



## MINUTES of the Regular Meeting of the Pliocene Ridge CSD Board of Directors

Date: Thursday August 19, 2021 6:30 pm

Held by conference call

### **1. CALL TO ORDER:** The meeting was called to order at 6:34 pm by President Guyer.

Board members present Daniel Guyer, Bruce Coons and Chris Mills. Absent were directors Larry Allen and Grace Knowles. Also in attendance: Alleghany Assistant Chiefs David Arbogast and Ned Cusato, Pike Assistant Chief Jim Buckbee, PCFS non-profit Treasurer Denise Ruane, member of the public Vicky Tenney and PRCSD Secretary Rae Bell Arbogast who took the minutes.

### **2. CONSENT CALENDAR:**

#### **Agenda, Minutes and Treasurer's report**

**A motion was made to approve the consent calendar as presented by Bruce Coons, 2<sup>nd</sup> by Chris Mills**

**Ayes: Coons, Guyer, Mills Nays: none Absent: Allen, Knowles Abstain: none ~ Motion carried.**

### **3. PUBLIC COMMENT:** None

### **4. INFORMATION/DISCUSSION ITEMS**

#### **a) Correspondence Incoming:** none.

Outgoing: Thank you card sent to Matt Roth of BRCO constructors for providing an estimate for the Alleghany Firehouse Improvement Project.

#### **b) Committee/Member/Business Reports:**

1. *Chiefs Report* ~ Chief Dorn was out on a fire with the North San Juan strike team

2. *Assistant Chief's report:* Assistant Chief Buckbee reported for Pike that they had multiple mutual aid calls since the last meeting. Most were for wildland fires and two were for medical aid. He has been attending the virtual disaster preparedness meetings that Sierra County is holding. There is discussion of closing the National Forests in California due to the high fire danger.

Assistant Chief Cusato reported for Alleghany that there had been two medical calls since the last board meeting, both were transports to Sierra Nevada Memorial Hospital, one vegetation fire at Harrison meadows was about 5'x6' when discovered but it had the potential to really take off. Luckily it was spotted early by a patrolman for Sierra Pacific Industries who was out looking for a person who had been lost for four days. The lost party was who had started the fire to keep warm.

3. *AVFD Inc. Non-Profit Corp:* ~ no report

4. *Pike Community Support Foundation* ~ Denise Ruane reported that their latest newsletter is about to go out. They have completed all required paperwork for their name change.

5. *Firewise Community Projects* ~ Jim reported that all "on the ground" work is pretty much on hold during the summer because of the high fire danger with the exception of PG&E which is still clearing around the power poles. Ned reported that the firewise sign for Pike is up and Alleghany's will go up soon. The county did give permission to put them on the county signs entering each town.

6. *Board Member/Staff reports:* Dan Guyer brought up the idea of PRCSD sending a letter to the Yuba Water agency to request the road to Our House dam be closed due to fire risk. Ned explained that the Yuba Water agency is dredging it out and will have traffic control onsite through December.

7. Firehouse Projects & ADA Compliance: Alleghany Firehouse: The estimate for doing the entire job with hired help at prevailing wage came to \$200,000. This includes 15% contingency. This was shared with our USDA Rural Development Representative who said that he would have to see if the district would qualify for a grant/loan combo to cover that much. He requested a copy of the district's most recent audit which was provided, but no word back so far. Rae Bell also went back to engineer Mark Jokerst to see if he had any ideas to reduce the project costs. It turned out that narrowing the width of the covered walkway would NOT save money because it would actually increase some of the construction requirements to meet code. One idea for changing the footings for the steel I beams would eliminate one concrete pour and that would save approximately \$5,000. Pike Firehouse: Nothing new to report.

8. Pending Grants: OES SIREN FOR ALLEGHANY Nothing to report OES AIR BAGS & CAMERA FOR PIKE Nothing to report. CDF FIREMANS 50/50 The final invoice for the 20-21 grant was submitted to CDF. No word on the 21-22 application (if it was approved or not).

## **5. ACTION ITEMS**

### **a) *Unfinished Business***

1. *Bylaws-Policies* – A draft copy of a Public Records Request Policy to replace the existing policy was provided, to be voted on in September.

2. *MOU between the District and the non-profit corporations:* It was explained that the Alleghany non-profit needs to adopt their new name before the addendum restating the legal names of all parties can be executed.

3. *Status of Ethics and Harassment Training:* Ned can provide copies of his and Chris Dorns certs as they did it for their County jobs. Chris Mills, Bruce Coons and Larry Allen have done the training. Everyone else still needs to do it.

### **b) *New Business***

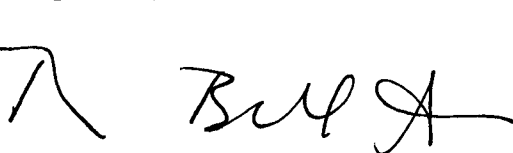
*None*

**ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS** The next regular meeting is scheduled for September 16<sup>th</sup>. It was decided to have another phone conference.

### **ADJOURNMENT:**

There being no further business before the board, the meeting was adjourned at 6:58 PM.

Respectfully submitted,



Rae Bell Arbogast  
Secretary



## Piocene Ridge Community Services District

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### NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday August 19, 2021 6:30 pm

VIA Phone Conference call 978-990-5144 Access code 6919768

**ALL MEETING DOCUMENTS ARE POSTED ONLINE [pioceneridge.org](http://pioceneridge.org)**

#### 1. ESTABLISH QUORUM, CALL TO ORDER

#### 2. CONSENT CALENDAR

- a) Approval of Agenda,
- b) Approve Minutes for regular June 17, 2021 meeting & Special meeting held July 6, 2021
- c) Ratify Treasurer's reports & bill payments for June & July 2021

3. **PUBLIC COMMENT:** Complaints about individuals are to be submitted in writing per Article II section 15 of the bylaws. The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

#### 4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- a) Correspondence since last meeting
- b) Committee/Member/Business Reports:
  1. District Chief's report
  2. Assistant Chiefs' report
  3. AVFD Inc. non-profit corporation
  4. Pike Community Support Foundation
  5. Firewise projects
  6. Board Member/Staff Reports – staff or board member reports on non-action items
  7. Firehouse Projects & ADA Compliance –
  8. Pending Grants – Homeland Security, CDF 50/50, USDA Alleghany firehouse project- in item 7 above.

#### 5. ACTION ITEMS:

- a) Unfinished business:
  1. Ongoing Bylaws & Policy review and/or update: Public Record Requests new policy #1022 to replace old policy #2350, draft to be considered for September adoption.
  2. Memorandum of understanding status, per the terms of the MOU once the non-profits have adopted new names an addendum is to be attached to the MOU stating the new legal name of each entity.
  3. Status of Ethics and Harassment prevention training.

- b) New business
  1. None

#### 6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~

Next meeting date Sept 16, 2021. Agenda item: adoption of FY 21/22 budget & policy 1022.

#### 7. ADJOURNMENT

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