mailing
3/11/2022	7	mailing done		Copies	600.00	Used district printer, At Staples self-serve copies are .19 each black and white and .65 each for color. Charged .50 each, left out "stop the bleed" and "your fire district" sheets in calculation. CHARGED four color pages x 300 for qty of 1,200 x .50
Hours Total	16			Materials Total	943.79	firewise docs = flyer for potluck, two sided survey and
Hours at \$20	320.00	Included in Rae Bell's invoice for hours				sheet for submitting hours total four copies per mailer.
Materials	943.79	Split 50/50 Pike and Alleghany =		471.90		
Total cost	1,263.79					

STATEMENT

LAURA A. MARSHALL, ASSESSOR
COUNTY OF SIERRA
P.O. BOX 8
DOWNIEVILLE, CA 95936
Phone: (530) 289-3283

February 17, 2022

To: Pliocene Ridge CSD
% Rae Bell Arbogast
plioceneridge@gmail.com

Date	Charges	Amount
02/17/2022	Ownership/Mailing Report For Pliocene Ridge CSD 500 parcels X \$0.20 per parcel 115 parcels x \$.04 per parcel TOTAL DUE	\$100.00 \$4.06 \$104.06

**Payment due within 30 days; please make checks payable to:
Sierra County Assessor's Office and mail to the address above.**

COMMENTS: If you need additional information, please contact our office at (530) 289-3283.



USPS Receipt for Money or Services

Post Office Auburn	Station 95910-9998	Receipt Number 64
<input checked="" type="checkbox"/> P.O. Receipt for Money	Finance Number 05-0114	Unit ID
Received from: (show address only when receipt is mailed) 3 COILS OF PIONEER STAMPS (800)	Permit Number or SSN (Employees only)	AIC Number 007
Customer name:	Amount \$	Amount \$ 174
<input type="checkbox"/> P.O. Box/Caller Service Fees	Information on your PS Form 1093, Application for Post Office Box or Caller Service, must be updated if it is changed. For regulations pertaining to P.O. Boxes, see rules for use of Post Office Boxes and Caller Service on PS Form 1093.	
Box/Caller Number(s)	Amount \$	AIC Number
<input type="checkbox"/> For one semiannual payment period (AIC 158)		
<input type="checkbox"/> For annual payment period (AIC 115)		
<input type="checkbox"/> Reserved Number Fee (AIC 115) (Ending date / /) (mm/dd/yyyy)		
Certifying Signature 	Postmark 	

PS Form 3544, July 2004 (PSN: 7530-03-000-3768)

Distribution: Original - Customer; Duplicate - File with PS Form 1412



PO Box 37600
Philadelphia, PA 19101-0600

Credit Card Purchase Receipt

Order Date: 03/03/2022
Ship Date: 03/04/2022
Invoice Date: 03/04/2022
TIN: 04-2896127

Sold To:

Pliocene Ridge Csd
100 Pike City Rd
Pike CA 95960-9604

Ship To:

Pliocene Ridge Csd
Rae Bell
100 Main Street
Alleghany, CA 95911

Customer PO: arbogastrae bel Order #: 158860970 Invoice #: 23558583 Account #: 9557266

Item Number	Description	Color	Qty Shipped	Price	Unit	Extended
901-WW-10ES	QB ENVELOPES W/O WINDOW #10	White	2	\$18.34	box	\$36.68
901-WW-9ES	QB ENVELOPES W/O WINDOW #9	White	1	\$35.71	box	\$35.71
901-CD10732100Q	QB IJ ADD LBL 1X2-5/8 WHITE	White	4	\$7.24	box	\$28.95
999-520555CT	QB 8.5X11 MP 20 94 5RM WHT		0	\$0.00		\$0.00

THE ITEM ABOVE WILL BE SHIPPED AND BILLED SEPARATELY

Your coupon savings of \$3.62 is reflected in the item prices on this invoice

Used for mailer:

1 box #10 envelopes	18.34
1 box #9 envelopes	35.71
1 box labels	7.24

61.29
4.44 tax

Merchandise Amt \$101.34
Tax: \$10.39
Shipping: Free

This amount has been charged to your credit card: \$111.73

Always happy to help
800.982.3400 invoice@quill.com

Check the status of this order and track delivery at Quill.com/my account.

→ Total for mailer \$65.73



THIS IS A RECEIPT FOR YOUR CREDIT CARD PURCHASE

Pending settlement from your financial institution.

Rae Bell Arbogast
P.O. Box 919
Alleghany, CA 95910

Invoice

Date	Invoice #
3/18/2022	1416

Bill To
Pliocene Ridge CSD 100 Pike City Rd. Pike City, CA 95960

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
15.5	Firewise admin Alleghany 6/23/2021 through 3/11/2022	20.00	310.00
16	Firewise admin Pike 10/29/2021 through 3/11/2022	20.00	320.00
		Total	\$630.00

F/W ADMIN PIKE

PER COUNTY COUNCIL CAN ONLY BILL for time after 5/18/2021	
10/29/2021	1 firewise article
11/1/2021	1 firewise website and portal split 50/50 Alleghany and Pike
11/15/2021	0.75 Firewise coalition meeting and website updates split 50/50 Pike and Alleghany
3/1/2022	2 Meeting with Cal OES plus follow-up emails split 50/50 Pike and Alleghany
3/5/2022	0.75 Firewise coalition meeting and website updates split 50/50 Pike and Alleghany
3/3/2022	2.5 firewise website and portal split 50/50 Alleghany and Pike
3/7/2022	0.25 ordering office supplies for mailer split 50/50
3/10/2022	2.75 drafting mailer, got input from Pat Leach split 50/50
3/11/2022	1.5 editing & printing mailer split 50/50
3/11/2022	3.5 mailing done split 50/50
Total	16

FW ADMIN Alleghany

PER COUNTY COUNCIL CAN ONLY Bill for time after 5/18/2021		
6/23/2021	0.25	evacuation plan update from Mike Fisher
7/6/2021	0.25	chipper inquiry with firesafe council
1/1/2021	1	firewise website and portal split 50/50 Alleghany and Pike 2 hours total
	0.75	Firewise coalition meeting and website updates split 50/50 Pike and Alleghany
1/1/5/2021	2	Meeting with Cal OES plus follow-up emails split 50/50 Pike and Alleghany
3/1/2022	0.75	Firewise coalition meeting and website updates split 50/50 Pike and Alleghany
3/5/2022	2.5	firewise website and portal split 50/50 Alleghany and Pike
3/3/2022	0.25	ordering office supplies for mailer split 50/50
3/7/2022	2.75	drafting mailer, got input from Pat Leach split 50/50
3/10/2022	1.5	editing & printing mailer split 50/50
3/11/2022	3.5	mailing done split 50/50
Total	15.5	