



MINUTES of the Regular Meeting of the Pliocene Ridge CSD

Board of Directors

Date: Wednesday June 19, 2019

Location: Alleghany Firehouse, 105 Plaza Court

1. CALL TO ORDER: The meeting was called to order at 6:36 pm by President Guyer. Board members present: Daniel Guyer, Bruce Coons and Chris Mills. Absent board member Gracie Knowles. Also present were Pike City Assistant Chiefs Jim Buckbee and Tom Starr, Alleghany Assistant Chiefs David Arbogast & Ned Cusato. PCVFD Auxiliary President Roland Robertson and Public present: Vicky Tenney. Pliocene Ridge CSD Secretary Rae Bell Arbogast was present and took the minutes. Flag Salute.

2. CONSENT CALENDAR: A motion was made by Chris Mills to approve the consent calendar with one correction to the minutes, 2nd by Bruce Coons. **3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant, Motion carried.**

3. PUBLIC COMMENT: Vicky Tenney stated that she verified that the antique stove at the Alleghany Firehouse is actually on loan and if the district ever decides to remove it, it should be returned to the lender.

4. INFORMATION/DISCUSSION ITEMS

a) Incoming Request for population info. from the Fair Political Practices Comm., response not mandated and the program that it would qualify us for (re campaign funding reporting) really does not apply to us. Consumer Confidence Report and notice regarding failure to test the water in March from Alleghany County Water District, Notice from PG&E about expected power outages for fire danger.

Outgoing: Proposition 68 survey mailed to the Dept of Parks saying that PRCSD does NOT wish to participate, thank you card to Donna Williamson for teaching the workshop on May 11th

b) Committee/Member/Business Reports:

1. *Alleghany Assistant Chiefs David Arbogast & Ned Cusato* reported that they replaced both of the batteries on engine 7180. The ambulance 7145 got a new set of tires with rims paid for by Downieville Fire. There was a problem with the radio repeater at station 1 losing its charge. A higher voltage maintenance charger was ordered along with a fleet charger. These items will be paid for with the equipment money recently donated by the AVFD Auxiliary.

2. *Pike City Assistant Chiefs Jim Buckbee and Tom Starr* reported that they've had a few mutual aid calls since the last meeting. Jim attended the Wildfire Summit in Sierraville recently. Lots of agencies were there for a "meet and greet". They will be working on the County-wide fire plan. It will include seasonal maintenance on escape routes. Lots of information was exchanged.

3. *AVFD Auxiliary:* Rae Bell reported that the taco bar held the previous weekend was a success with a profit of approximately \$1,500. They sold out by early Sunday afternoon.

4. *PCVFD Auxiliary*: Roland reported that their summer newsletter will be going out this month. On August 17th they are going to have their Burger fundraiser. They've been doing a lot of research on their non-profit status, corp bylaws etc and they are having a special meeting to discuss the topic on June 20th at 6:30 pm at the Pike Firehouse, everybody is invited. We need to find a way to move forward that is agreeable to everybody. Right now they aren't even sure of their insurance coverage.

5. *Risk Manager Report*: Dan pointed out that both non-profit entities: AVFD and PCVFD have been insured by the district's insurance carrier since day 1 and Golden State Risk Management is fully aware of their existence. Rae Bell explained that the potential problem or "gray area" has to do with the fact that the non-profits are insured strictly in the role of support auxiliaries for their respective fire depts. but this role has never been clearly defined by either entity in their governing documents.

6. *Board Member/Staff reports*: Bruce Coons reported that Geoff Pollard with PG&E Streetlights finally made it to Alleghany and Forest City. Rae Bell and Cheryl Durrett met with him in Forest City and then Bruce and Rae showed him the lights in Alleghany. Rae explained that Cheryl would like to keep a total of four lights on in Forest City (currently four are on but only two are being billed to the district). Rae incorporated this change into the preliminary budget and there is enough streetlight income to cover the change. (It will be approved with the budget)

5. ACTION ITEMS

a) Unfinished Business

1. *Ongoing Policy & Procedure review/update*: None

2. *Alleghany Firehouse project*: Nothing new to report: waiting on word from USDA Rural Development re: the application for funding.

3. *Pike Firehouse projects*: Dan Guyer explained that when they applied for the permit to install the backup generator the county discovered a potential problem with an easement on the back 1/3 of the property. The simplest solution would be to have the landowner deed the easement back to the district since it has never been used and is not useful to the landowner. Bill Adasiewicz is drawing up the papers which have to be signed, notarized and taken to the County. Then they will issue the permit.

Roland reported that the staircase is finished and ready for inspection.

4. *Dispatch Office in Alleghany*: Nothing new to report, still waiting on the County.

5. *Wayman Dam Project*: Dan Guyer stated that he spoke to Bill Adasiewicz recently and the paperwork is still going back and forth with the Forest Service.

6. *Adopt Preliminary Budget*: The preliminary budget as adjusted at the May meeting along with the change to the streetlight expense for Forest City was adopted by the board. Motion made by: Bruce Coons 2nd by Chris Mills **3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant, Motion carried.**

d) *New Business*

1. Rae Bell Secretary/Treasurer Contract Renewal: Rae Bell's existing contract for \$200 per month was extended for another year ending 6/30/2020. Motion made by Daniel Guyer 2nd by Chris Mills **3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant, Motion carried.**

NEXT MEETING AGENDA ITEMS

The next regular meeting is scheduled for September 18, 2019 at the Pike Firehouse. The final budget adoption will be on the agenda. A safety meeting is scheduled at 6:00 before the regular meeting.

ANNOUNCEMENTS Hamburger Night at the Pike Firehouse Aug 17th.

ADJOURNMENT:

There being no further business before the board the meeting was adjourned at 7:15 PM.

Respectfully submitted,



Rae Bell Arbogast
Secretary



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

June 19, 2019 6:30 pm Alleghany Firehouse, 105 Plaza Court

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

2. CONSENT CALENDAR

- a) Approval of Agenda
- b) Approval of Minutes for May 15, 2019
- c) Approval of Treasurer's report for May 2019.

3. PUBLIC COMMENT The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- a) Correspondence
- b) Committee/Member/Business Reports:
 1. Station 71 Chief's report
 2. Station 67 Chief's report
 3. AVFD Auxiliary
 4. PCVFD Auxiliary
 5. Risk Manager Report
 6. Board Member/Staff Reports

5. ACTION ITEMS:

- a) Unfinished business:
 1. Ongoing Bylaws & Policy review and/or update:
 2. Alleghany Firehouse & ADA Compliance
 3. Pike City Firehouse & ADA Compliance
 4. Status of dispatch office in Alleghany
 5. Wayman Dam project
 6. Adopt preliminary budget (draft copy distributed in May)
- b) New business
 1. Rae Bell Secretary/Treasurer Contract renewal

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~

Next meeting date SEPTEMBER 18th at the Pike Firehouse 6:30 pm. Safety/Risk Management meeting scheduled for 6pm

Adoption of the final budget for Fiscal Year 19/20 will be on the regular meeting agenda

7. ADJOURNMENT Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 or plioceneridge@gmail.com specifying your disability and the format in which you would like to receive this Agenda and future Agendas as well.



Pliocene Ridge Community Services District
100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Pliocene Ridge CSD, Sierra County California:


Regular Meeting Agenda Meeting date: 6/19/19

In the following location(s):

Alleghany Post Office Bulletin Board, The Alleghany Firehouse, plioceneridge.org, emailed to agenda list. Tom or Jim to post at Pike Firehouse

On 6/13/19 (date)

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X 
Rae Bell Arbogast



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City and Pike City

100 Pike City Road

Pike City, CA 95960

plioceneridge.org

Treasurer's Report for May 2019

				Beginning Checking Account Balance	\$ 2,551.86
DEPOSITS					
Date	From:	For:			Amount
5/8	Sierra County Auditor			\$	10,358.42
		tax revenue fire services	\$ 8,604.99		
		tax revenue lights	\$ 1,753.43		
Deposits Total				\$	10,358.42
EXPENDITURES					
Ck #	Date	To:	For:		
735	5/10	Chris Dorn	EMT registration reimbursement	\$	80.00
736	5/10	AT&T		\$	38.03
			Phone Alleghany	\$ 19.02	
			Phone Pike	\$ 19.01	
EFT	5/19	WA Bank Credit Card		\$	233.76
			Office supplies	\$ 25.35	
			Fuel Pike	\$ 119.45	
			Austin hardware part for 6780	\$ 88.96	
737	5/10	Suburban Propane	Alleghany	\$	4.85
738	5/15	Mark Jokerst	Engineering Alleghany FH project	\$	1,380.00
739	5/15	Williams Stationary	Quickbook checks 500 with set-up fee	\$	129.08
EFT	5/6	PG&E		\$	569.29
			PG&E Alleghany	\$ 132.31	
			PG&E Pike	\$ 159.54	
			Streetlights - Forest	\$ 16.91	
			Streetlights - Alleghany	\$ 260.53	
Expenditures Total				\$	2,435.01
Reserve Account					
Contingency	\$	24,500.00			
Alleghany Fire Unallocated	\$	2,700.00			
Alleghany Dispatch Office	\$	700.00			
Alleghany equipment	\$	1,261.84			
Pike City Fire Unallocated	\$	6,700.00			
Streetlights	\$	3,718.40			
Pike City Firehouse	\$	2,308.14			
Pike City Engines	\$	3,107.91			
Alleghany Firehouse	\$	1,409.37			
Alleghany Engines *	\$	15,403.25			
Interest Earned	\$	11.37			
Reserve Account Total	\$	61,820.28			
* \$8,000 for purchase only					
Ending Checking Account Balance				\$	10,475.27
Starting Savings account balance				\$	21,160.02
interest earned					
transfer to checking					
transfer to FUNDS					
Ending Savings Account Balance				\$	21,160.02
General Fund (accounts listed above) Total				\$	31,635.29
Reserve account Starting Balance				\$	61,820.28
transfer from savings					
Reserve account Ending Balance				\$	61,820.28
Total ALL FUNDS				\$	93,455.57

Report prepared by Rae Bell, Treasurer

Verified against bank statement and QB balances by: X

Daniel Guyer

Name Printed

Dn Guyer

title

Note: Savings and Fund accounts are reconciled quarterly.

Pliocene Ridge Community Services District Profit & Loss Budget vs. Actual

July 2018 through May 2019 *92% thru the fiscal year.*

	Jul '18 - ...	Budget	\$ Over ...	% of Bu...
Ordinary Income/Expense				
Income				
4020.1 · Tax Revenue Fire	25,536.72	26,000.00	-463.28	98.2%
4030.1 · Donations Income				
* 4030.2 · Donations Alleghany	11,687.00			
4030.3 · Donations Pike City	1,000.00	1,000.00	0.00	100.0%
4030.1 · Donations Income - Other	1,587.00			
Total 4030.1 · Donations Income	14,274.00	1,000.00	13,274.00	1,427.4%
4070 · Emergency Services	750.00	2,250.00	-1,500.00	33.3%
4071 · Mutual Aid Income				
4071.2 · Mutual Aid Income- Alleghany	1,288.18			
4071.3 · Mutual Aid Income- Pike City	1,391.45			
4071 · Mutual Aid Income - Other	267.97			
Total 4071 · Mutual Aid Income	2,947.60			
4080 · Interest Income	15.30			
4082 · Other Income	86.44			
Total Income	43,610.06	29,250.00	14,360.06	149.1%
Gross Profit	43,610.06	29,250.00	14,360.06	149.1%
Expense				
6000 · FIRE SERVICES OVERHEAD				
6170.1 · PG&E				
6170.2 · PG&E Alleghany	895.71	900.00	-4.29	99.5%
6170.3 · PG&E Pike City	1,452.02	1,500.00	-47.98	96.8%
Total 6170.1 · PG&E	2,347.73	2,400.00	-52.27	97.8%
6172.1 · Telephone				
6172.2 · Telephone Alleghany	191.69	216.00	-24.31	88.7%
6172.3 · Telephone Pike	191.70	216.00	-24.30	88.8%
Total 6172.1 · Telephone	383.39	432.00	-48.61	88.7%
6174.1 · Water				
6174.2 · Water Alleghany	480.00	480.00	0.00	100.0%
Total 6174.1 · Water	480.00	480.00	0.00	100.0%
6176.1 · Propane				
6176.2 · Propane Alleghany	502.95	375.00	127.95	134.1%
Total 6176.1 · Propane	502.95	375.00	127.95	134.1%
6180.1 · Insurance				
6185.1 · Liability Insurance	958.00			
6190.1 · Vehicle Insurance	383.00			
6193.1 · Property Insurance	1,117.00			
6195.1 · Work Comp	1,910.00			
6180.1 · Insurance - Other	83.00	4,219.00	-4,136.00	2.0%
Total 6180.1 · Insurance	4,451.00	4,219.00	232.00	105.5%
6230.1 · Fees/Compliance/Training	207.00	150.00	57.00	138.0%
6235.1 · Bank Charges	44.28			
6250.1 · Postage, copies & office supply	217.96	250.00	-32.04	87.2%
6285.1 · County Administration Fee	3,146.32	3,146.00	0.32	100.0%
6270.1 · Secretary/Treasurer	1,800.00	2,400.00	-600.00	75.0%
6273.1 · Auditor Fees	2,500.00	2,500.00	0.00	100.0%
6275.1 · Public Relations	498.33	430.00	68.33	115.9%
6280.1 · Property Assessments				
6280.2 · Solid Waste Fee Alleghany	116.90	117.00	-0.10	99.9%
6280.3 · Solid Waste Fee Pike City	140.28	141.00	-0.72	99.5%

**
 Donation of
 Pike generator
 not booked
 yet.*

*This interim financial report is for
 managerial purposes only.
 It may not include certain routine
 accruals and adjustments.*

Pliocene Ridge Community Services District
Profit & Loss Budget vs. Actual
July 2018 through May 2019

	Jul '18 - ...	Budget	\$ Over ...	% of Bu...
Total 6280.1 - Property Assessments	257.18	258.00	-0.82	99.7%
6295.1 - Building Repairs & Maint.				
6295.3 - Buildings Rep. & Maint. Pike Ci	183.64	0.00	183.64	100.0%
Total 6295.1 - Building Repairs & Maint.	183.64	0.00	183.64	100.0%
6297.2 - Fixed Asset Expenditures Allgny	1,380.00	2,000.00	-620.00	69.0%
6297.3 - Fixed Asset Expenditures Pike C	0.00	1,000.00	-1,000.00	0.0%
Total 6000 - FIRE SERVICES OVERHEAD	18,399.78	20,040.00	-1,640.22	91.8%
7000 - ALLEGHANY FIRE OPERATIONAL				
7230 - Compliance/Training Alleghany	798.47	600.00	198.47	133.1%
7300 - Small Equipment Alleghany	1,994.64	1,000.00	994.64	199.5%
7301 - Equip. repair/maint. Alleghany	0.00	850.00	-850.00	0.0%
7350 - Fuel Alleghany	97.27	300.00	-202.73	32.4%
7630 - Vehicle Rep. & Maint. Alleghany	76.39	827.00	-750.61	9.2%
7660 - Supplies Alleghany	613.80	300.00	313.80	204.6%
Total 7000 - ALLEGHANY FIRE OPERATIONAL	3,580.57	3,877.00	-296.43	92.4%
8000 - PIKE CITY FIRE OPERATIONAL				
8230 - Compliance/Training Pike City	1,037.23	600.00	437.23	172.9%
8300 - Small Equipment Pike City	390.07	2,000.00	-1,609.93	19.5%
8301 - Equip. repair/maint. Pike City	49.23	850.00	-800.77	5.8%
8350 - Fuel Pike City	504.03	756.00	-251.97	66.7%
8630 - Vehicle Rep. & Maint. Pike City				
8631 - 6700 Repairs & Maint.	12.59			
8637 - 6780 Repairs & Maint.	606.62			
8639 - 6790 Repairs & Maint.	1,967.75			
8630 - Vehicle Rep. & Maint. Pike City - Other	21.19	827.00	-805.81	2.6%
Total 8630 - Vehicle Rep. & Maint. Pike City	2,608.15	827.00	1,781.15	315.4%
8660 - Supplies Pike City	328.90	300.00	28.90	109.6%
Total 8000 - PIKE CITY FIRE OPERATIONAL	4,917.61	5,333.00	-415.39	92.2%
Total Expense	26,897.96	29,250.00	-2,352.04	92.0%
Net Ordinary Income	16,712.10	0.00	16,712.10	100.0%
Other Income/Expense				
Other Income				
9020.4 - Tax Revenue Street Lights	4,265.10	4,739.00	-473.90	90.0%
Total Other Income	4,265.10	4,739.00	-473.90	90.0%
Other Expense				
9170.4 - PG&E Streetlights Alleghany	2,865.46	3,804.00	-938.54	75.3%
9171.4 - PG&E Streetlights Forest City	453.74	264.00	189.74	171.9%
9180.4 - County Management Fee SL	311.17	311.00	0.17	100.1%
Total Other Expense	3,630.37	4,379.00	-748.63	82.9%
Net Other Income	634.73	360.00	274.73	176.3%
Net Income	<u>17,346.83</u>	<u>360.00</u>	<u>16,986.83</u>	<u>4,818.6%</u>

This interim financial report is for
managerial purposes only.
It may not include certain routine
accruals and adjustments.

Pliocene Ridge Community Services District

Balance Sheet

As of May 31, 2019

	May 31, 19
ASSETS	
Current Assets	
Checking/Savings	
1000.1 · West America Checking	10,475.27
1001.1 · West America Savings	21,160.02
1002.1 · PRCS Fund Account	61,820.28
Total Checking/Savings	93,455.57
Accounts Receivable	
1200.0 · Accounts Receivable	2,947.60
Total Accounts Receivable	2,947.60
Total Current Assets	96,403.17
Fixed Assets	
1300.1 · Property	
1300.2 · Land Alleghany	11,387.00
1300.3 · Land Pike City	3,453.00
1320.2 · Buildings Alleghany	52,574.00
1320.3 · Buildings Pike City	87,734.95
Total 1300.1 · Property	155,148.95
1350.1 · Equipment	
1350.2 · Equipment Alleghany	60,612.31
1350.3 · Equipment Pike City	55,034.72
Total 1350.1 · Equipment	115,647.03
1370.1 · Vehicles	
1370.2 · Vehicles Alleghany	30,000.00
1370.3 · Vehicles Pike City	53,680.00
Total 1370.1 · Vehicles	83,680.00
1390.1 · Accumulated Depreciation	-223,956.40
Total Fixed Assets	130,519.58
TOTAL ASSETS	226,922.75
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000.1 · Accounts Payable	-8.00
Total Accounts Payable	-8.00
Other Current Liabilities	
2100.1 · Payroll Liabilities	-22.77
Total Other Current Liabilities	-22.77
Total Current Liabilities	-30.77
Total Liabilities	-30.77
Equity	
3010.1 · Investment in Fixed Assets	130,518.58
3110.1 · Retained Earnings	79,088.23
Net Income	17,346.71
Total Equity	226,953.52
TOTAL LIABILITIES & EQUITY	226,922.75

AR =
2. Forest Service
calls not
paid yet.

\$8.00
credit at
Hill's Flat

\$22.77
This needs
to be adjusted
out
should be zero,

This interim financial report is for managerial purposes only. It may not include certain routine accruals and adjustments.