



MINUTES of the Special Meeting of the

Pliocene Ridge CSD Board of Directors

Date: Sunday October 29, 2023 1:00 pm

Location: Alleghany Firehouse station 2 and by telephone conference.

1. ESTABLISH QUORUM, CALL TO ORDER: The meeting was called to order at 1:00 pm by President Larry Allen. Present: Board members, Larry Allen, Bruce Coons (arrived late), Pam Davis, Grace Lundeen and Chris Mills. Also in attendance: District Chief Dorn and Alleghany Assistant Chiefs David Arbogast and Ned Cusato & Pike City Assistant Chief Jim Buckbee. Pike Community Support Foundation President Roland Robertson and Treasurer Denise Ruane (by phone). Sierra County Supervisor Lee Adams. Public present: Dawn & Dan Gomes (by phone) Burns & Vicky Tenney, and Sherri Lee Vierra. Pliocene Ridge CSD Secretary Rae Bell Arbogast was present and took the minutes.

2. ALLEGHANY AMBULANCE ISSUE: The current extension provided by NORCAL EMS for the agreement for Downieville FPD to house an ambulance in Alleghany, staffed by PRCSD personnel was due to expire on October 31st. Staff reported that since the last PRCSD meeting in September considerable time and consideration had been given to the idea of converting the ambulance into an alternate transport vehicle per NORCAL EMS Limited Transport Policy # 3007. This change would increase the district's ability to move medical patients to a higher level of care even when no EMT is available. Currently there are only two EMTs in the district. Staff's inquiry included a consultation with both the district's insurance company and NORCAL EMS. It was determined that the current insurance coverage covers emergency medical services, and no additional coverage would be needed. An agreement with NORCAL EMS would be needed.

After a long discussion including questions and answers, a motion was made to convert the ambulance into an alternate transport vehicle per Norcal EMS Policy # 3007 and to accept Downieville FPD's offer to transfer the vehicle with call number 7145 to PRCSD.

Motion made by Chris Mills. Grace Lundeen seconded. Ayes: Allen, Davis, Lundeen, Mills. Noes: none Absent: Coons Abstain: none ~ Motion carried.

3. PIKE CITY FD RESCUE TRUCK: Staff explained that Rescue Truck 6740 had to be taken out of service four days prior due to engine problems. The two options for resolving the issue are to fix the current vehicle or find a replacement for it. There was a discussion about the idea of fixing it. The truck is a 1983 Chevy. It was estimated that it would cost about \$6,000 to have a new engine put in and it needs a new clutch as well. After further discussion staff was instructed to look for a suitable replacement vehicle and report back to the board with some numbers. In the meantime, Staff will find a "stop-gap" measure to deal with the situation.

4. WATER TENDER BID Prior to the break-down of 6740 as mentioned above, both the board and staff had determined that the highest priority for the district's fleet is to upgrade the water tender call # 6790. This vehicle is 47 years old and is called out more frequently than any other district vehicle, often being requested by surrounding local agencies. For over a year, Chief Dorn had his eye on one that he knew was scheduled to be surplus by the Peardale Chicago Park FPD. He recently learned that they are taking sealed bids with a minimum bid of \$20,000 required.

On October 28th, Chief Officers Dorn, Buckbee and Cusato had gone to look at it and took it for a test drive. They reported that it is a little smaller than the current tender which is good as it is easier to

maneuver in tight places, such as the many back roads in our area. It is in excellent condition and has been well-maintained. Vintage 2005.

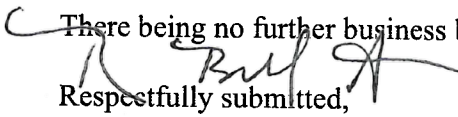
Chief Buckbee reported that he had been shopping used water tenders for several years and stated that all the similar ones that he had seen were going for from between \$45,000 and \$50,000. Older ones typically go for \$18,000 to \$20,000. The general consensus was to bid high so that this opportunity is not missed. Treasurer Rae Bell Arbogast reported that the district could apply for up to 75% reimbursement for the vehicle if it is purchased. While there is no guarantee that the grant would be awarded the district does qualify to apply.

A motion was made by Chris Mills to authorize Chief Dorn to bid up to \$30,000 on the water tender known as Peardale-Chicago Park FPD Engine 57 and seconded by Grace Lundeen. Ayes: Allen, Coons, Davis, Lundeen, Mills. Noes: none Absent: none Abstain: none ~ Motion carried.

5. Letter of Support to PUC re undergrounding power lines A motion was made by Bruce Coons and seconded by Pam Davis to authorize the Secretary to send a letter of support for PG&E's proposed project to move the power lines in our area underground. **Ayes: Allen, Coons, Davis, Lundeen, Mills. Noes: none Absent: none Abstain: none ~ Motion carried.**

6. UPDATE ON PIKE CITY FIREHOUSE ALTERNATIVES ANALYSIS Pike Community Support Foundation President Roland Robertson reported that they had a difficult time finding an engineer or architect willing help with the analysis with many unreturned phone calls and declinations. Finally, they have an Engineer named Russell Davidson working on it. They will be requesting a Planning Committee Meeting soon.

There being no further business before the board, the meeting was adjourned at 1:55 PM


Respectfully submitted,
Rae Bell Arbogast, Secretary



Pliocene Ridge Community Services District

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CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Pliocene Ridge CSD, Sierra County California:

~~Regular~~ Meeting Agenda Meeting date: Special 10/29/23

In the following location(s):

Alleghany Post Office Bulletin Board, , plioceneridge.org, emailed to agenda list.

On 10/26/23 (date)

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X

Rae Bell Arbogast



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NOTICE OF SPECIAL MEETING OF THE BOARD OF DIRECTORS

Sunday October 29, 2023 1 pm

Location: Alleghany Firehouse Station two ~ 514 Miners Street AND

VIA Phone Conference available to non- board members call 978-990-5144 Access code 6919768#

ALL MEETING DOCUMENTS ARE POSTED ONLINE plioceneridge.org

1. ESTABLISH QUORUM, CALL TO ORDER
2. DISCUSS and take possible action on the issue of the Ambulance MOU between DVFPD and PRCSD. Consider terminating the MOU and converting the ambulance to an alternative transport vehicle. Authorize staff to sign agreement with NORCAL EMS.
3. DISCUSS and take possible action on the issue of the rescue truck in Pike engine 6740 which is having mechanical problems.
4. AUTHORIZE CHIEF DORN to bid on the water tender that Peardale/Chicago Park FPD has surplused if desired. (Three Chief Officers are looking at it on Saturday). Decide on amount to bid and how to cover it if bid is awarded.
5. AUTHORIZE STAFF to send a letter of support to the PUC regarding moving the PG&E power lines underground (due date Nov 2nd):
6. UPDATE ON ALTERNATIVES ANALYSIS FOR PIKE FIREHOUSE
7. ADJOURNMENT Next regular meeting is scheduled for November 16th in Pike

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Pliocene Ridge CSD

Cash Flow summary for 10/29/2023 special meeting

Prepared by Treasurer Rae Bell Arbogast

Balance Sheet Quickbooks Export:

		Nov 2, 23
ASSETS		
Current Assets		
Checking/Savings		
	1000.1 · West America Checking	2,021.99
	1001.1 · West America Savings	30,936.42
	1002.1 · PRCSD Fund Account	91,636.14
	Total Checking/Savings	124,594.55
	Total Current Assets	124,594.55

Cash balances listed above are after the Nov. PG&E and CC Card payments.

FUNDS SAVINGS ACCOUNT BALANCE DETAIL BELOW

Reserve Account Detail		
	Contingency	\$ 24,500.00
	Alleghany Fire Unallocated	\$ 8,000.00
	Pike City Fire Unallocated	\$ 19,950.00
	Alleghany Firehouses	\$ 11,409.37
	Pike City Firehouse	\$ 3,064.76
	Alleghany Fleet	\$ 4,588.78
	Pike City Fleet	\$ 11,202.95
	Alleghany Dispatch Office	\$ 700.00
	Streetlights	\$ 8,213.38
	Interest Earned	\$ 6.90
	Reserve Account Total	\$ 91,636.14

Below is a rough estimate of upcoming expenses until the next tax check arrives in late Dec. or early Jan. approx. \$16,000. The biggest expense (insurance approximately \$9,000) isn't due until next July.

Rough Estimate of expenses through Dec. 2023.		
Audit	\$3,100.00	
Admin	\$ 600.00	
Utilities	\$1,000.00	
Fuel	\$ 300.00	
Supplies	\$ 400.00	
Contingency	\$2,000.00	for anything else unexpected
Total	\$7,400.00	

If we keep \$10,000 in savings, that leaves \$20,000 that could be pulled from the general fire fund savings account.

Funds that could be applied to the water tender and rescue truck purchases include Pike City Unallocated of \$19,950, Pike City Fleet \$11,203, Contingency \$24,500 and/or General Fire Fund \$20,000 **total all = \$75,653** Note: This would stretch district resources a little thin, but hopefully both purchases will not have to be made at the same time. My suggestion is to pull from the Pike City Fleet Fund and the General Fire Fund first. Possibly the Pike Community Support Foundation will be willing or able to help as well.

The district can apply for up to 75% vehicle grant reimbursement from USDA (up to \$50,000 total per year). USDA rep. Mike Vukas did say that more than \$50,000 might be available but that is not a given. There is no guarantee that the grant would be awarded, but there is also no reason why PRCSD would not qualify. Assuming the grant is awarded, if the timing is right, the grant proceeds could then be used for the next vehicle purchase. The district could then apply for grant funding on the second vehicle purchase as well, assuming we are still under \$50,000 and/or USDA informs us that more money per year is available.

Note: \$50,000 is 75% of \$66,666 dollars. In other words, the district can spend up to that amount and still qualify for the full 75% reimbursement from USDA.

At this point there are a lot of unknowns, but this gives the board and staff an idea of what cash resources are readily available. Technically the Board can choose to borrow from any of the reserve funds, but I don't recommend doing that if we can avoid it.