



Regular Meeting
Wednesday, April 15, 2015, 6:30PM, Station 71 Alleghany
AGENDA

I ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

At a regular meeting, the board may take action upon an item of business not appearing on the posted agenda if, *first*, the board publicly identifies the item, and, *second*, one or more of the following occurs:

- A. The board by a majority vote of the full board decides that an emergency as defined I government code section 54956.5 exists; or,
- B. Upon a decision by a two-thirds vote of the board or, if less than two thirds, of the board members present, a unanimous vote of those present, the board decides that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted; or
- C. The item was posted on the agenda of a prior meeting of the board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

Members of the public shall be afforded an opportunity to address the Board on any Agenda items except closed session items. Reasonable time limits may be established. Government Code Section 11125.7. If you have any questions or require reasonable accommodations due to a disability, please contact the Board Secretary at 530-288-3326.

II PUBLIC COMMENT

III INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- A. Correspondence:
- B. Committee/ Member/ Business Reports:
 1. Station 71 Fire Chief's Report
 2. Station 67 Fire Chief's Report
 3. Station 71 Auxiliary
 4. Station 67 Auxiliary
 5. Risk Manager: Dan Guyer
 6. Board Member Report
Standing Committee Reports
Streetlights Comm.
Budget Comm.
 7. California Special Districts Association, discussion re program, cost, value to PRCSD

IV ACTION ITEMS

- A. Approval of Minutes of March 18, 2015_Regular Meeting
- B. Approval of Treasurer's Report dated March 31, 2015
Credit card report
- C. Unfinished Business:
 1. Status of PG & E claim: Maris
 2. Community Wildland and Prevention Plan: Need review and recommendation to board re approval.

D. New Business

1. ON GOING Bylaws and Policy review and/or update:
 - a. Resolution 15-057 Policy for billing non residents for runs
 - b.
 - c. Clerk of the Board
2. NORCAL CQI 1st qtr.
3. Electronic data back up Jan. – Mar. due
4. Budget Committee set meeting date begin data collection
5. “Grants & Agreements, #15-F1-11051700-022” with USDA Forest Service
6. Resolution 15-058 Declaration of Board Member Vacancy
7. Letter of Support re: no taxes on fire fighting agencies
8. Board Mandated Training: All board members are due. Donna Williamson will provide training on AB1234 and AB1825 on Sat., May 5, 2015, 9:00am to Noon. LUNCH?? If you are unable to attend, GSRMA is presenting the same training on Wed. April 22, 2015 at Granzella’s in Williams. You will need to call to register.

V SET MAY 20, 2015 MEETING AGENDA:

Continue Review/Update of By Laws, Budget Committee update, Statement of Facts Roster of Public Agencies filing with Sec. of State, SOP manual updates

VI ANNOUNCEMENTS

- The next regular meeting of the PRCSD Board of Directors is May 20, 2015, Station 67 Pike City

VII ADJOURNMENT



Pliocene Ridge Community Services District

Serving the communities of Alleghany, Forest City, and Pike City
100 Pike City Road, Pike City, CA 95960

Regular Meeting Wednesday, April 15, 2015, 6:30PM, Station 71 Alleghany MINUTES

A quorum was established and the meeting called to order at 6:39PM by Pres. Wayne Babros. Board members present: M. Womack, W. Babros, D. Guyer, B. Coons (arrived at 6:45pm); absent: T. Buckbee. Also present: Co Chiefs David Arbogast and Ned Causato, Alleghany; Jim Buckbee and Tom Starr, Pike City; Treasurer Rae Bell Arbogast. Flag salute.

APPROVAL OF AGENDA: Moved by D. Guyer, seconded by B. Coons to approve the corrected agenda with the addition of "C. 5. Amend 14-056." **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

PUBLIC COMMENT: Ginny Berry, a member of the 2013 Grand Jury, asked that everyone consider serving and if they are interested, contact her or the Clerk's Office.

INFORMATION/DISCUSSION ITEMS

Correspondence: Incumbent Roster verification to clerk's office; for 700's for B. Coons, T. Starr to Clerk's Office.

Committee/Member/Business Reports:

Station 71: Co Chief Arbogast reported all is quiet, no calls. Physical inventory is done. Starting Woodland Training.

Station 67: Co Chief Buckbee reported Mark Jokerst's truck was stolen from in front of his home in Camptonville. His keys were in the truck including the PCVFD keys. A new lock as been added to the front of the firehouse. See Jim/Tom for combination. These incidents seem to be on the rise and all are advised to be cautious. All vehicles are up and running. New form "Weekly Emergency Check List and pre or post trip inspection check list, copies attached to these minutes, have been implemented. We received pagers from Penn Valley VFD. Secretary needs details to pen a thank you.

Auxiliary 71: No report.

Auxiliary 67: Jim Buckbee reported that a Taco Night is being tried as a fundraiser. It will be held o May 30th. \$10 buys 2 tacos(choice of flour or corn tortias), rice, beans. Also \$3.50 for chips and salsa and orders to go are available. Cemetery clean up scheduled for May 9, 2015 with May 16th as the rain date. BBQ at 6pm for the workers. There will also be a play day with the forest service personnel earlier in the day.

Risk Manager: Additional "Heat Illness" update received from GSRMA. Ned reviewed and indicated a change needed to "Shade" and "High Heat Procedures." Manuals in both stations need to be updated.

Board Member Reports:

Standing Committee

Streetlights: Budget: No report.

ACTION ITEMS

Approval of Minutes: Moved by D. Guyer, seconded by B. Coons to approve the minutes of the Regular Meeting of March 18, 2015 as corrected.

Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.

Approval of Treasurer's Report: Moved by M. Womack, seconded by D. Guyer to approve the Treasurer's Report of April 30, 2015. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.** Rae to check on entry on the P&L: Other Expenses, 9172.4, July 1, \$2.10. Moved by D. Guyer, seconded by B. Coons to post "cash back" amounts generated by credit cards to the general fund. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.**

California Special Districts Association: Discussion re program, cost, value to PRCSD: Rae was exploring this as a resource but needs more time. She will get information to Maris to also look over and put on the May agenda for further discussion.

UNFINISHED BUSINESS

PG&E Claim: Per information Tom Starr shared, it is union work and PG&E can't contract us. Pres. Babros directed the Secretary to cease inquiry.

Community Wildland and Prevention Plan: Moved by M. Womack, seconded by D. Guyer to approve the Plan. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.**

NEW BUSINESS

ON-GOING Bylaws and Policy Review and/or update: No action.

- a. Resolution 15-057. Policy for billing non residents
- b.
- c. Clerk of the Board

NORCAL COI 1st Qtr. Copy received for district files.

ELECTRONIC DATA BACK UP JAN. - MAR.: Tom needs another flash drive. Maris will put in station mail. Others received.

BUDGET COMMITTEE: Rae to set meeting to include all co chiefs, secretary, president.

GRANTS 7 AGREEMENTS, #15-F1-11051700-022, USFS: Packet received is next grant request. Needs to be completed and agendized for resolution and vote.

Resolution 15-058 Declaration of Board Member Vacancy: Moved by B. Coons, seconded by M. Womack. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.**

Letter of support for SB598: Removes Fire Fighting agencies from paying taxes on goods. Moved by B. Coons, seconded by D. Guyer. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.**

Board Mandated Training: All board members are due. Donna Williamson will provide training on AB1234 and AB1825 on Sat., May 5, 2015, 9:00am to Noon. LUNCH?? If you are unable to attend, GSRMA is presenting the same training on Wed. April 22, 2015 at Granzella's in Williams. You will need to call to register.

NEXT MEETING AGENDA ITEMS: Continue review/update of By Laws; Policy re billing district services to January, PGE follow up; report to district, Community Wildland and Prevention Plan.

ANNOUNCEMENTS: The next regular meeting of the PRCSD Board of Directors is scheduled for May 20, 2015, 6:30pm, Station 71 Alleghany.

ADJOURNMENT: So ordered by President Babros at 7:22pm.

Respectfully submitted,

R - BM for MW
 Maris Womack
 Secretary

Minutes adopted
 as submitted or changed
 Date 6/17/15
 Initial



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City
 100 Pike City Road
 Pike City, CA 95960

Treasurers Report cut off date: **March 31, 2015**

Beginning Checking Account Balance \$ 5,746.39

Deposits

Budget Line #	Date	From:	For:	Amount
	3/3/15	Fund account	Transfer	\$ 548.98
4040.1	3/4/15	GRMA	Training Grant	\$ 1,000.00
Deposits Total				\$ 1,548.98

Expenditures

Budget Line #	Ck #	Date	To:	For:	Amount
8630	2317	3/2	Reibes	Starting Fluid	\$ 12.54
6176.2	2318	3/16	Browns Gas Co.	Propane Alleghany	\$ 109.46
6250.1	2319	3/16	postmaster	Stamps for Secretary	\$ 49.00
8300	2320	3/16	Reibes	small tools Pike	\$ 65.33
	2321	3/16	AT&T		\$ 30.71
6172.2				Phone Alleghany	\$ 15.51
6172.3				Phone Pike	\$ 15.20
	OL	3/27	PG&E		\$ 541.09
6170.2				PG&E Alleghany	\$ 68.51
6170.3				PG&E Pike	\$ 70.30
9171.4				Streetlights - Forest	\$ 42.99
9170.4				Streetlights - Alleghany	\$ 359.29
Expenditures Total				\$ 808.13	

Chief 67 Card	\$ 382.23
Chief 71 Card	\$ 510.96
	\$ 893.19

Ending Checking Account Balance \$ 6,487.24

Starting Savings account balance \$ 13,088.00

transfer from checking
 interest earned \$ 1.15

transfer to FUNDS

Ending Savings Account Balance \$ 13,089.15

Balance on Prepaid Cards \$ 893.19

General Fund (accounts listed above) Total \$ 20,469.58

Restricted Fund account Starting Balance \$ 28,684.79

deposit \$ 225.00

interest earned \$ 2.50

transfer to checking \$ (548.98)

Fund account Ending Balance see budget sheet for detail \$ 28,363.31

Total ALL FUNDS \$ 48,832.89

Streetlights	Streetlight Income	\$	465.00	Tax Revenue		
	Streetlight Expense	\$	465.00	Donations to-date		
	Net	\$	465.00	Fund addition or (subtraction) for the fiscal year		
	PORTION COUNTY FEE (TO BE PAID OUT)					
	Starting Balance	\$	1,750.82	NET INCOME	465.00	End Balance
				(2.10)	\$	2,213.72
	Net gain (loss)					462.90

Pike Funds	Gross Income Mutual Aid Pike	\$	1,178.76	\$100 added to Pike Vehicle Fund for sale of Crown		
	Payroll expenses		534			
	Net Mutual Aid Income (Split as allocated below)		645	\$0.00		
	Starting Balance	\$	8,318.57	Additions	129.01	End Balance
	Pike Building Fund 20%	\$	2,381.59	Withdrawals	(1,132.74)	\$ 7,314.84
	Pike Vehicle Fund 55% + 100 Surplus sale	\$			454.75	\$ 2,836.34
	General Fund 25%	\$				(not added to total below, doesn't "go" anywhere)

Alleghany Funds	Gross Income Mutual Aid Alleghany					
	Payroll expenses					
	Net Mutual Aid Income (Split as allocated below)			\$0.00		
	Starting Balance	\$	695.26	Additions	-	End Balance
	Alleghany Building Fund 20%	\$	1,971.70	Withdrawals	5,125.00	\$ 695.26
	Alleghany Vehicle Fund 55% + 5,125 Surplus sale	\$				\$ 7,096.70
	General Fund 25%	\$				(not added to total below, doesn't "go" anywhere)

TOTALS	Total Fund Additions for 14/15 FY	\$	6,171.66	Contingency Fund		
	Total Fund Withdrawals for 14/15 FY	\$	(1,134.84)			
	NET CHANGE	\$	5,036.82			

	Year	Addition	Withdrawal	Balance
	10/11	\$ 3,300.00		\$ 3,300.00
	11/12	\$ 1,800.00	\$ 2,000.00	\$ 3,100.00
	12/13	\$ 5,000.00		\$ 8,100.00
	13/14			\$ 8,100.00
	14/15			\$ 8,100.00

FUND BALANCES	Meeting Date	4/15/2015
	Contingency Fund	8,100.00
	Streetlight Fund	2,215.82
	PCVFD Building Fund	7,314.84
	PCVFD Vehicle Fund	2,936.34
	AVFD Building Fund	695.26
	AVFD Vehicle Fund	7,096.70
	Interest earned (gets moved to general fund)	4.35
	Total Funds	28,363.31

Have not taken \$2.10 out of SL Fund yet, it is for address list from County assessor



Account Statement

PLIOCENE RIDGE COMMUNITY SERVICES DI
 100 PIKE CITY RD
 PIKE CA 95960

If you have any questions
 about your account please call
 800-848-1088
 CUSTOMER SERVICE
 ACCOUNT NUMBER
 STATEMENT DATE CYCLE
 04/30/15 31
 ITEMS ENCLOSED PAGE
 0 1
 YEAR-TO-DATE INTEREST

PREVIOUS BALANCE	CHECKS AND WITHDRAWALS	DEPOSITS AND CREDITS	INTEREST MINUS CHARGES	NEW BALANCE
6,487.24	NUMBER 5 AMOUNT 979.87	NUMBER 1 AMOUNT 9,924.72	.00	15,432.09

ACCOUNT ACTIVITY

BALANCE SUMMARY

SMALL BUSINESS CHECKING

30 DAYS THIS CYCLE

- - - - - DEPOSITS - - - - -		AMOUNT			
DATE	DESCRIPTION				
04/28	BRANCH DEPOSIT	9,924.72			
- - - - - WITHDRAWALS - FEES - CHARGES - - - - -		AMOUNT			
DATE	DESCRIPTION				
04/28	PGANDE - WEB ONLINE	553.71			
- - - - - CHECKS - - - - -		AMOUNT			
ITEM	DATE	AMOUNT	ITEM	DATE	AMOUNT
2322	04/28	30.74	2324	04/27	97.50
2323	04/24	97.78	2326*	04/29	200.14

DATE	BALANCE
PREVIOUS BALANCE	
03/31	6,487.24
04/24	6,389.46
04/27	6,291.96
04/28	15,632.23
04/29	15,432.09
NEW BALANCE	
04/30	15,432.09

* INDICATES GAP IN CHECK SEQUENCE

PUT YOUR FUTURE IN FOCUS WITH A COMPLIMENTARY FINANCIAL
 REVIEW FROM SORRENTO PACIFIC. SECURITIES ARE NOT
 INSURED, MAY LOSE VALUE AND HAVE NO BANK GUARANTEE.

EXTRA CASH LINE OF CREDIT CUSTOMERS: YOUR ACCOUNT DETAILS ARE LISTED BELOW. LATE PAYMENT WARNING: IF YOUR
 MINIMUM PAYMENT IS NOT RECEIVED BY THE PAYMENT DUE DATE YOU MAY BE CHARGED A LATE FEE OF \$5.

PREVIOUS BALANCE	ADVANCES AND DEBITS	PAYMENTS AND CREDITS	INTEREST CHARGED	FEES CHARGED	NEW BALANCE	
	NUMBER AMOUNT	NUMBER AMOUNT				
LINE OF CREDIT	CREDIT AVAILABLE	ANNUAL PERCENTAGE RATE	DAILY PERIODIC RATE	PAYMENT PAST DUE + PAYMENT THIS PERIOD = MINIMUM PAYMENT DUE	PAYMENT DUE DATE	YEAR-TO-DATE INTEREST PAID

THANK YOU FOR BANKING WITH US. NOTICE: SEE 'BACK OF STATEMENT' TAB FOR IMPORTANT INFORMATION.

Pliocene Ridge Community Services District
Reconciliation Detail
1000.1 - West America Checking, Period Ending 04/30/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						6,487.24
Cleared Transactions						
Checks and Payments - 5 items						
Bill Pmt -Check	4/14/2015	2326	Sierra Co. Public W...	X	-200.14	-200.14
Bill Pmt -Check	4/14/2015	2323	Chief's Supply	X	-97.78	-297.92
Bill Pmt -Check	4/14/2015	2324	Rae Bell Arbogast	X	-97.50	-395.42
Bill Pmt -Check	4/14/2015	2322	AT&T	X	-30.74	-426.16
Check	4/27/2015	EFT	PG&E	X	-553.71	-979.87
Total Checks and Payments					-979.87	-979.87
Deposits and Credits - 2 items						
Bill Pmt -Check	4/14/2015		Sierra Co. Public W...	X	0.00	0.00
Deposit	4/28/2015			X	9,924.72	9,924.72
Total Deposits and Credits					9,924.72	9,924.72
Total Cleared Transactions					8,944.85	8,944.85
Cleared Balance					8,944.85	15,432.09
Register Balance as of 04/30/2015					8,944.85	15,432.09
Ending Balance					8,944.85	15,432.09

**Pliocene Ridge Community Services District
Risk Management/Safety Committee
Quarterly Meeting**



**April 15, 2015, 6pm, Station 71 Alleghany
AGENDA**

Committee Members: Chair/Risk Manager Dan Guyer; Wayne Babros, exofficio member; Co Chief D. Arbogast and Ned Causato, AVFD; Co Chiefs Jim Buckbee and Tom Starr, PCVFD; community members: Alleghany and Pike City, VACANT. Recorder, Maris Womack

PURPOSE: The need for these meetings is to: (1) provide a regular review of issues that affect overall safety; and, (2) provide the insurance company documentation of points gathered to reduce our insurance costs as detailed in our LPIP.

Items for discussion:

Next Risk Management/Safety Committee meeting July 15, 2015, Station 67 Pike City.

Meetings will be held prior to regularly scheduled Board of Directors meetings as follows:

Jan. 21, 2015	6pm	Station 67 Pike City
April 15, 2015	6pm	Station 71 Alleghany
July 15, 2015	6pm	Station 67 Pike City
Oct. 21, 2015	6pm	Station 71 Alleghany

RECEIVED

**Pliocene Ridge Community Services District
Risk Management/Safety Committee
Quarterly Meeting**

**January 21, 2015, 6pm, Station 67 Pike City
MINUTES**

Meeting commenced at 6:01pm.

Present were: Chair/Risk Manager Dan Guyer; Co Chiefs David Arbogast and Ned Causato, AVFD; Co Chiefs Tom Starr, PCVFD; Community member—Alleghany, VACANT; Community member—Pike City, VACANT; Recorder, Maris Womack; also present: Wayne Babros, Rae Bell Arbogast.

Items discussed:

Winter Driving Presentation: Jim Buckbee put this item on the agenda but he was not present. A general discussion about safety was held: need to make sure all safety gear is on both personnel and the engines; slow down driving; check wiper blades and replace as needed; make sure to stay rested.

Alleghany self inspection: Ned and David reported they are getting organized and will report out at next meeting,
Discussion re station 71 repairs and contracting out the work. Rae stated that the Alleghany auxiliary will pay half the cost if the district pays half. Need to agenzize for PRCSD Board meeting in Feb.

Personnel Manual: In January, Jim thought he saw it but we still don't have it in hand.

It was stated that not all vehicles have tire chains. Vehicles without chains need to be identified, costs gathered, and presented at the next meeting.

Next Risk Management/Safety Committee meeting is April 15, 2015 Station 71 Alleghany.
Meeting adjourned at 6:19pm.

Maris Womack
Recorder