



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday September 15, 2022 6:30 pm

Location: Pike City Firehouse 100 Pike City Road AND

VIA Phone Conference call 978-990-5144 Access code 6919768#

ALL MEETING DOCUMENTS ARE POSTED ONLINE plioceneridge.org

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

2. CONSENT CALENDAR

a) Approval of Agenda, b) Approve Minutes for regular meeting held June 16, 2022 c) Ratify Treasurer's report & bill payments for June, July & August 2022

3. PUBLIC COMMENT: Complaints about individuals are to be submitted in writing per Article II section 15 of the bylaws. The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- a) Correspondence since last meeting
- b) Committee/Member/Business Reports:
 1. District Chief's report
 2. Assistant Chiefs' report
 3. Alleghany Volunteer Fundraising District
 4. Pike Community Support Foundation
 5. Board Member/Staff Reports
 6. Firewise Communities
 7. Firehouse Projects & ADA Compliance ~
 8. Pending Grants –

5. DISCUSSION and POSSIBLE ACTION ITEMS:

- a) Unfinished business:
 1. Ongoing Bylaws & Policy review and/or update: Proposed amendment to streetlight portion of Policy # 2010 Reserve Funds (see staff report for more info.).
 2. MOU with non-profits still needs addendum with new names, waiting to hear from Alleghany non-profit.
 3. Surplus truck sales, update provided in writing.
- b) New business
 1. Adopt final budget for fiscal year 22-23 (public hearing)
 2. Audit engagement letter for fiscal year 22-23
 3. Letter to USDA Rural Development about Alleghany Firehouse Improvement Project
 4. Attempted fraud on checking account

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ Next meeting date October 20, 2022. Agenda Items:

7. ADJOURNMENT

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MINUTES of the Regular Meeting of the Pliocene Ridge CSD Board of Directors

Date: Thursday June 16, 2022 Time: 6:30 pm

Location: Alleghany Fire Station 1, 514 Miners Street

1. ESTABLISH QUORUM & CALL TO ORDER: The meeting was called to order at 6:30 pm by President Larry Allen. Flag Salute. Present: Board members, Larry Allen, Pamela Davis and Chris Mills. Directors Bruce Coons and Grace Knowles had notified the Secretary that they could not attend. Also in attendance: Alleghany Assistant Chief Ned Cusato. Pike Community Support Foundation President Roland Robertson and Treasurer Denise Ruane. Public present: None. PRCSD Secretary Rae Bell Arbogast attended by speaker phone and took the minutes.

2. CONSENT CALENDAR:

Agenda, Minutes and Treasurer's report

A motion was made to approve the consent calendar with one correction to the agenda. Motion made by Chris Mills, seconded by Pam Davis Ayes: Allen, Davis, Mills Noes: none Absent: Coons & Knowles Abstain: none ~ Motion carried.

3. PUBLIC COMMENT: none

5. INFORMATION/DISCUSSION ITEMS

a) Correspondence Incoming: Certificate of Recognition and appreciation for outstanding contribution to excellence in Emergency Care for Pliocene Ridge CSD from NORCAL EMS,

Outgoing: Statement of facts to Secretary of State updating the board of directors and president's seat, Pam Davis oath papers sent to Sierra County clerk recorder, Letter of intent to participate in the multi-jurisdictional hazard mitigation plan sent to Sierra County OES

b) Committee/Member/Business Reports:

1. Chief's Report ~ Chief Dorn was absent due to illness. Alleghany Assistant Chief Ned Cusato provided the following update for both fire departments:

The new engine for Alleghany is getting a full compliment of wildland hose from the Forest Service. The radio has been installed, the decals were ordered but there was a problem and it is being corrected. He submitted the building permit application for the permit for the electronic sign at the Pike Firehouse and is working on getting the metal to build the base. They tested it out and it very bright with lots of great features such as message storage. Alleghany hasn't had any calls since the last meeting. Pike has had some cancelled mutual aid calls.

3. AVFD Inc. Non-Profit Corp: ~ No report

4. Pike Community Support Foundation ~ Roland Robertson reported that the bake sale is on for July 16th at 9 am until it sells out. It will be a drive-through affair. The craft sale for December is still in the works.

5. Firewise Community Projects ~ Rae Bell to provide a written report for the Pike Community Support Foundation's newsletter.

6. Firehouse Projects & ADA Compliance:

Alleghany Station 1: Rae Bell needs to follow-up on the metal order, as it has not arrived yet.

Pike: No update on the status of the permit for the rescue bay ADA improvements. Rae Bell to follow up with Christina Dorn who is in charge of getting the permit.

7. *Pending Grants:* Nothing new to report.

5. ACTION ITEMS

a) Unfinished Business

1. *Bylaws-Policies* – Nothing prepared in time for the meeting.

2. *MOU between the District and the non-profit corporations:* Nothing new to report.

3. *Sale of Allegheny FD's 1968 Structure truck.* Rae Bell reported that it has been listed on the govdeals.com website which is a free service (for sellers). It was started back at the original amount of \$10,000 for two weeks, if it doesn't sell it will be lowered to the current minimum bid of \$7,500. It was noted that the resolution to declare it surplus authorized management to sell it. The Chief(s) will be consulted if it still doesn't sell.

4. *Signage for firehouses nothing new to report.*

5. *Resolution # 22-089 to update signature card and safety deposit box.* After a discussion it was decided to substitute new board member Pamela Davis in for Daniel Guyer on the bank accounts and safety deposit box. **Motion made by Chris Mills to adopt Resolution 22-089, seconded by Pam Davis Ayes: Allen, Davis, Mills Noes: none Absent: Coons & Knowles Abstain: none ~ Motion carried.**

b) New Business

1. *Adopt preliminary budget:* **Motion made by Chris Mills to adopt the preliminary budget as presented, seconded by Pam Davis Ayes: Allen, Davis, Mills Noes: none Absent: Coons & Knowles Abstain: none ~ Motion carried.**

2. *Renew Rae Bell Arbogast Contract for Services.* **Motion made by Chris Mills to renew Rae Bell's contract for another year with no changes, seconded by Pam Davis Ayes: Allen, Davis, Mills Noes: none Absent: Coons & Knowles Abstain: none ~ Motion carried.**

ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS

The next regular meeting is scheduled for August 18, 2022 to be held at the Pike Firehouse

ADJOURNMENT:

There being no further business before the board, the meeting was adjourned at 6:58 PM.

Respectfully submitted,

Rae Bell Arbogast
Secretary



Pliocene Ridge Community Services District

Serving the Communities of Allegheny, Forest City and Pike City
 100 Pike City Road
 Pike City, CA 95960
 plioceneridge.org

Treasurer's Report for June 2022

Beginning Checking Account Balance \$ 8,705.06

DEPOSITS

Date	From:	For:	Amount
6/30/2021	voided check # 2616 dated 3/15/2022 to Reibe's they were bought by Napa auto parts account got mixed up		\$ 41.64

Deposits Total \$ 41.64

EXPENDITURES

Ck #	Date	To:	For:	Amount
EFT	5/2	PG&E	(detail below)	\$ 548.12
			PG&E Allegheny Firehouse Station 1	\$ 108.23
			PG&E Pike Firehouse	\$ 133.33
			Streetlights - Forest	\$ 18.51
			Streetlights - Allegheny	\$ 288.05
EFT	6/1	WA Credit Card	(detail below)	\$ 1,543.90
			firewise educational materials for April potluck to be reimbursed by County	\$ 382.53
			firewise potluck items that are not reimbursable (food, and ice)	\$ 49.66
			advertising costs for surplus trucks, Union paper \$94.50 craigslist \$15	\$ 109.50
			Allegheny station 1 mouse abatement traps and trash cans with lids	\$ 93.45
			Matheson graphics tshirts for first responders 13 for Pike FD and 8 for Allegheny FD includes art set-up	\$ 506.02
			toner for copy machine full set, had problem with 1 cartridge 3 spares cheaper to buy set	\$ 325.47
			Supply Cache, wildland jacket and pants on clearance sale Allegheny FD	\$ 77.27
EFT	6/7	NAPA auto parts	parts for water tender 6790	\$ 232.77
EFT	6/8	OCD Graffix	Truck decals for all Allegheny FD vehicles plus numbers for new truck	\$ 420.85

Expenditures/transfers Total \$ 2,745.64

Reserve Account Detail		
Contingency	\$	24,500.00
Allegheny Fire Unallocated	\$	3,000.00
Allegheny Dispatch Office	\$	700.00
Pike City Fire Unallocated	\$	10,000.00
Streetlights	\$	6,224.03
Pike City Firehouse	\$	3,064.76
Pike City Engines	\$	3,964.06
Allegheny Firehouse	\$	14,409.37
Allegheny Engines	\$	
Interest Earned	\$	15.11
Reserve Account Total	\$	65,877.33

Note: Reserve accounts are not caught up for fiscal year ending 6/30/2022

Ending Checking Account Balance \$ 6,001.06

Starting Savings account balance \$ 30,048.11

Transfer from checking

interest earned \$ 2.02

Ending Savings Account Balance \$ 30,050.13

General Fund (accounts listed above) Total \$ 36,051.19

Reserve account Starting Balance \$ 65,872.27

\$ 5.06

Reserve account Ending Balance \$ 65,877.33

Report prepared by Rae Bell, Treasurer

Total ALL FUNDS \$ 101,928.52

Verified against bank statement and QB balances by: X

Name Printed

Note: Savings and Reserve account reconciled quarterly.

title



Pliocene Ridge Community Services District

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100 Pike City Road

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Treasurer's Report for July 2022

Beginning Checking Account Balance \$ 6,001.06

DEPOSITS

Date	From:	For:	Amount
7/5	Savings	to cover expenses	\$ 13,000.00
7/12	James Blanton Jr	Donation	\$ 50.00
7/26	\$567.54 firewise admin from title III \$, \$6,000 for sale of old engine 7180, \$4,272.61 CDF 50/50 grant \$		\$ 10,840.14

Deposits Total \$ 23,890.14

EXPENDITURES

Ck #	Date	To:	For:	Amount
EFT	7/1	PG&E	(detail below)	\$ 443.74
			PG&E Allegheny Firehouse Station 1	\$ 52.97
			PG&E Pike Firehouse	\$ 100.68
			Streetlights - Forest	\$ 18.59
			Streetlights - Allegheny	\$ 271.50
EFT	7/1	WA Credit Card	(detail below)	\$ 1,657.11
			Mar-key lock for container at Pike Firehouse	\$ 103.71
			Fuel Pike City FD	\$ 112.66
			Post office mail forwarding fee	\$ 3.30
			BLM Supply cache wildfire response incident guide (qty 18) both fire depts.	\$ 115.72
			DMV registration fees for new Allegheny engine 7180	\$ 1,321.72
EFT	7/1	OCD Graffix	additional decals for new engine 7180	\$ 213.48
2630		VOIDED		
			1 set structure turnouts and boots for Allegheny FD, One set EMS turn-outs for	
2631	7/5	Cascade Fire Equipment	Pike FD 50% to be reimbursed on CDF grant	\$ 6,628.97
2632	7/5	Golden State RMA	Annual insurance premium	\$ 7,443.00
2633	7/5	Mountain Messenger	Surplus sale advertising for trucks	\$ 159.04
2634	7/5	Rae Bell Arbogast	3 mos. District admin ending 6/30/2022	\$ 600.00
780	7/22	Matheson Graphics	First responder tshirts \$299.38 Pike FD \$246.16 Allegheny FD	\$ 545.54
			\$6,000 for old engine 7180 minus DMV fees of \$1,321.72 for new engine 7180	
	7/29	transfer to Allegheny vehicle fund	& \$89.50 adv. costs split 3 ways between 3 surplus engines	\$ 4,588.78
781	7/30	Allegheny County Water Dist.	Water Station 1 in Allegheny, paid full fiscal year through 6/30/23	\$ 524.00

Expenditures/transfers Total \$ 22,803.66

Reserve Account Detail	
Contingency	\$ 24,500.00
Allegheny Fire Unallocated	\$ 3,000.00
Allegheny Dispatch Office	\$ 700.00
Pike City Fire Unallocated	\$ 10,000.00
Streetlights	\$ 6,224.03
Pike City Firehouse	\$ 3,064.76
Pike City Engines	\$ 9,024.56
Allegheny Firehouse	\$ 14,409.37
Allegheny Engines	\$ 4,588.78
Interest Earned	\$ 15.11
Reserve Account Total	\$ 75,526.61

Note: Reserve accounts are not caught up for fiscal year ending 6/30/2022

Ending Checking Account Balance \$ 7,087.54

Starting Savings account balance \$ 30,050.13

Transfer to checking \$ (13,000.00)

transfer to funds for sale of Pike's 1968 truck less adv costs of \$89.50 \$ (5,060.50)

interest earned

Ending Savings Account Balance \$ 11,989.63

General Fund (accounts listed above) Total \$ 19,077.17

Reserve account Starting Balance \$ 65,877.33

from savings for surplus sales Pike (see above) \$ 5,060.50

transfer from checking for surplus sales (see above) \$ 4,588.78

Reserve account Ending Balance \$ 75,526.61

Report prepared by Rae Bell, Treasurer

Total ALL FUNDS \$ 94,603.78

Verified against bank statement and QB balances by: X

Name Printed

Note: Savings and Reserve account reconciled quarterly.

title

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Pliocene Ridge Community Services District

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Treasurer's Report for August 2022

Beginning Checking Account Balance \$ 7,087.54

DEPOSITS

Date	From:	For:	Amount
8/12			\$ 6,516.77
	Sierra County auditor	Final tax installment FY 21/22 \$481.80 streetlights \$3,767.08 fire revenue	\$ 4,248.88
	Rudy's Parts	1971 Brush truck surplus sales	\$ 2,267.89
8/24	AK & CM Jennings Foundator	Donation to the Pike City Fire Department	\$ 3,000.00
Deposits Total			\$ 9,516.77

EXPENDITURES

Ck #	Date	To:	For:	Amount
EFT	8/1	PG&E	(detail below)	\$ 474.07
			PG&E Allegheny Firehouse Station 1	\$ 61.74
			PG&E Pike Firehouse	\$ 120.87
			Streetlights - Forest	\$ 18.72
			Streetlights - Allegheny	\$ 272.74
EFT	8/1	WA Credit Card	(detail below)	\$ 556.92
			Streamline annual website fee, posted to "Public Relations" expense	\$ 300.00
			Fuel Pike City FD	\$ 47.84
			Postage	\$ 8.95
			Parts for electronic sign at Pike FH poste to Public Relations expense account	\$ 200.13
EFT	8/2	Suburban Propane	Pike Firehouse propane	\$ 49.37
EFT	8/2		ATT Two months phone split 50/50 Pike and Allegheny Firehouses	\$ 110.83
782	8/4	Covert Pump service	New Pump for Pike Firehouse	\$ 2,241.81
2635	8/26	AT&T	phones at firehouses	\$ 61.44
2636	8/26	Sierra County Public Works	Fuel Pike FD \$77.89 Fuel Allegheny FD \$44.14	\$ 122.03
			\$3,000 to Pike City FD unallocated (donation) and \$2,178.39 to the Pike City FD vehicle Fund for sale of 1970 truck \$2,267.89 minus \$89.50 adv costs.	
transfer	8/30	Transfer to Fund account, FUNDS caught up see spreadsheets	Streetlights gained \$902.27 for FY 21/22. Recent interest on fund acc. Of \$15.11 absorbed to general fund. (subtracted from total transfer)	\$ 6,065.55

Expenditures/transfers Total \$ 9,682.02

Reserve Account Detail	
Contingency	\$ 24,500.00
Allegheny Fire Unallocated	\$ 3,000.00
Allegheny Dispatch Office	\$ 700.00
Pike City Fire Unallocated	\$ 13,000.00
Streetlights	\$ 7,126.30
Pike City Firehouse	\$ 3,064.76
Pike City Engines	\$ 11,202.95
Allegheny Firehouses	\$ 14,409.37
Allegheny Engines	\$ 4,588.78
Interest Earned	
Reserve Account Total	\$ 81,592.16
FUNDS caught up through 8/31/2022 see spreadsheets	

Ending Checking Account Balance \$ 6,922.29

Starting Savings account balance \$ 11,989.63

Ending Savings Account Balance \$ 11,989.63

General Fund (accounts listed above) Total \$ 18,911.92

Reserve account Starting Balance \$ 75,526.61

Transfer from checking detail above \$ 6,065.55

Reserve account Ending Balance \$ 81,592.16

Total ALL FUNDS \$ 100,504.08

Report prepared by Rae Bell, Treasurer

Verified against bank statement and QB balances by: X

Name Printed

Note: Savings and Reserve account reconciled quarterly.

title

Master Sheet Funds

		FILL IN GRAY BOXES ONLY						
Streetlights	Streetlight Income	\$	4,818.00			Tax Revenue		
	Streetlight Expense	\$	3,915.73			Donations		
	Net	\$	902.27	\$ -		Expense (Includes 9% County management fee)		
						Fund addition or (subtraction) for the fiscal year		
				Starting Balance	NET INCOME	other expenses	End Balance	Net gain (loss)
				\$ 6,224.03	\$ 902.27		\$ 7,126.30	902.27

		MUTUAL AID					
Pike Funds	Gross Income Mutual Aid Pike						
	Payroll expenses						
	Net Mutual Aid Income (Split as allocated below)	\$	-				
			Starting Balance	Additions	Withdrawals	End Balance	
	Pike Building Fund 20%	\$	3,064.76	\$ -		\$ 3,064.76	
	Pike Vehicle Fund 55%	\$	3,964.06	\$ 5,150.00	\$ (89.50)	\$ 9,024.56	sold one truck, fee is advertising exp.
Unallocated Pike City Fund (ER INCOME & donations)	\$	7,000.00	\$ 3,000.00		\$ 10,000.00	top cop donation Zack Kostik	

Alleghany Funds	Gross Income Mutual Aid Allgny.						
	Payroll expenses					expense in QB is associated with the Minnesota Fire included on last years fund sheet	
	Net Mutual Aid Income (Split as allocated below)	\$	-				
			Starting Balance	Additions	Withdrawals	End Balance	
	Allgny. Building Fund 20%	\$	1,409.37	\$ 13,000.00		\$ 14,409.37	rent income PGE
	Allgny. Vehicle Fund 55%	\$	14,879.35	\$ 6,000.00	\$ (16,290.57)	\$ 4,588.78	truck sold for \$6,000 and new truck purchased for \$15,000 + fees
	Alleghany equipment - specific line item related to AVFD non-profit donation	\$	1,261.84		\$ (1,261.84)	\$ -	50 50 grant purchase
dispatch office donation from AVFD non-profit	\$	700.00			\$ 700.00		
Unallocated Alleghany Fund (ER INCOME & donations)	\$	3,000.00			\$ 3,000.00		

EMERGENCY RESPONSE	Calls billed per Ordinance #1 Non-resident calls billed at \$750 each, \$150 to admin \$600 to depts. split if both respond for \$300 each								
	Total Calls billed		Gross	\$	-	Year	Addition	Withdrawal	Cont. Fund Balance
	Calls for Both Depts x \$300 per call to each dept.		\$	-		10/11	\$ 3,300.00		\$ 3,300.00
	Alleghany only \$600 per call		\$	-		11/12	\$ 1,800.00	\$ 2,000.00	\$ 3,100.00
	Pike City only \$600 per call		\$	-		12/13	\$ 5,000.00		\$ 8,100.00
	Pike City Total	\$ -				13/14			\$ 8,100.00
	Alleghany Total	\$ -				14/15	\$ 2,400.00		\$ 10,500.00
	Admin Total	\$ -				15/16	\$ 4,000.00		\$ 14,500.00
						16/17	\$ 10,000.00		\$ 24,500.00

Reserve Funds	BALANCES					
		\$				
	Unallocated	Contingency Fund	\$	24,500.00		
	Unallocated	Alleghany Fire	\$	3,000.00		
	Unallocated	Pike City Fire	\$	10,000.00		
	Allocated	Alleghany Equipment	\$	-		
	Allocated	Alleghany Dispatch office	\$	700.00		
	Allocated	Streetlight Fund	\$	7,126.30		
	Allocated	Pike City Firehouse	\$	3,064.76		
	Allocated	Pike City Engines	\$	9,024.56		
	Allocated	Alleghany Firehouse	\$	14,409.37		
	Allocated	Alleghany Engines	\$	4,588.78		
		Total Funds at year-end	\$	76,413.77		
					TOTALS	
					Additions for 21/22	\$ 28,052.27
					Withdrawals for 21/22	\$ (17,641.91)
					NET CHANGE	\$ 10,410.36



Master Sheet Funds

		FILL IN GRAY BOXES ONLY					
Streetlights	Streetlight Income					Tax Revenue	
						Donations	
	Streetlight Expense					Expense (Includes 9% County management fee)	
	Net \$	\$ -	\$ -			Fund addition or (subtraction) for the fiscal year	
			Starting Balance	NET INCOME	other expenses	End Balance	Net gain (loss)
		\$ 7,126.30	\$ -		\$ 7,126.30	0.00	
MUTUAL AID							
Pike Funds	Gross Income Mutual Aid Pike						
	Payroll expenses						
	Net Mutual Aid Income (Split as allocated below)	\$ -					
		Starting Balance	Additions	Withdrawals	End Balance		
	Pike Building Fund 20%	\$ 3,064.76	\$ -		\$ 3,064.76		
	Pike Vehicle Fund 55%	\$ 9,024.56	\$ 2,267.89	\$ (89.50)	\$ 11,202.95	sale of 1970 brush truck minus fees	
Unallocated Pike City Fund (ER INCOME & donations)	\$ 10,000.00	\$ 3,000.00		\$ 13,000.00	\$3,000 donation from AK & CM Jennings foundation		
Alleghany Funds	Gross Income Mutual Aid Allgny.						
	Payroll expenses					expense in QB is associated with the Minnesota Fire included on last years fund sheet	
	Net Mutual Aid Income (Split as allocated below)	\$ -					
		Starting Balance	Additions	Withdrawals	End Balance		
	Allgny. Building Fund 20%	\$ 14,409.37			\$ 14,409.37		
	Alleghany FD Vehicle Fund 55%	\$ 4,588.78			\$ 4,588.78		
dispatch office related to AVFD non-profit donation	\$ 700.00			\$ 700.00			
Unallocated Alleghany Fund (ER INCOME & donations)	\$ 3,000.00			\$ 3,000.00			
EMERGENCY RESPONSE	Calls billed per Ordinance #1 Non-resident calls billed at \$750 each, \$150 to admin \$600 to depts. split if both respond for \$300 each						
	Total Calls billed		Gross \$ -	Year	Addition	Withdrawal	Cont. Fund Balance
	Calls for Both Depts x \$300 per call to each dept.		\$ -	10/11	\$ 3,300.00		\$ 3,300.00
	Alleghany only \$600 per call		\$ -	11/12	\$ 1,800.00	\$ 2,000.00	\$ 3,100.00
	Pike City only \$600 per call		\$ -	12/13	\$ 5,000.00		\$ 8,100.00
	Pike City Total \$ -			13/14			\$ 8,100.00
	Alleghany Total \$ -		Gross	14/15	\$ 2,400.00		\$ 10,500.00
	Admin Total \$ -		double check formulas	15/16	\$ 4,000.00		\$ 14,500.00
				16/17	\$ 10,000.00		\$ 24,500.00
	Reserve Funds	BALANCES					
Unallocated Contingency Fund		\$ 24,500.00					
Unallocated Alleghany Fire		\$ 3,000.00					
Unallocated Pike City Fire		\$ 13,000.00					
Allocated Alleghany Dispatch office		\$ 700.00					
Allocated Streetlight Fund		\$ 7,126.30					
Allocated Pike City Firehouse		\$ 3,064.76					
Allocated Pike City Engines		\$ 11,202.95					
Allocated Alleghany Firehouse		\$ 14,409.37					
Allocated Alleghany Engines		\$ 4,588.78					
			TOTALS		Additions for 22/23	\$ 5,267.89	
				Withdrawals for 22/23	\$ (89.50)		
Total Funds	\$ 81,592.16			NET CHANGE	\$ 5,178.39		





Staff report for meeting date 9/15/2022 (note the Aug. regular board meeting was cancelled due to the lack of a quorum)

Prepared by Rae Bell – *disclaimer: any opinions expressed in this document belong to the author and do not represent the official stance of the district.*

Agenda item 4. a) Correspondence

Incoming: biannual conflict of interest code review docs from Sierra County, \$50 donation from James Blanton, Jr., Notice of credit increase from credit card company (was \$15,000 now is \$17,400), building permit for electrical installation for sign at Pike Firehouse

Outgoing: get well card to VP Bruce Coons, signed biannual conflict of interest code review doc returned to Sierra County, electronic sign building permit fee waiver request sent to Sierra County BOS, Thank you card to James Blanton Jr. for \$50 donation, USFA Fire Dept. registry annual update submitted, updated Salary Survey sent to State OES, thank you letter and receipt to AK & CM Jennings Foundation for \$3,000 donation to the Pike City Fire Department, Letter of Support CA Resilience Challenge Sierra Business Council & Sierra County

Agenda item 4. b) 5 Board member/Staff reports

- Fire Risk Reduction Communities List, as reported last spring: The state is putting together a program to prioritize grant funding recipients based on legislation passed a couple of years ago. Entities on the newly created Fire Risk Reduction Communities List will have an advantage when applying for specific types of funds. **PLIOCENE RIDGE CSD MADE THE LIST!** Only 27 entities in the entire state made the list on its inaugural publication. Our participation in the firewise communities and due diligence on the paperwork is what made this possible. Hopefully we can take advantage of the opportunity it provides to secure grant funding.
- Well Pump at the Pike Firehouse was replaced on August 4th. Thanks to Jim Buckbee for taking the lead on this. Total cost \$2,246.81 plus incidentals. The old pump was over 30 years old! This will be booked as a capital expenditure, per district policy.
- NFIRS (National FIRE Incident Reporting System) – still no update, keeping this as a placeholder.
- Signage for firehouses (placeholder) nothing new to report.

Agenda item 4. b) 6 Firewise Communities – An update was typed for the Pike Community Support Foundation's most recent newsletter – All firewise expenses and my time through June 30, 2022 (end of the fiscal year) were submitted to Sierra County for reimbursement and it was paid. Total \$567.54 (see July deposits). All work submitted to-date by community members has been entered in the online portal for each community along with the public outreach that has been done. Both communities have exceeded the minimum requirements to renew with Firewise USA for calendar year 2022.

Agenda item 4. b) 7 Firehouse Projects and ADA compliance

I am actively working with the Sierra Business Council again to try and take advantage of their partnership with PG&E for energy efficient upgrades for public entities. The Sierra Business Council acts as a liaison between PG&E and independent providers of the upgrades. The first company that we tried didn't work out very well, and the person who I was working with, with the Sierra Business Council moved onto another job. Hopefully we aren't back at square one and can utilize the information already provided to the other independent contractor. The project previously identified is looking into installing mini-split pump heaters in the Rescue Engine Bay in Pike and at Station 1 in Alleghany.

Status of building permit for making the rescue bay at the Pike Firehouse ADA compliant. Report to be provided at meeting.

Agenda item 4. b) 8 Pending Grants

- ❖ CDF 50/50 grant for Fiscal year 21/22 – The hose and one set of turn-outs arrived in June. (Items were ordered in February!) Invoice in the amount of \$4,272.61 was submitted to CDF and paid in July. We are still waiting for the EMS turn-outs, but they have been paid for.
- ❖ CDF 50/50 grant for Fiscal year 22/23 – An application for equipment for 10 hose packs was submitted timely. This will be split 50/50 between both depts. if awarded. Notifications of award or denial usually go out in August. Total projected cost \$10,328. (half to be paid by CDF) The following update was received from Cal fire on Sept. 7th: Your grant application for the Volunteer Fire Capacity grant was not selected for funding from the original amount of grant money CAL FIRE received. However, CAL FIRE was fortunate enough to receive additional funding from the United States Forest Service (USFS) just the other week. CAL FIRE is awaiting the award letter from the USFS for this additional funding and cannot extend awards out to Volunteer Fire Departments until we have a fully signed award letter in hand. **Your department has been selected to receive this additional funding and it is likely I can deliver award announcements by the end of the month or early October.**

Agenda item 5. a)1 Policies and Procedures: Proposed changes to Policy 2010 FUNDS

For the first 12 years of the district's existence the county management fee ran 9% (this is the amount that the County charges per State Law for collecting & dispersing the district's tax revenue). A few years ago, in an attempt to simplify the district's accounting process, the procedure for calculating the Streetlight portion of the County management fee was changed to a flat 9% of the total revenue.

Well, wouldn't you know it? When I was preparing the FY 22-23 budget documents, I noticed that the fee was 14% for FY 19/20 and 13% for FY 21/22. I did a look-back and the 9% was steady through FY 17/18, then for FY 18/19 it went to 10% and FY 19/20 = 12%. SO we need to revert back to the old method.

FROM (current language)

The streetlight fund shall also pay its fair share of the County Management fee (the amount that the County charges per State Law for collecting & dispersing the district's tax revenue) The amount charged to the Streetlight fund to cover its share of the County Management fee shall be 9% of the total streetlight revenue for the corresponding year.

TO

The streetlight fund shall also pay its fair share of the County Management fee (the amount that the County charges per State Law for collecting & dispersing the district's tax revenue) At the closing of each fiscal year, the district treasurer or designee shall determine the percentage charged on the total tax revenue and apply that percentage to the streetlight tax revenue. This amount shall be charged to the streetlight fund as its share of the County Administrative fee for the corresponding fiscal year.

Agenda item 5. a)3 Surplus Truck Sales

As reported in June, the 1968 Structure Truck from Alleghany (old 7180) was listed on the govdeals.com website after it failed to sell utilizing classified ads and craigslist. It was listed on govdeals for 2 weeks with a minimum reserve of \$10,000 then for two weeks with a minimum reserve of \$7,500. In both instances the maximum bid was \$5,000. One of the earlier bidders then offered PRCSD \$6,000 with a June 24th expiration date. After consulting both the PRCSD resolution made to sell the trucks and the auction site which specializes in government sales, it was determined that district management could accept the offer of \$6,000 without having to call a special meeting.

All monies have been received and deposited as of this writing. The 1971 Brush Engine still needs to be moved, but the buyer of the 1968 structure truck came to Alleghany on August 20th and got it.

THE FUNDS MASTER SHEETS Have been updated as of August 31st and the reserve fund account is also current. **FUND SHEETS** are included in this month's meeting packet. Last year, I created a webpage for FUNDS on the financial information page for easy access. <https://www.plioceneridge.org/reserve-funds>

Pliocene Ridge Community Services District
Profit & Loss Budget vs. Actual
 July 2021 through June 2022

UNAUDITED FINAL
 ADJ's NOT DONE

	Jul '21 - Ju...	Budget	\$ Over Bu...	% of Budget
Ordinary Income/Expense				
Income				
4020.1 · Tax Revenue Fire	30,847.74	28,000.00	2,847.74	110.2%
4030.1 · Donations Income				
4030.3 · Donations Pike City	3,000.00			
4030.1 · Donations Income - Other	372.03			
Total 4030.1 · Donations Income	3,372.03			
4040.1 · Grant Income	7,413.95	5,291.00	2,122.95	140.1%
4050.1 · Rent Income				
4050.2 · Rent Income Alleghany	13,000.00			
Total 4050.1 · Rent Income	13,000.00			
4060.1 · Surplus Equip. Sales				
4060.3 · Surplus Equip. Sales Pike	7,417.89			
Total 4060.1 · Surplus Equip. Sales	7,417.89			
4080 · Interest Income	26.33			
4082 · Other Income	5,000.00			
Total Income	67,077.94	33,291.00	33,786.94	201.5%
Gross Profit	67,077.94	33,291.00	33,786.94	201.5%
Expense				
6000 · FIRE SERVICES OVERHEAD				
6170.1 · PG&E				
6170.2 · PG&E Alleghany	1,004.08	900.00	104.08	111.6%
6170.3 · PG&E Pike City	1,140.68	1,500.00	-359.32	76.0%
Total 6170.1 · PG&E	2,144.76	2,400.00	-255.24	89.4%
6172.1 · Telephone				
6172.2 · Telephone Alleghany	266.02	258.00	8.02	103.1%
6172.3 · Telephone Pike	253.00	258.00	-5.00	98.1%
Total 6172.1 · Telephone	519.02	516.00	3.02	100.6%
6174.1 · Water				
6174.2 · Water Alleghany	480.00	480.00	0.00	100.0%
Total 6174.1 · Water	480.00	480.00	0.00	100.0%
6176.1 · Propane				
6176.2 · Propane Alleghany	502.55	600.00	-97.45	83.8%
6176.3 · Propane Pike	561.33	600.00	-38.67	93.6%
Total 6176.1 · Propane	1,063.88	1,200.00	-136.12	88.7%
6180.1 · Insurance				
6185.1 · Liability Insurance	1,984.00			
6190.1 · Vehicle Insurance	301.00			
6193.1 · Property Insurance	2,008.00			
6195.1 · Work Comp	2,317.00			
6180.1 · Insurance - Other	-97.00	6,513.00	-6,610.00	-1.5%
Total 6180.1 · Insurance	6,513.00	6,513.00	0.00	100.0%
6230.1 · Fees/Compliance/Training	245.00	150.00	95.00	163.3%
6250.1 · Office Expense	422.01	541.00	-118.99	78.0%
6255.1 · Office equipment	686.53			
6265.1 · County Administration Fee	4,264.01	2,520.00	1,744.01	169.2%
6270.1 · District Administration	2,400.00	2,400.00	0.00	100.0%
6273.1 · Independent Auditor Fees	2,700.00	2,700.00	0.00	100.0%
6275.1 · Public Relations/website	531.29	500.00	31.29	106.3%
6280.1 · Property Assessments				

Pliocene Ridge Community Services District
Profit & Loss Budget vs. Actual
 July 2021 through June 2022

UNAUDITED FINAL
 ADJ's NOT DONE

	Jul '21 - Ju...	Budget	\$ Over Bu...	% of Budget
6280.2 · Solid Waste Fee Alleghany	91.90	117.00	-25.10	78.5%
6280.3 · Solid Waste Fee Pike City	110.28	141.00	-30.72	78.2%
Total 6280.1 · Property Assessments	202.18	258.00	-55.82	78.4%
6295.1 · Building Repairs & Maint.				
6295.2 · Building Rep & Maint Alleghany	2,431.15	200.00	2,231.15	1,215.6%
6295.3 · Buildings Rep. & Maint. Pike Ci	103.71	200.00	-96.29	51.9%
Total 6295.1 · Building Repairs & Maint.	2,534.86	400.00	2,134.86	633.7%
6702 · Interest Expense	46.29			
6704 · Other Expenses	268.54			
6707 · Grant/Donation Exp. Suspense	0.00	10,584.00	-10,584.00	0.0%
Total 6000 · FIRE SERVICES OVERHEAD	25,021.37	31,162.00	-6,140.63	80.3%
6271 · Firewise				
6271.2 · Firewise Admin. Alleghany	823.34			
6271.3 · Firewise Admin Pike	767.63			
6271 · Firewise - Other	22.03			
Total 6271 · Firewise	1,613.00			
7000 · ALLEGHANY FIRE OPERATIONAL				
7230 · Compliance/Training Alleghany				
7230T · Training - Alleghany Fire	223.86			
7230 · Compliance/Training Alleghany - O...	501.50	1,000.00	-498.50	50.2%
Total 7230 · Compliance/Training Alleghany	725.36	1,000.00	-274.64	72.5%
7300 · Small Equipment Alleghany				
7300P · PPE/Uniforms Alleghany	4,620.66			
7300R · Radios - Alleghany	482.63			
7300 · Small Equipment Alleghany - Other	958.12	800.00	158.12	119.8%
Total 7300 · Small Equipment Alleghany	6,061.41	800.00	5,261.41	757.7%
7301 · Equip. repair/maint. Alleghany	0.00	500.00	-500.00	0.0%
7350 · Fuel Alleghany	84.93	361.00	-276.07	23.5%
7630 · Vehicle Rep. & Maint. Alleghany				
7633 · 7145 Repairs & Maint.	86.66			
7637 · 7180 Repairs & Maint.	213.48			
7630 · Vehicle Rep. & Maint. Alleghany - ...	420.85	500.00	-79.15	84.2%
Total 7630 · Vehicle Rep. & Maint. Alleghany	720.99	500.00	220.99	144.2%
7660 · Supplies Alleghany	209.13	300.00	-90.87	69.7%
Total 7000 · ALLEGHANY FIRE OPERATIONAL	7,801.82	3,461.00	4,340.82	225.4%
8000 · PIKE CITY FIRE OPERATIONAL				
8230 · Compliance/Training Pike City				
8230T · Training - Pike City Fire	384.86			
8230 · Compliance/Training Pike City - Ot...	502.50	1,000.00	-497.50	50.3%
Total 8230 · Compliance/Training Pike City	887.36	1,000.00	-112.64	88.7%
8300 · Small Equipment Pike City				
8300P · PPE/Uniforms Pike City	3,458.68			
8300 · Small Equipment Pike City - Other	958.12	800.00	158.12	119.8%
Total 8300 · Small Equipment Pike City	4,416.80	800.00	3,616.80	552.1%
8301 · Equip. repair/maint. Pike City	0.00	500.00	-500.00	0.0%
8350 · Fuel Pike City	893.19	861.00	32.19	103.7%
8630 · Vehicle Rep. & Maint. Pike City				
8631 · 6700 Repairs & Maint.	54.06			
8635 · 6770 Repairs & Maint.	88.85			
8639 · 6790 Repairs & Maint.	558.40			

Pliocene Ridge Community Services District
Profit & Loss Budget vs. Actual
 July 2021 through June 2022

09/11/22

Accrual Basis

	Jul '21 - Ju...	Budget	\$ Over Bu...	% of Budget
8630 · Vehicle Rep. & Maint. Pike City - Ot...	0.00	500.00	-500.00	0.0%
Total 8630 · Vehicle Rep. & Maint. Pike City	701.31	500.00	201.31	140.3%
8660 · Supplies Pike City	91.17	300.00	-208.83	30.4%
Total 8000 · PIKE CITY FIRE OPERATIONAL	6,989.83	3,961.00	3,028.83	176.5%
Total Expense	41,426.02	38,584.00	2,842.02	107.4%
Net Ordinary Income	25,651.92	-5,293.00	30,944.92	-484.6%
Other Income/Expense				
Other Income				
9020.4 · Tax Revenue Street Lights	4,818.00	4,818.00	0.00	100.0%
Total Other Income	4,818.00	4,818.00	0.00	100.0%
Other Expense				
9170.4 · PG&E Streetlights Alleghany	3,270.10	3,240.00	30.10	100.9%
9171.4 · PG&E Streetlights Forest City	212.01	240.00	-27.99	88.3%
9180.4 · County Management Fee SL	433.62	448.00	-14.38	96.8%
Total Other Expense	3,915.73	3,928.00	-12.27	99.7%
Net Other Income	902.27	890.00	12.27	101.4%
Net Income	26,554.19	-4,403.00	30,957.19	-603.1%

NAME	15-16 Actual	16-17 Actual	17-18 Actual	18 -19 Actual	19-20 Actual	22-23 Budget
Tax Revenue Fire	\$26,332	\$26,742	\$29,262	\$30,038	\$28,957	\$30,000
Donations	\$3,525	\$21,066	\$18,833	\$0	\$25,440	\$0
Grants	\$3,550	\$3,387	\$0	\$900	\$4,957	\$0
Surplus Sales	\$0	\$0	\$0	\$0	\$0	\$0
Emergency Services Income includes mutual aid	\$8,789	\$2,250	\$4,448	\$5,614	\$0	\$0
Other Income	\$420	\$236	\$108	\$3,158	\$355	\$0
Revenue Total	\$ 42,616	\$ 53,681	\$ 52,650	\$ 39,709	\$ 59,709	\$ 30,000
Utilities	\$4,236	\$3,182	\$4,163	\$4,527	\$3,780	\$4,228
Insurance	\$3,913	\$4,344	\$4,451	\$4,745	\$6,154	\$6,513
Operating Compliance Board/Admin	\$159	\$235	\$207	\$222	\$232	\$150
Office Expense (includes software)	\$60	\$235	\$277	\$587	\$401	\$500
County Mgmt Fee (taken out of tax revenue)	\$2,364	\$2,805	\$3,146	\$3,871	\$4,250	\$3,900
Admin & Professional Services (includes audit)	\$3,358	\$4,900	\$4,900	\$5,000	\$8,133	\$5,800
Public Relations (includes website expense)	\$330	\$435	\$498	\$537	\$331	\$300
Building Maint. (includes dump fees)	\$860	\$2,896	\$447	\$279	\$244	\$2,201
Payroll expense (offset by mutual aid income)	\$613	\$319	\$0	\$3,726	\$0	\$0
Fixed asset expenditures	\$0	\$20,441	\$5,941	\$4,251	\$16,225	\$2,242
Other Expenses	\$113	\$4	\$67	\$20	\$4	\$0
Overhead Expense Subtotal	\$ 16,006	\$ 39,795	\$ 24,097	\$ 27,765	\$ 39,753	\$ 25,834
Allegheny FD Operational (Chief's budget)	\$ 6,831	\$ 3,072	\$ 4,064	\$ 4,023	\$ 11,558	\$ 3,900
Pike FD Operational (Chief's budget)	\$ 4,231	\$ 11,790	\$ 5,152	\$ 4,439	\$ 17,337	\$ 4,400
Total Operating Expense FIRE	\$ 27,068	\$ 54,657	\$ 33,313	\$ 36,227	\$ 68,648	\$ 34,134
FIRE SERVICES ONLY NET CHANGE	\$ 15,548	\$ (976)	\$ 19,337	\$ 3,482	\$ (8,939)	\$ (4,134)
This number does not account for fund additions or withdrawals listed at end of document.						
This bottom line matches Quickbooks Profit & Loss Statement "Net Ordinary Income"						
Streetlight Tax Revenue	\$ 5,072	\$ 5,287	\$ 4,739	\$ 4,723	\$ 4,978	\$ 5,182
Streetlight Expense	\$ 5,030	\$ 3,178	\$ 4,187	\$ 3,798	\$ 3,949	\$ 4,214
Lights Net Income or (LOSS)	\$ 42	\$ 2,109	\$ 552	\$ 925	\$ 1,029	\$ 969
Net Change Streetlights & Fire combined	\$ 15,591	\$ 1,133	\$ 19,889	\$ 4,407	\$ (7,911)	\$ (3,165)
Line above matches Quickbooks Income Statement Net profit or (loss).						
CASH FLOW						
Cash Beginning of Period	\$ 58,777	\$ 75,884	\$ 75,884	\$ 92,742	\$ 102,159	\$ -
Cash Increase or (decrease)	\$ 17,107	\$ (103)	\$ 16,960	\$ 9,417	\$ (10,358)	\$ (3,165)
Cash End of Period	\$ 75,884	\$ 75,781	\$ 92,844	\$ 102,159	\$ 91,801	\$ -
Transfer (into) or out of reserve funds	\$ (16,549)	\$ 91	\$ (14,053)	\$ (3,403)	\$ 1,087	\$ 3,165
BUDGET (general fund) NET CHANGE	\$ 557	\$ (12)	\$ 2,907	\$ 6,015	\$ (9,271)	\$ (0)
NOTE: The Budget is a "managerial document" it is based on a combination of balance sheet and income statement figures.						
The Budget uses a combination of cash and accrual accounting to ensure that adequate funds are maintained for long-term stability.						
Reserve Funds at Year end (June 30th)		2018	2019	2020	2021	2022
Contingency Fund		\$ 24,500.00	\$ 24,500.00	\$ 24,500.00	\$ 24,500.00	\$ 24,500.00
Allegheny Fire Unallocated		\$ 2,700.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Allegheny Equipment		\$ -	\$ 1,261.84	\$ 1,261.84	\$ 1,261.84	\$ -
Allegheny Dispatch Office		\$ -	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00
Pike City Fire Unallocated		\$ 5,100.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 10,000.00
Streetlight Fund		\$ 3,718.40	\$ 4,270.41	\$ 5,195.48	\$ 6,224.03	\$ 7,126.30
Pike City Firehouse		\$ 2,308.14	\$ 2,404.08	\$ 3,064.76	\$ 3,064.76	\$ 3,064.76
Pike City Engines		\$ 3,107.91	\$ 3,371.73	\$ 5,188.60	\$ 3,964.06	\$ 9,024.56
Allegheny Firehouse		\$ 822.37	\$ 1,409.37	\$ 1,409.37	\$ 1,409.37	\$ 14,409.37
Allegheny Engines		\$ 7,446.25	\$ 15,770.39	\$ 15,770.39	\$ 14,879.35	\$ 4,588.78
Total Funds		\$ 49,703.07	\$ 63,687.82	\$ 67,090.44	\$ 66,003.41	\$ 76,413.77



	acc#	NAME	16-17 Actual	17-18 Actual	18 -19 Actual	19-20 Actual	20-21 Actual	22-23 Final Budget	BUDGET COLUMN NOTES
FIRE SERVICES INCOME	4020.1	Tax Revenue Fire	\$26,332	\$26,742	\$29,262	\$30,038	\$28,957	\$ 30,000	
	4030.1	Donations		\$90	\$1,515		\$1,184		
	4030.2	Donations for Allegheny Fire	\$2,661	\$474	\$11,774				
	4030.3	Donations for Pike City Fire	\$864	\$20,502	\$5,544		\$24,256		
	4040.1	Grants	\$25	\$225		\$900	\$4,957		
	4040.2	Grants Allegheny	\$2,661	\$488					
	4040.3	Grants Pike City	\$864	\$2,674					
	4060.2	Surplus Sales Allegheny							
	4060.3	Surplus Sales Pike City							
	4070.0	Emergency Services Income	\$7,500	\$2,250	\$1,500				
4071.0	Mutual Aid Income	\$1,289		\$2,948	\$5,614			We are expecting a substantial amount of mutual aid income for summer 2022 assignments, but don't have the dollar figure yet.	
4082.0	Other Income	\$420	\$236	\$108	\$3,158	\$355			
		Revenue Total	\$42,616	\$53,681	\$52,650	\$39,709	\$9,709	\$ 30,000	
FIRE SERVICES OVERHEAD EXPENSES	6170.2	Electricity Allegheny	\$1,059	\$895	\$1,121	\$779	\$922	\$ 1,000	Increased from prelim. Based on actual exp for FY 21-22
	6170.3	Electricity Pike City	\$1,684	\$1,063	\$1,599	\$1,082	\$692	\$ 1,000	Increased from prelim. Based on actual exp for FY 21-22
	6172.2	Telephone Allegheny	\$230	\$224	\$230	\$217	\$296	\$ 300	
	6172.3	Telephone Pike City	\$170	\$224	\$230	\$217	\$296	\$ 300	
	6174.2	Water Allegheny	\$480	\$480	\$480	\$480	\$536	\$ 528	
	6176.2	Propane Allegheny	\$613	\$297	\$503	\$517	\$785	\$ 600	
	6176.3	Propane Pike				\$1,235	\$253	\$ 500	
	6180.1	Insurance	\$3,913	\$4,344	\$4,451	\$4,745	\$6,154	\$ 6,513	
	6230.1	BOD Compliance/Training	\$159	\$235	\$207	\$222	\$232	\$ 150	
	6250.1	Office expense	\$60	\$235	\$277	\$587	\$401	\$ 500	
	6265.1	County Mgmt Fee	\$2,364	\$2,805	\$3,146	\$3,871	\$4,250	\$ 3,900	Increased to 13% based on actual for FY 21-22
	6270.1	District Administration	\$1,358	\$2,400	\$2,400	\$2,400	\$2,400	\$ 2,700	Secretary/Treasurer pay at \$200 per month + added estimate of \$300 for additional work such as mutual aid income admin.
	6272.1	Legal Fees					\$3,133	\$ -	
	6273.1	Independent Audit Fee	\$2,000	\$2,500	\$2,500	\$2,600	\$2,600	\$ 3,100	
	6275.1	Public Relations/website	\$330	\$435	\$498	\$537	\$331	\$ 300	
	6280.2	Solid Waste Fee Allegheny	\$117	\$117	\$117	\$117	\$134	\$ 91	
	6280.3	Solid Waste Fee Pike City	\$140	\$140	\$140	\$140	\$110	\$ 110	
	6295.2	Building Maint. Allegheny	\$280	\$1,500	\$7	\$0		\$ 1,000	
	6295.3	Building Maint. Pike City	\$322	\$1,139	\$184	\$22		\$ 1,000	
	6296.1	Payroll expense	\$613	\$319		\$3,726			As long as the mutual aid income comes in as expected there will also be payroll exp. but don't have exact amounts as of budget adoption date. (see income section note)
	6297.2	Fixed asset expenditures All.			\$1,380				
	6297.3	Fixed asset expenditures Pike		\$20,441	\$4,561	\$4,251	\$16,225	\$ 2,242	new well pump for Pike Firehouse
	6704.0	Other Expenses	\$113	\$4	\$67	\$20	\$4		
		Overhead Expense Subtotal	\$16,006	\$39,795	\$24,097	\$27,765	\$39,753	\$ 25,834	



	acc#	NAME	16-17 Actual	17-18 Actual	18 -19 Actual	19-20 Actual	20-21 Actual	22-23 Final Budget	BUDGET COLUMN NOTES
Allegheny	7230	Allegheny Fire Dept. Op Compliance/Training	\$343	\$217	\$821	\$1,172	\$490	\$1,000	includes fire extinguisher maint., training and SCBA annual check
	7300	Small Equipment	\$6,001	\$1,263	\$1,995	\$1,953	\$9,672	\$800	Personal protective equipment such as turn-outs is included here, and uniforms (tshirts/hats) and radios, new subcategories created in QB
	7301	Equipment Repairs & Maint.	\$136	\$826		\$586	\$67	\$500	
	7350	Fuel	\$106	\$422	\$97	\$283	\$177	\$500	
	7630	Vehicle Repair & Maint.	\$51	\$148	\$494	(\$17)	\$1,008	\$800	can pull \$ from vehicle fund if anything unexpected comes up.
	7660	Supplies	\$194	\$196	\$657	\$47	\$145	\$300	
			AVFD Chief's Budget Subtotal	\$6,831	\$3,072	\$4,064	\$4,023	\$11,558	\$3,900
Pike City	8230	Op Compliance/Training	\$398	\$668	\$1,231	\$1,039	\$868	\$1,000	includes fire extinguisher maint., training and SCBA annual check
	8300	Small Equipment	\$2,268	\$9,578	\$390	\$1,560	\$13,931	\$800	Personal protective equipment such as turn-outs is included here, and uniforms (tshirts/hats) and radios, new subcategories created in QB
	8301	Equipment Repairs & Maint.	\$278		\$49		\$1,295	\$500	
	8350	Fuel	\$465	\$858	\$545	\$753	\$802	\$1,000	
	8630	Vehicle Repair & Maint.	\$771	\$564	\$2,608	\$1,001	\$400	\$900	can pull \$ from vehicle fund if anything unexpected comes up.
	8660	Supplies	\$51	\$122	\$329	\$87	\$41	\$300	
			PCVFD Chief's Budget Subtotal	\$4,231	\$11,790	\$5,152	\$4,439	\$17,337	\$4,400
Total Operating Expense FIRE			\$27,068	\$54,657	\$33,313	\$36,227	\$68,648	\$34,134	
FIRE SERVICES ONLY NET CHANGE			\$15,548	(\$976)	\$19,337	\$3,482	(\$8,939)	(\$4,134)	This number does not account for fund additions or withdrawals listed at end of document.
									This bottom line matches Quickbooks Profit & Loss Statement "Net Ordinary Income"
Lights	9020	Streetlight Tax Revenue	\$5,072	\$5,287	\$4,739	\$4,723	\$4,978	\$5,182	
	9030	Streetlight Donations							
		Streetlight Income Total	\$5,072	\$5,287	\$4,739	\$4,723	\$4,978	\$5,182	
	9170	Streetlight Expense Allegheny	\$4,353	\$2,489	\$3,388	\$3,166	\$3,311	\$3,300	
	9171	Streetlight Expense Forest	\$222	\$214	\$488	\$205	\$190	\$240	
	9172	Streetlight Admin. Expenses		\$476					
	9180	Streetlight portion county management fee	\$455		\$311	\$427	\$448	\$674	
	Streetlight Expense Total	\$5,030	\$3,178	\$4,187	\$3,798	\$3,949	\$4,214		
	Lights Net Income or (LOSS)	\$42	\$2,109	\$552	\$925	\$1,029	\$969		
	Income Statement net change	\$15,591	\$1,133	\$19,889	\$4,407	(\$7,911)	(\$3,165)		
CASH FLOW ADDITIONS AND DELETIONS									
CASH FLOW	NET PROFIT (LOSS)		\$ 15,591	\$ 1,133	\$ 19,889	\$ 4,407	\$ (7,911)	\$ (3,165)	
		(increase) decrease in Accounts Receivable	\$ 951	\$ (414)	\$ (2,593)	\$ 2,805	\$ (4,632)		
		(decrease) increase in Account Payable	\$ 565	\$ (736)	\$ (290)	\$ 2,143	\$ 8,764		
		Other Balance Sheet Changes		\$ (86)	\$ (46)	\$ 62	\$ (6,579)		
		CHANGE IN CASH FOR PERIOD	\$ 17,107	\$ (103)	\$ 16,960	\$ 9,417	\$ (10,358)	\$ (3,165)	
	Cash Beginning of Period	\$ 58,777	\$ 75,884	\$ 75,884	\$ 92,742	\$ 102,159			
	Cash End of Period	\$ 75,884	\$ 75,781	\$ 92,844	\$ 102,159	\$ 91,801			
FUNDS	Fund Additions		\$ (6,549)	\$ (4,909)	\$ (14,053)	\$ (3,403)	\$ (1,029)	\$ (969)	amount projected to go into streetlight fund
	Fund Withdrawals			\$ 5,000			\$ 2,116		
	Contingency Fund withdraw or (add)		\$ (10,000)					\$ 4,134	Contingency fund used to balance the budget, but do NOT anticipate needing it because of expected mutual aid income.
	Total (moved to) or taken from funds		\$ (16,549)	\$ 91	\$ (14,053)	\$ (3,403)	\$ 1,087	\$ 3,165	
GENERAL FUND NET CHANGE- with cash flow adjust & reserve fund transactions			\$ 557	\$ (12)	\$ 2,907	\$ 6,015	\$ (9,271)	\$ (0)	



Sierra County Auditor
P.O. BOX 425
DOWNIEVILLE, CA. 95936



To: Pliocene Ridge Community Service District

Re: Street Lights

Per the Pliocene Ridge Community Service District policy, provided to me on 9/6/2006 that 0.11% of the property values of tax rate area 052-001 for the year 2022 to be allocated to street lights.

The disbursement of tax rate area 052-001 for 2022 tax year is as follows: Secured property value \$ 4,711,240; the 1% tax generated is \$47,112.40; Pliocene's portions is 0.11% equals \$5,182.36 for the tax year 2022 for streetlights. This will be paid out in three payments over the fiscal year 2021, first payment 53%, second payment 37% and last payment 10%.

I hope this helps. If you have any questions, please call.

Van Maddox

A handwritten signature in blue ink that reads "Van Maddox". The signature is written in a cursive style with a large initial "V".

Sierra County Auditor
9/6/2022



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

September - 2022

Michael Vukas
USDA Rural Development
430 G Street
Davis, CA 95616

RE: Community Facilities award for Alleghany Firehouse Improvement Project

Dear Mr. Vukas:

Nearly three years have passed since USDA Rural Development notified Pliocene Ridge CSD that our application for a total project cost of \$38,000 (materials only) was awarded for the Alleghany Firehouse Improvement Project.

As you know, this project was developed to address significant issues with the firehouse in Alleghany located at 105 Plaza court. The engineering and other requirements caused this project to grow into something much larger than initially imagined. On top of that, there was the pandemic and the corresponding rise in the cost of building materials.

District management determined in early 2020 that the scope of the project was too large for our volunteer workforce to provide the labor. Estimates obtained in 2021 for having the entire project completed by a contractor came to \$200,000. While 75% funding for that amount is probably obtainable through the Community Facilities program, the commitment of the remaining \$50,000 was not something that the district could embrace without first stepping back and examining the capital expenditure priorities of the district as a whole.

The District Board and Management have determined that the district's highest capital expenditure priority* at this time is two-fold: the Pike City Fire Department's water tender is in high demand, mostly by several surrounding agencies. It is a 1976 Ford and is in constant need of maintenance. Upgrading this water tender is a high priority that is directly related to the second part of the district's highest need: addressing the lack of large engine bay space at the Pike City Firehouse. Not only does the Pike City Firehouse lack an engine bay large enough for a water tender, it also lacks an engine bay large enough for a modern structure truck (engine). Our goal is to find the best way to add two large engine bays at the Pike City Firehouse location and to upgrade the water tender.

Pliocene Ridge CSD sincerely appreciates the assistance of USDA Rural Development and will be in touch about possible assistance with these projects. As such, we feel that it is best to terminate the agreement for the Alleghany Firehouse Improvement Project at this time. Your understanding is greatly appreciated.

Sincerely,

Rae Bell Arbogast,
District Manager

* Another current priority is to create an ADA accessible meeting space at the Pike City Firehouse. A simple solution has been identified for now, but possibly an additional solution will be tied into the bigger Pike City firehouse project.