



MINUTES of the Regular Meeting of the Pliocene Ridge CSD Board of

Directors

Date: Wednesday April 18, 2018

Location: Alleghany Firehouse 105 Plaza Court

1. CALL TO ORDER: The meeting was called to order at 6:38 pm by President Wayne Babros. Board members present: Wayne Babros, Bruce Coons, Daniel Guyer, and Chris Mills. Director Gracie Knowles notified the Secretary in advance that she could not make it. Also present was Pike City Assistant Chief Tom Starr and Alleghany Assistant Chief Ned Cusato, AVFD auxiliary Chairman Bob Hale & Secretary Vicky Tenney. Sierra County Supervisor Lee Adams, public: Vickie Hale, Madeleine Hamb, Lily Downing, Reid Miller, Dean Hooley, Ernest and Nancy Finney. Pliocene Ridge CSD Secretary Rae Bell Arbogast was present and took the minutes. Flag Salute.

2. CONSENT CALENDAR: A motion was made by Bruce Coons to approve the consent calendar with one correction to the agenda, 2nd by Daniel Guyer. **4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant, Motion carried.**

3. PUBLIC COMMENT: Supervisor Lee Adams reported that on Tuesday May 2nd a representative from AT&T would be at the Board of Supervisor's meeting in Downieville to discuss Broadband. He encouraged everybody to attend to show interest.

4. INFORMATION/DISCUSSION ITEMS

a) Correspondence: Incoming Memo from Caltrans regarding staffing hours change from winter hours to regular hours, First Net information from Sierra County OES; this is a program to provide broadband coverage for first responders nationwide **Outgoing** Form 700s sent to the Sierra County Clerk Recorder, thank you card sent to Sharon Dojiba for donating the car for extrication training.

b) Committee/Member/Business Reports:

1. *Alleghany Assistant Chief Ned Cusato* reported that they are still doing inventory, it is almost done. There were 3 medical calls since the last meeting.

2. *Pike City Assistant Chief Tom Starr* reported that they also are still doing inventory and they also had three medical calls. There will be a Yuba River Chief's meeting on May 18th at the North Yuba Station 5:30 pm.

3. *AVFD Auxiliary* No report *Nothing new to report.*

4. *PCVFD Auxiliary* No report.

5. *Risk Manager Report:* Daniel Guyer reported that the Risk Management Assessment Program (RAMP) application was processed and the district will be getting a 7% rebate on the insurance premium. Golden State Risk Management Authority invited us to come to their annual meeting. It would be good to attend.

6. *Board Member/Staff reports:* Rae Bell reported that she and Edda Snyder are working on a revised emergency response map for Alleghany, draft copies were handed out for input/corrections. She contacted CalTrans last fall about the missing sign on Hwy 49 and recently followed up. They said the sign was ordered last Nov. but it can take up to 2 years for installation. She is trying to get it expedited, Lee Adams stated that he spoke to Tim Beals about it as well and possibly a temporary sign could be installed by the County. It is a safety concern because some of the ambulances have missed the turn-off lately.

7. *Standing Committee Reports: Streetlights:* No further update since the last meeting.

Budget Committee: Rae will provide a draft preliminary budget to committee members prior to the next meeting for input. The committee will meet at 6:00 pm on May 16th in Pike prior to the regular meeting.

5. ACTION ITEMS

a) Unfinished Business

1. *Ongoing Policy & Procedure review/update:* A mark-up copy of Policy #2000 Risk Management/Safety and Policy # 2550 Contracts was included in the meeting packets with proposed changes. After a brief explanation: a motion to make all suggested changes to Policy#2000 was made by Daniel Guyer 2nd Bruce Coons **4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant, Motion carried.**

A motion to make the single change to Policy #2550 as presented was made by Bruce Coons, 2nd by Daniel Guyer **4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant, Motion carried.**

2. *Regarding the Alleghany Firehouse project:* Wayne Babros reported that he will mark the septic tank location since the County does not appear to have a record of it. Rae reported that Burns Tenney was contacted to see if he can look at the handicap access to the bathroom. He replied that he is willing to take a look and provide input but a date has not been set yet.

3. *Regarding the Pike Firehouse projects:* Daniel Guyer reported that the stairwell is ready to be installed.

No report on the Lift Project.

4. *Dispatch Office in Alleghany:* ~~No report.~~ *Nothing new to report.*

5. *Tree removal at Station 1 in Alleghany:* Waiting for dry weather.

6. *CDF 50/50 Firefighter's Assistance Grant for FY 18/19* Tom Starr reported that it sounded like the Pike VFD Auxiliary wishes to do their own application this year. He suggested that Rae contact their treasurer. So far Alleghany has not come up with a request. Applications are due by May 11th

d) New Business

1. Alleghany Firehouse March 1st Water Bill: Vicky Tenney reported that after the last PRCSD meeting, President Babros asked her to request forgiveness from the Alleghany County Water District (ACWD) Board for the overage caused by the water leak at Station 71. She did so at the ACWD regular April meeting. The water district does have a form that can be submitted for a 50% reduction in the bill. The water district board approved forgiving the other 50% for a total of 100% forgiveness for the \$42 overage on the March water bill. A motion for Pliocene Ridge CSD to apply for the water leak adjustment was made by Bruce Coons 2nd by Daniel Guyer **4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant, Motion carried.**

2. Candidates Night An inquiry had been received from one of the candidates about possibly renting one of the firehouses for a “meet and greet” however; it could be viewed as political bias, so the suggestion was to invite all candidates. After discussion it was decided by consensus that the lead time was too short since the ballots would be mailed on May 1st.

Daniel Guyer reminded everybody that there is a list of things that need to be addressed before either firehouse can be rented out.

NEXT MEETING AGENDA ITEMS

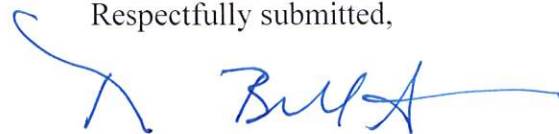
The next regular meeting is scheduled for May 16, 2018 at the Pike City Firehouse 6:30 pm. The preliminary budget will be on the agenda. Budget Committee meets same date and place at 6:00 pm

ANNOUNCEMENTS None

ADJOURNMENT:

There being no further business before the board the meeting was adjourned at 7:25 PM.

Respectfully submitted,



Rae Bell Arbogast
Secretary

Addendum: After the meeting was adjourned a Sierra County Board of Supervisor’s Resolution of Appreciation was presented to Wayne Babros by Supervisor Lee Adams in appreciation of his many years of service to the communities of Pliocene Ridge. Alleghany Volunteer Fire Department Chairman Bob Hale also presented Wayne with a lifetime membership.



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Pliocene Ridge CSD, Sierra County California:

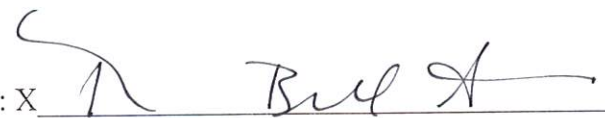
Regular Meeting Agenda Meeting date: 4/18/18

In the following location(s):

Alleghany Post Office Bulletin Board, The Alleghany Firehouse, plioceneridge.org, emailed to agenda list. Tom or Jim to post at Pike Firehouse

On 4/13/18 (date)

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X 
Rae Bell Arbogast



Pliocene Ridge Community Services District
100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday April 18, 2018 6:30 pm Alleghany Firehouse 105 Plaza Ct.

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

2. CONSENT CALENDAR

1. Approval of Agenda
2. Approval of Minutes for March 21, 2018
3. Approval of Treasurer's report for March 2018

3. PUBLIC COMMENT The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- a) Correspondence
- b) Committee/Member/Business Reports:
 1. Station 71 Chief's report
 2. Station 67 Chief's report
 3. AVFD Auxiliary
 4. PCVFD Auxiliary
 5. Risk Manager Report
 6. Board Member/Staff Reports
 7. Standing Committee Reports: Streetlight, Budget, Safety

5. ACTION ITEMS:

- a) Unfinished business:
 1. Ongoing Bylaws & Policy review and/or update: Policy # 2000 & Policy 2550 proposed changes included in packets
 2. Alleghany Firehouse Project – ADA Compliance
 3. Pike City Firehouse Project – ADA Compliance
 4. Status of dispatch office in Alleghany
 5. Tree Removal at Station 1 in Alleghany
 6. CDF 50/50 grant application period open. Deadline to apply is May 11th
- b) New business
 1. Alleghany Firehouse March 1st Water Bill
 2. Candidates night. Do we want to hold one?

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~

Next Regular meeting May 16, 2018 in ~~Alleghany~~ ^{Pike} 6:30 pm.

7. ADJOURNMENT



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City and Pike City
 100 Pike City Road
 Pike City, CA 95960

Treasurers Report cut off date: March 31, 2018

Beginning Checking Account Balance		\$ 3,378.97
Incoming		
Outgoing		\$ 745.04
Ending Checking Account Balance		\$ 2,633.93
Starting Savings account balance		\$ 19,792.62
Incoming		\$ 1.28
Outgoing		
Ending Savings Account Balance		\$ 19,793.90
Reserve Balances		
Unallocated	Contingency	\$ 24,500.00
Unallocated	Alleghany Fire	\$ 2,700.00
Unallocated	Pike City Fire	\$ 5,100.00
Allocated	Streetlights	\$ 1,609.40
Allocated	Pike City Firehouse	\$ 2,308.14
Allocated	Pike City Engines	\$ 3,107.91
Allocated	Alleghany Firehouses	\$ 822.37
Allocated	Alleghany Engines	\$ 7,446.25
	Interest Earned	\$ 3.48
	Total	\$ 47,597.55
General Fund (accounts listed above) Total		\$ 22,427.83
Reserve account Starting Balance		\$ 47,594.07
Incoming		\$ 3.48
Outgoing		
Reserve account Ending Balance		\$ 47,597.55
Total ALL FUNDS		\$ 70,025.38

Transaction Details are provided on Bank Reconciliation Detail and Journal Reports. (Savings and Fund accounts reconciled quarterly.)

WILL PROVIDE JOURNAL REPORT AT MEETING



Account Statement

PLIOCENE RIDGE COMMUNITY SERVICES 150
DISTRICT
100 PIKE CITY RD
PIKE CA 95960

STATEMENT DATE
03/31/18

If you have any questions
about your account please call:
(800) 848-1088
CUSTOMER SERVICE

MAKE THE SWITCH TO FREE ESTATEMENTS! THEY'RE
SECURE, CONVENIENT, AND ENVIRONMENTALLY FRIENDLY.
GO TO WWW.WESTAMERICA.COM TO ENROLL TODAY!

* * * * * ANNUAL PERCENTAGE YIELD EARNED .000000% 0 DAYS THIS CYCLE
* * * * * SAVINGS * * * * *

ACCOUNT NUMBER [REDACTED]

Table with columns: DATE, DESCRIPTION, AMOUNT. Rows include: 12/31 PREVIOUS BALANCE 11,589.28; 01/30 TELEPHONE TRANSFER CREDIT 10,000.00; 01/30 TELEPHONE TRANSFER DEBIT 1,796.66; 03/31 INTEREST CREDIT 1.28; 03/31 NEW BALANCE 19,793.90; YEAR-TO-DATE INTEREST 1.28

Pliocene Ridge Community Services District
Reconciliation Detail
1001.1 - West America Savings, Period Ending 03/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						11,589.28
Cleared Transactions						
Checks and Payments - 1 item						
Transfer	01/30/2018			X	-1,796.66	-1,796.66
Total Checks and Payments					-1,796.66	-1,796.66
Deposits and Credits - 2 items						
Transfer	01/30/2018			X	10,000.00	10,000.00
Deposit	03/31/2018			X	1.28	10,001.28
Total Deposits and Credits					10,001.28	10,001.28
Total Cleared Transactions					8,204.62	8,204.62
Cleared Balance					8,204.62	19,793.90
Register Balance as of 03/31/2018					8,204.62	19,793.90
Ending Balance					8,204.62	19,793.90



Account Statement

PLIOCENE RIDGE COMMUNITY SERVICES 150
DISTRICT
(FUNDS ACCOUNT)
100 PIKE CITY RD
PIKE CA 95960

STATEMENT DATE
03/31/18
If you have any questions
about your account please call:
(800) 848-1088
CUSTOMER SERVICE

MAKE THE SWITCH TO FREE ESTATEMENTS! THEY'RE
SECURE, CONVENIENT, AND ENVIRONMENTALLY FRIENDLY.
GO TO WWW.WESTAMERICA.COM TO ENROLL TODAY!

* * * * *
ANNUAL PERCENTAGE YIELD EARNED .000000% 0 DAYS THIS CYCLE
* * * * * SAVINGS * * * * *

ACCOUNT NUMBER [REDACTED]

DATE	DESCRIPTION	AMOUNT
12/31	PREVIOUS BALANCE	45,797.41
01/30	TELEPHONE TRANSFER CREDIT	1,796.66
03/31	INTEREST CREDIT	3.48
03/31	NEW BALANCE	47,597.55
	YEAR-TO-DATE INTEREST	3.48

Pliocene Ridge Community Services District
Reconciliation Detail
1002.1 - PRCSD Fund Account, Period Ending 03/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						45,797.41
Cleared Transactions						
Deposits and Credits - 2 items						
Transfer	01/30/2018			X	1,796.66	1,796.66
Deposit	03/31/2018			X	3.48	1,800.14
Total Deposits and Credits					<u>1,800.14</u>	<u>1,800.14</u>
Total Cleared Transactions					<u>1,800.14</u>	<u>1,800.14</u>
Cleared Balance					<u>1,800.14</u>	<u>47,597.55</u>
Register Balance as of 03/31/2018					<u>1,800.14</u>	<u>47,597.55</u>
Ending Balance					<u>1,800.14</u>	<u>47,597.55</u>



Account Statement

PLIOCENE RIDGE COMMUNITY SERVICES
DISTRICT
100 PIKE CITY RD
PIKE CA 95960

If you have any questions about your account please call 800-848-1088
CUSTOMER SERVICE
ACCOUNT NUMBER
STATEMENT DATE CYCLE
03/30/18 31
ITEMS ENCLOSED PAGE
0 1
YEAR-TO-DATE INTEREST

Summary table with columns: PREVIOUS BALANCE, CHECKS AND WITHDRAWALS NUMBER, CHECKS AND WITHDRAWALS AMOUNT, DEPOSITS AND CREDITS NUMBER, DEPOSITS AND CREDITS AMOUNT, INTEREST MINUS CHARGES, NEW BALANCE.

ACCOUNT ACTIVITY

BALANCE SUMMARY

SMALL BUSINESS CHECKING

DATE BALANCE

30 DAYS THIS CYCLE

PREVIOUS BALANCE

Table of account activity with columns: DATE, DESCRIPTION, AMOUNT. Includes entries for PGANDE, CARDMEMBER SERV, and WEB ONLINE.

02/28 4,612.27

03/01 3,799.04

03/06 3,517.16

03/07 3,378.97

03/27 3,309.38

NEW BALANCE

03/30 3,309.38

Table of checks with columns: ITEM, DATE, AMOUNT, ITEM, DATE, AMOUNT. Includes items 2471 and 2472.

MOBILE CHECK DEPOSIT IS NOW AVAILABLE WITH THE STARCONNECT PLUS MOBILE BANKING APP. DOWNLOAD THE APP TO YOUR MOBILE DEVICE TODAY!

EXTRA CASH LINE OF CREDIT CUSTOMERS: YOUR ACCOUNT DETAILS ARE LISTED BELOW. LATE PAYMENT WARNING: IF YOUR MINIMUM PAYMENT IS NOT RECEIVED BY THE PAYMENT DUE DATE YOU MAY BE CHARGED A LATE FEE OF \$5.

Summary table with columns: PREVIOUS BALANCE, ADVANCES AND DEBITS NUMBER, ADVANCES AND DEBITS AMOUNT, PAYMENTS AND CREDITS NUMBER, PAYMENTS AND CREDITS AMOUNT, INTEREST CHARGED, FEES CHARGED, NEW BALANCE.

LINE OF CREDIT CREDIT AVAILABLE ANNUAL PERCENTAGE RATE DAILY PERIODIC RATE PAYMENT PAST DUE + PAYMENT THIS PERIOD = MINIMUM PAYMENT DUE DATE YEAR-TO-DATE INTEREST PAID

THANK YOU FOR BANKING WITH US. NOTICE: SEE 'BACK OF STATEMENT' TAB FOR IMPORTANT INFORMATION.

**Pliocene Ridge Community Services District
Reconciliation Detail
1000.1 - West America Checking, Period Ending 03/31/2018**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,612.27
Cleared Transactions						
Checks and Payments - 6 items						
Bill Pmt -Check	02/27/2018	eft	Credit Card WA Bank	X	-265.51	-265.51
Bill Pmt -Check	02/28/2018	eft	PG&E	X	-547.72	-813.23
Bill Pmt -Check	02/28/2018	2473	Real Graphic	X	-281.88	-1,095.11
Bill Pmt -Check	02/28/2018	2472	House	X	-100.58	-1,195.69
Bill Pmt -Check	02/28/2018	2471	AT&T	X	-37.61	-1,233.30
Bill Pmt -Check	03/25/2018	eft	Credit Card WA Bank	X	-69.59	-1,302.89
Total Checks and Payments					-1,302.89	-1,302.89
Total Cleared Transactions					-1,302.89	-1,302.89
Cleared Balance					-1,302.89	3,309.38
Uncleared Transactions						
Checks and Payments - 1 item						
Check	03/30/2018	eft	PG&E		-675.45	-675.45
Total Checks and Payments					-675.45	-675.45
Total Uncleared Transactions					-675.45	-675.45
Register Balance as of 03/31/2018					-1,978.34	2,633.93
Ending Balance					-1,978.34	2,633.93

3,309.38
STATEMENT
Balance

2,633.93 - Actual
Balance
3/31/18

RISK MANAGEMENT/SAFETY

Risk Management is the process of minimizing losses. Safety is always the primary consideration for all district operations. The Pliocene Ridge Community Services District is an organization with PRCSD has considerable assets and is engaged in a wide range of activities. Risk exposure may include but is not limited to loss of assets, loss from adverse judgments at law, and loss from work-related injuries or illnesses. Fire/EMS services increase this exposure.

Effective risk management requires an appropriate balance of risk assumption and risk reduction. To minimize risk exposure the Pliocene Ridge Community Services District Board will develop and maintain a Risk Management Program and Injury & Illness Prevention Program that will identify exposures and develop programs Policies & Procedures, as well as specific projects to maintain safety and reduce risk.

A Risk Manager shall be appointed by the Board annually in June.

~~A Risk Management Committee shall be appointed by the Board annually in June to serve as an advisory committee to the board. The Risk Manager shall serve as committee Chairperson.~~

The Risk Manager shall regularly report to the Board any exposures it deems that require immediate action or long-term planning.

~~The Risk Management Committee shall develop and maintain a Risk Management Handbook.~~

RISK MANAGEMENT/SAFETY PROGRAM

Risk Manager shall:

- A. Serve as Chairperson of the Risk Management/Safety Committee and maintain records of meetings and forward copies to the Board Secretary.
- B. Serve as the contact between the District's insurer and the District's board, apprising each of the status of the Risk Management/Safety Program.
- C. Provide Risk Management Handbook to all District personnel. Assist staff with incorporating Risk Reduction/Safety Policies & Procedures into the Personnel handbook and promote its use and understanding.
- D. Communicate to the Board the procedures developed by this program.
- E. Work with District Staff to provide the District's insurer current, complete, and accurate information for appraisal of the insurable replacement cost values of all buildings, vehicles and contents covered by the insurer.
- F. Maintain records of all Risk Management Committee activities and inform the board when action is needed.
- G. Provide a copy of the Risk Management Handbook to the Board Secretary with updates as they occur. Ensure that the Injury & Illness Prevention Program is up-to-date and being implemented.

Yellow = new

- H. ~~Serve as Chairperson, appoint members, and monitor the activities of a Safety Committee. Appoint and monitor the activities of a Safety Officer. Maintain records of committee meetings and forward copies to the Board Secretary.~~

Risk Management/Safety Committee shall:

- A. Consist of:
 - 1) **At least one board member and no more than two board members**
 - 2) One member from the Alleghany Fire Department and/or community
 - 3) One member from the Pike City Fire Department and/or community
 - 4) ~~One member at large~~ The District Secretary
- B. Meet quarterly.
- C. Identify the risk exposures and develop programs that create and maintain a culture of safety and risk reduction.
- D. Identify the statutory and contractual obligations with regard to Insurance, Safety and Risk Management and develop programs that will assist the District in compliance with these obligations.
- E. Annually establish a list of objectives for the coming year.
- F. Function as an ongoing program that requires continual maintenance, updating, and dissemination of information.
- G. Annually in March prepare a written status report of all objectives for Board approval.

~~Safety Committee shall:~~

- ~~A. Consist of:
 - 1. 4 members and one Safety Officer appointed by the Risk Manager
 - 2. The majority of the committee shall be district personnel.~~
 - ~~B. Meet Quarterly.~~
- ~~Pliocene Ridge Community Services District — OPERATIONS — A. R. 2000~~
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~~III. Risk Management Committee Responsibilities~~

- ~~A. Develop and maintain the Risk Management Program Policy and maintain at least one complete copy with the Board Secretary. The program shall include a list of objectives for the coming year.~~
- ~~B. Appoint and monitor the activities of a Safety Committee.
 - 1. Safety Committee Chairperson
 - 2. One board member
 - 3. Three district personnel~~
- ~~C. Meet regularly, maintain minutes of all meetings, and annually in March prepare a written Status Report to the board of all objectives for approval by the Board.~~



CONTRACTS

The Board recognizes that to maintain continuity in the expeditious negotiations of contracts for the District, a procedure of execution must be established.

The Board shall designate a Project Manager to oversee the development of contracts as needed.

When appropriate, an attorney shall review contract documents and comment on them to the Project Manager. All contractors are required to provide a certificate of insurance with a minimum of 1 million dollars in liability coverage, naming the district as additionally insured before commencing work.

The Project Manager shall have the responsibility for the finalization of the contract and presentation to the Board for final approval.

In the matter of Mutual Aid Contracts, the Fire Chiefs shall serve as Project Manager.

California Uniform Public Construction Cost Accounting Act

With the adoption of Resolution 2017-66 on June 21, 2017, PRCSD opted to become subject to the California Uniform Public Construction Cost Accounting Act. It is the Policy of PRCSD to comply with the act as it relates to construction work and projects performed by public agencies by utilizing the following procedures:

Informal Bid Procedures

Public projects, as defined by the Act and in accordance with the limits listed in Section 22032 of the Public Contract Code, may be let to contract by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code.

Contractors List

PRCSD shall comply with the requirements of Public Contract Code Section 22034 and shall develop a list of qualified contractors to be added as exhibit A.



Pliocene Ridge Community Services District

OPERATIONS
Policy 2550

Page 2 of 2

Notice Inviting Informal Bids

Where a public project is to be performed which is subject to the provisions of this Policy, a notice inviting informal bids shall be circulated using one or both of the following alternatives:

1. Notices inviting informal bids may be mailed, faxed, or emailed to all contractors for the category of work to be bid, as shown on the list developed in accordance with Section 22034 of the Public Contract Code.
2. Notices inviting informal bids may be mailed to all construction trade journals as specified by the California Uniform Construction Cost Accounting Commission in accordance with section 22036 of the Public Contract Code. Additional contractors and/or construction trade journals may be notified at the discretion of the district, provided however:

If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

If there is no list of qualified contractors maintained by PRCSD for the particular category of work to be performed, the notice inviting bids shall be sent only to the construction trade journals specified by the Commission

Award of Contracts

Contracts shall be awarded by the Pliocene Ridge CSD Board of Directors or designee.

Pliocene Ridge Community Services District
Journal
March 2018

Type	Date	Num	Name	Memo	Account	Debit	Credit
General Journal	03/01/2018	141		Tristan Grew donation to fix his radio to move donation for radio repair from exp. acc. to income	4030.1 - Donations Income 8301 - Equip. repair/maint. Pike City	90.00	90.00
General Journal	03/01/2018	142		VOID: to move payback on 2017 withholding over charge to move payback on 2017 withholding over charge	6296.1 - Payroll Expense- Mutual Aide 6705 - Adjustments	90.00 0.00	90.00
Check	03/30/2018	eft	PG&E		1000.1 - West America Checking 6170.2 - PG&E Allegheny	121.66	675.45
			PG&E		6170.3 - PG&E Pike City	216.05	
			PG&E		9170.4 - PG&E Streetlights Allegheny	316.05	
			PG&E		9171.4 - PG&E Streetlights Forest City	21.69	
Bill Pmt -Check	03/25/2018	eft	Credit Card WA Bank Credit Card WA Bank		1000.1 - West America Checking 2000.1 - Accounts Payable	69.59 69.59	69.59 69.59
Deposit	03/31/2018			Interest	1001.1 - West America Savings	1.28	1.28
Deposit	03/31/2018			Interest	4080 - Interest Income	1.28	1.28
Bill	03/20/2018	11094265	AT&T		2000.1 - Accounts Payable	3.48	3.48
Bill	03/21/2018	1643-026151	Suburban		6172.2 - Telephone Allegheny 6172.3 - Telephone Pike	18.75 18.74	37.49
Bill	03/21/2018	032118	Credit Card WA Bank Credit Card WA Bank	Reibes Auto tail lights	2000.1 - Accounts Payable 7638 - 7181 Repairs & Maint.	6.30 6.30	171.16 171.16
Bill	03/06/2018	030618	Credit Card WA Bank Credit Card WA Bank	food for training	2000.1 - Accounts Payable 8230 - Compliance Pike City	7.08 7.08	7.08 7.08
Bill	03/18/2018	031818	Credit Card WA Bank Credit Card WA Bank	Go Daddy plioceneridge.org domain renewal plus privacy	2000.1 - Accounts Payable 6275.1 - Public Relations	30.16 30.16	30.16 30.16
						1,091.99	1,091.99