



Staff report for meeting date 6/20/2024

Prepared by Secretary/Treasurer Rae Bell Arbogast– *disclaimer: any opinions expressed in this document belong to the author and do not represent the official stance of the district.*

Agenda item 4. a) Correspondence since last meeting.

Incoming. Oath of Office Papers for Oregon Tenney, Certificate of appreciation from NORCAL EMS for PRCSD's contribution to EMS services. **Outgoing** Oath of Office Papers for Oregon Tenney mailed to Sierra County clerk-recorder's office **Email topics (in & out):** with Cal-Fire re Volunteer Capacity Grant (50/50 grant), Sierra County Firesafe Counsel RE: use of trailer for cemetery district, house of print and copy re new Patient Care Report form, NSJ Fire re patient care report that they use, C. Dorn and dispatch re updated rosters, Golden State RMA re: Rae Bell's contract for services, USDA re: vehicle grant, Cameron Shay re medical supplies/bags and RM position, PCSF re the timing of the architect fees for budget purposes, firewise communities re booth at 4th of July in Loyalton.

Agenda item 4. b) 5 Staff Reports.

The five-year renewal for the radio license for the Pike Local Channel was completed on June 14th.

Agenda item 4. b) 8 Pending Grants At the end of May I checked in with USDA regarding our vehicle grant application and was told that Congress didn't give them money for the program this year! Our USDA representative is going to put the application in again on the next cycle which starts Oct. 1st.

An application was submitted to Cal Fire for their Volunteer Capacity Grant (50/50) timely on May 23rd. The district applied for two Bendix king radios at \$3,175 each and two Minitor VI pagers at \$486 each for a total of \$7,322. (Grant amount will be \$3,661 if awarded).

Agenda item 5. b)1 Preliminary Budget The insurance premium did come in at the amount used in the preliminary budget \$13,488. (see last month's notes)

There are a few changes to the preliminary budget compared to what was sent out last month. **1.** \$2,600 has been added for a paint job for the Command Vehicle that was recently donated to the Pike City Fire Dept. by the Sheriff's Office. (It is currently painted black and white like a police car) The normal price for a full paint job is around \$13,000 so this is a huge discount. (Chief Dorn will explain further at the meeting). **2.** \$6,500 has been added for architect fees for the Pike Firehouse cost estimate/analysis. This expense, already approved by the board, still could occur before June 30th (end of this fiscal year). **3.** A few hundred dollars was added to the Allegheny Building Repair and Maintenance line item to bring it up to \$1,000. Hopefully this will cover the cost of the two new doors needed for Station 1 in Allegheny. This is part of the repair work that needs to happen there.

As a result of the changes above, a draw of \$9,200 from reserves was added to the detail sheet. This is offset on the summary sheet by the projected streetlight net gain of \$478, so that on the summary sheet you see only \$8,722 coming out of the funds. The plan is still to use operating funds (savings) to pay for these expenditures, if possible, but it is shown coming out of reserves to balance the budget. The district may have to pull from reserves to cover some of these expenses, especially considering our huge insurance payment due next month. We can cross that bridge when we get to it, and the board can decide which funds to pull from. (These changes are noted on the new preliminary budget worksheet as well).

Having these items on the adopted budget essentially authorizes the draw from reserves if needed. If this happens between meetings, it will be placed on the next meeting agenda to determine which funds to pull from and the reserve funds will be updated accordingly. The contingency fund will be used in the meantime, to show any draws.