

Pliocene Ridge Community Services District
Serving the Communities of Alleghany, Forest City and Pike City
Website: plioceneridge.org email: plioceneridge@gmail.com

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS
Tuesday February 24, 2026, 6:30 pm Location: Pike City Firehouse
For phone Conference dial 978-990-5144 Access code 6919768#

ALL MEETING DOCUMENTS ARE POSTED ONLINE plioceneridge.org

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

2. CONSENT CALENDAR

a) Approval of Agenda b) Approve Minutes for regular meeting held January 20, 2026 and the Emergency Meeting held February 5, 2026. c) Ratify Treasurer's report & bill payments for January 2026 d) Ratify \$11.00 correction to adopted budget e) Ratify resolution 26-101 to conform and memorialize the PGE Easement by Resolution as required by District policy.

3. PUBLIC COMMENT: The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote, or unanimously if less than 2/3 are present.

4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- a) Correspondence since last meeting –
- b) Committee/Member/Business Reports:
 - 1. District Chief's report
 - 2. Assistant Chiefs' reports
 - 3. Alleghany Fire Department Auxiliary
 - 4. Board Member/Staff Reports ~
 - 5. Firewise Communities –
 - 6. Firehouse Projects & ADA Compliance ~ Both Departments-

5. DISCUSSION and POSSIBLE ACTION ITEMS:

- a) Unfinished business:
 - 1. Administrative Pay related to processing standby assignments and paid mutual aid.
- b) New business:
 - 1. Audit Engagement Letter for Fiscal Year 25-26
 - 2. Resolution 26-103 to authorize moving forward with Pike Water Tank Project
 - 3. Resolution 26-104 to update signors on all bank accounts

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ The next regular meeting is scheduled for Tuesday March 17, 2026 in Alleghany. Agenda items: Consider updates to Policy # 1021 Record Retention, Reminder Form 700s need to be turned in by April 1st.

7. ADJOURNMENT

Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 or plioceneridge@gmail.com specifying your disability and the format in which you would like to receive this agenda and future agendas. SEND AN EMAIL TO plioceneridge@gmail.com to be added to the email list for meeting notices.

Pliocene Ridge Community Services District
Serving the Communities of Alleghany, Forest City and Pike City
Website: plioceneridge.org email: plioceneridge@gmail.com

MEETING MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Tuesday January 20, 2025, 6:30 pm Location: Alleghany Station 1

ALL MEETING DOCUMENTS ARE POSTED ONLINE plioceneridge.org

1. ESTABLISH QUORUM, CALL TO ORDER, MOMENT OF SILENCE FOR Chris Buckbee

Board member in attendance: Chris Mills, Oregon Burns Tenney, Chris King, Directors Absent: Donna Williamson (listened on phone but did not participate) and Pam Davis

Also in attendance: Assistant Chief David Arbogast, Assistant Chief Ned Cusato, Captain Cameron Shay, Jamie Perkio, District Manager Rae Bell Arbogast. Meeting minutes were taken by Secretary Genesis Devine

The meeting was called to order at 6:40pm by Vice President Chris Mills

2. CONSENT CALENDAR

- a) Approval of Agenda
- b) Approve Minutes for regular meeting held November 18, 2025
- c) Ratify Treasurer's report & bill payments for November and December 2025
- d) Ratify Meeting Schedule for 2026

Without objection the items are approved by consensus & the 2026 meeting schedule ratified

3. PUBLIC COMMENT: The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote, or unanimously if less than 2/3 are present.

No public comment

4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- a) **Correspondence since October meeting** – Rae Bell Arbogast reports that we received a notice of explosive storage at the Ruby Mine. We also received a Christmas card from California class & our auditors & a receipt was sent to the AK & CM Jennings Foundation for a donation of \$3,000. A representation letter was sent to the auditor, a get well card was sent to Cameron Shay, & a sympathy card was sent to Bob Cole. In addition, we received a notification from Sierra County for a public hearing on the special use permit for the 16-1 mine.
- b) **Member/Business Reports:**
 1. **District Chief's report-** Chief Buckbee absent
 2. **Assistant Chiefs' reports-** Assistant Chief Cusato reports that we responded to several vehicle fires, & mutual aid calls. We were requested for mutual aid to Camptonville but were cancelled. We successfully responded to an escaped debris fire & had the fire under control quickly with an area of spread of only ¼ acre. We also responded to a medical call, a mutual aid request for a chimney fire but that was cancelled. The majority of the team will need to take their Title 22 Public Safety First Aid refresher to stay up to date. Rae would like to take a step back from this aspect of the department so we are in search of a new trainer. Assistant Chief Arbogast reports that we are getting back in a new flow after the holidays with Chief Buckbee's absence. Captain Shay has taken the lead on trainings and is handling OIC for Pike when he is in district.

3. **Alleghany Fire Department Auxiliary-** Rae Bell reports that the auxiliary hosted a Christmas party on December 13. Attendance was around 30 people. During the event the auxiliary raised \$200. The district presented the firefighters with new sweatshirts, that they LOVE. A big thanks to the district.

4. **Board Member/Staff Reports** ~ Director Tenney completed board training with our insurance company, Golden State Risk Management Authority. Rae Bell had reported that we missed the deadline but they were willing to give an extension for our board members. These training modules help with a discount on our insurance. Director King will also be doing training to assist with this effort. Genesis & Rae Bell have been working on cleaning out the office at the Pike Fire House.

5. **Firewise Communities** – No report.

6. **Firehouse Projects & ADA Compliance ~ Both Departments-** pre-position time will be used to finish the ADA bathroom. We will need to purchase appliances & double check measurements to ensure ADA compliance before installation. The electrical and hot water are in. Ned & Rae Bell are working together to move the new storage building project forward in Jim's absence. They are working on gathering the documents requested by the building department. An electrical drawing for the building was submitted last week but have not heard back from the building department. We are also in need of a new estimate from the building company which includes prevailing wage. Once we have a permit from the building department then we can get bids for the concrete slab. The Allegheny station project is on hold until this project gets off the ground.

7. **Pending Grants** – Naloxone grant submitted January 20th

5. DISCUSSION and POSSIBLE ACTION ITEMS:

a) Unfinished business:

1. **Administrative Pay related to processing standby assignments and paid mutual aid calls.-** no update at this time. Will postpone discussion until next meeting.
2. **PG&E Easement on Alleghany Station 1 parcel-** PG&E adopted changes that Donna suggested. Motion to approve the most recent version of the easement agreement as included in the meeting packet made by Director King, 2nd by Director Tenney. Ayes: Mills, King & Tenney, Noes: none, Absent: Davis & Williamson. Motion carries. The agreement will need to be notarized.

b) New business:

1. **Accept Independent Audit Results for Fiscal Year 24-25-** Motion to accept the independent audit for fiscal year 24-25 made by director Tenney, 2nd by director King. Ayes: Mills, King Tenney, Noes: none, Absent: Davis, Williamson. Motion carries.

6. **ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS** ~ The next regular meeting is scheduled for Tuesday February 17, 2026 in Pike. Agenda items: Audit Engagement Letter for Fiscal Year 25-26, Consider updates to Policy # 1021 Record Retention
Updates to emergency response plan as recommended by GSRMA.

7. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 6:59 pm

Minutes respectfully submitted

Genesis Devine, Secretary

Pliocene Ridge CSD ~ Treasurer's Report for January 2026

Beginning Checking Account Balance \$ 14,402.80

DEPOSITS				
Date	From:	For:		Amount
1/5/2026		see below AR at 12/31/2025		560.00
	Ruby Mine Inc	Red Cross Class last Oct	\$ 460.00	
	Donna Williamson	Donation	\$ 100.00	
1/19/2026	Cal Fire	Oregon Fire Sept 2nd 2025		1,663.84

Deposits Total \$ 2,223.84

EXPENDITURES				
Ck #	Date	To:	For:	
EFT	1/1	WA Bank Credit Card	Details Below	1,090.08
		Matheson Graphics	20 tshirts and 17 sweatshirts for the crew	\$ 948.09
		Public Safety Store	1 pair structure gloves	\$ 100.61
		CVS	supplies- batteries and wrapping paper	\$ 41.38
EFT	1/2	PG&E		595.67
			Alleghany Station 1	86.11
			Pike City Firehouse	\$ 168.71
			Forest City Streetlights	\$ 37.92
			Alleghany Streetlights	\$ 302.93
			Reimburse for Quickbooks annual subscription 1/5 of cost \$230.80 plus	
2826	1/2	Rae Bell Arbogast reimburse	Payoll service charge for Dec 2025 \$28.00	\$ 258.80
2827	1/2	Sierra County Public Works	Fuel	\$ 29.94
2828	1/6	Sierra County Building Dept.	Permit fees for new building in Pike	\$ 1,314.61
EFT	1/8	EDD	State Payroll taxes for quarter ending 12/31/25	\$ 269.72
2829	1/27	AT&T	phone 2 mos	\$ 110.75
2830	1/27	Sierra County Public Works	Fuel	\$ 81.21
2831	1/29/	Rae Bell Arbogast	December Admin. 12 hours @ 16.50 gross \$198	\$ 182.85

Expenditures/transfers out Total \$ 3,933.63

Reserve Account Detail		
Contingency	\$	21,500.00
Alleghany Fire Unallocated	\$	8,000.00
Pike City Fire Unallocated	\$	26,950.00
Alleghany Firehouses	\$	4,109.37
Pike City Firehouse	\$	6,725.22
Alleghany Fleet	\$	4,588.78
Pike City Fleet	\$	1,202.95
Alleghany Dispatch Office	\$	700.00
Streetlights	\$	9,460.62
EMS Vehicle Fund	\$	250.00
Interest Earned	\$	6.11
Reserve Account Total	\$	83,493.05

Ending Checking Account Balance \$ 12,693.01

Starting Savings account balance \$ 29,585.99

Ending Savings Account Balance \$ 29,585.99

General Fire Fund Total \$ 42,279.00

All Fire Funds (including reserves) \$ 220,383.75

Note: Current year streetlight income/expense is comingled with general fire fund.

Reserve account Starting Balance \$ 83,493.05

Transfer to Pike FD unallocated

Interest

Reserve account Ending Balance \$ 83,493.05

CA Class investment	
Beginning balanc	\$ 103,739.02
Interest	\$ 333.30
CA Class ending Balance	\$ 104,072.32
Capital Imp. Fund =\$31,095.82- Gen. Fire Fund =\$-72,976.50	

Total All Funds \$ 229,844.37

Report prepared by Rae Bell Arbogast, Treasurer

Verified against bank statement and QB balances by: X

Note: Savings and Reserve account reconciled quarterly.

Sierra County
Auditing Department
P.O. Box 425
Downieville, CA 95936
(530) 289-3273 Fax (530) 289-2842



Memo

Installment #1 FY-25/26
≈ 53%
Streetlights = \$2,825.43
Fire = \$18,304.15

To: Pliocene Ridge CSD
From: Tony Miller Auditor/Controller
Date: January 2, 2026
Re: Distribution of Taxes - 53% 2025 Apportionment

Enclosed, please find a check for tax distribution in the amount of	<u>\$ 21,129.58</u>
Current Secured Property Tax	19,647.59
Current Unsecured Property Tax	902.76
Prior Secured Property Tax	
Prior Unsecured Property Tax	
Supplemental Property Tax	
Supplemental Unsecured	-
Timber Yield Tax	688.67
Homeowners Property Tax	
Interest Apportionment	
Property Tax Roll Fees	-
Subtotal	21,239.02
Less: Cash balance diff	(109.44)
Total Check Amount Enclosed:	<u>\$ 21,129.58</u>

If you have any questions regarding this payment, please contact the Sierra County Auditor's Office at (530) 289-3273