



## MINUTES of the Regular Meeting of the Pliocene Ridge CSD Board of Directors

**Date: Thursday October 20, 2022 Time: 6:30 pm**

**Location: Alleghany Firehouse station 2 and by conference call.**

**1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE:** The meeting was called to order at 6:45 pm by President Larry Allen. **Flag Salute.** Present:

Board members, Larry Allen, Bruce Coons, and Chris Mills. Directors Pam Davis and Grace Lundeen were absent. Also in attendance: Pliocene Ridge Fire Chief Chris Dorn, Alleghany Assistant Chief Ned Cusato. Alleghany Volunteer Fundraising District Treasurer Coral Spencer, Pike Community Support Foundation Treasurer Denise Ruane and Secretary Hillary Alexander. Public present: Vicky Tenney. PRCSO Secretary Rae Bell Arbogast was on the conference call and took the minutes. (Other person on the conference call was Bruce Coons)

### **2. CONSENT CALENDAR:**

Approval of current Agenda, Minutes for regular meeting held September 15, 2022 and Treasurer's report for September 2022. **A motion was made to approve the consent calendar by Chris Mills, seconded by Bruce Coons Ayes: Allen, Coons, Mills Noes: none Absent: Davis, Lundeen Abstain: none ~ Motion carried.**

**3. PUBLIC COMMENT:** none

### **4. INFORMATION/DISCUSSION ITEMS**

*a) Correspondence:*

**Incoming:** none

**Outgoing:** Letter to USDA rural development regarding Alleghany Firehouse Improvement Project, signed audit engagement letter sent to Boden, Klein and Sneesby

*b) Committee/Member/Business Reports:*

*1. Chief's Report* ~ Chief Dorn reported that activity had been light, not a lot going on. Graniteville Volunteer Fire Dept. folded due to insurance cost increase. Peardale FPD's insurance cost tripled recently and N. San Juan FPD's insurance went up 100%, so we should be expecting Pliocene Ridge CSD's to go up too.

*2. Assistant Chief's Report:* Alleghany Fire Assistant Chief Ned Cusato reported that there was one medical call for a motorcycle accident in Pike transported by Sierra Nevada Memorial Ambulance and a call for a car off the road at wet ravine that was unoccupied.

*3. AVFD Inc. Non-Profit Corp:* ~ Treasurer Coral Spencer explained that all officers had resigned at the beginning of December and they have been in rocky territory. She is the treasurer now. Evidently the taxes were not filed for 2020 and she has been working on getting everything sent in. They got a letter at the beginning of the year saying that their non-profit status has been suspended until they get the tax situation sorted out. They can still hold meetings but can't do any fundraising until their non-profit status is reinstated. Amber Mehrmann joined the board in August. Board members besides Coral and Amber are Robbin DeWeese who has been on the board the longest. They are working on replacing the officer positions. There was some confusion about the status of the MOU between the non-profits and PRCSO. Rae Bell explained that AVFD did sign it, but after the name change was complete an addendum was supposed to be added with the new names of both non-profits. Coral stated

that the new name had been adopted and she thought that she had a document from the Board of Equalization showing that. She will send a copy to Rae Bell.

4. *Pike Community Support Foundation* ~ Treasurer Denise Ruane reported that they sent out some letters of appreciation. They are working on the December community dinner.

5. *Board Member/Staff Reports* ~ Bruce Coons reported that he went to the bank that day and got some counter checks for the new checking account number. He will give them to Larry Allen to pay the roofer on Saturday (see action items),

6. *Firewise Community Projects* ~ Rae Bell reported that the Firewise annual submittals are due by November 18<sup>th</sup> to maintain firewise status for each community. Each community has met the minimum requirements, she just needs to log in and enter a few more things before final submittal.

7. *Firehouse Projects & ADA Compliance:*

Alleghany Station 1: One item under action items.

Pike City Firehouse: A report was provided in writing about the activities of the Planning Committee. Rae Bell stated that she had one correction to the addendum at the end: It was April 15, 2021 not 2022 when the project was discussed at a board meeting.

7. *Pending Grants:* One item under action items.

## **5. ACTION ITEMS**

### **a) Unfinished Business**

1. *Bylaws-Policies* – A proposed amendment to the Streetlight Portion of the policy #2010 Reserve Funds was presented in September and included in the October meeting packets as well. **A motion was made to adopt the changes as presented by Chris Mills, seconded by Bruce Coons Ayes: Allen, Coons, Mills Noes: none Absent: Davis, Lundeen Abstain: none ~ Motion carried.**

2. *MOU between the District and the non-profit corporations:* See AVFD report.

3. *Use of funds to pay for new firetruck for Alleghany:* A report was provided in writing explaining the breakdown as follows: Total truck price of \$18,821.72 was paid for as follows: \$16,201.07 paid for from Alleghany Vehicle Reserve Fund and \$2,620.65 paid from savings (general fund). There was a question about why the entire amount was not taken from reserve funds. Rae Bell explained that at the time of the purchase in April there was not enough money in the Alleghany vehicle fund to cover the total cost and she thought that the board had already approved taking the remainder out of the General Fund in February, but a look back at the minutes found that it was not specified where the balance would come from. There was another question about how it is decided when to use the reserve funds. Larry Allen explained that it is done by board action and Rae Bell pointed out that it also is often incorporated into the budget. The Policy states that reserve funds will be prioritized for capital expenditures but intentionally does not state that all capital expenditures will come from the Funds. There was another question about the tax revenue being split between the departments. It was explained that it is not split. It all goes into either the General Fund or the Streetlight Fund. **A motion was made to ratify the payment of the new firetruck for Alleghany as booked: Total truck price of \$18,821.72 with \$16,201.07 paid for from the Alleghany Vehicle Reserve Fund and \$2,620.65 paid from the general fund by Chris Mills, seconded by Bruce Coons Ayes: Allen, Coons, Mills Noes: none Absent: Davis, Lundeen Abstain: none ~ Motion carried.**

**b) New Business**

**1. Resolution #22-091 to approve Rural Capacity Grand Agreement: A motion was made to adopt Resolution #22-091 as presented by Chris Mills, seconded by Bruce Coons Ayes: Allen, Coons, Mills Noes: none Absent: Davis, Lundeen Abstain: none ~ Motion carried.**

**2. Accept donation of electronic sign from the Pike Community Support Foundation, cost \$3,049.58. A motion was made to accept the donation of the electronic sign by Chris Mills, seconded by Bruce Coons Ayes: Allen, Coons, Mills Noes: none Absent: Davis, Lundeen Abstain: none ~ Motion carried.**

**3. Confirm withdrawal from the Alleghany Firehouse reserve fund for the pending roof repair. This expenditure was approved by the board in April, but the minutes did not specify which funds would be used to pay for it. It was explained that the roofer was scheduled for the next two days, Oct. 21<sup>st</sup> and 22<sup>nd</sup>. A motion to authorize the payment of the roof repair for up to \$3,030 to be withdrawn from the Alleghany Firehouse Reserve fund was made by Bruce Coons, then amended to say up to \$3,500 in case it cost more, seconded by Chris Mills Ayes: Allen, Coons, Mills Noes: none Absent: Davis, Lundeen Abstain: none ~ Motion carried.**

**6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS**

The next regular meeting is scheduled for November 17, 2022.

**7. ADJOURNMENT:**

There being no further business before the board, the meeting was adjourned at 7:12 PM.

Respectfully submitted,

Rae Bell Arbogast  
Secretary