



**MINUTES of the Regular Meeting of the
Pliocene Ridge CSD Board of Directors
Date: Thursday January 18, 2024 Time: 6:30 pm
Location: Alleghany Station 2.**

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE: The meeting was called to order at 6:30 pm by President Larry Allen. **Flag Salute.** Present: Board members, Larry Allen, Bruce Coons, Grace Lundeen and Chris Mills. Pam Davis was absent. Also in attendance: Chief Dorn and Alleghany Assistant Chiefs David Arbogast and Ned Cusato, Station 67 Fire Captain Cameron Shay, Pike Community Support Foundation President Roland Robertson and Treasurer Denise Ruane. Public present: Burns & Vicky Tenney. Pliocene Ridge CSD Secretary Rae Bell Arbogast was present and took the minutes.

2. CONSENT CALENDAR:

Approval of current Agenda, Minutes for regular meeting held Nov. 16, 2023 plus the Treasurer's reports for November and December 2023. **A motion was made to approve the consent calendar by Chris Mills, seconded by Bruce Coons Ayes: Allen, Coons, Lundeen, Mills Noes: none Absent: Davis Abstain: none ~ Motion carried.**

3. PUBLIC COMMENT: Vicky Tenney stated that Larry Vieira had passed away recently. It was noted that he was a volunteer fire fighter with the Alleghany Fire Department for many years. A card will be sent. A celebration of life is being planned for the spring and hopefully the fire departments can participate.

4. INFORMATION/DISCUSSION ITEMS

a) *Correspondence:* **Incoming** Donation of \$3,000 for the Pike City Fire Dept. from the AK and CM Jennings foundation, Special Districts Financial Transactions report letter from the California State Controller's office scanned and emailed to Blain Boden, Holiday cards from several agencies, vendors and the insurance company **Outgoing** Thank you letter and receipt for tax purposes sent to the AK and CM Jennings Foundation. **Email topics (in & out):** Sierra County disaster preparedness committee re: meetings, Joyce White of DVFPD re: runs, Firewise USA re: community updates, Pike FH Planning Committee re: meeting, USDA Rural Development re: vehicle reimbursement grant

b) *Committee/Member/Business Reports:*

1. *Chief's Report* ~ Chief Dorn reported that it has been quiet with only one medical call since the last board meeting. Cameron Shay has been appointed Fire Caption for Station 67. He has been doing a lot to help us step up our game, he is almost done with an EMT course, just needs to take the test.

At the first training for 2024 the fire department crew (both depts) discussed goals for the year and came up with the following list:

- Annual Evaluations of all firefighters
- A building for the new water tender (Pike)
- Training at both stations (not just Pike)
- More frequent vehicle inspections
- Changing all small tools to using AV Gas
- Possible Engine bay (Pike)
- Community outreach
- Recruitment and retention
- Gear rack for Station 67
- Radio training

2. *Assistant Chief's Report:* Ned Cusato reported that they have been doing Ropes Training and Cameron Shay has been teaching it.

3. *AVFD non-profit corp:* ~ Rae Bell reported that a membership letter was recently sent out to property owners and residents of Alleghany and Forest City per the non-profits bylaws.

4. *Pike Community Support Foundation* ~ Roland reported that they had their Christmas party and the turnout was good. Everyone had a good time.

5. *Board Member/Staff Reports* ~ None

6. *Firewise Community Projects* ~ Report provided in writing.

7. *Firehouse Projects & ADA Compliance:*~ The Pike City Firehouse committee reported that they met on January 5th. The architect came back with a quote that was over \$6,000 to do the cost comparison and suggested narrowing the scope (five options submitted). The scope of the analysis was narrowed down to two options: 1. Add a 40' x 40' two-bay metal building and fix the existing firehouse. 2. Tear down existing firehouse and build new 40' x 100' metal building. Denise is taking the narrowed down option back to the architect for a new estimate, then we need to determine how to pay for it.

Regarding the Alleghany Firehouse Station 1, Rae Bell reminded everyone that the metal to repair the west side of the building has been sitting in the County Yard for over a year now. Dan Guyer has offered to help with the work. We need to order two new man doors and reframe it. If food is provided it should be easy to get a volunteer crew together. Ned to look at the doors so that they can be ordered.

6. ACTION ITEMS

a) *Unfinished Business*

1. *Appoint Risk Manager.* No volunteers, no action taken.

2. *Status of Pike City FD Rescue Truck.* Rae Bell reported that she had been working on the grant application and that our USDA Rural Development Representative said that it would be best to submit a single application for both vehicles. USDA won't be allocating this year's money until June but the application needs to be in by the end of March to make the first round. This creates a dilemma because the district needs to put the Brush Truck 7150 back in Alleghany before fire season starts. [It is currently being housed in Pike as a rescue truck.] After a lengthy discussion it was suggested that three applications be submitted, one for each truck individually and one for both together, so that if USDA won't fund one perhaps they will fund the other. Rae Bell will check with USDA to see if that is a good option. Staff will have to figure out what to do about the rescue truck while we wait to hear from USDA for approval or denial.

A motion was made to authorize staff to move forward with the USDA grant application for both the water tender and a newer rescue truck, by Chris Mills, seconded by Bruce Coons, Ayes: Allen, Coons, Lundeen, Mills Noes: none Absent: Davis Abstain: none ~ Motion carried.

3. *Status of conversion of 7145 to alternative transport vehicle.* There are a few more stickers to remove and new decals need to be put on, but it can be used, and it responded to the run in December.

4. *Appoint Project Manager for Second Siren in Alleghany* After a discussion a motion was made to appoint Ned Cusato as the project manager by Bruce Coons, Seconded by Chris Mills. **Ayes: Allen, Coons, Lundeen, Mills Noes: none Absent: Davis Abstain: none ~ Motion carried.**

b) New Business

1. *Temporary Housing for new Water Tender:* Chief Dorn reported that Station 2 in Allegheny is being used to house it for the winter.


2. *Appoint Officers* A motion was made to keep the current slate of officers: Larry Allen President, Bruce Coons, Vice President, Rae Bell Arbogast Secretary/Treasurer, (Chris Mills is Deputy Secretary) **Motion made by Chris Mills, Seconded by Bruce Coons Ayes: Allen, Coons, Lundeen, Mills Noes: none Absent: Davis Abstain: none ~ Motion carried.**

3. *Closed session for employee review and personnel issue per gov. code 54957 (two items).* The board went into closed session at 7:04 and came out at 7:25. No board action was taken. All members of the public had vacated the premises.

7. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS: The next regular meeting is scheduled for February 15, 2024 in Pike. Agenda items: status of future replacement for 7145 [missed on Jan Agenda]

8. ADJOURNMENT:

There being no further business before the board, the meeting was adjourned at 7:26 PM.


Respectfully submitted,
Rae Bell Arbogast, Secretary



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Pliocene Ridge CSD, Sierra County California:


Regular Meeting Agenda Meeting date: 1/18/2024

In the following location(s):

Alleghany Post Office Bulletin Board, plioceneridge.org, emailed to agenda list,

On 1/12/2024 (date)

A copy of which is attached hereto and by reference made a part hereof.

Signed under penalty of perjury: X 
Rae Bell Arbogast



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday January 18, 2024 6:30 pm

Location: Alleghany Firehouse Station Two~ 514 Miners St. AND

VIA Phone Conference available for non-board members call 978-990-5144 Access code 6919768#

ALL MEETING DOCUMENTS ARE POSTED ONLINE plioceneridge.org

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

2. CONSENT CALENDAR

a) Approval of Agenda b) Approve Minutes for regular meeting held November 16, 2023 c) Ratify Treasurer's report & bill payments for November and December 2023.

3. PUBLIC COMMENT: Complaints about individuals are to be submitted in writing per Article II section 15 of the bylaws. The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

a) Correspondence since last meeting –

b) Committee/Member/Business Reports:

1. District Chief's report

2. Assistant Chiefs' reports

3. AVFD non-profit corp.

4. Pike Community Support Foundation

5. Board Member/Staff Reports ~ Discussion about eventual replacement of 7145 (agenda item requested by a board member in November)

6. Firewise Communities – report provided in writing

7. Firehouse Projects & ADA Compliance ~ Both Departments

5. DISCUSSION and POSSIBLE ACTION ITEMS:

a) Unfinished business:

1. Appoint Risk Manager per policy #1030

2. Status of Pike City FD Rescue Truck - USDA Grant, need to authorize staff to apply for both water tender and rescue truck with one application.

3. Status of conversion of ambulance 7145 to alternate transport vehicle Rescue 7145.

4. Second Siren for Alleghany appoint project manager.

b) New business

1. Temporary Housing for new water tender.

2. Appoint Officers

3. Closed session for employee review and personnel issue per gov. code 54957 (two items)

7. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ The next regular meeting is scheduled for February 15, 2024 at the Pike City Firehouse.

8. ADJOURNMENT

Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 or plioceneridge@gmail.com specifying your disability and the format in which you would like to receive this agenda and future agendas.

SEND AN EMAIL TO plioceneridge@gmail.com to be added to the email list for meeting notices.



Pliocene Ridge Community Services District

Serving the Communities of Allegheny, Forest City and Pike City
 100 Pike City Road
 Pike City, CA 95960
 plioceneridge.org

Treasurer's Report for November 2023

Beginning Checking Account Balance \$ 2,750.50

DEPOSITS

Date	From:	For:	Amount
17-Nov	Savings	Vehicle Purchase	\$ 15,000.00
17-Nov	FUND Account	Vehicle Purchase	\$ 20,000.00

Deposits Total \$ 35,000.00

EXPENDITURES

Ck #	Date	To:	For:	Amount
EFT	11/2	PG&E		\$ 393.44
			Allegheny Firehouse	\$ 61.69
			Pike Firehouse	\$ 102.17
			Allegheny Streetlights	\$ 19.65
			Forest City Streetlights	\$ 286.71
			climate credit	\$ (76.78)
EFT	11/1	West America Bank CC Card		\$ 354.72
			batteries Pike FD posted to supplies	\$ 58.15
			SPD Saw Shop Chaps Pike FD posted to PPE	\$ 226.25
			Suburban Propane tank rental Allegheny	\$ 55.00
			DMV ambulance driver handbooks	\$ 15.32
			Bill balance from last month (see Oct. report) not sure why the online thing would not take full payment.	\$ 119.56
EFT	11/10	PG&E		\$ 119.56
2687	11/20	Peardale-Chicago Park FD	Water tender 67	\$ 30,022.00
2688	11/20	Boden Klein and Sneesby	Audit for FY 22/23	\$ 3,100.00
2689	11/20	Sierra County Tax Collector	solid waste fees firehouses 101.88 Allegheny 122.28 Pike	\$ 224.16

Expenditures/transfers Total \$ 34,213.88

Ending Checking Account Balance \$ 3,536.62

Starting Savings account balance \$ 30,936.42

transfer to checking \$ (15,000.00)

interest earned

Ending Savings Account Balance \$ 15,936.42

Reserve Account Detail	
Contingency	\$ 24,500.00
Allegheny Fire Unallocated	\$ 8,000.00
Pike City Fire Unallocated	\$ 9,950.00
Allegheny Firehouses	\$ 11,409.37
Pike City Firehouse	\$ 3,064.76
Allegheny Fleet	\$ 4,588.78
Pike City Fleet	\$ 1,202.95
Allegheny Dispatch Office	\$ 700.00
Streetlights	\$ 8,213.38
EMS Vehicle Fund	\$ 250.00
Interest Earned	\$ 6.90
Reserve Account Total	\$ 71,886.14

General Fire Fund (accounts listed above) * see note below. Total \$ 19,473.04

All Fire Funds (including reserves) \$ 83,145.80

Reserve account Starting Balance \$ 91,636.14

transfer to checking \$ (20,000.00)

deposit \$ 250.00

Reserve account Ending Balance \$ 71,886.14

Report prepared by Rae Bell, Treasurer

Verified against bank statement and QB balances by: X

Name Printed

Note: Savings and Reserve account reconciled quarterly.

title

Total All Funds \$ 91,359.18

	DETAILS ON INDIVIDUAL SHEETS			DO NOT ENTER NUMBERS ON THIS SHEET! USE IND			
FIRE RESERVES	START	END		Annual Change			
Fire Fund Contingency	\$ 24,500.00	\$ 24,500.00		\$ -			
Alleghany Fire Unallocated	\$ 8,000.00	\$ 8,000.00		\$ -			
Pike City Fire Unallocated	\$ 19,950.00	\$ 9,950.00		\$ (10,000.00)			
Alleghany Firehouses	\$ 11,409.37	\$ 11,409.37		\$ -			
Pike City Firehouse	\$ 3,064.76	\$ 3,064.76		\$ -			
Alleghany Fleet	\$ 4,588.78	\$ 4,588.78		\$ -			
Pike City Fleet	\$ 11,202.95	\$ 1,202.95		\$ (10,000.00)			
EMS Transport vehicle	\$ -	\$ 250.00		\$ 250.00			
Alleghany Dispatch Office	\$ 700.00	\$ 700.00		\$ -			
Total	\$83,415.86	\$63,665.86		\$ (19,750.00)			
STREETLIGHTS ONLY	START	END		CHANGE			
Streetlight Fund	\$ 8,213.38	\$ 8,213.38		\$ -			
ALL RESERVES TOTAL	\$91,629.24	\$71,879.24		\$ (19,750.00)			

As of Nov. 2023
 does not include interest of \$6.90



Pliocene Ridge Community Services District

Serving the Communities of Allegheny, Forest City and Pike City
 100 Pike City Road
 Pike City, CA 95960
 plioceneridge.org

Treasurer's Report for December 2023

Beginning Checking Account Balance \$ 3,536.62

DEPOSITS

Date	From:	For:	Amount
18-Dec	Camptonville FD	Red Cross Class	\$ 425.00
20-Dec	Sierra County Auditor	\$11,892.90 Fire \$2,849.80 Streetlights	\$ 14,742.70

Deposits Total \$ 15,167.70

EXPENDITURES

Ck #	Date	To:	For:	Amount
EFT	12/1	PG&E	details below	\$ 460.49
			Allegheny Firehouse	\$ 50.98
			Pike Firehouse	\$ 103.16
			Allegheny Streetlights	\$ 286.71
			Forest City Streetlights	\$ 19.64
EFT	12/1	West America Bank CC Card	details below	\$ 550.52
			Oreilley auto motor oil for Allegheny	\$ 59.65
			Amazon, gear bags Allegheny	\$ 203.80
			American Red Cross billed to Camptonville FD	\$ 220.00
			Suburban Propane tank rental Pike FH	\$ 65.00
			USPS Postage mailed red cross certs to Camptonville FD	\$ 2.07
800	12/4	DMV	taxes and registration fees water tender 67	\$ 2,177.00
	12/22	transfer to Savings		\$ 10,000.00
801	12/14	Rae Bell Arbogast	Reimbursement for portion of Camptonville Red Cross Class on personal cc card	\$ 205.00
2690	12/22	AT&T	phones	\$ 69.92
2691	12/22	Jorgenson	Fire Ext. annual both depts plus \$32 billed to other to be paid back	\$ 689.35
2692	12/22	Sierra County Public works	Fuel Allegheny \$59.29 Pike \$103.20	\$ 162.49

Expenditures/transfers Total \$ 14,314.77

Ending Checking Account Balance \$ 4,389.55

Starting Savings account balance \$ 15,936.42

transfer from checking \$ 10,000.00

interest earned \$ 1.93

Ending Savings Account Balance \$ 25,938.35

General Fire Fund (accounts listed above) * see note below. Total \$ 30,327.90

All Fire Funds (including reserves) \$ 97,006.89

Reserve account Starting Balance \$ 71,886.14

interest earned \$ 6.23

deposits \$ 3,000.00

Reserve account Ending Balance \$ 74,892.37

* Note, the general fire fund is used to pay the streetlights during the year, but the light's net gain or loss is either added to or subtracted from the Streetlight reserve fund after the books are closed-out each year.

Report prepared by Rae Bell, Treasurer

Verified against bank statement and QB balances by: X

Name Printed

Note: Savings and Reserve account reconciled quarterly.

title

Total All Funds \$ 105,220.27

FY 23-24 Payment #1 ≈ 53%
Streetlights \$2,849.80 Fire Fund \$11,892.90

Sierra County
Auditing Department
P.O. Box 425
Downieville, CA 95936
(530) 289-3273 Fax (530) 289-2842

Sierra County

Memo

✓# 5891

430-9999-7400

JE debit fees \$4,425.28
credit fire fund ()

To: Pliocene Ridge CSD
From: Van Maddox, Auditor/Controller - Treasurer/Tax Collector - Risk Manager - Budge
Date: December 11, 2023
Re: Distribution of Taxes - 53% 2023 Apportionment

Enclosed, please find a check for tax distribution in the amount of	<u>\$ 14,742.70</u>
Current Secured Property Tax	18,377.66
Current Unsecured Property Tax	786.42
Prior Secured Property Tax	
Prior Unsecured Property Tax	-
Supplemental Property Tax	-
Supplemental Unsecured	-
Timber Yield Tax	-
Homeowners Property Tax	-
Interest Apportionment	3.90
Property Tax Roll Fees	<u>(4,425.28)</u>
Subtotal	14,742.70
Less: Property tax solid waste on the property Tax Roll	-
Total Check Amount Enclosed:	<u>\$ 14,742.70</u>

If you have any questions regarding this payment, please contact the Sierra County Auditor's Office at (530) 289-3273



Staff report for meeting date 1/18/2024

Prepared by Secretary/Treasurer Rae Bell Arbogast– *disclaimer: any opinions expressed in this document belong to the author and do not represent the official stance of the district.*

Agenda item 4. a) Correspondence since last meeting

Incoming Donation of \$3,000 for the Pike City Fire Dept. from the AK and CM Jennings foundation, Special Districts Financial Transactions report letter from the California State Controller's office scanned and emailed to Blain Boden, Holiday cards from several agencies, vendors and the insurance company **Outgoing** Thank you letter and receipt for tax purposes sent to the AK and CM Jennings Foundation. **Email topics (in & out):** Sierra County disaster preparedness committee re: meetings, Joyce White of DVFPD re: runs, Firewise USA re: community updates, Pike FH Planning Committee re: meeting, USDA Rural Development re: vehicle reimbursement grant

Agenda item 4. b) 6 Firewise communities. The renewals for both communities completed in November were initially rejected because the 3-year action plans were due. I discovered that you can't go by the dates that show on the portal dashboard for each community! It showed the plans were not due until next year. On December 6th I was able to update both plans using the new template that firewise USA Provides. We received notice on 12/7/2023 that both communities are in "good standing" for another year. The new certificates have been added to each community's firewise website for easy public access.

SPI is moving forward with a timber harvest plan for the Lohman Ranch area. This will compliment the Trapper Project in the same area around Pike/Pike City.

Agenda item 4. b) 7 Firehouse Projects and ADA compliance

- Status of Alternatives Analysis for Pike City Firehouse. The Committee met on Jan 5th report to be provided at meeting.