



**MINUTES of the Regular Meeting of the
Pliocene Ridge CSD Board of Directors
Date: Thursday June 15, 2023 Time: 6:30 pm
Location: Pike City Firehouse, 100 Pike City Rd**

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE: The meeting was called to order at 6:30 pm by President Larry Allen. **Flag Salute.** Present: Board members, Larry Allen, Bruce Coons, Pam Davis, Grace Lundeen and Chris Mills. Also in attendance: Pliocene Ridge Fire Chief Chris Dorn, Alleghany Assistant Chief Ned Cusato, Firefighters Chris Gibbs and RJ Deacon, Pike Community Support Foundation Directors Roland Robertson, Denise Ruane and Terry Neubert. Public present: Vicky Tenney. Pliocene Ridge CSD Secretary Rae Bell Arbogast attended by phone and took the minutes.

2. CONSENT CALENDAR:

Approval of current Agenda, Minutes for regular meeting held May 11, 2023 and the Treasurer's report for May 2023. **A motion was made to approve the consent calendar by Bruce Coons, seconded by Chris Mills Ayes: Allen, Coons, Davis, Lundeen, Mills Noes: none Absent: none Abstain: none ~ Motion carried.**

3. PUBLIC COMMENT: (For items not listed on the agenda). Vicky Tenney wanted to know why there was no call-in option on the agenda. Larry Allen explained that the bylaws have not been changed yet but there is an item on the agenda to do that. She also asked about the weed-eating at Station 1 in Alleghany. Ned Cusato stated that after the May meeting he and Chief Dorn had spoken to a person who has done it in the past and who agreed to do it, but who failed to get it done the last two times that he agreed to do it. Subsequently, the AVFD non-profit had hired a person to do it after asking several people in town if they were interested in the job. The person who had agreed to do it in May had been instructed to wait a bit because of the rain. Rae Bell will follow-up [with AVFD Chairman Amber Mehrmann] to see what is going on.

Chris Mills brought up something about the Cemetery, but it was explained to him that the Cemetery is not within the district's jurisdiction.

Denise Ruane had a potential item for the next month's agenda, but it was decided that it could be handled outside of a regular meeting (accounting inquiry).

4. INFORMATION/DISCUSSION ITEMS

a) Correspondence:

Incoming: Certificate of appreciation to all first responders from NORCAL EMS,

Outgoing: Pam Davis completed oath of office papers sent to the Sierra County Clerk Recorders Office, Thank you letter and receipt for tax purposes sent to JK Jennings foundation for \$3,000 donation for Pike City FD

b) Committee/Member/Business Reports:

1. Chief's Report ~ Chief Dorn reported that there has been a lot of rain and not a lot has happened. It has been pleasantly calm in our response area but there are 14 active fires in the state, some relatively close. The burn ban will be going into effect soon. The end of June is the latest that it can go. Training attendance has been really good, with a few new faces showing up

regularly. The new tires are scheduled to be installed on Engine 7180 Thursday by the County who will bill the district.

2. *Assistant Chief's Report*: Nothing further to report.

3. *AVFD non-profit corp*: ~ AVFD non-profit corp. Secretary Rae Bell reported that the delinquent status with the State was lifted earlier in the week. This means that the non-profit can resume fundraising activities, but there is still a question about the EDD audit, if there were any findings. Nobody seems to know the answer to that question.

4. *Pike Community Support Foundation* ~ Roland Robertson reported that they are holding a Town Hall this coming Saturday noon to 2 at Plum Valley. Supervisor Lee Adams will be in attendance to answer questions. Everyone is encouraged to bring any questions or concerns that they may have. He also reported that their Vice President Marge Cole had resigned, and they are looking for a new board member to take her place.

5. *Board Member/Staff Reports* ~ Secretary/Treasurer's Report provided in writing.

6. *Firewise Community Projects* ~ It was reported that a list of property owners who are interested in getting assistance with firesafe clearing is being put together by the district. This is for a planning grant to try to get projects going in both Pike and Alleghany.

7. *Firehouse Projects & ADA Compliance*:~ Report provided in writing.

8. *Pending Grants*: None.

5. ACTION ITEMS

a) Unfinished Business

Adopt Preliminary Budget for Fiscal Year 23/24. **A motion was made to adopt the Preliminary Budget as presented in May by Chris Mills, seconded by Bruce Coons Ayes: Allen, Coons, Davis, Lundeen, Mills Noes: none Absent: none Abstain: none ~ Motion carried.**

b) New Business

1. *Accept donation of laptop computer valued at \$543 donated by Chris Kissinger for the Pike City Firehouse* – **A motion was made to accept the donation by Gracie Knowles, seconded by Chris Mills Ayes: Allen, Coons, Davis, Lundeen, Mills Noes: none Absent: none Abstain: none ~ Motion carried.**

2. *Amend bylaws Article II to allow a call-in option for board meetings*: The following was suggested: Article II

On page 3 near the bottom under the heading "Board Meetings" after item 2. Create a new item 3 that states:

A remote call-in option may be provided for any board meeting. The purpose of this is to facilitate participation in board meetings when weather conditions or other circumstances make it difficult to attend in person. Due to limited internet access within the district's boundaries, PRCSD is not able to fulfill the Brown Act requirement for remote meetings to be broadcast visually. All Brown Act Agenda Posting requirements shall be adhered to.

Renumber all subsequent items accordingly. **A motion was made to adopt these changes by Bruce Coons, seconded by Chris Mills Ayes: Allen, Coons, Davis, Lundeen, Mills Noes:**

none Absent: none Abstain: none ~ Motion carried. President Allen noted that this change was adopted rather rapidly (language was not provided in advance of the meeting). He stated that if there are any objections to this change it needs to be reconsidered.

3. *Update Policy #1020 Administrative duties.* Proposed changes included in meeting docs and attached to these minutes. **A motion was made to accept the changes as presented by Chris Mills, seconded by Bruce Coons Ayes: Allen, Coons, Davis, Lundeen, Mills Noes: none Absent: none Abstain: none ~ Motion carried.**

4. *Renew Rae Bell Arbogast Contract For Services expires June 30th.* A copy of the contract was posted with meeting docs and is attached to these minutes. **A motion was made to renew Rae Bell's contract as presented (no change to pay) by Pam Davis, seconded by Chris Mills Ayes: Allen, Coons, Davis, Lundeen, Mills Noes: none Absent: none Abstain: none ~ Motion carried.**

5. *Appoint a Risk Manager:* This item was tabled.

6. *Consider changing the name of the "General Fund" to either the "The Fire Fund" or the "General Fire Fund".* It was decided by consensus to go with General Fire Fund.

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS

The next regular meeting is scheduled for August 17, 2023 in Alleghany. Agenda Items: Appoint Risk Manager.

7. ADJOURNMENT:

There being no further business before the board, the meeting was adjourned at 6:50 PM.

Respectfully submitted,
Rae Bell Arbogast, Secretary