



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday January 16, 2025, 6:30 pm

Location: Alleghany Firehouse 514 Miners Street

VIA Phone Conference available for non-board members call 978-990-5144 Access code 6919768#

ALL MEETING DOCUMENTS ARE POSTED ONLINE plioceneridge.org

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE Administer oaths of office B. Coons and Chris Mills
2. CONSENT CALENDAR
 - a) Approval of Agenda b) Approve Minutes for regular meeting held December 5, 2024 c) Ratify Treasurer's reports & bill payments for December 2024 d) Ratify small overage on cost of rescue truck if necessary (one was found but taxes might push us over the \$40,000 cap)
3. PUBLIC COMMENT: The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.
4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS
 - a) Correspondence since last meeting –
 - b) Committee/Member/Business Reports:
 1. District Chief's report
 2. Assistant Chiefs' reports
 3. Alleghany Fire Department Auxiliary
 4. Pike Community Support Foundation
 5. Board Member/Staff Reports ~
 6. Firewise Communities –
 7. Firehouse Projects & ADA Compliance ~ Both Departments-
 8. Pending Grants –
5. DISCUSSION and POSSIBLE ACTION ITEMS:
 - a) Unfinished business:
 1. -
 - b) New business
 1. Resolution # 25-094 in appreciation of Grace Lundeen's community service.
 2. Resolution #25-095 to declare surplus property
 3. Resolution #25-096 to grant easement to PG&E at Station 1 in Alleghany for the purpose of moving the power lines underground.
 4. Vehicle Marking Policy revisit Logo?
 5. District Fire Chief vacancy
 6. Job listing for Secretary
6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ Attorney Donna Williamson will be holding Ethics and Sexual Harassment Prevention training in Pike Monday Feb 3rd at 6pm. The next regular meeting is scheduled for February 20, 2025 in Pike. Agenda items: Secretary Position.
7. ADJOURNMENT Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 or plioceneridge@gmail.com specifying your disability and the format in which you would like to receive this agenda and future agendas. SEND AN EMAIL TO plioceneridge@gmail.com to be added to the email list for meeting notices.



**MINUTES of the Regular Meeting of the Pliocene Ridge CSD Board of Directors
Date Thursday Dec. 5th Time: 6:30 pm Location: Pike City Firehouse**

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE: The meeting was called to order at 6:30 pm by President Chris Mills. **Flag Salute.** A moment of silence was held for Chief Dorn. Present: Board members, Grace Lundeen, Bruce Coons, Chris Mills and Burns Tenney. Director Pam Davis arrived at 6:46 pm. Also in attendance: Pike City Acting Chief Jim Buckbee, Alleghany Assistant Chiefs David Arbogast and Ned Cusato, Firefighters: Jamie Johnson and Chris King. Pike Community Support Foundation Treasurer Denise Ruane. Public: Nova Arbogast. Pliocene Ridge CSD Secretary Rae Bell Arbogast was present and took the minutes.

2. CONSENT CALENDAR:

Approval of current Agenda, Minutes of the regular meeting held October 14, 2024, and the Treasurer's reports for October and November 2024. **A motion was made to approve the consent calendar by Bruce Coons and seconded by Grace Lundeen Ayes: Coons, Lundeen, Mills, Tenney Noes: none Absent: Davis (arrived later) Abstain: none ~ Motion carried.**

3. PUBLIC COMMENT: None.

4. INFORMATION/DISCUSSION ITEMS

a) *Correspondence Incoming* Customer update from Alleghany County Water District, Sympathy Card from Downieville Fire Dept and Dispatch, reminder from firewise USA re: annual renewal **Outgoing:** 3 letters to DMV requesting Firefighter Endorsements, Thank you and receipt for tax purposes to Caliber Collision for partial donation of Chief 67 Command Vehicle paint job.

b) *Committee/Member/Business Reports:*

1. *Chief's Report* ~ It was reported that there had been four calls since the last meeting. Two of them were airlifted out. A critical incident stress debriefing was held regarding the recent loss of Chief Dorn in a motorcycle accident. Graham Rice with the Forest Service and Jason and Angel Flores with the North San Juan Fire Dept attended.

Chief Dorn's service will be held on Sunday December 8th at noon at the Nevada City Elks Lodge. The Cal Fire Honor Guard will be brought in, then there will be an open mike. There will be seating for 160, it is a potluck with the family providing protein dishes.

2. *Assistant Chiefs' Report:* Above.

3. *Alleghany Fire Department Auxiliary:* ~ Auxiliary Secretary Rae Bell Arbogast reported that the non-profit is purchasing the flowers for Chief Dorn's service and is accepting donations to help cover the cost. The name change documents that were sent to the IRS via certified mail in May were never processed. The name change will be resubmitted with the 2024 tax filing due by May 15th. In the meantime, the bank account name is still Alleghany Volunteer Fire Dept. Their annual membership drive mailing will go out soon.

4. *Pike Community Support Foundation* ~ No report.

5. *Board Member/Staff Reports* ~ Director Tenney wanted to know why the Risk Manager wasn't in attendance.

6. *Firewise Community Projects* ~ Rae Bell reported that the annual renewal for both communities (Pike and Alleghany) had been completed in November and approved by Firewise USA.

7. *Firehouse Projects & ADA Compliance:* ~ Two items under New Business as "action items"

8. *Pending Grants* – One item under "unfinished business as an action item.

5. ACTION ITEMS

a) Unfinished Business

1. *Authorize staff to purchase a new rescue truck for the Pike City Fire Department and determine a spending cap. After a discussion a motion was made by Bruce Coons and seconded by Grace Lundeen to authorize staff to spend up to \$40,000 for new (used) rescue truck for the Pike City Fire Department. Ayes: Coons, Davis, Lundeen, Mills, Tenney Noes: none Absent: none Abstain: none ~ Motion carried.* It was noted that additional money may be needed to put the truck into service and that there is "wiggle room" for fees and taxes. USDA will reimburse the district \$22,300 after the vehicle purchase is made.

b) New Business

1. *Consider Updates to Policy 2030 Purchasing: After a discussion a motion was made by Burns Tenney and Seconded by Bruce Coons to approve the amendment as presented but removing the definition of "Management" at the top. Ayes: Coons, Davis, Lundeen, Mills, Tenney Noes: none Absent: none Abstain: none ~ Motion carried.*

2. *Accept Fiscal Year 23/24 Audit Report A motion was made by Bruce Coons and seconded by Burns Tenney to accept the audit report as presented. Ayes: Coons, Davis, Lundeen, Mills, Tenney Noes: none Absent: none Abstain: none ~ Motion carried.*

3. *Ratify Transfers from Contingency Fund to cover cash flow needs in Oct. and Nov. Motion was made by Burns Tenney and seconded by Bruce Coons. Ayes: Coons, Davis, Lundeen, Mills, Tenney Noes: none Absent: none Abstain: none ~ Motion carried.*

4. *Consider hiring a contractor to perform repair work at Station 1 in Alleghany. After a discussion Ned offered to help Rae Bell come up with a scope of work for the project so that she can try to get an estimate from a contractor. Construction Projects Policy # 1055 was reviewed.*

5. *Architect Services for Pike Firehouse Cost comparison. The Pike Firehouse Committee reported that they had met prior to the board meeting. The Committee recommended telling the architect to stop working on Option 2 (The new firehouse option) and stick with Option 1 to add the two-bay garage next to the Firehouse and bring the current firehouse into A.D.A. compliance. The Board agreed by consensus that this was a good idea. Denise Ruane will notify the architect.*

6. *Adopt 2025 meeting calendar. It was decided by consensus to stick with the 3rd Thursday of the month at 6:30 PM alternating between Pike and Alleghany. In October the First Responders will be asked to attend (trade their training night that week). No meetings will be scheduled for July or December.*

7. *Switch from Quarterly to Monthly payroll schedule. The treasurer explained that this would facilitate paying the firefighters who have money coming from the 2024 standby assignments and mutual aid calls. The fact that the secretary/treasurer is now an employee will provide at least a minimal payroll to run monthly when the firefighters are not being paid. It was decided by consensus to authorize the schedule change.*

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS:

The next regular meeting is scheduled for Thursday January 16, 2025 in Alleghany at Station 2. It was noted that this was 90-year old Grace Lundeen's final meeting as a board member because she is not renewing her term. There was a round of applause for her and many thanks and well-wishes.

7. ADJOURNMENT: There being no further business before the board, the meeting was adjourned at 7:09 PM.

Respectfully submitted,

Rae Bell Arbogast, Secretary

Pliocene Ridge CSD ~ Treasurer's Report for December 2024

Beginning Checking Account Balance \$ 9,867.89

DEPOSITS					Amount
Date	From:	For:			
12/12	CAL OES and CDF	Mutual aid 3 fires (CDF) and standby assignments OES	\$		79,593.79
12/17	CAL OES	Standby 240132	\$		8,812.08
12/28	UGMM and ACWD	reimbursement for fire ext. recerts \$17 each	\$		34.00
				Deposits Total	\$ 88,439.87

EXPENDITURES					
Ck #	Date	To:	For:		
EFT	12/2	PG&E		details below	\$ 549.86
				Allegheny Firehouse	\$ 64.77
				Pike Firehouse	\$ 37.97
				Allegheny Streetlights	\$ 143.86
				Forest City Streetlights	\$ 303.26
EFT	12/1	West America Bank CC Card		details below	\$ 884.64
				Food for Standby Assignments	\$ 319.81
				suburban propane all except \$55 rental fee is Allegheny	\$ 497.82
				UPS medical bag return posted to medical supplies	\$ 57.04
				B&C keys for Station 1	\$ 9.97
826	12/11	Oregon Tenney IV "Burns"	mileage reimburse Oct and Dec BOD meetings		\$ 40.20
2731	12/11	AT&T	phones		\$ 71.22
				Fire ext. annual cert. kind of mixed up as far as trying to track by fire dept. because of current vehicle housing situation. Posted by location to each dept. \$249 Pike and \$210 Allegheny \$34 to be reimbursed by Library and Museum. (\$17 each)	\$ 459.73
2732	12/11	Jorgensen			\$ 459.73
2733	12/11	Russell Davidson	Archtectural fees for cost comparison of Pike Firehouse Options for Bays		\$ 4,020.00
2734	12/19	Chris Gersmehl	Paycheck Gross 1499.76		\$ 1,385.02
2735	12/19	Chris King	Paycheck Gross 10217.12		\$ 8,479.33
2736	12/19	Edward Cusato	Paycheck Gross 4249.32		\$ 3,924.24
2737		VOIDED			\$ -
2738	12/19	James Buckbee	Paycheck Gross 218.72		\$ 201.98
2739	12/19	Jamie Johnson	Paycheck Gross 9998.40		\$ 8,223.58
2740	12/19	Rae Bell Arbogast	Paycheck Gross 870.40		\$ 803.82
2741	12/19	Ethan Esch	Paycheck Gross \$23767.03		\$ 20,900.90
2742		VOIDED			\$ -
2743	12/19	William S. Scott	Paycheck Gross 1,999.68		\$ 1,846.70
EFT	12/19	US Treasury	EFTPS tax payment for checks above		\$ 10,560.60
EFT	12/28	Transfer to Savings			\$ 30,000.00
EFT	12/30	PG&E			\$ 747.46
				Allegheny Firehouse	\$ 178.68
				Pike Firehouse	\$ 227.55
				Allegheny Streetlights	\$ 303.26
				Forest City Streetlights	\$ 37.97

Expenditures/transfers Total \$ 93,099.28

Reserve Account Detail	
Contingency	\$ 21,500.00
Allegheny Fire Unallocated	\$ 8,000.00
Pike City Fire Unallocated	\$ 20,950.00
Allegheny Firehouses	\$ 11,409.37
Pike City Firehouse	\$ 3,064.76
Allegheny Fleet	\$ 4,588.78
Pike City Fleet	\$ 1,202.95
Allegheny Dispatch Office	\$ 700.00
Streetlights	\$ 9,018.15
EMS Vehicle Fund	\$ 250.00
Interest Earned	\$ 11.79
Reserve Account Total	\$ 80,695.80

Ending Checking Account Balance	\$ 5,208.48
Starting Savings account balance	\$ 108,424.37
tr from checking	\$ 30,000.00
Standby pay	
interest earned	\$ 5.49
Ending Savings Account Balance	\$ 138,429.86
General Fire Fund Total	\$ 143,638.34
All Fire Funds (including reserves)	\$ 215,315.99

Note: Current year streetlight income/expense is comingled with general fire fund.

Reserve account Starting Balance	\$ 77,689.80
Interest earned	\$ 6.00
Donation from AK and CM Jenning Foundation- For Pike FD	\$ 3,000.00
Reserve account Ending Balance	\$ 80,695.80

Report prepared by Rae Bell Arbogast, Treasurer

Total All Funds \$ 224,334.14

Verified against bank statement and QB balances by: X
 Note: Savings and Reserve account reconciled quarterly.

Name Printed

title

Pliocene Ridge Community Services District
Deposit Detail
December 12, 2024

Type	Num	Date	Name	Account	Amount
Deposit		12/12/2024		1000.1 - West A...	79,593.79
Payment	68-720921	12/12/2024	OES Mutual Aid Income	1215 - Undeposit...	-13,099.37
Payment	68-700523	12/12/2024	CAL Fire	1215 - Undeposit...	-1,426.06
Payment	68-720904	12/12/2024	OES Mutual Aid Income	1215 - Undeposit...	-58,423.64
Payment	68-701166	12/12/2024	CAL Fire	1215 - Undeposit...	-5,396.91
Payment	68-700524	12/12/2024	CAL Fire	1215 - Undeposit...	-1,247.81
TOTAL					-79,593.79



Resolution 25-094
A RESOLUTION IN APPRECIATION
OF GRACE LUNDEEN

WHEREAS:

1. Pliocene Ridge Community Services District is dependent upon dedicated volunteers to provide public services, as outlined in its mission statement.
2. Grace Lundeen answered the call in 2016, serving on the board of directors of Pliocene Ridge CSD for 8 years.

THEREFORE BE IT RESOLVED THAT:

The Board of Directors of Pliocene Ridge CSD hereby recognizes and sincerely thanks Grace Lundeen for her dedication and community service for the communities of Pliocene Ridge.

ADOPTED by the Board of Directors of Pliocene Ridge Community Services District on the 16th day of January 2025 by the following vote:

AYES: NAYS: ABSTAIN: ABSENT: VACANT: 1

Chris Milles, President

Bruce Coons, Vice President

Pam Davis, Director

Oregon Tenney IV, Director

ATTEST:

Rae Bell Arbogast
Secretary



**Pliocene Ridge Community Services District
County of Sierra, State of California**

Resolution No. 25-096 DRAFT
TO GRANT EASEMENT TO PG&E

WHEREAS:

1. Pliocene Ridge CSD (“The District”) owns the Alleghany Firehouse located at 105 Plaza Court Alleghany Sierra County Assessor’s Parcel Number 004-24-023.
2. The primary electricity provider for our area Pacific Gas & Electric Company (“PG&E”) is working to reduce fire risk by relocating above ground power lines underground.
3. Reducing Fire Risk aligns with the mission statement of The District.
4. PG&E has requested an easement to place an underground transformer in the northwest corner of the above referenced parcel.

THEREFORE, BE IT RESOLVED by the Board of Directors of Pliocene Ridge Community Services District that an easement be granted, as outlined above for the sole purpose of moving the overhead power lines in Alleghany underground.

BE IT FURTHER RESOLVED that district management is authorized to sign the grant of easement.

Adopted this 16th day of January at a Regular Meeting of the Pliocene Ridge Community Services District Board of Directors by the following vote:

AYES:	NAYES	ABSENT:	VACANT:
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Chris Mills, President

Date

ATTEST:

I, Rae Bell Arbogast, Secretary of the Pliocene Ridge Community Services District, County of Sierra, California do hereby certify that this is a true and correct copy of the original Resolution Number 25-095

WITNESS MY HAND & THE SEAL OF THE Pliocene Ridge Community Services District, on this 16th day of January 2025.

Rae Bell Arbogast, Secretary





LEASES, ANNEXATIONS, MERGERS, EASEMENTS

LEASES

By Resolution of the Board, the District may enter into a lease agreement.

No District properties leased to others may be improved or developed without written permission of the Board.

All improvements or developments constructed on District properties will become the property of the District and the District shall maintain full control over their usage consistent with any written lease or agreement.

ANNEXATIONS & MERGERS

The Board shall follow guidelines and procedures as set forth by the LAFCO.

EASEMENTS

The Board shall, by Resolution, consider, approve, or deny easements.



PG&E Wildfire System Hardening Program - Upcoming Alleghany Neighborhood Project - 105 Plaza Court (Pliocene Ridge Community Service District)

2 messages

Griffith, David <DUG0@pge.com>
To: "plioceneridge@gmail.com" <plioceneridge@gmail.com>

Thu, Dec 5, 2024 at 9:56 PM

Classification: Public

To: Pliocene Ridge Community Service District, Property Owner
105 Plaza Court
Alleghany, CA 95910
APN 004-240-023

Hi Rae Bell,

I am following up with all property owners that will be involved with this upcoming project. First off, thank you for your time on the phone today, and for your attention to this important matter. Per our conversation, I am working as a Right of Way consultant on behalf of PG&E's Wildfire System Hardening Program, which is supporting the upcoming electric distribution system undergrounding project in your neighborhood. As part of this effort, we are requesting that you assist me in requesting that the District Board approves executing a Right of Entry Agreement with PG&E (1st attachment) to allow PG&E to initiate construction on this electric utility hardening project on its property, most likely to begin in the Fall of 2025 or shortly thereafter.

The District would receive \$500.00 in compensation for executing this Right of Entry Agreement. We are proposing to place one piece of equipment (an approximately 3-foot x 3-foot x 3-foot pad-mounted transformer) plus an underground electric distribution line connection from the street to this equipment on the northeast corner of its property, along the street frontage, just outside the public right of way and just inside its property line (see 2nd attachment for a construction drawing snip, with the construction area at Location 69, marked with a pink triangle, which denotes the location of the proposed pad-mounted transformer). These improvements will help strengthen and improve the utilities on its property, and throughout the neighborhood. Most of the existing overhead electric distribution lines that are being replaced with the new underground lines will be removed as part of this project, as well. And, once the project is complete, PG&E would like to acquire permanent land rights from the District through a subsequent Easement Deed, for approximately the same area called out in the Right of Entry Agreement, in order for PG&E to maintain/access this equipment along the street frontage indefinitely. PG&E would offer the District an additional \$500.00 in compensation for executing the subsequent Easement Deed, for total compensation of \$1,000.00 for executing both documents.

Once the District Board has had a chance to review this proposed Right of Entry Agreement and other provided information in this e-mail, please feel free to contact me with any questions. Then, if the District decides to move forward with executing this document, I will work with you to have it executed. It can be executed electronically via e-mail (digital signature software similar to DocuSign), or I can meet in person in Allegheny, for your convenience.

Project Overview:

As part of its Community Wildfire Safety Program, PG&E is improving its electric distribution infrastructure with stronger poles, covered power lines and targeted undergrounding. These improvements will occur across thousands of miles over several years and will help reduce the risk of wildfires, enhance long-term safety especially during times of high fire threat, and significantly improve reliability during winter weather.

PG&E is continuously evaluating and adapting its infrastructure to improve system resiliency and response to the rapidly changing environmental conditions in our state. Its goal is to harden hundreds of distribution circuit miles this year. PG&E is tackling this challenge by taking multiple immediate actions to minimize wildfire risks, as well as longer-term efforts to rebuild our electric system for the future. We all rely on electricity every day, and PG&E will continue to work with its customers on solutions that can prevent major wildfires and keep our community safe.

And, in case you'd like additional information regarding PG&E's System Hardening Program, please visit the following on-line links by holding down the control key on your keyboard while clicking on either title: PSPS: System Hardening - YouTube or PG&E's Community Wildfire Safety Program (pge.com).

Thank you for your time and consideration regarding this important project. We greatly appreciate it, and look forward to working with you.

If you have any questions at this time, please call me at **(916) 203-1844** or reply to this e-mail.

Best Regards,

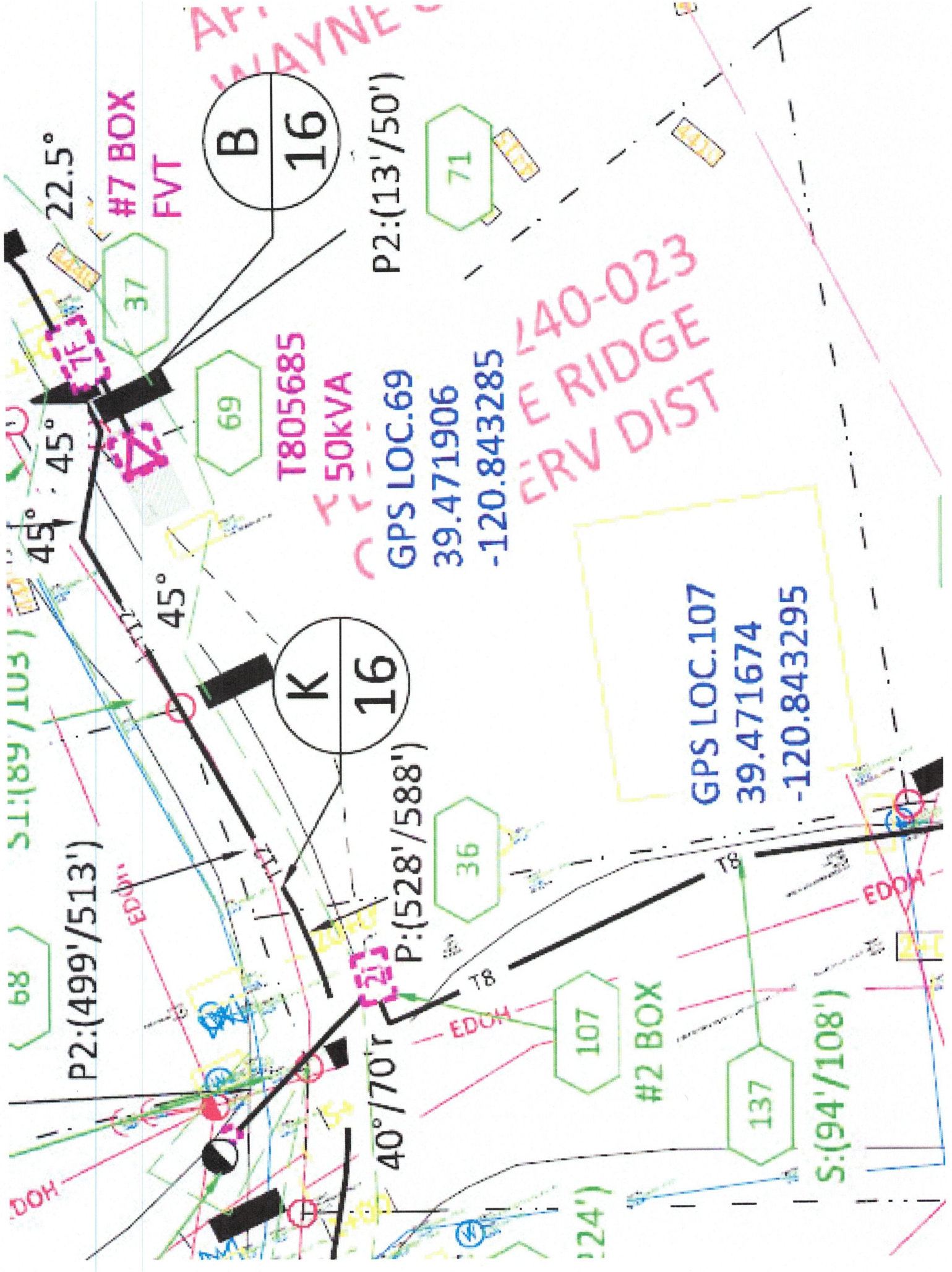
Dave Griffith

David Griffith | Right of Way Agent

Underground Pre-Construction Delivery

Pacific Gas and Electric Company

916.203.1844 cell | David.Griffith@pge.com



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16

P2:(13'/50')

71

40-023
E RIDGE
CRV DIST

T805685

50kVA

GPS LOC.69

39.471906

-120.843285

69

K
16

P:(528'/588')

36

GPS LOC.107

39.471674

-120.843295

107

#2 BOX

137

S:(94'/108')

P2:(499'/513')

S1:(189'/103')

68

DOH

EDOH

EDOH

EDOH

22.5°

45°

45°

40°/70'

124'