



MINUTES of the Regular Meeting of the Pliocene Ridge CSD Board of Directors

Date: Thursday January 19, 2023 **Time:** 6:30 pm

Location: Alleghany Firehouse Station 2.

1. Oath of office administered to Lawrence (Larry) Allen by Sierra County Deputy Clerk Rae Bell Arbogast.

ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE: The meeting was then called to order at 6:15 pm by President Larry Allen. **Flag Salute.** Present: Board members, Larry Allen, Bruce Coons, and Chris Mills. Directors Pam Davis and Grace Lundeen had reported in advance that they could not attend. Also in attendance: Pliocene Ridge Fire Chief Chris Dorn, Acting Chief Jim Buckbee, Alleghany Assistant Chiefs David Arbogast and Ned Cusato. Public present: Chris King, Jamie Perkio and Vicky Tenney. PRCSD Secretary Rae Bell Arbogast was present and took the minutes.

2. CONSENT CALENDAR:

Approval of current Agenda, Minutes for regular meeting held November 17, 2022 and Treasurer's reports for November & December 2022. **A motion was made to approve the consent calendar by Chris Mills, seconded by Bruce Coons Ayes: Allen, Coons, Mills Noes: none Absent: Davis, Lundeen Abstain: none ~ Motion carried.**

3. PUBLIC COMMENT: Vicky Tenney wanted to mention that providing a call-in option to the meetings is appreciated. Secretary Rae Bell will investigate the new Brown Act rules regarding providing this option.

4. INFORMATION/DISCUSSION ITEMS

a) Correspondence:

Incoming: Christmas Cards from, Boden, Klein and Sneesby, Golden State Risk Management Authority and Streamline, Oath of office for Larry Allen, 3 requests for district patches, US Census Bureau survey request (not mandatory), Customer update from Alleghany County Water District, Notice from Air Med Care Network that their membership rates are increasing effective Jan 3, 2023, Letter from State Controllers Office about New Data Exchange Portal for Gov. Compensation report, Letter from State Controller's about 2021-22 Special District's Financial Transactions Report,

Outgoing: 4 patches mailed to 3 people who sent \$20 per patch, CQI forms for 2022 mailed to NORCAL EMS, State Controllers letters references above, scanned and sent to Blain Boden,

b) Committee/Member/Business Reports:

1. Chief's Report ~ Acting Chief Jim Buckbee reported that it has been busy with several medical calls and a few mutual aid fire calls recently. The district recently succeeded in getting NORCAL EMS to send a letter allowing the district to fill oxygen bottles at Airgas with their medical license. [Not just Pliocene Ridge CSD but ALL departments and agencies under NORCAL EMS.]

2. Assistant Chief's Report: Alleghany Fire Assistant Chief David Arbogast reported that they have been attending weekly trainings in Pike and it the trainings are really good. There have been four medical calls since the last meeting. They got the snow chains on Engine 7181.

3. AVFD Inc. Non-Profit Corp: ~ No report.

4. Pike Community Support Foundation ~ No report

5. *Board Member/Staff Reports* ~ Streetlight Manager Bruce Coons reported that light #5 in Forest City still has not been fixed. He will continue to follow-up with PG&E. Rae Bell provided a draft 2022 update to be sent to district residents and property owners for input.

6. *Firewise Community Projects* ~ No report

7. *Firehouse Projects & ADA Compliance*:~ No report

7. *Pending Grants*: Rae Bell reported that the County is paying a grant writer to prepare an application for the Federal Assistance to Firefighters Grant. This is a County-Wide grant application encompassing all fire districts within the County. The request will be for communications equipment, so that all fire departments are upgraded at the same time with equipment that is programmed the same throughout the county. Sierra City Fire District # 1 is pulling the data together to provide to the grant writer. Rae Bell reported that she had put in just under 20 hours over the last few weeks on this request which included 3 years' worth of financial data, call data, lists of vehicles, radio equipment information and personnel.

5. ACTION ITEMS

a) Unfinished Business

None

b) New Business

1. *Appoint Officers for 2023*: After a brief discussion a motion was made by Bruce Coons to retain the current slate of officers for another year: Larry Allen, President, Bruce Coons, Vice President, Rae Bell Arbogast, Secretary/Treasurer. The motion was seconded by Chris Mills. **Ayes: Allen, Coons, Mills Noes: none Absent: Davis, Lundeen Abstain: none ~ Motion carried.**

2. *Review Audit letter and Accept Audit Report for Fiscal year 21-22*. A motion to accept the Audit Report was made by Chris Mills and seconded by Bruce Coons. **Ayes: Allen, Coons, Mills Noes: none Absent: Davis, Lundeen Abstain: none ~ Motion carried.**

3. *Resolution #23-092 in Appreciation of Downieville FPD for providing PRCSD with an ambulance*. A motion was made by Bruce Coons to adopt the resolution as presented with one minor change. Seconded by Chris Mills. **Ayes: Allen, Coons, Mills Noes: none Absent: Davis, Lundeen Abstain: none ~ Motion carried.**

4. *Closed Session for Employee Review Per Gov. Code 54957*: The board went into closed session at 6:59 pm. All members of the public left. No board action was taken. The board came out of closed session at 7:22 PM.

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS

The next regular meeting is scheduled for February 16, 2023 at the Pike Firehouse.

7. ADJOURNMENT:

There being no further business before the board, the meeting was adjourned at 7:24 PM.

Respectfully submitted,

Rae Bell Arbogast, Secretary