



Pliocene Ridge Community Services District County of Sierra, State of California

Resolution No. 23-093

TO ELIMINATE THE TWO-SIGNATURE REQUIREMENT FOR
CHECKS OVER ONE-THOUSAND DOLLARS

WHEREAS:

1. Currently Pliocene Ridge CSD (the district) requires two signatures on all checks over one-thousand dollars. (\$1,000.00).
2. It is not possible to enforce this rule when bills are paid electronically, and it creates an extra burden on the person paying the bills to locate two board members for such checks.
3. Electronic payments are often the preferred method of bill payment and are considered less susceptible to fraud than paper checks per the Sierra County Sheriff's Office.
4. All checks and electronic payments are disclosed on the monthly treasurer's report. It is the board's fiscal duty to carefully monitor each month's treasurer's report and to question any discrepancies as soon as they are noticed.

THEREFORE, BE IT RESOLVED by the Board of Directors of Pliocene Ridge Community Services District that checks written for an amount exceeding one-thousand dollars shall only require one signature, provided the monthly treasurer's report (cash based) remains in place for internal control. The report's format must include beginning balances, all deposits and expenditures and ending balances for each bank account. This report must be signed-off each month by a director who physically compares the report to both the accounting program reconciliation report and the bank statements. Signed-off copies of the treasurer's report are filed in the monthly accounting folders.

BE IT FURTHER RESOLVED that no other changes to the district's three bank accounts held at West America Bank are being adopted at this time (signors and all other authorizations remain the same.)

Adopted this 16th day of February 2023 at a Regular Meeting of the Pliocene Ridge Community Services District Board of Directors by the following vote:

AYES: NOES: ABSENT:

DRAFT COPY

Larry Allen, President

ATTEST:

I, Rae Bell Arbogast, Clerk of the Pliocene Ridge Community Services District, County of Sierra California do hereby certify that this is a true and correct copy of the original Resolution Number 23-093

WITNESS MY HAND & THE SEAL OF THE Pliocene Ridge Community Services District, on this 16th day of February 2023.

Signature

