

# Pliocene Ridge Community Services District Policies & Procedures: OPERATIONS

Policy 3020

# **PAYMENT OF WAGES**

It is the policy of Pliocene Ridge CSD (The District) to pay its Volunteer first responders for time spent on emergency calls when the district can invoice an outside agency for said time. Such calls are referred to as "reimbursable assignments." Any qualified EMT or firefighter first responder may collect wages.

Reimbursable assignments are assignments where district personnel are assigned to an incident where an agency other than the District has responsibility and authority. The authority with jurisdiction is responsible for the cost of the incident and will reimburse the District at pre-approved rates.

Payment of wages shall not compromise their volunteer status of the district's first responders or exemption within the constraints of applicable statutes. Firefighters and EMTs may contribute First responders may opt to donate all or part of their wages to the district.

Payment to individual first responders shall be issued at the predetermined rate agreed upon by all involved agencies, after funds are received by the district.

The District shall maintain a current salary survey or acknowledgement of acceptance of the "base rate" on file with the California Governor's Office Of Emergency Service, Fire Rescue Division.

Fire department response personnel may include: Fire Chief, Deputy Chief, Assistant Chief, Division Chief, Battalion Chief, Fire Captain, Engineers, Firefighter/EMT, Firefighter or Dozer Operator.

If a personnel classification does not have an assigned compensation rate, the "Base Rate" as set forth in the Salary Survey or the current California Fire Assistance Agreement Letter shall be applicable.

The district will compensate its employees for reimbursable assignments portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response. This includes response in support of an emergency incident or pre-positioned for emergency response (stand-by). Payment shall be made at the rates determined by the current salary survey on file or the current California Fire Assistance Agreement Letter. This includes payment of overtime per applicable laws.

Payment to district employees shall <u>only</u> cover costs that are reimbursable to the district. Lodging and meal expenses typically are <u>not</u> provided. It is the responsibility of the Chief Officer to ensure that all first responders are aware of what expenses are covered for calls that stretch for extended periods of time.

The Fire Chief or Officer in Charge is responsible for prioritizing district resources to determine availability for responding to mutual aid requests. Mutual aid requests include: initial attack requests, strike team requests and overhead requests.

A copy of the current rates is on file with the Secretary of the District.

### I OES/USFS/ Mutual Aid Fire Assignments

A. Firefighters responding to an OES or USFS mutual aid request and remaining on assignment until released by the Fire Chief shall be paid by the district at the rate received by the district as posted on the current California Fire Assistance Agreement letter. Funds shall be generated by the mutual aid response, and shall not encroach on general funds.

#### <del>II —</del>Ambulance Runs

A. EMTs that accompany patients in the ambulance shall be paid by the Downieville Fire District in accordance with the Downieville Fire District policies and procedures.

Emergency Medical Technicians may be eligible for payment from the Downieville Fire Protection District for assistance with ambulance runs when one of DFPD's ambulances is utilized on the call. Interested parties should contact DFPD directly.

# **Dispatchers**

Volunteer dispatchers may be eligible for payment from Downieville Fire Protection District for dispatching emergency calls and should contact DFPD directly for more information.

Policy 3020 adopted 2007 (old # 3450)