



MINUTES of the Regular Meeting of the Pliocene Ridge CSD

Board of Directors

Date: Wednesday September 19, 2018

Location: Alleghany Firehouse 105 Plaza Court

1. CALL TO ORDER: The meeting was called to order at 6:30 pm by President Wayne Babros. Board members present: Daniel Guyer, Bruce Coons, Gracie Knowles and Chris Mills. Also present were Pike City Assistant Chiefs Jim Buckbee & Tom Starr and Alleghany Assistant Chiefs David Arbogast & Ned Cusato, AVFD Chairman Bob Hale & Secretary Vicky Tenney and PCVFD President Roland Robertson. Pliocene Ridge CSD Secretary Rae Bell Arbogast was present and took the minutes. Flag Salute.

2. CONSENT CALENDAR: Regarding the treasurer's reports it was pointed out that the old format is being used again, minus the posting account numbers (one less thing to fill in manually). This format seems to suit the director's needs better than any reports that the accounting program can generate. A motion was made by Bruce Coons to approve the consent calendar 2nd by Gracie Knowles. **5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant, Motion carried.**

3. PUBLIC COMMENT: None

4. INFORMATION/DISCUSSION ITEMS

a) Correspondence: Incoming: Copy of Golden State Risk Management bylaws with proposed changes, Notice that notarized letter for SAM registration naming the district's "authorized representative" met all specified requirements and was accepted, notice of GSRMA annual conference, conflict of interest code bi-annual review packet from Sierra County Clerk Recorder

Outgoing: Signed ambulance MOU mailed to DFPD, thank you letter sent to the Firm Foundation Academy for \$1,000 donation, copies of non-profit/gov. agency research as handed out at the June meeting either mailed or emailed to all VFD board members for both Alleghany & Pike who did not attend the June meeting, copy of the district's formation documents sent to Vicky Tenney (now also available on the district's website) request for record keeping documents and non-cash donations (direct purchases) sent to both VFD treasurers

b) Committee/Member/Business Reports:

1. Alleghany Assistant Chiefs David Arbogast & Ned Cusato reported that a new 150,000 gallon water tank is being constructed for Alleghany and the old tank was demolished the first week of September. The town is on two temporary water tanks with a combined capacity of just under 14,000 gallons during construction. It is expected to take two months before the new tank is in service. David crunched some numbers to see what the pumping capacity/length of time would be for a couple of options. If the tanks are full to start and both 20 GPM pumps are pumping a total of 40 GPM into the temporary tanks they should be able to keep up with a 100 GPM pump for almost 4 hours. A 1 ½ inch line doing 75 GPM should last about 6.5 hours. Another option would be to pump directly into the hydrant system from one of the drafting sources depending on where the incident is located. The Alleghany water district prepared a map of all of the drafting sources and fire hydrants in Alleghany and it is posted around town and was given to local fire agencies as well. On Aug. 30th Alleghany and Pike Fire Depts did a joint training in Alleghany and got engine 7150 to pump from the sump at the pumphouse. They also went over the map of

drafting sources together and talked about initial response to a fire incident in Alleghany. Ned bought two new 2" trash pumps, one for engine 7181 and one for engine 7150 they work very well. The Alleghany crew practiced pumping with one of the new pumps from the pond by the Red Star Café and the inflow into the pond kept up with the pump pretty well. They are planning on doing more hands-on training with the pumps. Ned reported that the County water tender is being kept in the yard in Alleghany and he will be picking up more suction hose for the trash pumps.

The ambulance (7145) needed new tires and had to be taken out of service briefly while the studded tires were put back on. Ned worked with DFPD and was able to order new tires and rims via the County that day. The studded tires will be left on for the winter.

2. *Pike City Assistant Chiefs Jim Buckbee & Tom Starr* Reported that they painted their water tender (6790) and it looks great. They are still waiting to get all of the decals for it. They did a wildland drill at Plum Valley and included a medical training with it. They have had multiple medical calls. All of the run reports are being given to the District Secretary for the district records.

3. *AVFD Auxiliary*: Bob Hale reported that "there is no AVFD Auxiliary" When asked for clarification he stated that they are still a fire department as reflected in their bylaws, that they never changed their name. He went on to state that they completed their elections and the slate of commissioners remains the same.

He reported that they are looking at doing a local project to hand out chem flex chimney fire extinguishers as they have done in the past. They also have been made aware of a program with the Red Cross to install smoke alarms, but they are not sure if the local residents will want a person to come into their homes to install smoke alarms. They are looking for a volunteer firefighter to maybe help with that.

He also stated that a letter was sent to their Treasurer from the PRCSD Secretary/Treasurer requesting certain documents and he considered it inappropriate that this record request was not sent to their entire board. He also stated that the PRCSD Secretary/Treasurer was acting beyond her authority to send such a request without her board's approval and that it is inappropriate for a government agency to request such documents from a non-profit entity. He went on to state that as a non-profit entity AVFD is not obligated to send any documents to PRCSD.

He then read a letter from AVFD Treasurer Burns Tenney that basically said the same thing. [copy not attached to these minutes as it was not provided to PRCSD]

Rae Bell read her request that was sent to both non-profit treasurers in July out loud. [copy of letter attached to these minutes] She then explained that the district's first Secretary, Maris Womack set up a binder when the district formed for the compliance paperwork for both non-profit entities. This was done with the intention of helping to make sure the non-profits are compliant and remain solvent. PCVFD nearly lost their non-profit status around the time that the district formed. Since the non-profits are insured by the district this is also a Risk Management issue for the district. The binder has not been updated since Maris left in 2015 and the first part of the document request mailed in July was for the purpose of updating this binder.

Record keeping is in the scope of the duties of the Secretary and the Secretary does not need board approval to perform her duties.

As far as the financial information request included in the letter goes; up until a few years ago both AVFD and PCVFD provided a list of “non-cash” donations (direct purchases) at the end of each fiscal year at the request of the PRCSD treasurer. The bookkeeping procedures were set up this way so that any equipment purchased directly by the non-profits is added to the district’s inventory for insurance purposes and also so that the district’s financial data more accurately reflects the actual cost of running both depts.

She went on to state that it is true that there is no legal “requirement” for the non-profits to provide any of these documents to the district, it is just how it has been done since the district was formed. This does not mean that it necessarily has to continue this way. This is another reason why MOU’s between the district and the non-profits would be good to develop.

President Babros requested that the AVFD board let him know what can be done to fix whatever it is they think is wrong, that the district wants to work with them.

Roland Robertson wished to confirm that the PCVFD treasurer had provided the requested documents and the answer was “yes”. He stated that his board is happy to donate the equipment that they purchase to the district because otherwise it would not be covered by the district’s insurance. He explained that the entities are working under a lot of laws and rules and that we all need to learn more about them. He stated that his board is doing research on this as is Rae and it would be good to have some meetings to discuss the findings. He stated that he thought it was impermissible for the non-profits to give funds directly to the district, but Rae stated that both a CPA and an attorney with public-benefit non-profit expertise told her otherwise: that as long as the funds are being used for the “Public Good” there is no issue and in fact this is a way for the non-profits to fulfill their mission.

Daniel Guyer stated that this is a fundamental issue that seems to keep coming up but he sees Alleghany and Pike as a group and not as separate entities. That it is very important that we all work together, that we are stronger together. He explained that the district was formed because it was the only way to secure funding for our two departments and since he has been on the board (for the last 10 or 12 years) he has seen the district go from being completely broke to being able to build up funds for various things like engine repair and streetlights; that the approx. \$50,000 that has been put into specific funds shows that it’s working.

AVFD Secretary Vicky Tenney stated that they are on top of their paperwork and they don’t need a babysitter to make sure they are doing it.

There was a lot of further discussion about why the district was formed and how the original funding amount was arrived at.

4. PCVFD Auxiliary: Roland Robertson reported that they had their spaghetti feed in August and it was a success. They made \$805 and served 48 meals. They also got \$325 in donations and after costs had a profit of \$667. Aaron and Lynn Wallace were not able to help but donated most of the food. He asked the PRCSD Secretary if she would send them a thank you note in addition to the one that PCVFD sent.

They are starting to work on their Christmas Dinner and Raffle.

5. *Risk Manager Report:* Nothing new to report.

6. *Board Member/Staff reports:*

Rae Bell reported that the road sign at hwy. 49 has been replaced.

She also reported that she did file a complaint with the Public Utilities Commission as instructed by the board at the June meeting. First she had to talk to AT&T a few times because before filing a formal complaint with the PUC they ask that you provide documentation that you have contacted the utility directly. She has not heard back from the PUC yet, but the local repairman for AT&T told her recently that AT&T does not know what is causing the problem. He is very frustrated because he keeps getting sent to Alleghany with a list of numbers having the problem but so far he has not been able to catch it actually happening. [loud noise on line and line not working] President Babros stated that he was not able to call 911 for this reason when he had his medical emergency in May and Vicky Tenney (his neighbor) had to call for him.

7. *Standing Committee Reports: Streetlights:* Bruce reported [again] that PG&E has not responded to the requests for the shields on the streetlights nor have they responded to the issue of the wrong lights being upgraded in Forest City and some lights in Alleghany not being upgraded OR shut-off as instructed. The treasurer reported that extra lights are on in Forest but the district is not being billed for them. (They were not supposed to be turned back on). That PG&E's database is a complete mess.

Budget Committee: Met earlier in the evening and finalized proposed final budget (later on the agenda).

5. ACTION ITEMS

a) *Unfinished Business*

1. *Ongoing Policy & Procedure review/update:* The district's conflict of interest code was reviewed as is required by State Law very two years. It was decided by consensus that it is adequate and that no changes are needed at this time.

2. *Regarding the Alleghany Firehouse project:* Rae Bell reported that she talked to Mark Jokerst about what his engineering fees would be so that it could be included in the budget and he estimated around \$1,500 which is 40% off his normal hourly rate.

She also stated that Kip the engineer for the Water District project is still on track to prepare the site plan for free.

3. *Regarding the Pike Firehouse projects:* Roland Robertson reported that the staircase is installed; as-well-as, the exit lights. They will start painting it soon.

No report on the Lift Project.

4. *Dispatch Office in Alleghany:* Vicky Tenney reported that she has been in contact with OES but there is still no word on the grant. Gracie Knowles wanted to know what is going on with the areas 911 system. Jim Buckbee reported that evidently there is a problem with it being routed to Canada. This is impacting the whole county. Everybody was advised to call the sheriff's office directly for emergencies 530-289-3700. Jim saw lots of AT&T trucks coming up the hill that day, so they are working on it.

5. *Tree removal at Station 1 in Alleghany:* Rae Bell reported that Tom Roth did come cut the trees at the end of June and she wanted to confirm with the board that the wood would be offered on a “first come, first serve” basis to whoever wants it. After some discussion it was decided that the best approach would be to advertise “volunteers wanted to remove wood” so that whoever gets the wood is acting as a volunteer for the district for insurance purposes. Rae will post something on the bulletin board with David and Ned as the people to contact.

During the approval of these minutes on 10/17/18 Vicky Tenney requested that it be added to the record that she had asked if it was OK for a firefighter to take Fire Dept equipment out of a Dept vehicle and use it for his own personal use. She claimed that she saw this happen. Director Coons challenged her interpretation of what she saw and her question was never answered.

6. *CDF 50/50 Firefighter's Assistance Grant* The request submitted by the district on behalf of Alleghany for the lights was denied funding. The request for turn-outs for Pike submitted by the PCVFD Auxiliary was awarded. It was explained that CDF got more requests than the amount of funding available this year and Personal Protective Equipment is the highest priority (gets funding first).

d) New Business

1. *Adoption of the final budget for FY 18/19* After reviewing the proposed final budget as prepared by the budget committee a motion was made by Daniel Guyer to approve the budget as presented, 2nd by Bruce Coons vote: **5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant, Motion carried.**

2. *Accept equipment donations (direct purchases) from non-profit Auxiliaries for fiscal year 17/18* A list of direct purchases by the PCVFD auxiliary was presented. A motion to accept these purchases as a donation and add them to the district's equipment inventory was made by Wayne Babros seconded by Gracie Knowles vote: **5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant, Motion carried.**

NEXT MEETING AGENDA ITEMS

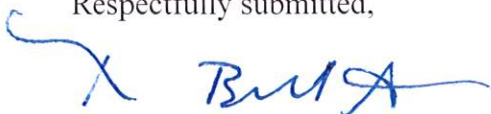
The Wayman Dam project needs to be added back to the agenda. The next regular meeting is scheduled for October 17, 2018 at the Alleghany Firehouse 6:30 pm.

ANNOUNCEMENTS None

ADJOURNMENT:

There being no further business before the board the meeting was adjourned at 7:55 PM.

Respectfully submitted,



Rae Bell Arbogast
Secretary



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Pliocene Ridge CSD, Sierra County California:

Regular Meeting Agenda Meeting date: 9/19/18
+ Budget Comm. & Safety Comm.
In the following location(s):

Alleghany Post Office Bulletin Board, The Alleghany Firehouse, plioceneridge.org, emailed to agenda list. ~~Tom or Jim to~~ post at Pike Firehouse - on 9/14

On 9/13/18 (date)

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X


Rae Bell Arbogast



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday September 19, 2018 6:30 pm Alleghany Firehouse 105 Plaza Court

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE
2. CONSENT CALENDAR
 - a) Approval of Agenda
 - b) Approval of Minutes for June 20, 2018
 - c) Approval of Treasurer's reports for June, July & August 2018
3. PUBLIC COMMENT The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.
4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS
 - a) Correspondence
 - b) Committee/Member/Business Reports:
 1. Station 71 Chief's report
 2. Station 67 Chief's report
 3. AVFD Auxiliary
 4. PCVFD Auxiliary
 5. Risk Manager Report
 6. Board Member/Staff Reports
 7. Standing Committee Reports: Streetlight, Budget, Safety
5. ACTION ITEMS:
 - a) Unfinished business:
 1. Ongoing Bylaws & Policy review and/or update: Conflict of Interest Code Review (required every two years)
 2. Alleghany Firehouse Project – ADA Compliance
 3. Pike City Firehouse Project – ADA Compliance
 4. Status of dispatch office in Alleghany
 5. Tree Removal at Station 1 in Alleghany
 6. CDF Fireman's assistance 50/50 grant 18-19 funding cycle.
 - b) New business
 1. Public Hearing for adoption of final budget (draft copy to be provided at the meeting)
 2. Accept donations for fiscal year 17/18 from non-profit auxiliaries
6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~
Next Regular meeting October 17, 2018 in Alleghany 6:30 pm.
7. ADJOURNMENT

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 specifying your disability and the format in which you would like to receive this Agenda and future Agendas as well.



Pliocene Ridge Community Services District
100 Pike City Road
Pike City, CA 95960

NOTICE

BUDGET COMMITTEE MEETING

WEDNESDAY SEPTEMBER 19, 2018

TIME: 5:30 PM TO 6:00 PM

**AT THE SIXTEEN TO ONE MINE OFFICE
527 MINERS STREET
ALLEGHANY**

&

SAFETY COMMITTEE MEETING

WEDNESDAY SEPTEMBER 19, 2018

TIME: 6:00 PM TO 6:30 PM

**AT THE ALLEGHANY FIREHOUSE
105 PLAZA COURT
ALLEGHANY**



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City and Pike City

100 Pike City Road

Pike City, CA 95960

plioceneridge.org

Treasurer's Report for June 2018

Beginning Checking Account Balance \$ 13,272.41

Date	From:	For:	Amount
6/25/18	Cal Fire	Fireman's assistance 50/50 grant	\$ 3,161.90
		Alleghany Portion	\$ 487.49
		Pike Portion	\$ 2,674.41
6/29/18	GSRMA	RMAP rebate	\$ 217.00
Deposits Total			\$ 3,378.90

Ck #	Date	To:	For:	Amount
702	6/20/18	Ned Cusato	Reimburse food for basic 32 joint training	\$ 18.55
EFT		WA Credit Card		\$ 279.38
			Reibes 6790 battery	\$ 44.89
			Robinson fuel Pike	\$ 30.81
			Paypal LED lights for 6790 includes fee of \$1.75	\$ 89.73
			Reibes 6790 switches	\$ 70.71
			Tractor supply grease	\$ 26.81
			Home Depot supplies	\$ 16.43
703	6/30/18	Tom Roth	Alleghany firehouse tree removal	\$ 1,500.00
EFT	6/29/18	PG&E		\$ 468.34
			PG&E Alleghany	\$ 48.22
			PG&E Pike	\$ 81.38
			Streetlights - Forest	\$ 21.76
			Streetlights - Alleghany	\$ 316.98
Expenditures Total			\$ 2,266.27	

Reserve Account	
Contingency	\$ 24,500.00
Alleghany Fire Unallocated	\$ 2,700.00
Pike City Fire Unallocated	\$ 5,100.00
Streetlights	\$ 1,609.40
Pike City Firehouse	\$ 2,308.14
Pike City Engines	\$ 3,107.91
Alleghany Firehouses	\$ 822.37
Alleghany Engines	\$ 7,446.25
Interest Earned	\$ 7.04
Reserve Account Total	\$ 47,601.11

Note: Funds not completely updated for FY 17/18 yet.

Ending Checking Account Balance	\$ 14,385.04
Starting Savings account balance	\$ 13,793.90
interest earned	\$ 1.19
transfer to checking	
transfer to FUNDS	
Ending Savings Account Balance	\$ 13,795.09
General Fund (accounts listed above) Total	\$ 28,180.13
Reserve account Starting Balance	\$ 47,597.55
interest earned	\$ 3.56
transfer from savings	
Reserve account Ending Balance	\$ 47,601.11

Total ALL FUNDS \$ 75,781.24



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City and Pike City

100 Pike City Road

Pike City, CA 95960

Treasurer's Report for July 2018

Beginning Checking Account Balance \$ 14,385.04

DEPOSITS	Date	From:	For:	Amount
Deposits Total				\$ -

Ck #	Date	To:	For:	Amount
2486	7/5/18	Alleghany Water District	Water 1 year (fiscal year)	\$ 480.00
2487	7/5/18	AT&T	two months	\$ 74.68
			Phone Alleghany	\$ 37.37
			Phone Pike	\$ 37.31
2488	7/5/18	Golden State Risk Management Authority	Insurance	\$ 4,451.00
2489	7/5/18	Rae Bell Arbogast	Quarterly billing Secretary/Treasurer	\$ 600.00
2490	7/5/18	Streamline	One-year website hosting/platform	\$ 300.00
EFT	7/26/18	EDD	State Payroll taxes	\$ 19.84
Expenditures Total				\$ 5,925.52

Reserve Account	
Contingency	\$ 24,500.00
Alleghany Fire Unallocated	\$ 2,700.00
Pike City Fire Unallocated	\$ 6,100.00
Streetlights	\$ 1,609.40
Pike City Firehouse	\$ 2,308.14
Pike City Engines	\$ 3,107.91
Alleghany Firehouses	\$ 822.37
Alleghany Engines	\$ 7,446.25
Interest Earned	\$ 7.04
Reserve Account Total	\$ 48,601.11

Note: Funds not completely updated for FY 17/18 yet.

Ending Checking Account Balance	\$ 8,459.52
Starting Savings account balance	\$ 13,795.09
interest earned	
transfer to checking	
transfer to FUNDS	
Ending Savings Account Balance	\$ 13,795.09
General Fund (accounts listed above) Total	\$ 22,254.61
Reserve account Starting Balance	\$ 47,601.11
interest earned	
deposit donation to Pike Unallocated	\$ 1,000.00
Reserve account Ending Balance	\$ 48,601.11

Total ALL FUNDS	\$ 70,855.72
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Treasurer's Report for August 2018

Checking Account Beginning Balance \$ 8,459.52

DEPOSITS	Date	From:	For:	Amount
	8/28/17	Sierra County Auditor	Final installment FY 17/18	\$ 4,553.92
			Streetlights	\$ 528.70
			Fire	\$ 4,025.22
Deposits Total				\$ 4,553.92

Ck #	Date	To:	For:	Amount
EFT	8/1/18	PG&E		\$ 462.77
			PG&E Alleghany	\$ 55.97
			PG&E Pike	\$ 68.05
			Streetlights - Forest	\$ 21.76
			Streetlights - Alleghany	\$ 316.99
EFT	8/6/18	WA Credit Card		\$ 226.47
			Fuel Pike	\$ 17.21
		Pike	Food for training	\$ 160.64
		Pike	Auto supplies maint.	\$ 29.90
		Pike	Supplies (insect fogger)	\$ 18.72
2491	8/17/18	AT&T		\$ 37.61
			Phone Alleghany	\$ 18.80
			Phone Pike	\$ 18.81
2492	8/17/18	Sierra County Public Works		\$ 327.47
		April May June	Alleghany Fuel	\$ 104.81
		April May June	Pike Fuel	\$ 222.66
EFT	8/28/18	WA Credit Card		\$ 193.51
		Alleghany-Ned	Jack and tow chain	\$ 64.32
		Pike - Jim	Supplies water mostly	\$ 45.50
		Pike - Jim	PPE earplugs & masks	\$ 51.41
Expenditures Total				\$ 1,247.83

Reserve Account Detail	
Contingency	\$ 24,500.00
Alleghany Fire Unallocated	\$ 2,700.00
Pike City Fire Unallocated	\$ 6,100.00
Streetlights	\$ 1,609.40
Pike City Firehouse	\$ 2,308.14
Pike City Engines	\$ 3,107.91
Alleghany Firehouses	\$ 822.37
Alleghany Engines	\$ 7,446.25
Interest Earned	\$ 7.04
Reserve Account Total	\$ 48,601.11

Note: Funds not completely updated for FY 17/18 yet.

Checking Account Ending Balance	\$ 11,765.61
Savings account Starting balance	\$ 13,795.09
interest earned	
transfer to checking	
transfer to FUNDS	
Savings Account Ending Balance	\$ 13,795.09
General Fund (accounts listed above) Total	\$ 25,560.70
Reserve account Starting Balance	\$ 48,601.11
interest earned	
transfer from savings	
Reserve account Ending Balance	\$ 48,601.11
Total ALL FUNDS	\$ 74,161.81



Pliocene Ridge Community Services District BYLAWS

DUTIES OF APPOINTED OFFICIALS

1. The Board may fix reasonable compensation where they deem appropriate.
- A. Attorney – At the request of the Board, the attorney shall provide guidance in legal matters.
- B. Auditor – The auditor shall audit the District’s financial records in accordance with the laws of the State of California using generally accepted auditing practices.

ARTICLE V CONFLICT OF INTEREST CODE

The Political Reform Act, government code Section 87100, *et seq.*, requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contain the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the fair Political Practices commission are hereby incorporated by reference and, along with the attached Appendix A in which members of the board of Directors and employees are designated, and in which disclosure categories are set forth, constitute the Conflict of Interest code of the Pliocene Ridge community Services District.

Each action taken by a Board member and/or employee in the course of their duties will be motivated by the District’s best interests and will be free of outside influence and self interests. In addition, board members shall not in any way directly or indirectly financially benefit from any aspect of the district’s operations.

In accordance with this policy, Board and employees shall comply with the following:

1. Board members must abstain from voting on any action in which they have a financial interest.
2. No board member shall accept any remuneration in money or services from the district, except as allowed for by Government Code Section 61207.
3. Board members and designated employees, as described in Appendix A of the Pliocene Ridge Community Services District’s Conflict of Interest Policy and Procedure, shall file a Statement of Economic Interests, Form 700 annually with the Clerk of the County of Sierra who shall retain copies and make the statements available for public inspection and reproduction. (Government Code Section 81008)



Pliocene Ridge Community Services District BYLAWS

Appendix A

CONFLICT OF INTEREST CODE DISCLOSURE CATEGORIES

Category 1

Designated employees assigned to this category must report:

- a. Interest in real property located within the jurisdiction including property located within a two-mile radius of any property owned or used by the agency.
- b. Investments, business positions, and income from sources located in or doing business in the jurisdiction.
- c. Investments and business positions in any business entity or income from any source of the business entity or source of income that manufactures sells supplies, machinery or equipment of the type utilized by the district.
- d. Investments and business positions in any business entity or income from any source if the business entity or source of income is a contractor or subcontractor engaged in the performance of work or services of the type utilized by the District.
- e. Investments, business positions, and sources of income of the type, which engage in land development, construction, or the acquisition or sale of real property.
- f. Investments, business positions, and sources of income of the type which manufacture, sell or distribute medical equipment or services of type leased or loaned by the District to ambulance services, medical services such as police, sheriff and fire rescue units, trauma centers and emergency rooms.
- g. Investments, business positions, and sources of income of the type that provides training for persons engaged in medical service programs.

DESIGNATED EMPLOYEES

<u>POSITION</u>	<u>DISCLOSURE CATEGORY</u>
Board Members or Candidates	1
District Officers (Treasurer, Secretary)	1
Station Fire Chiefs	1

Code amended by the PRCSD board on 4/18/16 and approved by the Sierra County Board of Supervisors on 5/17/16.

PLIOCENE RIDGE CSD PROPOSED FINAL BUDGET

acc#	NAME	12-13 Actual	13-14 Actual	14-15 Actual	15-16 Actual	16-17 Actual	17-18 Actual unaudited not closed-out	18-19 Budget
4020.1	Tax Revenue Fire	\$26,281	\$24,651	\$24,872	\$25,254	\$26,332	\$26,742	\$ 26,000
4030.1	Donations		\$509	\$201			\$90	\$ 1,000
4030.2	Donations AVFD	\$1,077	\$11,537	\$10,000		\$2,661	\$474	
4030.3	Donations PCVFD	\$2,867	\$2,722	\$2,500	\$7,158	\$864	\$6,380	
4040.1	Grants	\$1,000	\$1,493	\$1,000	\$1,386	\$25	\$225	
4040.2	Grants Alleghany	\$715	\$738	\$0		\$2,661	\$487	
4040.3	Grants Pike City	\$736	\$1,440	\$0	\$1,995	\$864	\$2,674	
4060.2	Surplus Sales Alleghany		\$950	\$5,125				
4060.3	Surplus Sales Pike City		\$100					
4070.0	Emergency Services Income				\$750	\$7,500	\$2,250	\$ 2,250
4071.0	Mutual Aid Income	\$1,903	\$4,701	\$1,179	\$745	\$1,289		
4082.0	Other Income	\$12	\$13	\$16		\$420	\$236	
	Revenue Total	\$34,590	\$48,231	\$45,298	\$37,505	\$42,616	\$39,558	\$ 29,250
FIRE SERVICES INCOME								
6170.2	Electricity Alleghany	\$737	\$794	\$621	\$901	\$1,059	\$895	\$ 900
6170.3	Electricity Pike City	\$1,029	\$1,412	\$1,144	\$1,258	\$1,684	\$1,063	\$ 1,500
6172.2	Telephone Alleghany	\$227	\$190	\$186	\$183	\$230	\$224	\$ 216
6172.3	Telephone Pike City	\$187	\$193	\$193	\$212	\$170	\$224	\$ 216
6174.2	Water Alleghany	\$441	\$432	\$432	\$444	\$480	\$480	\$ 480
6176.2	Propane Alleghany	\$909	\$294	\$334	\$724	\$613	\$297	\$ 375
6180.1	Insurance	\$8,113	\$5,714	\$7,275	\$3,864	\$3,913	\$4,344	\$ 4,219
6230.1	Compliance/Training		\$157	\$6	\$304	\$159	\$235	\$ 150
6250.1	postage/copies/office supplies	\$171	\$241	\$143	\$70	\$60	\$235	\$ 250
6265.1	County Mgmt Fee	\$2,540	\$2,157	\$2,310	\$2,362	\$2,364	\$2,805	\$ 2,800
6270.1	Secretary/Treasurer	\$750	\$585	\$428	\$900	\$1,358	\$2,400	\$ 2,400
6273.1	Auditor Fee	\$5,694	\$2,000	\$2,000	\$2,000	\$2,000	\$2,500	\$ 2,500
6275.1	Public Relations - website				\$185	\$330	\$435	\$ 430
6280.2	Solid Waste Fee Alleghany	\$68	\$78	\$78	\$96	\$117	\$117	\$ 117
6280.3	Solid Waste Fee Pike City	\$122	\$140	\$94	\$115	\$140	\$140	\$ 141
6295.2	Building Maint. Alleghany	\$15	\$614		\$470	\$280	\$1,500	\$ 2,000
6295.3	Building Maint. Pike City	\$49	\$1,055	\$1,238	\$254	\$322	\$7,457	\$ 1,000
6296.1	Payroll expense	\$712	\$1,654	\$534	\$292	\$613	\$319	
6297.2	Fixed asset expenditures All		\$10,000	\$10,000				
6297.3	Fixed asset expenditures Pike		\$2,500	\$2,500	\$5,000			
6704.0	Other Expenses	\$23	\$188	\$13	\$119	\$113	\$4	
	Overhead Expense Subtotal	\$21,787	\$27,897	\$29,528	\$19,753	\$16,006	\$25,672	\$ 19,694
FIRE SERVICES OVERHEAD EXPENSES								

PLIOCENE RIDGE CSD PROPOSED FINAL BUDGET

acc#	NAME	12-13 Actual	13-14 Actual	14-15 Actual	15-16 Actual	16-17 Actual	17-18 Actual un-audited not closed-out	18-19 Budget
Alleghany								
7230	Op Compliance/Training	\$521	\$443	\$984	\$637	\$343	\$217	\$600
7300	Small Equipment	\$2,803	\$2,994	\$592	\$1,260	\$6,001	\$1,263	\$1,000
7301	Equipment Repairs & Maint.	\$670		\$135		\$136	\$826	\$850
7350	Fuel	\$788	\$793	\$362	\$177	\$106	\$422	\$300
7630	Vehicle Repair & Maint.	\$654	\$2,811	\$78	\$546	\$51	\$148	\$1,000
7660	Supplies	\$144	\$125	\$0	\$638	\$194	\$196	\$300
AVFD Chief's Budget Subtotal		\$5,581	\$7,165	\$2,150	\$3,258	\$6,831	\$3,072	\$4,050
Pike City								
8230	Op Compliance/Training	\$616	\$725	\$1,111	\$684	\$398	\$668	\$600
8300	Small Equipment	\$2,361	\$2,202	\$3,388	\$5,016	\$2,268	\$9,578	\$2,000
8301	Equipment Repairs & Maint.		\$279	\$713	\$711	\$278		\$850
8350	Fuel	\$623	\$526	\$602	\$469	\$465	\$858	\$756
8630	Vehicle Repair & Maint.	\$368	\$190	\$550	\$836	\$771	\$564	\$1,000
8660	Supplies	\$39	\$404	\$335	\$560	\$51	\$122	\$300
PCVFD Chief's Budget Subtotal		\$4,007	\$4,326	\$6,699	\$8,276	\$4,231	\$11,790	\$5,506
Total Operating Expense FIRE		\$31,375	\$39,388	\$38,377	\$31,287	\$27,068	\$40,534	\$29,250
FIRE SERVICES ONLY NET CHANGE		\$3,216	\$8,843	\$6,921	\$6,218	\$15,548	(\$976)	\$0

PLIOCENE RIDGE CSD PROPOSED FINAL BUDGET

acc#	NAME	12-13 Actual	13-14 Actual	14-15 Actual	15-16 Actual	16-17 Actual	17-18 Actual unaudited not closed-out	18-19 Budget
9020	Streetlight Tax Revenue	\$5,084	\$5,004	\$4,873	\$4,873	\$5,072	\$5,287	\$5,287
9030	Streetlight Donations	\$0	\$0	\$465				
	Streetlight Income Total	\$5,084	\$5,004	\$5,338	\$4,873	\$5,072	\$5,287	\$5,287
9170	Streetlight Expense Alleghany	\$3,734	\$4,495	\$4,288	\$4,343	\$4,353	\$2,489	\$3,804
9171	Streetlight Expense Forest	\$486	\$538	\$513	\$273	\$222	\$214	\$264
9172	Streetlight Admin. Expenses			\$81			\$476	
	Streetlight portion county management fee		\$438	\$439	\$458	\$455		\$460
	Streetlight Expense Total	\$4,220	\$5,472	\$5,320	\$5,074	\$5,030	\$3,178	\$4,528
	Lights Net Income or (LOSS)	\$864	(\$467)	\$18	(\$201)	\$42	\$2,109	\$759
	Income Statement net change	\$4,080	\$8,376	\$6,939	\$6,017	\$15,591	\$1,132	\$759
CASH FLOW ADDITIONS AND DELETIONS								
NET PROFIT (LOSS)								
	(increase) decrease in Accounts Receivable	\$ (5,003)	\$ (1,448)	\$ 3,462	\$ (1,133)	\$ 951	\$ (414)	
	(decrease) increase in Account Payable	\$ (2,624)	\$ 4,269	\$ (3,226)	\$ (423)	\$ 565	\$ (736)	
	Other BalanceSheet Changes		\$ 318				\$ (85)	
	CHANGE IN CASH FOR PERIOD	\$ (3,547)	\$ 11,515	\$ 7,175	\$ 4,461	\$ 17,107	\$ (102)	\$ 759
Cash Beginning of Period								
		\$ 39,173	\$ 35,626	\$ 47,141	\$ 54,316	\$ 58,777	\$ 75,884	
Cash End of Period								
		\$ 35,626	\$ 47,141	\$ 54,316	\$ 58,777	\$ 75,884	\$ 75,782	
FUND ADDITIONS AND DELETIONS								
	Fund Additions	\$ (8,307)	\$ (3,235)	\$ (5,726)	\$ (340)	\$ (6,549)	\$ (4,909)	\$ (759)
	Fund Withdrawals	\$ 5,907	\$ 1,107	\$ 1,238	\$ 201		\$ 5,000	
	Contingency Fund withdraw or (add)			\$ (2,400)	\$ (4,000)	\$ (10,000)		
	Total (moved to) or taken from funds	\$ (2,401)	\$ (2,128)	\$ (6,888)	\$ (4,139)	\$ (16,549)	\$ 91	\$ (759)
NET CHANGE -WITH CASH FLOW ADJUSTMENTS & FUNDS								
		\$ (5,948)	\$ 9,069	\$ 287	\$ 323	\$ 557	\$ (11)	\$ -
Fund Balances								
	Year end (June 30th)	12/13	13/14	14/15	15/16	16/17	17/18	
	Contingency Fund	\$ 8,100.00	\$ 8,100.00	\$ 10,500.00	\$ 14,500.00	\$ 24,500.00	\$ 24,500.00	
	Alleghany Fire Unallocated					\$ 2,700.00	\$ 2,700.00	
	Pike City Fire Unallocated					\$ 3,300.00	\$ 6,100.00	
	Streetlight Fund	\$ 2,218.13	\$ 1,750.82	\$ 1,768.44	\$ 1,567.02	\$ 1,609.40	\$ 3,718.40	
	Pike City Firehouse	\$ 8,569.05	\$ 8,318.57	\$ 7,209.39	\$ 7,300.04	\$ 7,308.14	\$ 2,308.14	
	Pike City Engines	\$ 1,310.70	\$ 2,381.59	\$ 2,836.34	\$ 3,085.63	\$ 3,107.91	\$ 3,107.91	
	Alleghany Firehouse	\$ 475.30	\$ 695.26	\$ 695.26	\$ 695.26	\$ 822.37	\$ 822.37	
	Alleghany Engines	\$ 416.82	\$ 1,971.70	\$ 7,096.70	\$ 7,096.70	\$ 7,446.25	\$ 7,446.25	
	Total Funds	\$ 21,090.00	\$ 23,217.94	\$ 30,106.13	\$ 34,244.65	\$ 50,794.07	\$ 50,703.07	



Copy

Pliocene Ridge Community Services District
100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

July 16, 2018

MEMO

To: AVFD & PCVFD

From: Rae Bell Arbogast Secretary/Treasurer

Re: Records for district files and list of donations for accounting purposes.

Several things have fallen through the cracks for the last few years. Before another year slips away here are a few overdue requests that are part of PRCSD's routine record keeping. (OK to send by email, regular mail, put in my box at the Pike firehouse or give it to Edda Snyder at the 16 to 1 Mine Office)

1. Please provide Pliocene Ridge CSD with a copy of the following filings: Annual Registry of Charitable Trusts, Federal Form 990-N and State Form 199N (assuming no actual tax returns were necessary) for at least calendar year 2017. If it is not too much trouble please also send 2016 and 2015 to complete the file.
2. Please provide any updates to your bylaws in the last three years.
3. Please provide a list of any non-cash donations for the period July 1, 2017 through June 30, 2018. "Non-cash donations" refers to items that were purchased directly by your organization for the fire dept. (supplies and/or equipment) In order to add items to the district's insurance coverage they need to be donated to the district. This is handled after the end of each fiscal year by having the PRCSD board accept any donations of equipment for the year just-ended and adding them to the district's inventory. If there are any equipment purchases that have been missed for Fiscal Year 15/16 or 16/17 please let me know and we can add them to the list for the period just ended. (At this point it is too late to book any supplies that were donated for those two years).
4. **Pike City VFD Only** Please provide a complete accounting record for the construction of the new staircase through June 30, 2018. I realize that the project is not 100% complete but because the district's fiscal year ends on June 30th I need the information for the year-just ended.

Items #1 and #2 are necessary to confirm compliance for insurance purposes. Item #3 and #4 provide the means to give both non-profit organizations credit for donations to their respective departments while ensuring that the actual cost of running both departments is more accurately reflected in the district's financial records.

The highest priority on the list is items #3 and #4 as I need them to close the books for the year ended June 30, 2018. However; I don't anticipate doing that until early August.

Please call, write or email with any questions. Cell # 530-902-4422 (through August)

THANK YOU ALL for helping to keep our fire services going.

Pliocene Ridge Community Services District

Balance Sheet

As of June 30, 2018

	Jun 30, 18
ASSETS	
Current Assets	
Checking/Savings	
1000.1 · West America Checking	14,385.04
1001.1 · West America Savings	13,795.09
1002.1 · PRCSD Fund Account	47,601.11
Total Checking/Savings	75,781.24
Accounts Receivable	
1200.0 · Accounts Receivable	4,553.92
Total Accounts Receivable	4,553.92
Total Current Assets	80,335.16
Fixed Assets	
1300.1 · Property	
1300.2 · Land Alleghany	11,387.00
1300.3 · Land Pike City	3,453.00
1320.2 · Buildings Alleghany	52,574.00
1320.3 · Buildings Pike City	67,294.00
Total 1300.1 · Property	134,708.00
1350.1 · Equipment	
1350.2 · Equipment Alleghany	60,612.31
1350.3 · Equipment Pike City	55,034.72
Total 1350.1 · Equipment	115,647.03
1370.1 · Vehicles	
1370.2 · Vehicles Alleghany	30,000.00
1370.3 · Vehicles Pike City	53,680.00
Total 1370.1 · Vehicles	83,680.00
1390.1 · Accumulated Depreciation	-211,463.55
Total Fixed Assets	122,571.48
TOTAL ASSETS	202,906.64
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000.1 · Accounts Payable	1,201.90
Total Accounts Payable	1,201.90
Other Current Liabilities	
2100.1 · Payroll Liabilities	46.03
Total Other Current Liabilities	46.03
Total Current Liabilities	1,247.93
Total Liabilities	1,247.93
Equity	
3010.1 · Investment in Fixed Assets	117,571.48
3110.1 · Retained Earnings	82,954.50
Net Income	1,132.73
Total Equity	201,658.71
TOTAL LIABILITIES & EQUITY	202,906.64

This interim financial report is for managerial purposes only. It may not include certain routine accruals and adjustments.

Pliocene Ridge Community Services District
Profit & Loss Budget vs. Actual
July 2017 through June 2018

Interim financial report is for
managerial purposes only.
It may not include certain routine
accruals and adjustments.

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4020.1 · Tax Revenue Fire	26,741.76	25,000.00	1,741.76	107.0%
4030.1 · Donations Income				
4030.2 · Donations Alleghany	473.97	549.00	-75.03	86.3%
4030.3 · Donations Pike City	6,379.69	3,246.00	3,133.69	196.5%
4030.1 · Donations Income - Other	90.00			
Total 4030.1 · Donations Income	6,943.66	3,795.00	3,148.66	183.0%
4040.1 · Grant Income				
4040.2 · Grants Alleghany	487.49	549.00	-61.51	88.8%
4040.3 · Grants Pike City	2,674.41	3,246.00	-571.59	82.4%
4040.1 · Grant Income - Other	225.00	0.00	225.00	100.0%
Total 4040.1 · Grant Income	3,386.90	3,795.00	-408.10	89.2%
4070 · Emergency Services				
4070.3 · EMS-Pike City	1,800.00			
4070 · Emergency Services - Other	450.00	2,250.00	-1,800.00	20.0%
Total 4070 · Emergency Services	2,250.00	2,250.00	0.00	100.0%
4080 · Interest Income	19.18			
4082 · Other Income	217.00			
Total Income	39,558.50	34,840.00	4,718.50	113.5%
Gross Profit	39,558.50	34,840.00	4,718.50	113.5%
Expense				
6000 · FIRE SERVICES OVERHEAD				
6170.1 · PG&E				
6170.2 · PG&E Alleghany	895.13	856.00	39.13	104.6%
6170.3 · PG&E Pike City	1,062.71	1,500.00	-437.29	70.8%
Total 6170.1 · PG&E	1,957.84	2,356.00	-398.16	83.1%
6172.1 · Telephone				
6172.2 · Telephone Alleghany	223.89	216.00	7.89	103.7%
6172.3 · Telephone Pike	223.88	216.00	7.88	103.6%
Total 6172.1 · Telephone	447.77	432.00	15.77	103.7%
6174.1 · Water				
6174.2 · Water Alleghany	480.00	480.00	0.00	100.0%
Total 6174.1 · Water	480.00	480.00	0.00	100.0%
6176.1 · Propane				
6176.2 · Propane Alleghany	296.70			
6176.1 · Propane - Other	0.00	375.00	-375.00	0.0%
Total 6176.1 · Propane	296.70	375.00	-78.30	79.1%
6180.1 · Insurance				
6185.1 · Liability Insurance	1,007.00			
6190.1 · Vehicle Insurance	438.00			
6193.1 · Property Insurance	1,037.00			
6195.1 · Work Comp	1,830.00			
6180.1 · Insurance - Other	32.00	4,219.00	-4,187.00	0.8%
Total 6180.1 · Insurance	4,344.00	4,219.00	125.00	103.0%
6230.1 · Fees/Compliance/Training	234.50	150.00	84.50	156.3%
6235.1 · Bank Charges	3.59			
6250.1 · Postage, copies & office supply	234.96	250.00	-15.04	94.0%
6265.1 · County Administration Fee	2,804.97	2,400.00	404.97	116.9%
6270.1 · Secretary/Treasurer	2,400.00	2,400.00	0.00	100.0%
6273.1 · Auditor	2,500.00	2,500.00	0.00	100.0%

Interim financial report is for
managerial purposes only.
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accruals and adjustments.

Pliocene Ridge Community Services District
Profit & Loss Budget vs. Actual
July 2017 through June 2018

This interim financial report is for managerial purposes only. It may not include certain routine accruals and adjustments.

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
6275.1 · Public Relations	435.16	430.00	5.16	101.2%
6280.1 · Property Assessments				
6280.2 · Solid Waste Fee Alleghany	116.90	117.00	-0.10	99.9%
6280.3 · Solid Waste Fee Pike City	140.28	141.00	-0.72	99.5%
Total 6280.1 · Property Assessments	257.18	258.00	-0.82	99.7%
6295.1 · Building Repairs & Maint.				
6295.2 · Building Rep & Maint Alleghany	1,500.00	2,000.00	-500.00	75.0%
6295.3 · Buildings Rep. & Maint. Pike Ci	7,456.85	7,000.00	456.85	106.5%
Total 6295.1 · Building Repairs & Maint.	8,956.85	9,000.00	-43.15	99.5%
6296.1 · Payroll Expense- Mutual Aide	318.61			
Total 6000 · FIRE SERVICES OVERHEAD	25,672.13	25,250.00	422.13	101.7%
7000 · ALLEGHANY FIRE OPERATIONAL				
7230 · Compliance Alleghany	217.05	600.00	-382.95	36.2%
7300 · Small Equipment Alleghany	1,263.13	1,698.00	-434.87	74.4%
7301 · Equip. repair/maint. Alleghany	826.25	800.00	26.25	103.3%
7350 · Fuel Alleghany	422.40	750.00	-327.60	56.3%
7630 · Vehicle Rep. & Maint. Alleghany				
7632 · 7100 Repair & Maint.	128.52			
7638 · 7181 Repairs & Maint.	6.30			
7630 · Vehicle Rep. & Maint. Alleghany - Other	12.95	1,000.00	-987.05	1.3%
Total 7630 · Vehicle Rep. & Maint. Alleghany	147.77	1,000.00	-852.23	14.8%
7660 · Supplies Alleghany	195.89	250.00	-54.11	78.4%
Total 7000 · ALLEGHANY FIRE OPERATIONAL	3,072.49	5,098.00	-2,025.51	60.3%
8000 · PIKE CITY FIRE OPERATIONAL				
8230 · Compliance Pike City	668.07	600.00	68.07	111.3%
8300 · Small Equipment Pike City	9,578.16	7,492.00	2,086.16	127.8%
8301 · Equip. repair/maint. Pike City	0.00	800.00	-800.00	0.0%
8350 · Fuel Pike City	857.60	750.00	107.60	114.3%
8630 · Vehicle Rep. & Maint. Pike City				
8639 · 6790 Repairs & Maint.	255.83			
8640 · 6740 Repairs and Maint	200.42			
8630 · Vehicle Rep. & Maint. Pike City - Other	107.75	1,000.00	-892.25	10.8%
Total 8630 · Vehicle Rep. & Maint. Pike City	564.00	1,000.00	-436.00	56.4%
8660 · Supplies Pike City	121.87	250.00	-128.13	48.7%
Total 8000 · PIKE CITY FIRE OPERATIONAL	11,789.70	10,892.00	897.70	108.2%
Total Expense	40,534.32	41,240.00	-705.68	98.3%
Net Ordinary Income	-975.82	-6,400.00	5,424.18	15.2%
Other Income/Expense				
Other Income				
9020.4 · Tax Revenue Street Lights	5,287.00	5,287.00	0.00	100.0%
Total Other Income	5,287.00	5,287.00	0.00	100.0%
Other Expense				
9170.4 · PG&E Streetlights Alleghany	2,488.50	4,400.00	-1,911.50	56.6%
9171.4 · PG&E Streetlights Forest City	214.12	276.00	-61.88	77.6%
9180.4 · County Management Fee SL	475.83	460.00	15.83	103.4%
Total Other Expense	3,178.45	5,136.00	-1,957.55	61.9%
Net Other Income	2,108.55	151.00	1,957.55	1,396.4%
Net Income	1,132.73	-6,249.00	7,381.73	-18.1%

Purchases by PCVFD for fiscal-year 17/18
 To be accepted by PRCSD as part of the district's inventory for insurance purposes

Date	Vendor	Amount	For
5/24/2018	LINE2	\$ 70.85	Latex glove pouches 10
2/14/2018	Curtis	\$ 2,328.29	Web gear
8/1/2017	Chiefs supply	\$782.52	wildland gear
8/2/2017	Chiefs supply	\$ 335.94	wildland gear
		\$ 3,517.60	

Pike City Firehouse
FIRE ESCAPE/STAIRWAY PROJECT

PROPOSED		ACTUAL		
Supplier	Cost	Description	Cost	Supplier
Various	\$2,000.00	Stairway installation labor	\$744.99	Hansen Bros.
Mark Jokerst	\$1,600.00	Engineering	\$1,600.00	Mark Jokerst
A Door Store	\$1,783.31	Fire Escape Door and hardware	\$795.47	Hills Flat Lumber
Fluid Metal Designs	\$13,427.00	Metal Staircase and hardware	\$17,898.75	Ace Welding
	\$336.00	Electrical Materials	\$83.57	
	\$2,400.00	Electrical Labor	\$0.00	
	\$250.00	Permit estimate	\$0.00	
	\$21,796.31	TOTAL	\$21,122.78	

Note: These numbers reflect the project's total costs. The PRCSD reimbursed the PCVFD for \$7,000 of these costs. Therefore, the total costs to PCVFD were \$14,122.78

Project expenses to be capitalized by district's auditor.