



Pliocene Ridge Community Services District

Serving the communities of Alleghany, Forest City, and Pike City
100 Pike City Road, Pike City, CA 95960

Regular Meeting Wednesday, January 25, 2012, Station 67 Pike City MINUTES

A quorum was established and the meeting called to order at 6:36PM by Pres. Wayne Babros. Board members present: L. Vieira, M. Womack, W. Babros, and D. Guyer. Also present: Director Elect, Tosha Buckbee, Chief Hale, Co Chief Jim Buckbee and Co Chief Tom Starr, and Treasurer Rae Bell Arbogast; missing but noted: Sup. Adams. Flag salute.

APPROVAL OF AGENDA Moved by M. Womack, seconded by L. Vieira to amend to agenda with the addition of New Business, Item 7, Resolution 12-045, Banking. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.** Moved by L. Vieira, seconded by M. Womack to approve the amended agenda. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.**

SUSPEND THE ORDERS OF THE DAY: Moved by M. Womack, seconded by L. Vieira. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.**

Tosha Buckbee, appointed by the Board of Supervisors at its regular meeting on January 17, 2012, took the oath of office as administered by Secretary Womack.

RETURN TO THE ORDERS OF THE DAY: Moved by M. Womack, seconded by D. Guyer. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

PUBLIC COMMENT. None

INFORMATION/DISCUSSION ITEMS

Correspondence: Received and filed with Minutes of 1/25/12: Inv. R2011-16 public safety training, \$650; Inv. 1001 Treas. Time \$127.50; Bank acct. statements; copy of USA billing, \$1,417.66; sent and filed in correspondence: 11/19/11 to Ryan MacLennan re return of district files; 11/19/11 to Special District Assoc. request to remove from mailing list; received 12/1/11 USDA findings & decision re the Plum Project; 12/8/11 posted board vacancy in Alleghany and Pike City; 12/30/11 EDD notice of contributions rates & statement re: U! Reserve, 1/1/12—12/31/12, original to R. B. Arbogast; 12/29/11 received Public Notice re board vacancy; 1/2/12 received request from Auditor's Office to participate in online training of personnel. Called Clerk's office and asked them to share certificates with Auditor's Office; 1/24/12 respond to GSRMA re "wetip" program; 1/16/12 Engagement letter from Boden Klein & Sneesby filed under Audit.

Committee/Member/Business Reports:

Station 71: Chief Hale reported 7150 fuel system problem still being worked; 7140 still has electrical problem being pursued. No new grants. Ambulance shed bldg. wall to separate county maintenance and ambulance functions has been completed; Jim Buckbee said plumbing fixtures have been purchased and will be installed following the completion of the electrical. Sheet rock is almost complete. Need to purchase an automatic door opener for ambulance entrance. Cost about \$600. Maris will contact Lee Adams to see if county can pick up the cost since this is a county building and the PRCSD doesn't have any funds for it.

Station 67: Tom Starr/Jim Buckbee reported that 6780 fan failed. They had to tow the vehicle at a cost of \$525. Need a thank you letter to Zack & Rayette for the purchase of a TV for Station 67. Tom will get the details to Maris to send a letter.

Auxiliary 71: Bob Hale reported that they had a successful Christmas Party. They still need to update the check signing card. He noted there doesn't seem to be interest in the smoke detector program they tried to initiate. The ChemFlex give away, however, has been successful.

Auxiliary 67: The PCVFD board is down two members. Have trouble getting a quorum. Doesn't seem to be much interest. Still need to address the Fire Chief issue. At the Jan. meeting there was discussion about options. See agenda New Business, #6.

Risk Manager: No Report

Board Member Reports: None

ACTION ITEMS

Approval of Minutes: Moved D. Guyer, seconded by L. Vieira to approve the minutes of Nov. 16, 2011 as submitted. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

Approval of Treasurer's Report: Moved by M. Womack, seconded by D. Guyer to approve the Treasurer's Report of Dec. 31, 2011. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

UNFINISHED BUSINESS

Appoint Risk Management Safety Committee: No action taken.

Personnel Safety Compliance/Evaluation: Each chief needs to list personnel and training, copies to Secretary and Risk Manager.

NEW BUSINESS

Appointment of Pike City Fire Chief: No action taken.

Receive quarterly backup data: Rae and Maris—done.

Resolution 12-044 Hiring of CPA for 2012 Audit: Moved by D. Guyer, seconded by L. Vieira. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

Solid Waste Fees (\$408-Alleghany, \$313 Pike City): Maris to contact Sup. Adams re why so high? Why as a public agency do we pay anything?

Bad Debt List: Rae reported there were no bad debts incurred in 2011.

Discuss PCVFD structure, possible options: Reporting on the PCVFD meeting of Jan. 11, 2012, Maris opened the discussion relating the problem with unfiled state and federal financial reports dating back to 2003 and possibly further, but the state is only going back to 2003. Currently, the dept. is waiting to hear from the Office of Charitable Trusts if the last submission of data will restore the department's good status. Maris noted that Pat Knoblauch has struggled with this issue for over one year. This is an unfair burden for anyone to have to tackle, but Pat stepped up and has, hopefully, resolved the past issues. The district and dept. need to acknowledge her commitment. However, to expect that members of our community will come forward to face such a daunting task is unrealistic. There is a need for greater participation and oversight, and it just is not forthcoming. At the PCVFD meeting, several possible options were discussed: (1) Continue to try and limp along but recognize that often the dept. often is operating OUTSIDE the bylaws. The bylaws were changed to attempt to address the problem. It has not worked. The changes haven't eliminated the need for people to come forward and serve in the dept. The need persists.

Discuss PCVFD structure, possible options(continued)

(2) Retain the 501(c) (3) status and redefine the organization as an “auxiliary” with appropriate changes to the bylaws (changes to be filed with the Office of Charitable Trusts). Eliminate the annual membership meeting and have the board elected annually at a stated meeting. Consider reducing the number of board members to 3. The auxiliary would function strictly as a fundraising organization but continue to be responsible for financial reporting to the Office of Charitable Trusts.

(3) Become a Standing Committee of the PRCSD. This would be modeled after the Street Lights Committee. The PRCSD Board President annually appoints the committee to a one year, renewable term. A separate PRCSD account would be set up by the district. All monies collected and owed would be processed through the district. The district/ committee would develop a written record of committee meetings submitted to the district at its regular monthly meetings. The purpose of the meetings would be to establish fundraising activities and related expenditures and to allocate the spending of the funds raised. The district/ committee would develop bylaws/ policy language establishing the committee, its responsibilities and function. The language would protect the funds to the degree possible for the exclusive benefit of the Pike City Fire Dept. Disband the 501(c)(3).

Everyone recognizes that this is a sensitive subject and the only purpose to be served by restructuring is to ease the burden of yet more responsibilities and meetings and to comply with mandates over which we have no control. An informational meeting is being planned to occur at the end of Feb or early March to gather more input and suggestions. PCVFD will be putting out a newsletter detailing this information and inviting everyone in the district to attend. Separate letters will be sent to county officials seeking input and their attendance.

12-045 Banking: Moved by D. Guyer, seconded by L. Vieira. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.** Maris will get the signature card set up with the bank and notify board members when to go in to sign. Tosha will need to submit the detailed information form(returning board members already have info. on file) and have picture id available; Dan will need to bring his renewed driver’s license—it expired in 2011 according to the bank.

NEXT MEETING AGENDA ITEMS Garage door opener for ambulance side, approx. cost \$600. Maris will contact Sup. Adams to beg money.

ANNOUNCEMENTS

The next regular meeting will be Wed. February 15, 6:30pm, Station 71 Alleghany.

NEXT MEETING AGENDA ITEMS:

ADJOURNMENT Moved by D. Guyer, seconded by L. Vieira and passed unanimously to adjourn the meeting. So ordered by President Babros at 7:57 pm.

Respectfully submitted,

Maris Womack
Secretary

Minutes adopted	<u>2-15-12</u>
as submitted or changed	Date <u>mu</u>
	Initial



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City

100 Pike City Road

Pike City, CA 95960

Treasurers Report cut off date: November 30, 2011

Beginning Checking Account Balance \$ 2,292.41

Deposits

Budget Line #	Date	From:	For:	Amount
8020.1	11/9	CDF Grant	Goes to Pike see ck # 667	\$ 1,324.40
4040.1	11/9	GSRMA	gas reimburse see ck#664	\$ 113.22
1003.3	11/29	Ryan MacLennan	Chief petty cash return	\$ 200.00
Deposits Total				\$ 1,637.62

Expenditures

Budget Line #	Ck #	Date	To:	For:	Amount
6630.2	661	11/1	Dave's Auto Repair	Chief's vehicle 7100	\$ 387.86
6630.2	662	11/3	Moules glass	Windshield 7100	\$ 250.00
6630.2	663	11/6	Riebies Auto Parts	Alternator/wiper 7100	\$ 189.24
6275.1	664	11/18	Maris Womack	Gas reimburse paid by GRSMA	\$ 113.22
6176.2	665	11/18	Brown's Propane	Propane Station 71	\$ 41.46
6660.3	666	11/18	Northern Home Medical	Oxygen Pike	\$ 17.00
	OL	11/25	PG&E		\$ 472.66
6170.2				PG&E Alleghany	\$ 43.30
6170.3				PG&E Pike	\$ 89.23
6171.4				Streetlights - Forest	\$ 39.99
6170.4				Streetlights - Alleghany	\$ 300.14
8020.1	667	11/18	PCVFD	reimburse CDF grant	\$ 1,324.40
Expenditures Total				\$ 2,795.84	

Ending Checking Account Balance \$ 1,134.19

Starting Savings account balance \$ 5,538.23

transfer to checking

interest earned

transfer to FUNDS

Ending Savings Account Balance \$ 5,538.23

Total Cash \$ 6,672.42

Fund account Starting Balance \$ 14,583.79

interest earned

transfer to checking

Fund account Ending Balance see budget sheet for detail \$ 14,583.79

Pliocene Ridge Community Services District
Profit & Loss
 July 2011 through June 2012

Jul '11 - Jun 12

Ordinary Income/Expense	
Income	
4020.1 · Tax Revenue Fire	11,601.38
4020.4 · Tax Revenue Street Lights	2,633.57
4030.3 · Donations Pike	3,007.72
4030.4 · Donations Streetlight Fund	100.00
4040.1 · Grants District	113.22
4040.3 · Grants Pike	1,324.20
Total Income	18,780.09
Expense	
6170.1 · PG&E	
6170.2 · PG&E Alleghany	371.35
6170.3 · PG&E Pike	508.36
Total 6170.1 · PG&E	879.71
6170.4 · PG&E Streetlights Alleghany	
6170.4 · PG&E Streetlights Alleghany	2,242.24
6171.4 · PG&E Streetlights Forest City	279.99
6172.1 · Telephone	
6172.2 · Telephone Alleghany	107.82
6172.3 · Telephone Pike	70.76
Total 6172.1 · Telephone	178.58
6174.1 · Water	
6174.1 · Water	396.00
6176.1 · Propane	
6176.1 · Propane	233.46
Total 6176.1 · Propane	233.46
6180.1 · Insurance	
6180.1 · Insurance	9,237.90
6230.2 · Compliance Alleghany	
6230.2 · Compliance Alleghany	708.05
6230.3 · Compliance Pike	
6230.3 · Compliance Pike	391.28
6250.1 · Postage, copies & office supply	
6250.1 · Postage, copies & office supply	44.00
6270.1 · Bookkeeping	
6270.1 · Bookkeeping	412.50
6275.1 · Board Development	
6275.1 · Board Development	113.22
6280.1 · Property Assessments	
6280.1 · Property Assessments	203.85
6280.2 · Solid Waste Fee Alleghany	156.28
6280.3 · Solid Waste Fee Pike	
Total 6280.1 · Property Assessments	360.13
6300.2 · Small Equipment Alleghany	
6300.2 · Small Equipment Alleghany	417.32
6300.3 · Small Equipment Pike	
6300.3 · Small Equipment Pike	2,878.79
6350.2 · Fuel Alleghany	
6350.2 · Fuel Alleghany	443.03
6350.3 · Fuel Pike	
6350.3 · Fuel Pike	463.43
6630.2 · Vehicle Rep. & Maint. Alleghany	
6630.2 · Vehicle Rep. & Maint. Alleghany	827.10
6632.2 · 7100 Repair & Maint.	214.27
6635.2 · 7150 Repairs & Maint.	
Total 6630.2 · Vehicle Rep. & Maint. Alleghany	1,041.37
6630.3 · Vehicle Rep. & Maint. Pike	
6630.3 · Vehicle Rep. & Maint. Pike	119.17
6631.3 · 6700 Repairs & Maint.	86.83
6633.3 · 6765 Repairs & Maint.	87.40
6639.3 · 6790 Repairs & Maint.	
6630.3 · Vehicle Rep. & Maint. Pike - Other	283.97
Total 6630.3 · Vehicle Rep. & Maint. Pike	577.37
6660.2 · Supplies Alleghany	
6660.2 · Supplies Alleghany	443.63
6660.3 · Supplies Pike	62.00
Total Expense	21,804.00
Net Ordinary Income	-3,023.91
Other Income/Expense	
Other Income	
7010.1 · Interest Income	9.38
Total Other Income	9.38
Other Expense	
8020.1 · Transition posting/suspense	0.00
Total Other Expense	0.00
Net Other Income	9.38
Net Income	-3,014.53

1:36 PM

01/13/12

Accrual Basis

Pliocene Ridge Community Services District
Balance Sheet
As of January 17, 2012

Jan 17, 12

ASSETS

Current Assets

Checking/Savings

1000.1 · West America Checking	3,861.09
1001.1 · West America Savings	14,338.96
1002.1 · PRCS Fund Account	14,587.13
1003.2 · Chief 71 Petty Cash	200.00

Total Checking/Savings 32,987.18

Total Current Assets 32,987.18

Fixed Assets

1300.1 · Property

1300.2 · Land Alleghany	11,387.00
1300.3 · Land Pike	3,453.00
1320.2 · Buildings Alleghany	52,574.00
1320.3 · Buildings Pike	67,294.00

Total 1300.1 · Property 134,708.00

1350.1 · Equipment

1350.2 · Equipment Alleghany	34,808.00
1350.3 · Equipment Pike	42,550.75

Total 1350.1 · Equipment 77,358.75

1370.1 · Vehicles

1370.2 · Vehicles Alleghany	32,000.00
1370.3 · Vehicles Pike	56,180.00

Total 1370.1 · Vehicles 88,180.00

1390.1 · Accumulated Depreciation -94,520.12

Total Fixed Assets 205,726.63

TOTAL ASSETS 238,713.81

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000.1 · Accounts Payable 3,283.52

Total Accounts Payable 3,283.52

Total Current Liabilities 3,283.52

Total Liabilities 3,283.52

Equity

3010.1 · Investment in Fixed Assets 205,726.63

3110.1 · Retained Earnings 32,718.19

Net Income -3,014.53

Total Equity 235,430.29

TOTAL LIABILITIES & EQUITY 238,713.81

Pliocene Ridge CSD - Budget - Fiscal Year 2011/2012

	11/12 Budget	11/12 YTD Actual	Difference	Percentage	
4020.1 Tax Revenue Fire	\$ 23,161.00	\$ 11,601.38	\$ 11,559.62	50%	
4020.4 Tax Revenue Streetlights	\$ 4,969.00	\$ 2,633.57	\$ 2,335.43	53%	
4030.1 Donations District					
4030.2 Donations Alleghany	\$ 3,007.92	\$ 3,007.72	\$ 0.20	100%	Truck Payment Pike+ 50% CDF (FY10/11) Grant
4030.3 Donations Pike	\$ 120.00	\$ 100.00	\$ 20.00	83%	GRSMA Training Grant
4030.4 Donations Streetlights	\$ 1,000.00	\$ 113.22	\$ 886.78		
4040.1 Grants District					
4040.2 Grants Alleghany					
4040.3 Grants Pike	\$ 1,324.40	\$ 1,324.20	\$ 0.20		FY 10/11 CDF grant, final bill submitted after 7/1/11
4060.2 Surplus Sales Alleghany					
4060.3 Surplus Sales Pike					
4070.2 Mutual Aid Alleghany					
4070.3 Mutual Aid Pike					
7030.1 Other Income		\$ 9.38	\$ (9.38)		Interest Income
Revenue Total	\$ 33,582.32	\$ 18,789.47	\$ 14,792.85	56%	
OVERHEAD EXPENSES					
6170.2 Electricity Alleghany	\$ 900.00	\$ 371.35	\$ 528.65	41%	
6170.3 Electricity Pike	\$ 1,000.00	\$ 508.36	\$ 491.64	51%	
6172.2 Telephone Alleghany	\$ 220.00	\$ 107.82	\$ 112.18	49%	
6172.3 Telephone Pike	\$ 180.00	\$ 70.76	\$ 109.24	39%	
6174.2 Water Alleghany	\$ 396.00	\$ 396.00	\$ 0.00	100%	
6176.2 Propane Alleghany	\$ 800.00	\$ 233.46	\$ 566.54	29%	
6180.1 Insurance	\$ 9,237.90	\$ 9,237.90	\$ 0.00	100%	
6230.1 Compliance/Training	\$ 100.00	\$ 44.00	\$ 56.00	0%	
6250.1 postage/copies/office supplies	\$ 200.00	\$ 44.00	\$ 156.00	22%	
6266.1 County Mgmt Fee	\$ 3,000.00	\$ 3,000.00	\$ 0.00	0%	
6270.1 Bookkeeping	\$ 750.00	\$ 412.50	\$ 337.50	55%	
6273.1 Auditor Fee	\$ 800.00	\$ 800.00	\$ 0.00	0%	
6275.1 Board Development Fee		\$ 113.22	\$ (113.22)		
6280.2 Solid Waste Fee Alleghany	\$ 408.00	\$ 203.85	\$ 204.15	50%	
6280.3 Solid Waste Fee Pike	\$ 313.00	\$ 156.28	\$ 156.72	50%	
6295.2 Building Maint Alleghany					
6295.3 Building Maint Pike					
6301.1 Training Equipment			\$ 0		
Other Expenses					
Subtotal	\$ 18,304.90	\$ 11,855.50	\$ 6,449.40	65%	
AVFD					
6230.2 Op Compliance/Training	\$ 500.00	\$ 708.05	\$ (208.05)	142%	
6296.2 Mutual Aid Payroll					
6300.2 Small Equipment	\$ 500.00	\$ 417.32	\$ 82.68	83%	
6301.2 Equipment Repairs & Maint.	\$ 300.00	\$ 300.00	\$ 0.00	0%	
6350.2 Fuel	\$ 500.00	\$ 443.03	\$ 56.97	89%	
6630.2 Vehicle Repair & Maint.	\$ 1,500.00	\$ 1,041.37	\$ 458.63	69%	
6660.2 Supplies	\$ 600.00	\$ 443.63	\$ 156.37	74%	
Subtotal	\$ 3,900.00	\$ 3,053.40	\$ 846.60	78%	

Over

	11/12 Budget	11/12 YTD Actual	Difference	Percentage
PCVFD				
6230.3 Op Compliance/Training	\$ 500.00	\$ 391.28	\$ 108.72	78%
6296.3 Mutual Aid Payroll	\$ -	\$ -	\$ -	
6300.3 Small Equipment	\$ 3,148.80	\$ 2,648.40	\$ 500.40	84%
6301.3 Equipment Repairs & Maint.	\$ 300.00	\$ 230.39	\$ 69.61	77%
6350.3 Fuel	\$ 1,000.00	\$ 463.43	\$ 536.57	46%
6630.3 Vehicle Repair & Maint.	\$ 1,500.00	\$ 577.37	\$ 922.63	38%
6660.3 Supplies	\$ 100.00	\$ 62.00	\$ 38.00	62%
Subtotal	\$ 6,548.80	\$ 4,372.87	\$ 2,175.93	67%
6170.4 Streetlight Expense Allegheny	\$ 3,960.00	\$ 2,242.24	\$ 1,717.76	57%
6171.4 Streetlight Expense Forest	\$ 492.00	\$ 279.99	\$ 212.01	57%
Lights Total	\$ 4,452.00	\$ 2,522.23	\$ 1,929.77	57%
Total Income Statement Expenses	\$ 33,205.70	\$ 21,804.00	\$ 11,401.70	66%
Income Statement net change	\$ 376.62	\$ (3,014.53)	\$ 3,391.15	-800%
Fixed Assets				
1350.2 Equipment Allegheny				
1350.3 Equipment Pike				
1370.2 Vehicles Allegheny				
1370.3 Vehicles Pike				
Fixed Assets Expenditures total	\$ -	\$ -	\$ -	
Balance Sheet				
1200.0 Accounts Receivable				
2000.1 Accounts Payable	\$ (1,683.52)	\$ (1,683.52)		
Details on Fund sheet				
Fund Additions	\$ (637.00)	\$ (100.00)		
Fund Withdrawals	\$ 2,497.00	\$ 2,000.00		
Net (moved to) or taken from funds	\$ 1,860.00	\$ 1,900.00	\$ -	
NET CHANGE -CASH FLOW	\$ 553.10	\$ (2,798.05)	\$ 3,391.15	
Surplus to Contingency Fund	\$ 500.00			
Fund Balances				
Contingency Fund	10/11 Year-end \$ 3,300.00	Current, most not updated until year-end \$ 1,300.00		
Audit Fund	\$ 2,400.00	\$ 2,400.00		
Streetlight Fund	\$ 1,528.74	\$ 1,628.74		
PCVFD Building Fund	\$ 8,199.27	\$ 8,199.27		
PCVFD Vehicle Fund	\$ 293.81	\$ 293.81		
AVFD Building Fund	\$ 439.74	\$ 439.74		
AVFD Vehicle Fund	\$ 319.02	\$ 319.02		
Interest earned		\$ 3.21	Go to savings at year-end	
Total Funds	\$ 16,480.58	\$ 14,583.79	\$ -	0%

See FUND sheet for details (two exceptions listed below).

Contingency fund addition listed separately (above) for budget purposes.

Audit fund addition is listed under Overhead Expenses, move to fund at year-end.

Truck Payment 6780 (see donations Pike under income)

Streetlight income less expense - goes into streetlight fund

\$2,000 from contingency and \$497 from Streetlights. (add to budget)

NOTES: Per conversation with Sharon of Boden's office,, Thurs., Jan. 24, 2012:.

20 BOUND COPIES PLUS ONE COPY NOT BOUND TO BE PREPARED BY CPA

Cost of copies is included in the Engagement letter.

Distribution of copies: 1 copy for District records, 5 Board members, 3 Fire chiefs, 1 Treasurer, 1 Sierra Co. Clerk, 1 Supervisor—Adams, 2 VFD's = 14 copies
Balance to district secretary to fill community requests. Unbound copy to be used for copying as needed.

MILEAGE: Is it round trip? Need to ask.

ADDRESS: Should be "Pike City" but their system uses the Post Office index and it won't allow her to override. Asked that "titles" rather than "names" be used in correspondence.

DOCUMENTS NEEDED: Secretary, Treasurer. Both should be available for audit.

DATE, TIME & PLACE OF MEETING WITH AUDITOR: Schedule following close of books for fiscal year ending June 30, 2012.

Suggest we plan to do preliminary budget early so there is no lapse in budget authority.

Suggest Audit meeting be held at Station 67 in Pike City. Will save some dollars and record storage is there.

Rae Bell Arbogast
P.O. Box 919
Alleghany, CA 95910
530-287-3454

M211 r Copy

Date	Invoice #
12/19/11	R2011-16

Bill To
Pliocene Ridge CSD 100 Pike City Road Pike City, CA 95960

Paid 12/19/11
CK # 669
6230.3 \$200.00
6230.2 \$450.00

Quantity	Description	Price Each	Amount
5	American Red Cross Title 22 (First Aid for Public Safety Personnel) with Oxygen Administration and Blood Borne Pathogens	\$100.00	\$500.00
3	American Red Cross Oxygen Administration & Blood Borne Pathogens only Prices include all course materials.	\$50.00	\$150.00
Total			\$650.00



1/25/12 min

Rae Bell Arbogast
P.O. Box 919
Alleghany, CA 95910
530-287-3454

Date	Invoice #
1/2/12	1001

Bill To
Pliocene Ridge CSD 100 Pike City Rd. Pike City, CA 95960

Quantity	Description	Price Each	Amount
8.5	Bookkeeping hours 10/1/11-12/31/11 Second Quarter Billing FY 11/12 7 hours donated for same period.	\$15.00	\$127.50
Total			\$127.50

1/25/12 Dur

quarterly billing - Rae

Date	Start	Stop	Hours	donated	Notes
10/10/2011	11:00	1:00		2	Bills, budget, funds, bankrec.
10/18/2011				1	
10/20/2011	9:00	10:00		1	NORCAL compliance
10/25/2011	18:45	19:45		1	Bills, meeting prep.
11/5/2011	7:30	8:00		0.5	meeting reports
11/30/2011				5	updated CCR account
12/28/2011	3:00	4:00		1	mutial aid billing
12/29/2011	8:30	10:30		2	mutial aid billing
12/30/2011	11:00	12:00		1	Bookkeeping
	1:00	2:00		1	Bookkeeping
				8.5	7 hours donated (at least!)

PLIOCENE RIDGE COMMUNITY SERVICES DISTRICT

COPY

Maris

PIKE

Original includes **INVOICE**
copy of 2011 operati
plan.

Invoice Number 2011-1
Invoice Date December 29, 2011

Bill To: USDA Forest Service
Tahoe National Forest
15924 Highway 49
Camptonville, CA 95922

USFS References Incident Name PIKE
Initial Date December 1, 2011
Incident Number CA-TNF-002277
Resource Number(s) O-1, E-1, E-5
P Number P5GLC4 0517

Supporting Party Pliocene Ridge Community Services District
Agreement Number 10-FI-11051753-020

Payable To: Pliocene Ridge Community Services District
Employer Identification Number: EIN 35-225 6601
Registered with CCR @ DUNS 620 935 325

Send Inquiries To: Pliocene Ridge Community Services District
100 Pike City Road
North San Juan, California 95960


Contact: Rae Bell Arbogast, Treasurer
(530)287-3454; email to raebell44@gmail.com

Total Invoice Amount \$1,417.66 (See Attached Supporting Documentation)

Services Performed Provide initial attack resources for vegetation fire.

Special Note

Prepared by:


Rae Bell Arbogast, Treasurer

PLIOCENE RIDGE COMMUNITY SERVICES DISTRICT

PIKE

SUPPORTING DOCUMENTATION

Personnel

Req No.	Unit No.	Name	Type	Date	Hours	Base Rate	OT Amount
0-1	7100	Hale, B	Chief Officer	Dec. 1, 2011	3.00	\$15.38	\$69.21
0-1	7101	Arbogast, D	Chief Officer	Dec. 1, 2011	3.00	\$15.38	\$69.21
0-1	7111	Coons, B	Firefighter	Dec. 1, 2011	3.00	\$15.38	\$69.21
E-1	6706	DeLisle, W.	Firefighter	Dec. 1, 2011	5.00	\$15.38	\$115.35
E-1	6708	Buckbee, C	Firefighter	Dec. 1, 2011	5.00	\$15.38	\$115.35
E-1	6709	Starr, T	Firefighter	Dec. 1, 2011	5.00	\$15.38	\$115.35
E-5	6701	Buckbee, J	Chief Officer	Dec. 1, 2011	5.00	\$15.38	\$115.35
							\$669.03

Apparatus

Req No.	Unit No.	Type	Date	Hours	Rate	Amount
E-5	6790	Water Tender	Dec. 1, 2011	5.00	\$75.00	\$375.00

\$375.00

Support Equipment

Req No.	Unit No.	Type	Date	Days	Rate	Amount
0-1	7100	SUV	Dec. 1, 2011	1	\$96.00	\$96.00
						\$96.00

FEPP Vehicle

Req No.	Unit No.	Type	Date	Hours	Rate	Amount
E-1	6770	Engine	Dec. 1, 2011	5.00	\$29.75	\$148.75
						\$0.00
						\$148.75

Reimbursible Expenses

Req No.	Description	Qty	Unit	Amount
				\$0.00
				\$0.00
				\$0.00

Total Expenses

Category	Amount
Personnel	\$669.03
Apparatus	\$375.00
Support Equip	\$96.00
FEPP Vehicles	\$148.75
Reimbursibles	\$0.00
Subtotal	\$1,288.78
10.00% Admin Rate	\$128.88
Total	\$1,417.66

ACTIVITY RECORD
FOREST SERVICE, REGION 5
LOCAL COOPERATIVE FIRE AGREEMENT

AGREEMENT NO: 10-F1-11051753-020 **DEPARTMENT:** PLIOCENE RIDGE COMMUNITY SERVICE DIST

Date and Time Departed: 1 DEC 2011 1000hrs. **Return Date and Time:** 1 DEC 2011 11300 hrs.

DISPATCH INFORMATION

Incident Name: Pike **Reporting Location:** SCENE
Incident Number: CA-TNF-002277 **Incident Code:** P56LC4 0517
Resource Order Number: E-1, E-5, 0-1 **Reporting Date/Time:** 1 DEC 2011 / 0800

PERSONNEL INFORMATION

Dates of Services	Request Number	Payroll Name(s)	ICS Position	Total Hours to be reimbursed
1 DEC 2011	E-1	WAYNE DELISLE	FIRE FIGHTER	5 HRS
"	E-1	CHRIS BUCKBEE	"	5 HRS
"	E-1	TOM STARR	"	5 HRS
"	E-5	JIM BUCKBEE	"	5 HRS
"	0-1	BOB HALE	"	3 HRS
"	0-1	DAVE ARBOGAST	"	3 HRS
"	0-1	BRUCE COONS	"	3 HRS

APPARATUS/EQUIPMENT/VEHICLE INFORMATION

Dates of Services	Type of Apparatus / Module Engine, Water Tender, Dozer, Crew or Other	Strike Team #	Apparatus or Vehicle #	Vehicle Category Sedan SUV Van PU 2x4 4x4	Vehicle Information POV or Rental Company	Total Mileage Or Operating Hours
1 DEC 2011	ENGINE	E-1	6770	-	FEPP	5 HRS
1 DEC 2011	WATER TENDER	E-5	6790	-	-	5 HRS
1 DEC 2011	OTHER	0-1	7100	SUV	-	1 DAY

Signature of Authorizing Officer For Department: Bob Hale

Date Signed: 1 DEC 2011

Questions concerning completion of this form contact:
 USDA-FS, Region 5, FAM Staff
 Incident Administration, Phone: (707) 562-8829

Form Distribution:
 Original: Local Government Agency
 (Attach to Dept invoice/bill)
 Copy: Incident Management Team

Approved by _____
 IC or FSC: _____

RESOURCE ORDER		Initial Date/Time		2. Incident / Project Name		3. Incident / Project Order Number		Financial Codes								
EQUIPMENT		12/01/11 0800		PIKE		CA-TNF-002277		P5GLC4 0517								
5. Descriptive Location		6. TWN		7. RING		8. Incident Base / Phone Number		9. Jurisdiction / Agency								
PIKE		18N		9E		CA-GVCC (Dispatch) 530-477-0641 X 7		Forest								
LAT. 39 25 14 N		18		Mt. Diablo, CA		Rob Noxon 530-414-3398		10. Ordering Office								
LONG. 121 00 20 W		Base MDM		11. Aircraft Information		Rob Noxon 414-3398		Interagency ECC								
Bearing	Distance	VOR	Contact Name	Frequency Type	Assigned Frequency	Releaid Base	Other Aircraft / Hazards									
37	33	MYV		Tactical	168.200 NIFC Tac 2	GOO										
275	37	SWR		Command	168.1750Rx /170.600Tx TNF Fire	RTS										
326	43	HNW		Air Tactics	169.200 Air Tac 3											
12. Request Number	Ordered Date/Time	From	To	Qty	Resource Requested	Needed Date/Time	Deliver To	From Unit	To Unit	Resource Assigned Unit ID	Resource Assigned	M/D Ind	Estimated Time Of Departure	Estimated Time Of Arrival	Released Date	Released To
E-1	12/05/11 1321 PST	Rob Noxon 530-414-3398	CA-GVCC	1	Engine, Type Any	12/01/11 0855 PST	PIKE	CA-GVCC	CA-GVCC	CA-CTN	Engine 6770 (CA-GVCC)	D	12/05/11 1552 PST	12/05/11 1552 PST	12/01/11 1255 PST	Camptonville Fire Department (CA-CTN)
Travel Mode																
E-2	12/05/11 1321 PST	Rob Noxon 530-414-3398	CA-GVCC	1	Engine, Type Any	12/01/11 0855 PST	PIKE	CA-GVCC	CA-GVCC	CA-CTN	Engine 6365 (CA-GVCC)	D	12/05/11 1552 PST	12/05/11 1552 PST	12/01/11 1255 PST	Camptonville Fire Department (CA-CTN)
Travel Mode																
E-4	12/05/11 1517 PST	Rob Noxon 414-3398	CA-GVCC	1	Tender, Water (Support), Type 1	12/05/11 1510 PST	PIKE	CA-GVCC	CA-GVCC	CA-CTN	Water Tender 6390 (CA-GVCC)	D	12/05/11 1552 PST	12/05/11 1552 PST	12/01/11 1255 PST	Camptonville Fire Department (CA-CTN)
Travel Mode																
E-5	12/05/11 1517 PST	Rob Noxon 414-3398	CA-GVCC	1	Tender, Water (Support), Type 1	12/05/11 1510 PST	PIKE	CA-GVCC	CA-GVCC	CA-CTN	Water Tender 6790 (CA-GVCC)	D	12/05/11 1552 PST	12/05/11 1552 PST	12/01/11 1255 PST	Camptonville Fire Department (CA-CTN)
Travel Mode																
E-6	12/05/11 1522 PST	Rob Noxon 414-3398	CA-GVCC	1	Transportation, Truck, Utility, Type 2	12/05/11 1510 PST	PIKE	CA-GVCC	CA-GVCC	CA-CTN	Utility 6350 (CA-GVCC)	D	12/05/11 1552 PST	12/05/11 1552 PST	12/01/11 1255 PST	Camptonville Fire Department (CA-CTN)
Travel Mode																
E-7	12/05/11 1522 PST	Rob Noxon 414-3398	CA-GVCC	1	Transportation, Truck, Utility, Type 2	12/05/11 1510 PST	PIKE	CA-GVCC	CA-GVCC	CA-CTN	Utility 6340 (CA-GVCC)	D	12/05/11 1552 PST	12/05/11 1552 PST	12/01/11 1255 PST	Camptonville Fire Department (CA-CTN)
Travel Mode																
13. User Documentation																

Req. No.	Documentation	Entered By
E-1	Request E-1 - Engine, Type Any - [CA-TNF-002277] PIKE has been filled with Engine 6770 (CA-GVCC) by HEATHER KANTOR@CA-GVCC ROSS.	HEATHER KANTOR (CA-GVCC) 12/05/2011 1512 PST
E-1	Need date/time on all equipment requests 12/01/2011 at 08:20	HEATHER KANTOR (CA-GVCC) 12/05/2011 1554 PST
E-2	Request E-2 - Engine, Type Any - [CA-TNF-002277] PIKE has been filled with Engine 6365 (CA-GVCC) by HEATHER KANTOR@CA-GVCC ROSS.	HEATHER KANTOR (CA-GVCC) 12/05/2011 1514 PST
E-2	Need date/time on all equipment requests 12/01/2011 at 08:20	HEATHER KANTOR (CA-GVCC) 12/05/2011 1554 PST
E-4	Request E-4 - Tender, Water (Support), Type 1 - [CA-TNF-002277] PIKE has been filled with Water Tender 6390 (CA-GVCC) by HEATHER KANTOR@CA-GVCC ROSS.	HEATHER KANTOR (CA-GVCC) 12/05/2011 1519 PST
E-4	Need date/time on all equipment requests 12/01/2011 at 08:20	HEATHER KANTOR (CA-GVCC) 12/05/2011 1554 PST
E-5	Request E-5 - Tender, Water (Support), Type 1 - [CA-TNF-002277] PIKE has been filled with Water Tender 6790 (CA-GVCC) by HEATHER KANTOR@CA-GVCC ROSS.	HEATHER KANTOR (CA-GVCC) 12/05/2011 1520 PST
E-5	Need date/time on all equipment requests 12/01/2011 at 08:20	HEATHER KANTOR (CA-GVCC) 12/05/2011 1554 PST
E-6	Request E-6 - Transportation, Truck, Utility, Type 2 - [CA-TNF-002277] PIKE has been filled with Utility 6350 (CA-GVCC) by HEATHER KANTOR@CA-GVCC ROSS.	HEATHER KANTOR (CA-GVCC) 12/05/2011 1526 PST
E-6	Need date/time on all equipment requests 12/01/2011 at 08:20	HEATHER KANTOR (CA-GVCC) 12/05/2011 1554 PST
E-7	Request E-7 - Transportation, Truck, Utility, Type 2 - [CA-TNF-002277] PIKE has been filled with Utility 6340 (CA-GVCC) by HEATHER KANTOR@CA-GVCC ROSS.	HEATHER KANTOR (CA-GVCC) 12/05/2011 1527 PST
E-7	Need date/time on all equipment requests 12/01/2011 at 08:20	HEATHER KANTOR (CA-GVCC) 12/05/2011 1554 PST

PIKE	CA-TNF-002277
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January 7, 2011

**TO: CALIFORNIA FIRE AND RESCUE MUTUAL AID SYSTEM AGENCY
RESPONDERS**

**SUBJECT: "AGREEMENT FOR LOCAL GOVERNMENT FIRE AND EMERGENCY
ASSISTANCE TO THE STATE OF CALIFORNIA AND FEDERAL FIRE
AGENCIES"**

Dear Chief:

The following reimbursement rates apply to responses under the terms and conditions of the Agreement for Local Government Fire and Emergency Assistance (*The California Fire Assistance Agreement*) for the period beginning January 1, 2011.

Personnel Base Rates: These rates ONLY apply if your agency does NOT have rates on file.

- Overhead at or above Strike Team/Task Force Leader: **\$19.01 per hour**
- Engine Company and Overhead at or below Strike Team/Task Force Leader (Trainee): **\$15.38 per hour**

NOTE: Base Rates are shown at straight time, but will be reimbursed at an overtime rate of time and a half.

Apparatus Rates:

There is a 16-hour maximum allowable charge per 24-hour period from time of dispatch.

<u>GPM</u>	<u>Hourly</u>
0001-1000	\$70.00
1001-1250	\$80.00
1251-1500	\$85.00
1501-2000+	\$90.00

Support Equipment Rates:

Government Owned Vehicles:

Sedan	\$47.00 per day
Pickup	\$86.00 per day
Van	\$109.00 per day
SUV	\$96.00 per day
Other	\$96.00 per day (3/4 ton & above)

POV Rate:

Privately Owned Vehicles:

\$0.50 per mile

Current Administrative Rate: 16.51 %

Administrative Rate Change: Beginning April 1, 2011, the current standard Administrative Rate is 10% unless an agency specific administrative rate in accordance with the Actual Administrative Rate instructions is submitted via the annual salary survey.



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City

100 Pike City Road, Pike City, CA 95960

FEPP Rate

Calc.

Calculation of Vehicle Hourly Costs

Fiscal year 06-07

Category	Item	06-07 Actual	Total Cost		Local Amount		FEPP Amount	
			Veh Rate	Amount	Veh Rate	Amount	Veh Rate	Amount
OVERHEAD EXPENSES	PG&E	1,695.23	75%	1,271.42				
	Telephone	874.04						
	Water	378.15						
	Propane	518.05	75%	387.04				
	Insurance	7,863.80	42%	3,361.00	10%	786.35		
	Licenses Fees	35.00						
	Misc	80.11						
	Postage	131.35						
	Copies							
	Audit Fees							
	Solid Waste Mgmt	633.82						
	Office Supply	103.91						
	County Admin Fee	3,300.00						
	Building Maintenance	2,241.73	75%	1,681.30				
	Subtotal	17,948.99		6,700.78		786.35		
AVFD	Equip & Repairs	2,811.60	75%	1,958.85				
	Fuel	541.84	100%	541.84	100%	541.84	100%	541.84
	Op Compliance	534.93	75%	401.20				
	Vehicle Maintenance	2,306.80	100%	2,306.80	100%	2,306.80	100%	2,306.80
	Supplies	245.48	75%	184.10				
Subtotal	6,240.63		5,392.78		2,948.64		2,848.64	
PCVFD	Equip & Repairs	5,886.45	75%	4,242.34				
	Fuel	1,004.78	100%	1,004.78	100%	1,004.78	100%	1,004.78
	Op Compliance	599.99	75%	427.49				
	Vehicle Maintenance	3,158.18	100%	3,158.18	100%	3,158.18	100%	3,158.18
	Supplies	1,012.34	75%	759.28				
Subtotal	11,401.72		8,592.03		4,182.94		4,182.94	
MISC	Lights	5,341.16						
	Payroll	1,631.55						
	Surplus							
	Funds							
Subtotal	6,972.70							
Total Cost		42,455.24		21,685.57		7,607.93		7,011.58
06-07 Total Vehicle Hours				236		236		236
Hourly Cost				\$92.00		\$33.13		\$29.75

Labor Costs

Fiscal year 06-07

2006-2007 GSRMA Workers Comp premium				\$4,500.00
2006-2007 Total Manhours On Scene				490
2006-2007 Workers Comp Labor Rate				\$9.18
Aug1 2007 OES Wage Rate		Firefighter	Officer	
Multiplier		\$11.10	\$13.86	
		1.50	1.50	
Total Wage		\$16.65	\$20.49	
FICA	at	6.20%	\$1.03	\$1.27
Medicare		1.45%	\$0.24	\$0.30